

**CITY OF CHARLOTTESVILLE, VIRGINIA
CITY COUNCIL AGENDA**



| | |
|-------------------------|--|
| Agenda Date: | May 18, 2020 |
| Action Required: | Approval and Appropriation (1 st Reading) |
| Staff Contacts: | Ryan Davidson, Sr. Budget and Management Analyst Krisy Hammill, Sr. Budget and Management Analyst |
| Presented By: | Dr. Tarron Richardson, City Manager |
| Title: | Public Hearing on Budget/First Reading of FY 2021 Budget Appropriation |

Background:

The proposed FY 2021 Budget Appropriation reflects revisions that were made to the Proposed FY 2021 City Manager's Proposed Budget that was presented to Council on March 2, 2020, due to the effects of the COVID-19 pandemic.

Discussion:

The final Council Adopted Budget and the Appropriations ordinance for FY 2021 will be approved on June 1, 2020.

Community Engagement:

Tonight's meeting includes a public hearing on the budget, continuing a series of public engagement opportunities around the budget.

Alignment with City Council's Vision and Strategic Plan:

This budget aligns with Council's Vision and Strategic Plan and is detailed in the budget document.

Budgetary Impact:

This is the first of two readings required to adopt the final budget for Fiscal Year 2021.

Recommendation:

Receive public comment on the proposed FY 21 Budget and Appropriation

Alternatives:

N/A

Attachments:

1. FY 2021 Budget Appropriation
2. Amendments to the FY 2021 City Manager's Proposed Budget

RESOLUTION ADOPTING THE BUDGET FOR THE
CITY OF CHARLOTTESVILLE FOR THE FISCAL YEAR
BEGINNING JULY 1, 2020, AND ENDING JUNE 30, 2021
AND PROVIDING FOR THE ANNUAL APPROPRIATION OF FUNDS
FOR SUCH FISCAL YEAR.

I. ADOPTION OF BUDGET

WHEREAS, pursuant to Section 19 of the City Charter and Section 15.2-2503 of the Code of Virginia, the City Manager has caused to be prepared and presented to City Council a proposed budget for the fiscal year beginning July 1, 2020, and ending June 30, 2021; and

WHEREAS, a synopsis of such proposed budget has been published in the Daily Progress, a newspaper of general circulation in the City, and notice duly given in such newspaper and public hearings held thereon on March 16, 2020 and May 18, 2020, and the estimates of revenues and expenditures therein debated and adjusted by City Council in open public meetings, all as required by the City Charter and Section 15.2-2506 of the Code of Virginia.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Charlottesville that such document, the statements of fiscal policy set forth therein, and the estimates of revenues and expenditures therein proposed by the City Manager and debated and adjusted by the City Council, are hereby adopted as the annual budget of the City of Charlottesville, for informative and fiscal planning purposes only, for the fiscal year beginning July 1, 2020, and ending June 30, 2021; and that a true and correct copy of the same, as adopted, shall be kept on file in the records of the Clerk of the Council.

II. GENERAL FUND APPROPRIATIONS

BE IT RESOLVED by the Council of the City of Charlottesville that:

A. The sums hereinafter set forth are estimated as General Fund revenues for the fiscal year beginning July 1, 2020.

Local Taxes

| | |
|--|--------------|
| Real Estate Taxes | \$78,353,270 |
| Personal Property Tax | 9,800,000 |
| Public Service Corporation Tax | 1,459,389 |
| Penalty/Interest on Delinquent Taxes | 415,000 |
| Utility Services Consumer Tax (Gas, Water, Electric) | 5,024,112 |
| Virginia Communications Sales and Use Tax | 2,600,000 |
| Tax on Bank Stock | 1,200,000 |
| Tax on Wills and Deeds | 625,000 |
| Sales and Use Tax | 11,504,331 |

| | |
|---|----------------------|
| Rolling Stock Tax | 19,319 |
| Transient Occupancy (Lodging) Tax | 6,282,721 |
| Meals Tax | 11,842,493 |
| Short-Term Rental Tax | 60,000 |
| Cigarette Tax | 575,000 |
| Recordation Tax Receipts | 205,223 |
| Vehicle Daily Rental Tax | 82,500 |
| Total Local Taxes | \$130,048,358 |
| Licenses and Permits | |
| Business and Professional Licenses | \$6,225,000 |
| Vehicle Licenses | 900,000 |
| Dog Licenses | 10,000 |
| Electrical and Mechanical Permits | 250,000 |
| Building and Plumbing Permits | 450,000 |
| Temporary Parking Permits | 150,000 |
| Site Plans | 75,000 |
| Other Permits | 140,500 |
| Total Licenses and Permits | \$8,200,500 |
| Intergovernmental Revenue | |
| <i>Revenue from State Agencies</i> | |
| PPTRA Revenue (State Personal Property Tax) | \$3,498,256 |
| State Highway Assistance | 4,291,324 |
| Reimbursement/Constitutional Offices | 1,698,184 |
| State Aid for Police Protection | 2,077,468 |
| Trailer Title | 1,200 |
| DMV Select Office Commissions | 35,000 |
| Other State Assistance: Misc. Rev | 50,000 |
| <i>Revenue from Other Intergovernmental Sources</i> | |
| School Resource Officers (City Schools) | 301,231 |
| Regional Library Administrative Fee | 117,144 |
| Crisis intervention Team Revenue | 105,910 |
| Fire Department Ops (Albemarle County) | 195,000 |
| Fire Department Ops (UVA) | 353,000 |
| Juvenile & Domestic Relations Court (Albemarle County) | 63,760 |
| Juvenile & Domestic Relations Court Building Maintenance (Albemarle County) | 57,913 |
| Magistrate's Office (Albemarle County) | 4,575 |
| Payments In Lieu of Taxes (Housing Authority) | 25,000 |
| Service Charge (UVA) | 46,000 |
| Property Maintenance (UVA) | 63,455 |
| Total Intergovernmental Revenue | \$12,984,420 |
| Charges for Services | |
| Property Transfer Fees | \$1,000 |
| Zoning Appeals Fees | 1,100 |
| Court Revenue (Circuit/General District Courts) | 500,000 |

