



CITY COUNCIL AGENDA July 19, 2021

Members

Nikayah Walker, Mayor
Sena Magill, Vice Mayor
Heather D. Hill
Michael K. Payne
J. Lloyd Snook, III
Kyna Thomas, Clerk

5:30 p.m. Closed session as provided by Sections 2.2-3711 and 2.2-3712 of the Virginia Code (Personnel evaluation; legal consultation)

Virtual/electronic meeting

6:30 p.m. Regular Meeting

Register at www.charlottesville.gov/zoom. Virtual/electronic meeting in accordance with a local ordinance amended and re-enacted April 19, 2021, to ensure continuity of government and prevent the spread of disease during a declared State of Emergency. Individuals with disabilities who require assistance or special arrangements to participate in the public meeting may call the ADA Coordinator at (434) 970-3182 or submit a request via email to ada@charlottesville.gov. The City of Charlottesville requests that you provide a 48 hour notice so that proper arrangements may be made.

CALL TO ORDER

MOMENT OF SILENCE

ROLL CALL

AGENDA APPROVAL

ANNOUNCEMENTS

RECOGNITIONS/PROCLAMATIONS

CONSENT AGENDA*

1. Minutes: May 17 work session and regular meeting, May 26 School reconfiguration work session, June 7 closed and regular meetings, June 22 monthly work session, June 23 special and closed meetings, June 24 special and closed meetings, July 7 special meeting, July 10 emergency special meeting
2. Resolution: Appropriating funds for COVID Homelessness Emergency Response Program (CHERP) Grant Amendment - \$201,120 (2nd reading)
3. Resolution: Appropriating funds Charlottesville Student Victim Outreach Program Department of Criminal Justice Services Victim of Crimes Act Grant - \$343,371 (2nd reading)
4. Resolution: Appropriating funds for Department of Justice Office of Justice Programs Grant for Charlottesville Albemarle Family Treatment Court Program Expanded Services - \$827,973 (2nd reading)
5. Resolution: Appropriating funds for FY21 Virginia Department of Criminal Justice Services Body-worn Camera Grant - \$100,000 (2nd reading)
6. Resolution: Appropriating FY 2021 Supplemental Federal Funding for Transit Capital and Operating Assistance - \$5,038,344 (2nd reading)
7. Resolution: Appropriating funds for City School Bus Driver Incentive Plan - \$332,952 (2nd reading)
8. Resolution: Appropriating funds for Transit Bus Driver Benefits Incentive Plan - \$499,632 (2nd reading)

- 9. Resolution: Appropriating funds for the Virginia Department of Education Special Nutrition Program Summer Food Service Program - \$200,000 (1st of 2 readings)
- 10. Resolution: Appropriating funds for Virginia Housing Solutions Program Grant Award - \$539,333 (1st of 2 readings)
- 11. Resolution: Appropriating funds for Family First Prevention Services Act for the Department of Social Services Family Services staffing - \$164,607 (1st of 2 readings)
- 12. Resolution: Appropriating previously approved funds to the Albemarle Charlottesville Historical Society for the purpose of identifying the individuals interred in the unmarked graves at Pen Park and their descendants - \$2,500 (1st of 2 readings)
- 13. Resolution: Appropriating previously approved funds for a match of a Virginia Department of Historic Resources 2021-2022 State Survey and Planning Cost Share Program grant for Phase 1 of the Charlottesville Downtown Mall Historic Landscape Study and Management Plan - \$10,000 (1st of 2 readings)
- 14. Resolution: Amending and reauthorizing the Charlottesville Public School Scholarship Fund (1 reading)

CITY MANAGER RESPONSE TO COMMUNITY MATTERS and to COUNCILORS

COMMUNITY MATTERS Public comment for up to 16 speakers (limit 3 minutes per speaker). Preregistration available for first 8 spaces; speakers announced by Noon on meeting day (9:00 a.m. sign-up deadline). Additional public comment at end of meeting. Public comment will be conducted through electronic participation while City Hall is closed to the public. Participants can register in advance at www.charlottesville.gov/zoom.

