



**Charlottesville Economic Development Authority (CEDA)  
Meeting Minutes – December 10, 2019**

**Members Present**

Tara Boyd  
Ethan Dunstan  
Ed Schmitz  
Nicole Fernandez  
Paul Beyer  
Adrian Felts

**Staff Present**

Chris Engel  
Trish Carpenter

**Others Present**

Sunshine Mathon  
Kim Cook

**Not Present**

Jay O'Donnell

A meeting of the Charlottesville Economic Development Authority occurred on Tuesday, December 10, 2019 in the City Council Chambers. Chairperson, Ms. Boyd, called the meeting to order at 4:03 PM.

Ms. Boyd opened the public comment period and there being no comments from the public, she proceeded to the next agenda item.

After a review, Ms. Boyd called for a motion to approve the meeting minutes from November 12, 2019 and the October Treasurer Report. There were no questions or changes noted by the board. Ms. Boyd moved to accept consent agenda, second by Mr. Schmitz and all present voted aye. Motion passed.

The FY19 Annual Audit was presented by Kim Cook from Brown Edwards. Ms. Cook presented the required communications and advised the board that no audit adjustments were required during the audit and there were no disagreements with management. Her findings were a clean, unmodified opinion. Ms. Cook asked if the board had any questions about the material provided. With no questions, the chair asked that the item be accepted by the board. Mr. Dunstan moved, Mr. Schmitz seconded, and all present voted aye. Motion passed.

Mr. Engel provided an overview of the FY19 Annual Report to the board member which includes an EDA history of the activities for the recent fiscal year ending June 30, 2019. Mr. Engel asked if any questions; Mr. Dunstan thanked Mr. Engel for providing the report as he finds it useful, he asked if there was a Lewis & Clark Center update. Mr. Engel indicated that there has been no change in this item and that the County is requesting that the loan be repaid. The City is not charging any interest on its loan but is continuing to show it on the books. Ms. Fernandez moved to accept the report; Mr. Dunstan second the motion, all present voted aye. Motion passed.

Before the Friendship Court Redevelopment Resolution was discussed, Chairperson Ms. Boyd and Ms. Fernandez recused themselves due to a conflict of interest. Vice-Chair Mr. Dunstan asked if anyone had any questions on the Resolution. Mr. Engel informed the board that this resolution is contingent on city council action. If council decides otherwise,

this resolution is null and void. Mr. Sunshine Mathon of the Piedmont Housing Alliance stated he has no reason to believe council won't support the project. Mr. Schmitz moved for approval, Mr. Dunstan second the motion, all present voted aye. The motion passed on a 4-0 vote.

Nominations and elections of Chair and Vice-Chair for CY 2020 was next on the agenda. After some discussion, Ms. Fernandez nominated Mr. Dunstan for Chair and Mr. Schmitz for Vice-Chair. Ms. Boyd seconded the motion, all present voted aye. The motion passed.

There being no further business, Ms. Boyd asked for a motion to adjourn the meeting; Mr. Dunstan made the motion, Ms. Boyd provided a second and the meeting adjourned at 4:27 PM.

  
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Chris Engel, Secretary

  
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Date

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Date Approved by CEDA