| | |
|---|----------------------|
| Circuit Court - Online Land Records Subscription Revenue | 30,000 |
| Internal City Services | 1,882,925 |
| Utility Cut Permits | 185,000 |
| Recreation Income | 1,335,824 |
| Reimbursable Overtime/Public Safety | 331,579 |
| Payment in Lieu of Taxes: Utilities | 6,091,667 |
| Indirect Cost Recovery | 125,000 |
| Waste Disposal Fees | 1,115,000 |
| Emergency Medical Services (Ambulance) Revenue Recovery | 1,300,000 |
| Other Charges for Services | 125,000 |
| Total Charges for Services | \$13,024,095 |
| Miscellaneous Revenue | |
| Interest Earned | \$706,000 |
| Rent | 194,956 |
| Refund of Prior Years' Expenditures | 50,000 |
| Other Miscellaneous Revenue | 613,000 |
| Total Misc. Revenue | \$1,563,956 |
| Transfers from Other Funds | |
| Landfill Reserve Fund | \$250,000 |
| Parking Enterprise Fund | 1,200,000 |
| Total Transfers from Other Funds | \$1,450,000 |
| City/County Revenue Sharing: Operating Budget | \$13,289,313 |
| Total Operating Revenue | \$180,560,642 |
| Designated Revenue | |
| City/School Contracts: Pupil Transportation | \$2,972,130 |
| City/School Contracts: School Building Maintenance | 3,816,780 |
| City/County Revenue Sharing: Transfer to Capital Improvement Fund | 900,000 |
| Transfer to the Capital Improvement Fund - Mall Vendor Fees | 93,750 |
| City/County Revenue Sharing: Transfer to Facilities Repair Fund | 400,000 |
| Transfer to Debt Service Fund: Meals Tax Revenue | 2,452,571 |
| Total Designated Revenue | \$10,635,231 |
| Total General Fund Revenue | \$191,195,873 |

B. The sums hereinafter set forth are hereby appropriated from the General Fund of the City for the annual operation of the City departments, other agencies and non-departmental accounts so set forth, beginning July 1, 2020.

Operating Expenditures

Management

| | |
|---|-----------|
| Mayor and City Council | \$572,629 |
| Office of the City Manager/Administration | 1,536,483 |
| Office of the City Manager/Communications | 552,602 |
| Office of the City Manager/Economic Development | 1,129,622 |
| Office of the City Attorney | 1,030,055 |
| Office of General Registrar | 671,840 |

Contributions to Organizational Memberships and Workforce

Development Programs

| | |
|---|--------|
| Virginia Municipal League | 16,820 |
| Chamber of Commerce | 2,000 |
| Thomas Jefferson Planning District Commission | 86,454 |
| Piedmont Workforce Network | 7,971 |
| Virginia Institute of Government | 2,500 |
| Alliance for Innovation | 2,550 |
| Virginia First Cities Coalition | 18,000 |
| Central Virginia Partnership for Economic Development | 24,640 |
| Thomas Jefferson Soil and Water Conservation District | 13,049 |
| Central Virginia Small Business Development Center | 19,200 |
| Rivanna Conservation Alliance | 11,000 |
| National League of Cities | 5,000 |
| Center for Nonprofit Excellence | 600 |

Non Departmental Activities

| | |
|---|-----------|
| City Strategic Plan/P3: Plan, Perform, Perfect | 105,000 |
| Participatory Budgeting | 15,000 |
| Virginia Juvenile Community Crime Control Act (Local Match) | 108,415 |
| Citizen Engagement Opportunities | 15,000 |
| Food Equity | 155,000 |
| Citizen Review Board (CRB) | 150,000 |
| Innovation Fund | 20,000 |
| Performance Agreement Payments to CFA | 250,000 |
| Citywide Reserve - Economic Downturn | 7,525,437 |
| Ivy Landfill | 210,000 |
| Transfer to Debt Service Fund | 8,560,788 |
| Transfer to Fund Balance Target Adjustment Fund | 481,905 |
| Employee Compensation and Training | 1,926,887 |