ACTION ITEMS

- 15. Resolution*: Approving the request to pursue Transportation Alternatives Project grant funding through the Virginia Department of Transportation for: 1) design and construction of Meadow Creek Valley Trail bridge \$675,000, and 2) Safe Routes to School Program and Coordinator \$200,000 (1 reading)
- 16. Resolution: Appropriating funds for funding transfer for Charlottesville Affordable Housing Fund (CAHF) Program Review/Redesign and Inclusionary Zoning Program Design - \$165,000 (1st of 2 readings)
- 17. Resolution*: Approving the findings of the Design Public Hearing for the Fontaine Avenue Streetscape (1 reading)
- 18. Resolution*: Appropriating funds from the American Rescue Plan for Eligible Local Activities - \$1,986,100 (2nd reading)

GENERAL BUSINESS

- 19. Report: Rivanna Authorities Quarterly Report (written report only)

OTHER BUSINESS and QUESTIONS FOR CITY MANAGER FOLLOW-UP

MATTERS BY THE PUBLIC

*Action Needed

CHARLOTTESVILLE CITY COUNCIL MEETING

May 17, 2021

Virtual/electronic meeting via Zoom

4:00 PM WORK SESSION

Pursuant to Virginia Code Section 2.2-3712, the Charlottesville City Council met in work session on Monday, May 17, 2021, to hear reports. The meeting was held electronically pursuant to a local ordinance amended and re-enacted on April 19, 2021, to ensure the continuity of government and prevent the spread of disease during the coronavirus State of Emergency.

Mayor Walker called to order at 4:01 p.m. and Clerk of Council Kyna Thomas called the roll, noting the following members present: Mayor Nikuyah Walker, Vice Mayor Sena Magill, and Councilors Heather Hill, Michael Payne, and Lloyd Snook.

REPORTS

1. Report: City monthly financial report

Ryan Davidson, Senior Budget and Management Analyst, presented the monthly financial report for general revenue projections and expenditures.

2. Report: Charlottesville Redevelopment and Housing Authority (CRHA) update on Charlottesville Supplemental Rental Assistance Program (CSRAP)

John Sales, Executive Director of the Charlottesville Redevelopment and Housing Authority (CRHA) provided an update on the Charlottesville Supplemental Rental Assistance Program (CSRAP), sharing data as of May 12, 2021, including:

- A. 70 families enrolled in the CSRAP.
- B. 68 families are receiving supplemental rental assistance payments.
- C. 2 families currently within their 90-day search period within Charlottesville.
- D. 0 families currently within their extended 90-day search period within City of Charlottesville and Albemarle County.
- E. 36 of 68 families receiving supplemental assistance are living within the City of Charlottesville (57%).
- F. 32 of 68 families receiving supplemental assistance are working within the City of Charlottesville and are living in Albemarle County (43%).
- G. Waiting list for CSRAP: 122
- H. No new families are being processed for eligibility for the CSRAP at this time due to the increase of CSRAP funds during the COVID-19 to ensure funding is available for the current participants.

- I. July and August Annual Recertification letters have been mailed out.
- J. 12-month Annual Spend to date: \$719,136
- K. Annual Funding Committed: \$791,049.60

Mr. Sales advised that the City would need to add funds to help additional families or place time limits on assistance for the same households. He also advised there would need to be decisions made about fair housing rent. Some other items that he suggested keeping on the table were budgeting for rent increases and creating incentives or security deposit assistance around the CSRAP.

Councilors discussed remaining funds, meeting the needs of new families when existing recipients are still in need, and fair market rent. Mr. Sales recommended 125% fair market rent within city limits and 100% in Albemarle County.

Mayor Walker asked to amend the corresponding item on the 6:30 p.m. agenda.

3. Youth Council presentation

In partnership with the UVA Equity Center, Youth Nex Program, and Youth Participatory Action Lab, the Charlottesville City Youth Council embarked on a yearlong research project to understand the disparity of students who attended the Charlottesville City Schools (CCS) from 5th-8th Grade (e.g. Walker Upper Elementary and Buford Middle School) and those who attended private schools in the area (e.g. St. Anne's Belfield, Tandem Friends School, Village School, Field School, etc.). The students were taught the basics of conducting a research project by students and faculty the Youth Participatory Action Lab at UVA. During this time they decided to create a survey for their peers to ask about their choices and perceptions of middle schools in the Charlottesville area. They also conducted and coded interviews with School Board members, students, faculty, and staff at CCS about these same perceptions.

The results of the project led to discussions about the inequities that students who do not have the choice to attend private schools face and what the students have heard would be necessary to keep more students in the CCS system, especially with a new middle school on the horizon. The students surveyed around 75 current and former CCS students in a Google form survey. They also interviewed two staff members at Charlottesville High School, two School Board members, and two parents of Charlottesville City Schools students. Staff recommended continued support of Youth Council research.