Internal and Financial Services

| | |
|---|-----------|
| Finance Department - Administration/Purchasing/Assessor | 2,544,984 |
| Human Resources | 1,215,923 |
| Commissioner of Revenue | 1,344,901 |

| | |
|------------------------|-----------|
| Treasurer | 1,356,697 |
| Information Technology | 2,996,483 |

Healthy Families and Community

| | |
|---|------------|
| Transfer to Children's Services Act Fund | 2,004,722 |
| Transfer to Social Services Fund | 3,602,777 |
| Transfer to Human Services/Community Attention Fund | 641,280 |
| Neighborhood Development Services | 2,406,657 |
| Office of Human Rights/Human Rights Commission | 238,438 |
| Parks and Recreation | 11,535,820 |
| Transfer to Convention and Visitors' Bureau | 1,212,691 |

Unallocated Agency Funding

| | |
|--------------------------------------|-----------|
| Unallocated Vibrant Community Funds | 2,104,683 |
| Unallocated Arts and Culture Funding | 154,446 |

Contributions to Children, Youth, and Family Oriented Programs

| | |
|--|-----------|
| Virginia Cooperative Extension Program | 52,297 |
| Thomas Jefferson Health District | 612,708 |
| Region Ten Community Services Board | 1,180,092 |
| Jefferson Area Board for Aging (JABA) | 319,192 |
| United Way - Thomas Jefferson Area | 192,504 |

Contributions to Education and the Arts

| | |
|-------------------------------------|-----------|
| Jefferson Madison Regional Library | 2,015,037 |
| City Center for Contemporary Arts | 47,970 |
| Piedmont Virginia Community College | 12,317 |
| McGuffey Art Center | 24,035 |
| Historic Preservation Task Force | 5,000 |

Contributions to Housing Programs

| | |
|---|-----------|
| Rent Relief for Elderly, a sum sufficient estimated at | 20,099 |
| Rent Relief for Disabled, a sum sufficient estimated at | 219,133 |
| Tax Relief for Elderly, a sum sufficient estimated at | 130,738 |
| Tax Relief for Disabled, a sum sufficient estimated at | 61,542 |
| Homeowners Tax Relief Program | 1,443,488 |
| Stormwater Fee Assistance Program | 20,000 |

Infrastructure and Transportation

| | |
|--|-----------|
| Public Works: Administration, Facilities Development, Facilities Maintenance | 3,258,129 |
| Public Works: Hedgerow Properties | 49,820 |
| Public Works: Public Service | 9,199,706 |
| Transfer to Charlottesville Area Transit Fund | 2,513,651 |
| JAUNT Paratransit Services | 1,744,416 |

| Public Safety and Justice | |
|---|-------------|
| City Sheriff | 1,275,198 |
| Commonwealth's Attorney | 1,155,259 |
| Clerk of Circuit Court | 749,452 |
| Circuit Court Judge | 88,864 |
| General District Court | 21,143 |
| Juvenile and Domestic Relations Court/Court Services Unit | 415,260 |
| Magistrate | 8,500 |
| Fire Department | 12,539,795 |
| Police Department | 18,017,555 |
| Contributions to Programs Supporting Public Safety and Justice | |
| Regional Jail | 4,316,546 |
| Blue Ridge Juvenile Detention Center | 576,870 |
| Emergency Communications Center | 1,510,827 |
| Society for the Prevention of Cruelty to Animals | 282,415 |
| Public Defender's Office | 59,512 |
| Local Contribution to Public Schools | |
| Operational Support | 57,834,623 |
| Total Operating Expenditures | |
| \$180,560,642 | |
| Designated Expenditures | |
| City/School Contracts: Pupil Transportation | \$2,972,130 |
| City/School Contracts: School Building Maintenance | 3,816,780 |
| Transfer to Capital Projects Fund | 900,000 |
| Transfer to Capital Projects Fund - Mall Vendor Fees | 93,750 |
| Transfer to Facilities Repair Fund | 400,000 |
| Transfer to Debt Service Fund - Meals Tax Revenue | 2,452,571 |
| Total Designated Expenditures | |
| \$10,635,231 | |
| <hr/> | |
| Total General Fund Expenditures | |
| \$191,195,873 | |

C. Of the sum of \$14,589,313 to be received in the General Fund from the County of Albemarle under the revenue sharing agreement of May 24, 1982, \$400,000 shall be transferred to the Facilities Repair Fund.

D. The amounts hereinabove appropriated for salary accruals, education, training and employee benefits, or portions thereof, may on authorization from the City Manager, or his designee, be transferred by the Director of Finance or the Deputy City Manager to any departmental account, and notwithstanding any other provision of this resolution to the contrary, be expended for salaries or employee benefits in such account in the manner as sums originally appropriated thereto.