Misty Graves, Deputy Director for Human Services, introduced the Charlottesville Youth Council on behalf of Daniel Fairley, II, Youth Opportunity Coordinator.

Dr. Kimalee Dickerson, post-doctoral researcher at the University of Virginia School of Innovation and Human Development and at the Equity Center, spoke about the Youth Action Lab work with the Charlottesville Youth Council. She advised that the goal of the lab is to teach local youth social science research skills so that they can use their research findings to improve the community and make it more equitable.

Kennedy Eagle, 4th year UVA student, introduced the Youth Council report.

Sabrina Hendrix, Senior Youth Council Member, advised that one of the findings of student research was that parents were taking their children out of Walker and Buford to place in private school, then sending them back to Charlottesville High School. The research demonstrated a lack of diversity in the private schools.

Caroline Jaffe, Junior Youth Council Member, shared information about research methods used such as a survey of high school students, interviews with a teacher, school board member and guidance counselor, and coding for themes and patterns. She shared public versus private school student responses to the survey, as well as the impact people choosing to go to public versus private middle schools. She also shared limitations of the research which included that most respondents were White and there was a limited sample size.

Margaret Anne Doran, Senior Youth Council Member, shared research conclusions:

- Charlottesville's public middle schools offer a comparative education to the area's private schools; however, parents are still sending their kids elsewhere based on a false reputation.
 - Students who remain in the public schools feel left behind; they wonder what they are missing, and eventually realize that they did not miss anything, and they are equally as prepared for life after graduation as their private school-attending peers
- This disparity or perceived bias has existed since the opening of Buford and Walker.
- Bias against Walker and Buford exists and is largely connected to systemic racism in Charlottesville.

She also shared recommendations:

- Support of Remaking Middle School's plan to reconfigure Charlottesville's middle schools
- Upgrades to Buford's physical building
- Rezoning elementary schools to be more reflective of the diversity of Charlottesville
- Dismantling housing segregation
- Reviewing the following article:
https://www.cvilletomorrow.org/articles/vmdo-has-the-contract-to-design-a-reconfigured-buford-and-walker-but-why-are-the-schools-like-that-in-the-first-place/?utm_source=Charlottesville%20Tomorrow&utm_campaign=7d29d936a3-

Other Youth Council Members: Olivia Bowers, Olivia Burke, Eve Keesecker

Council commended the Youth Council for a comprehensive and direct report, recognizing the limited data set. They asked questions about prioritizing reconfiguration versus redistricting, and about impacts from the coronavirus pandemic.

Mayor Walker also commended the Youth Council and its partners for their work and for helping to make the community more just and equitable.

4. Food Equity Initiative update

Tamara Wright of Cultivate Charlottesville Food Justice Network introduced the Mid-Year Report on Year 3 Charlottesville Food Equity Initiative. She advised that the organizational structure was changed to a shared leadership model.

Richard Morris, Cultivate Charlottesville Farm & Foodroots Executive Director, Jeanette Abinader, Cultivate Charlottesville Advocacy and Systems Executive Director, and Ms. Wright made the presentation, noting the impacts of systemic racism on food access and insecurity.

City Council adopted the Food Equity Initiative for the first time in 2018, beginning a course of systemic efforts to reshape community health, wealth, and belonging through the food system. The presenters shared some high-level accomplishments and a list of community engagement efforts.

In Year 3 of the Food Equity Initiative, Cultivate Charlottesville's Food Justice Network recommended the following overarching strategic values, funding priorities, and concrete goals for City Departments to deepen their capacity for food equity:

- The Power to Grow: Advancing Affordable Housing and Urban Agriculture
- The Right to Good Food: Advancing Equitable Transportation and Neighborhood Food Access
- Inspire Youth Choice: Advancing Healthy School Food
- Food Equity & Justice: Advancing Systemic Change and Collective Movements
- Build Community Wealth: Advancing Neighborhood Food Access & Markets
- Restore Earth, Climate and Environmental Justice: Advancing Environmental and Climate Justice

In response to a question from Councilor Payne regarding securing land for use, Mr. Morris advised that they are looking for long-term investment for land development in the City of Charlottesville, and Ms. Abi-Nader advised that they would be meeting with the City departments to explore potential land availability for shared use and accessibility by all.

Vice Mayor Magill suggested the use of terraced gardens and Mayor Walker encouraged use of land within walking distance of residents to reduce transportation challenges.