E. The portions of the foregoing appropriations to individual departments or agencies intended for motor vehicles and related equipment shall be transferred to the Equipment Replacement Fund for expenditure as hereinafter provided.

F. The amount above appropriated for Debt Payment shall be transferred to the Debt Service Fund. In addition, an amount equivalent to 1 percent of the meals tax rate will be deposited into the Debt Service Fund.

G. The amount above appropriated as Council Strategic Initiatives shall not be deemed to expire at the end of the fiscal year, but are hereby appropriated in the ensuing fiscal year unless altered by further action of City Council.

H. The amount above appropriated as Ivy Landfill Remediation shall not be deemed to expire at the end of the fiscal year, and any unspent funds are hereby transferred to the Landfill Reserve account in the ensuing fiscal year unless altered by further action of City Council. Further, any amount in the Landfill Reserve may be immediately appropriated for use to cover costs associated with the landfill remediation budget in the current fiscal year.

I. The amount above appropriated as Hedgerow Properties shall not be deemed to expire at the end of the fiscal year, but is hereby appropriated in the ensuing fiscal year unless altered by further action of City Council.

J. The proceeds of the sale of any real property shall be appropriated to the Strategic Investment Fund.

K. The amount received for \$4-For-Life revenue shall not be deemed to expire at the end of the fiscal year, but are hereby appropriated in the ensuing fiscal year and will be appropriated into the Fire Department budget, unless altered by further action of City Council.

L. Of the above amount of funding appropriated to the Fire Department budget for Emergency Medical Services (EMS), \$450,000 is the City's contribution to the Charlottesville Albemarle Rescue Squad (CARS). In addition, a 10% contingency of \$91,064 for the EMS System shall be set aside per the agreement between the City and CARS. Any contingency funds remaining unexpended at the end of the fiscal year shall be transferred into a separate EMS Equipment Replacement Fund to be used for future EMS equipment needs to support the provision of emergency medical services in the City of Charlottesville.

M. The amount above appropriated as Historic Resources Task Force shall not be deemed to expire at the end of the fiscal year, but is hereby appropriated in the ensuing fiscal year unless altered by further action of City Council.

N. The amount received as drug forfeitures and seizures revenue collected by the Police Department and Commonwealth Attorney's Office shall not be deemed to expire at the end of the fiscal year, but is hereby appropriated in the ensuing fiscal year unless altered by further action of City Council.

O. The amount received as Courthouse Security Revenue is hereby appropriated in the ensuing fiscal year and appropriated into the Sheriff Office budget to be used for court security related expenses (personnel and equipment) per the Code of Virginia. Further, any unspent funds in the Court House Security account shall not be deemed to expire at the end of the fiscal year, but are hereby appropriated in the ensuing fiscal year unless further altered by Council.

P. Funds from the Citywide Reserve account may be transferred to other funds at the discretion of the City Manager for the purpose of addressing unforeseen expenditures in those funds. Any amount remaining in the Citywide Reserve account shall not be deemed to expire at the end of the fiscal year, but is hereby appropriated in the ensuing fiscal year unless altered by further action of City Council.

Q. The amount above appropriated as Corporate Training Fund, within the Employee Compensation and Training funds, shall not be deemed to expire at the end of the fiscal year, but is hereby appropriated in the ensuing fiscal year unless altered by further action of City Council.

R. The amounts received unspent for donations and grants in the General Fund received for specific purposes shall not be deemed to expire at the end of the fiscal year and hereby are appropriated in the ensuing fiscal year.

S. The amounts above appropriated as Sister City Commission shall not be deemed to expire at the end of the fiscal year, but are hereby appropriated in the ensuing fiscal year unless altered by further action of City Council.

T. Sums appropriated for the Stormwater Assistance Program shall not be deemed to expire at the end of the fiscal year, but are hereby appropriated in the ensuing fiscal year unless altered by further action of City Council.

U. The amounts above appropriated funds for the City Strategic Plan - P3: Plan, Perform, Perfect shall not be deemed to expire at the end of the fiscal year, but are hereby appropriated in the ensuing fiscal year unless altered by further action of City Council.

V. The amounts above appropriated funds for the Innovation Fund shall not be deemed to expire at the end of the fiscal year, but are hereby appropriated in the ensuing fiscal year unless altered by further action of City Council.

W. The amounts above appropriated funds for the Crisis Intervention Team (CIT) shall not be deemed to expire at the end of the fiscal year, but are hereby appropriated in the ensuing fiscal year unless altered by further action of City Council.

X. Sums appropriated in the General Fund which have not been encumbered or expended as of June 30, 2021, shall be deemed to revert to the unassigned balance of the General Fund, unless Council by resolution provides that any such sum shall be a continuing appropriation.

Y. Sums appropriated in the General Fund which have not been encumbered or expended as of June 30, 2021 and are in excess of 17% of General Fund expenditures for the next fiscal year shall be deemed to revert to the Capital Fund contingency account for future one-time investments in the City’s infrastructure as part of the year-end appropriation, unless further altered by Council with year-end adjustments.