In response to a question from Councilor Hill, Ms. Abi-Nader advised that the group would come back with a formal food equity request in the Fall to include with related city department budget requests for the FY22-23 City Budget.

The meeting adjourned at 5:34 p.m.

BY Order of City Council

BY Kyna Thomas, Clerk of Council

CHARLOTTESVILLE CITY COUNCIL MEETING

May 17, 2021

Virtual/electronic meeting via Zoom

6:30 PM REGULAR MEETING

CALL TO ORDER and ROLL CALL

The Charlottesville City Council met in an electronic meeting on Monday, May 17, 2021, in accordance with a local ordinance to ensure continuity of government and prevent the spread of disease during the coronavirus State of Emergency. Mayor Walker called the meeting to order at 6:32 p.m. with the following members present: Mayor Nikuyah Walker, Vice Mayor Sena Magill, and Councilors Heather Hill, Michael Payne and Lloyd Snook.

City Council observed a moment of silence.

On motion by Vice Mayor Magill, seconded by Councilor Hill, Council unanimously approved the meeting agenda.

ANNOUNCEMENTS

Vice Mayor Magill announced the winners of Mr. Alex-Zan's "My Help List" writing contest for Charlottesville and surrounding county students in grades K-12.

RECOGNITIONS/PROCLAMATIONS

Mayor Walker presented a proclamation in recognition of Provider Appreciation Day, which was May 7, 2021. Melissa Cohen with ReadyKids made remarks in acceptance of the proclamation.

CONSENT AGENDA*

Clerk of Council Kyna Thomas read the following Consent Agenda items into the record:

1. MINUTES: March 15 closed and regular meetings, March 25 budget work session, April 13 special meeting, April 27 joint work session with Police Civilian Review Board, April 29 special meeting
2. APPROPRIATION: Supplemental Appropriation of State Operational Funding for Charlottesville Area Transit - \$265,025 (2nd reading)

APPROPRIATION

Transit Division Project Funds - \$265,025

WHEREAS, The Fiscal Year 2021 State Operating Grant in the amount of \$2,052,025 has been awarded to the City of Charlottesville, which represents an increase of \$265,025 over the original operating funds previously budgeted;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Charlottesville, Virginia that the following is hereby appropriated in the following manner, contingent upon receipt of the grant funds:

Revenue (Operating)

- \$265,025
- Fund: 245
- Cost Center: 2801003000
- G/L: 430080 State Assistance

Expenditures (Operating)

- \$265,025
- Fund: 245
- Cost Center: 2801003000
- G/L: 530560 Consulting Services

BE IT FURTHER RESOLVED, that this appropriation is conditioned upon the receipt of \$2,052,025 from the Virginia Department of Rail and Public Transportation.

3. APPROPRIATION: Virginia Department of Education Special Nutrition Program Child and Adult Care Food Program - \$25,000 (2nd reading)

APPROPRIATION

**Virginia Department of Education Special Nutrition Program
Child and Adult Care Food Program - \$25,000**

WHEREAS, the City of Charlottesville, through Parks and Recreation, has received approval for reimbursement up to \$25,000 from the Virginia Department of Education Special Nutrition Program to provide free dinner to children attending select drop-in afterschool centers; and

WHEREAS, the grant award covers the period from period October 1, 2020 through September 30, 2021;

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Charlottesville, Virginia that the sum of \$30,000, received from the Virginia Department of Education Special Nutrition Program is hereby appropriated in the following manner:

Revenue – \$25,000

Fund: 209 Internal Order: 1900381 G/L Account: 430120

Expenditures - \$25,000

Fund: 209 Internal Order: 1900381 G/L Account: 530670

BE IT FURTHER RESOLVED that this appropriation is conditioned upon the receipt of \$25,000 from the Virginia Department of Education Special Nutrition Program.

4. APPROPRIATION: Coronavirus Aid, Relief, and Economic Security Act (CARES) Act Round 2 Funding for Utility Customer Bill Arrearage Assistance – \$15,766.58 (2nd reading)

APPROPRIATION

**CARES Act Funding for Utility Customer Bill Arrearage Assistance – Round 2
\$15,766.58**

WHEREAS, the City of Charlottesville has received award approval for \$15,766.58 from the CARES Act from the Commonwealth of Virginia Department Housing and Development to use to assist utility customer bill arrearages owed between March 1, 2020 and November 1, 2021;

Revenue-\$15,766.58

Fund 208 I/O: 1900403 G/L Account: 430127

Expenditures-\$15,766.58

Fund 208 I/O: 1900403 G/L Account: 599999

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Charlottesville, Virginia, that the sum of \$15,766.58 is hereby appropriated in the following manner:

BE IT FURTHER RESOLVED by the Council of the City of Charlottesville, Virginia, that while these funds are being appropriated as a lump sum, the funds will be allocated to the gas, water and wastewater funds as deemed appropriate once specific accounts and assistance has been awarded.