III. SCHOOL OPERATIONS APPROPRIATION

BE IT RESOLVED by the Council of the City of Charlottesville:

The sums hereinafter set forth are hereby appropriated for the annual operation of the school operations, effective July 1, 2020; the City contribution to the School operations having hereinabove been appropriated from the General Fund.

| School Budget (All Funds) | |
|---------------------------------------|---------------------|
| Local Contribution | \$57,834,623 |
| State Funds | 21,014,925 |
| Federal Funds | 5,280,802 |
| Fund Balance | 720,649 |
| Misc. Funds | 3,167,089 |
| Total School Operations Budget | \$88,018,088 |

A net increase in the School Operations general fund balance at June 30, 2021 shall be deemed to be allocated as follows:

- Surplus operating budget up to \$100,000 will be allocated to the School Facility Repair Fund, however Charlottesville City Schools will be required to commit \$100,000 of their annual budget to the Facility Repair Fund
- Funds in excess of \$100,000 up to \$200,000 will be retained by the City of Charlottesville School Division
- Funds over \$200,000 will be shared equally (50/50) between the City and Charlottesville City Schools

IV. HEALTH BENEFITS FUND APPROPRIATION

BE IT RESOLVED by the Council of the City of Charlottesville:

There is hereby appropriated from the Health Benefits Fund sums received by said Fund from individual departments and agencies for the payment of health and medical benefit program costs, and for insurance covering such costs, and in addition, for the accumulation of a reserve for future expenditures to pay for such health and medical benefit program costs. This appropriation shall be effective during the fiscal year ending June 30, 2021, but shall not be deemed to expire at the end of that year. Instead, it shall continue in effect unless altered by further action of City Council.

V. RETIREMENT BENEFITS FUND APPROPRIATION

BE IT RESOLVED by the Council of the City of Charlottesville:

There is hereby appropriated from the Retirement Benefits Fund sums received by said Fund from individual departments and agencies for the payment of retirement benefit program costs, and for insurance covering such costs, and in addition, for the accumulation of a reserve for future expenditures to pay for such retirement benefit program costs. This appropriation shall be effective during the fiscal year ending June 30, 2021, but shall not be deemed to expire at the end of that year. Instead, it shall continue in effect unless altered by further action of City Council.

VI. TRANSIT FUND APPROPRIATION

BE IT RESOLVED by the Council of the City of Charlottesville, that there is hereby appropriated from the Transit Fund, for the operation of the transit bus system during the fiscal year beginning July 1, 2020 and ending June 30, 2021, the sum of \$8,982,666 or the amount of revenue actually received by such fund, whichever is the greater amount. Such appropriation shall be effective July 1, 2020.

Except as is otherwise expressly provided herein, the balance of any General Fund contribution to such funds not expended or encumbered as of June 30, 2021 shall be deemed to revert to the unassigned balance of the General Fund, unless the Council by resolution provides that any such sum shall be deemed a continuing appropriation.

VII. RISK MANAGEMENT APPROPRIATION

BE IT RESOLVED by the Council of the City of Charlottesville, that all sums previously appropriated to the Risk Management Fund, all sums received by such fund as payment from other City funds, are hereby appropriated for the uses prescribed for such fund, pursuant to the terms of, and subject to the limitations imposed by Article V of Chapter 11 of the Code of the City of Charlottesville, 1990, as amended.

VIII. EQUIPMENT REPLACEMENT FUND APPROPRIATION

BE IT RESOLVED by the Council of the City of Charlottesville:

There is hereby appropriated from the Equipment Replacement Fund other sums received by such fund as payment from the General Fund and vehicle sales, and proceeds from vehicle loss insurance settlements for the lease, financing or purchase of motor vehicles and related equipment and for accumulation of a reserve for future equipment purchases during the fiscal year beginning July 1, 2020 and ending June 30, 2021. Such appropriation shall be effective July 1, 2020; provided that such appropriations shall not be deemed to expire at the end of such fiscal year, but are hereby appropriated in the ensuing fiscal year unless altered by further action of City Council. Of the sums received

by the Equipment Replacement Fund, a sum sufficient to service the debt on any pieces of general governmental equipment obtained under a master lease, credit line, or an installment purchase agreement shall be transferred to the Debt Service Fund.

IX. FACILITIES REPAIR FUND APPROPRIATION

BE IT RESOLVED by the Council of the City of Charlottesville:

The sum of \$400,000 transferred to the Facilities Repair Fund from the General Fund, and such sums as may be transferred to the Facilities Repair Fund from other funds during the fiscal year beginning July 1, 2020 are appropriated for carrying out the purposes of this fund during that fiscal year. However, such appropriation shall not be deemed to expire at the end of the fiscal year, but are hereby appropriated in the ensuing fiscal year unless altered by further action of this Council.

X. JOINT HEALTH DEPARTMENT BUILDING FUND APPROPRIATION

BE IT RESOLVED by the Council of the City of Charlottesville:

The amounts received as Health Department Building Account revenue during the fiscal year beginning July 1, 2020 are appropriated to the Joint Health Department Building Fund to be used for general improvements, maintenance and small capital projects related to the Thomas Jefferson Health District building. Further, any unspent funds in the Health Department Building account shall not be deemed to expire at the end of the fiscal year, but are hereby appropriated in the ensuing fiscal year unless further altered by Council.

XI. DEBT SERVICE FUND APPROPRIATION

BE IT RESOLVED by the Council of the City of Charlottesville:

A. The Debt Service Fund shall serve as a permanent reserve for the payment of principal and interest of bonds, notes and other evidences of indebtedness and the cost of issuance thereof issued by the City pursuant to its Charter and/or the Virginia Public Finance Act.

B. The sum of \$8,560,788 transferred to such fund by Part II of this resolution, as well as the designated Meals Tax transfer (estimated at \$2,452,571), or as much thereof as may be necessary, is hereby appropriated to pay such debt service expenses during the fiscal year beginning July 1, 2020 and ending June 30, 2021.

C. Appropriations in the Debt Service Fund shall be deemed continuing appropriations, and balances remaining in such fund at the end of each fiscal year shall be carried forward to pay principal and interest due on City obligations and costs associated with the issuance of those obligations in future years.

XII. SPECIAL REVENUE FUND APPROPRIATIONS

BE IT RESOLVED by the Council of the City of Charlottesville, that the following appropriations are hereby approved for agency expenditures accounted for as separate funds of the City, for their respective programs during the fiscal year beginning July 1, 2020 and ending June 30, 2021; the City contribution to each such fund having hereinabove been appropriated from the General Fund:

A. There is hereby appropriated from the Human Services/Community Attention Fund, for the operation of the Community Attention Homes and related programs during such fiscal year, the sum of \$6,784,014, or the amount of revenue actually received by such fund, whichever shall be the lesser amount.

B. There is hereby appropriated from the Social Services Fund, for the operation of the Department of Social Services during such fiscal year, the sum of \$14,981,907, or the amount of revenue actually received by such fund, whichever shall be the lesser amount.

C. There is hereby appropriated from the Children's Services Act Fund, for the operation of the Children's Services Act entitlement program, the sum of \$8,444,864, or the amount of revenue actually received by such fund, whichever shall be the greater amount.

Each such special revenue fund appropriation shall be deemed effective July 1, 2020. Except as is otherwise expressly provided herein, the balance of any General Fund contribution to such funds not expended or encumbered as of June 30, 2021 shall be deemed to revert to the unassigned balance of the General Fund, unless the Council by resolution provides that any such sum shall be deemed a continuing appropriation.

XIII. INTERNAL SERVICES FUND APPROPRIATION

BE IT RESOLVED by the Council of the City of Charlottesville that the following appropriations are hereby approved for internal services accounted for as separate funds on the books of the City, for their respective programs during the fiscal year beginning July 1, 2020 and ending June 30, 2021; the payments of individual departments and agencies to each such fund having hereinabove been appropriated in the General Fund and other applicable funds:

A. There is hereby appropriated from the Information Technology Fund, for the operation of the various functions within this fund during the fiscal year beginning July 1, 2020, or the amount of revenue actually credited to such fund from other City departments and agencies, whichever shall be the greater amount:

1. For the operation and infrastructure of City Link, the sum of \$1,200,000. However, such appropriation shall not be deemed to expire at the end of the fiscal year,

but is hereby appropriated in the ensuing fiscal year into the City Link Infrastructure cost center unless altered by further action of this Council.

2. For Technology Infrastructure Replacement, the sum of \$291,900. However, such appropriation shall not be deemed to expire at the end of the fiscal year, but is hereby appropriated in the ensuing fiscal year unless altered by further action of this Council.

B. There is hereby appropriated from the Warehouse Fund, for the operation of the Warehouse during such fiscal year, the sum of \$163,218, or the amount of revenue actually credited to such fund from other City departments and agencies, whichever shall be the greater amount.

C. There is hereby appropriated from the Fleet Maintenance Fund, for the operation of the Central Garage, Vehicle Wash and Fuel System during such fiscal year, the sum of \$1,169,528 or the amount of revenue actually credited to such fund from other City departments and agencies, whichever shall be the greater amount.

D. There is hereby appropriated from the Communications System Fund, for the operation of the citywide phone system and mailroom operations during such fiscal year, the sum of \$273,587, or the amount of revenue actually credited to such fund from other City departments and agencies, whichever shall be the greater amount.

XIV. CAPITAL PROJECTS FUND APPROPRIATIONS

BE IT RESOLVED by the Council of the City of Charlottesville, Virginia that:

A. The following are hereby designated as revenue of the Capital Projects Fund:

1. The sum of \$900,000 shall be transferred from the General Fund.
2. The sum of \$93,750 collected as mall vendor fees will be transferred from the General Fund and used to fund infrastructure repairs for the Downtown Mall.
3. The proceeds of the sale of any real property, as prescribed by resolution of this Council adopted November 3, 1986.
4. The proceeds of the sale of any real property to be used for housing shall be appropriated to the "Charlottesville Affordable Housing Fund" account in the Capital Fund.
5. Funds received as donations and/or contributions for sidewalks shall hereby be appropriated into Sidewalks account (P-00335) to be used for the replacement, construction or repair of sidewalks. These funds shall not be deemed to expire at the end of the fiscal year and shall be hereby appropriated in the ensuing fiscal year unless altered by further action of City Council

B. The sums hereinafter set forth are hereby appropriated from the Capital Projects Fund of the City for the respective capital purchases or projects so set forth, effective for the fiscal year beginning July 1, 2020; provided that such appropriations shall not be deemed to expire at the end of such fiscal year, but are hereby appropriated in the ensuing fiscal year unless altered by further action of City Council.

C. The Capital Projects Fund Fiscal Year 2021-2025 will reflect the budget delineations set forth below for Fiscal Year 2020-2021.

The Capital Projects Fund grouped by area:

| <u>Revenue</u> | |
|---|---------------------|
| Transfer from General Fund | \$900,000 |
| Transfer from General Fund - Mall Vendor Fees | \$93,750 |
| Contribution from Albemarle County | 500,000 |
| Contribution from City Schools | 200,000 |
| VDOT Revenue Sharing | 200,000 |
| PEG Fee Revenue | 40,000 |
| CY 2021 Bond Issue | 23,861,092 |
| TOTAL REVENUE | \$25,794,842 |
| <u>Expenditures</u> | |
| Education | \$3,400,000 |
| Public Safety and Justice | 1,295,500 |
| Facilities Capital Projects | 4,120,491 |
| Transportation and Access | 14,445,101 |
| Parks and Recreation | 93,750 |
| Affordable Housing | 2,400,000 |
| Technology Infrastructure | 40,000 |
| TOTAL EXPENDITURES | \$25,794,842 |

XV. GAS FUND APPROPRIATION

BE IT RESOLVED by the Council of the City of Charlottesville, that there is hereby appropriated from the Gas Fund, for the operation of the gas utility during the fiscal year beginning July 1, 2020 and ending June 30, 2021, the sum of \$27,837,698 or the amount of revenue actually received by such fund, whichever is the greater amount. Such appropriation shall be effective July 1, 2020. However, the appropriations for the Vehicle Replacement Program, the Gas Fund Capital program, the Thermostat Program the Strategic Energy Initiatives program and the Gas Assistance Program shall not be deemed to expire at the end of the fiscal year, but are hereby appropriated in the ensuing fiscal year unless altered by further action of this Council. The Gas rates for our customers indicated in the Utility Rate Study are reviewed and approved by Council each year. At that time the Gas operations budget, including any new programmatic requests, and the Gas capital improvement program budget are reviewed and may be amended.

XVI. WATER FUND APPROPRIATION

BE IT RESOLVED by the Council of the City of Charlottesville, that there is hereby appropriated from the Water Fund, for the operation of the water utility during the fiscal year beginning July 1, 2020 and ending June 30, 2021, the sum of \$17,272,327, or the amount of revenue actually received by such fund, whichever is the greater amount. Such appropriation shall be effective July 1, 2020. However, the appropriations for the Vehicle Replacement Program, Water Fund Capital program, Water Conservation Program, Water Assistance Program, Rain Barrel Program and the Toilet Rebate Program shall not be deemed to expire at the end of the fiscal year, but are hereby appropriated in the ensuing fiscal year unless altered by further action of this Council. The Water rates for our customers indicated in the Utility Rate Study are reviewed and approved by Council each year. At that time the Water operations budget, including any new programmatic requests, and the Water capital improvement program budget are reviewed and may be amended.

XVII. WASTEWATER FUND APPROPRIATION

BE IT RESOLVED by the Council of the City of Charlottesville, that there is hereby appropriated from the Wastewater Fund, for the operation of the wastewater utility during the fiscal year beginning July 1, 2020 and ending June 30, 2021, the sum of \$17,203,764 or the amount of revenue actually received by such fund, whichever is the greater amount. Such appropriation shall be effective July 1, 2020. However, the appropriations for the Vehicle Replacement Program, the Wastewater Fund Capital program, and the Wastewater Assistance Program shall not be deemed to expire at the end of the fiscal year, but are hereby appropriated in the ensuing fiscal year unless altered by further action of this Council. The Wastewater rates for our customers indicated in the Utility Rate Study are reviewed and approved by Council each year. At that time the Wastewater operations budget, including any new programmatic requests, and the Wastewater capital improvement program budget are reviewed and may be amended.

XVIII. STORMWATER FUND APPROPRIATION

BE IT RESOLVED by the Council of the City of Charlottesville, that there is hereby appropriated from the Stormwater Fund, for the operation of the stormwater utility during the fiscal year beginning July 1, 2020 and ending June 30, 2021, the sum of \$2,794,572 or the amount of revenue actually received by such fund, whichever is the greater amount. Such appropriation shall be effective July 1, 2020. However, the appropriations for the Stormwater Fund Capital program shall not be deemed to expire at the end of the fiscal year, but are hereby appropriated in the ensuing fiscal year unless altered by further action of this Council.

XIX. UTILITIES FUNDS DEBT SERVICE APPROPRIATION

BE IT RESOLVED by the Council of the City of Charlottesville, that there is hereby appropriated from the Utilities Funds (Gas, Water, Wastewater and Stormwater) for the payment of principal and interest of bonds, notes and other evidences of indebtedness and the cost of issuance thereof issued by the City pursuant to its Charter and/or the Virginia Public Finance Act., during the fiscal year beginning July 1, 2020 and ending June 30, 2021, or as much thereof as may be necessary, is hereby appropriated to pay such debt service expenses during the fiscal year beginning July 1, 2020 and ending June 30, 2021. However, such appropriation shall not be deemed to expire at the end of the fiscal year, but is hereby appropriated in the ensuing fiscal year unless altered by further action of this Council.

A. There is hereby appropriated from the Gas Debt Service Fund, the sum of \$300,000 as revenue (transfer from Gas Fund) and \$133,166 in principal and interest payments or as much thereof as may be necessary, is hereby appropriated to pay such debt service expenses during the fiscal year beginning July 1, 2020 and ending June 30, 2021.

B. There is hereby appropriated from the Wastewater Debt Service Fund the sum of \$3,000,000 in revenue (transfer from the Wastewater Fund) and \$2,731,162 in principal and interest payments or as much thereof as may be necessary, is hereby appropriated to pay such debt service expenses during the fiscal year beginning July 1, 2020 and ending June 30, 2021.

C. There is hereby appropriated from the Water Debt Service Fund the sum of \$1,800,000 in revenue (transfer from the Water Fund) and \$1,696,008 in principal and interest payments or as much thereof as may be necessary, is hereby appropriated to pay such debt service expenses during the fiscal year beginning July 1, 2020 and ending June 30, 2021.

D. There is hereby appropriated from the Stormwater Debt Service Fund the sum of \$129,683 in revenue (transfer from the Stormwater Fund) and \$119,039 in principal and interest payments or as much thereof as may be necessary, is hereby appropriated to pay such debt service expenses during the fiscal year beginning July 1, 2020 and ending June 30, 2021.

XX. PARKING FUND

BE IT RESOLVED by the Council of the City of Charlottesville, that there is hereby appropriated from the Parking Fund, for parking operations the sum of \$3,657,155, or the amount of revenue actually received by such fund, whichever is the greater amount.

1. The Parking Operation budget includes a budgeted transfer to the General Fund in the amount of \$1,200,000 or the actual net revenues received from public serving parking facilities, permits, meters and fines, whichever is the lesser.
2. Revenue received for parking development contributions shall not be deemed to expire at the end of the fiscal year, but are hereby appropriated in the ensuing fiscal year unless altered by further action of this Council.

XXI. PAY PLAN APPROVAL

BE IT RESOLVED by the Council of the City of Charlottesville that the Employee Classification and Pay Plan for the City of Charlottesville dated July 1, 2020 and effective on that same date, which assigns salary ranges to each class or position in the City service is hereby approved pursuant to Section 19-3 and 19-4 of the City Code, 1990, as amended and a copy of the same shall be kept on file with the records of the meeting at which this resolution is approved.

XXII. GOLF FUND

BE IT RESOLVED by the Council of the City of Charlottesville, that there is hereby appropriated from the Golf Fund, for the operation of the golf courses during the fiscal year beginning July 1, 2020 the sum of \$989,940 or the amount of revenue actually received by such fund, whichever is the greater amount.

**City Council Amendments to the
FY 2021 Proposed General Fund Budget**

| | |
|--|-----------------------|
| Manager's Recommended FY 21 Expenditures | \$ 191,195,873 |
| Amendments to FY 21 Expenditures | |
| <i>Decrease Expenditures</i> | |
| Non Departmental | |
| Citywide Reserve - Economic Downturn | (875,000) |
| <i>Increase Expenditures</i> | |
| Contribution to City Schools | |
| City Contribution to Schools | 875,000 |
| Total Expenditure Amendments | \$ - |
| Total Amended FY 21 General Fund Expenditures | \$ 191,195,873 |

**City Council Amendments to the
FY 2021 Proposed Social Services Budget**

| | |
|---|----------------------|
| Manager's Recommended FY 21 Revenue Estimates | \$ 14,981,907 |
| Amendments to FY 21 Revenue Estimates | |
| <i>Decrease Revenues</i> | |
| State Assistance and Grants | (173,239) |
| Total Revenue Amendments | \$ (173,239) |
| Total Amended FY 21 Social Services Fund Revenue Estimates | \$ 14,808,668 |
| Manager's Recommended FY 21 Expenditures | \$ 14,981,907 |
| Amendments to FY 21 Expenditures | |
| <i>Decrease Expenditures</i> | |
| Purchased Services | (173,239) |
| Total Expenditure Amendments | \$ (173,239) |
| Total Amended FY 21 Social Services Fund Expenditures | \$ 14,808,668 |