5. RESOLUTION: Coronavirus Aid, Relief, and Economic Security Act (CARES) Funds for City Hall Ambassador Program -\$46,000

RESOLUTION
Coronavirus Aid, Relief, and Economic Act (CARES) Funds for City Hall Ambassador Program - \$46,000

WHEREAS, the Charlottesville City Council allocated \$771,500 of unspent Coronavirus Aid, Relief, and Economic Act (CARES) funds to reimburse the General Fund for previously incurred public safety payroll expenses; and

WHEREAS, the Charlottesville City Council has requested those funds be used to provide funding for temporary staffing through the City Hall Ambassador Program;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Charlottesville, Virginia that \$46,000 of the previously unspent CARES Funds be allocated in the following manner:

Transfer From:

\$46,000 Fund: 208 Internal Order: 1900386 GL Code: 599999

Transfer To:

\$46,000 Fund: 208 Internal Order: 1900385 GL Code: 599999

6. RESOLUTION: Fourth Amended Charlottesville Supplemental Rental Assistance Program (CSRAP) Grant Agreement (1 reading)

By request of Mayor Walker, this item was removed from the consent agenda for discussion at the end of the agenda.

7. ORDINANCE: Establishing a Grant Program to Promote and Preserve Home Ownership by Low and Moderate Income Persons within the City of Charlottesville (carried)

Mayor Walker opened the floor for comments from the public on the Consent Agenda. There were no speakers.

Mayor Walker requested to pull Item #6 for discussion at the end of the meeting. She also asked questions about Item #5. Chad Thorne, Deputy Treasurer, advised that staffing would be from an outside agency since Parks and Recreation staff went back to their previous duties.

On motion by Councilor Hill, seconded by Councilor Snook, Council by the following

vote APPROVED the Consent Agenda, moving Item #6 to the end of the meeting for discussion: 5-0 (Ayes: Hill, Magill, Payne, Snook, Walker; Noes: none).

CITY MANAGER RESPONSE TO COMMUNITY MATTERS and COUNCIL

City Manager Chip Boyles shared an update on the following community matters:

1. A candidate accepted the Deputy City Manager of Operations position and more information will be shared during the week.
2. Sue Moffett was promoted to the Director position for the Department of Social Services.
3. Applications for the Director of the Police Civilian Review Board are under review and interviews to begin in about a week.
4. Applications for the Director of Human Rights are under review. Interviews will be in 2-3 weeks.
5. The City Market re-opened on May 15, offering in-person and drive through options, and expanded offerings will be available in June.
6. Calls and emails were received regarding Midway Manor elevators. Staff has contacted the proper personnel and property owners for addressing the situation and encouraging support of impacted residents.
7. Regarding inquiries about spending at JAUNT, he will ask JAUNT to give a presentation to Council.
8. American Rescue Plan guidance is still pending, but guidance is clearer that the city will receive funding for services provided to the city and county.
9. Upcoming meetings: May 25 work session, May 26 joint meeting with School Board regarding reconfiguration.

COMMUNITY MATTERS

Mayor Walker opened the floor for comments from the public.

1. Tanesha Hudson asked city staff to be considerate of children who may not go through the registration process for programs. She suggested that leadership discuss the drug use issues in the city, as an increase in gun violence has been brought to the forefront. She spoke about transparency in hiring of city leaders.
2. Don Gathers spoke about the Midway Manor elevator problem and thanked the city for reaching out to address the property managers.
3. Nancy Carpenter spoke about the Midway Manor elevator problem and advised that she has also been trying to contact personnel to resolve the issue.
4. Walt Heinecke spoke about the most recent Police Civilian Review Board (PCRB) meeting and advised Council to enable the strongest model of PCRB allowed by State legislature.

Councilor Payne commented about Midway Manor and the need for Council to be proactive in

preventing eviction once the Low Income Housing Tax Credit affordability period ends in a couple of years.

Mayor Walker thanked Neighborhood Development Services for their responsiveness regarding Midway Manor.

ACTION ITEMS

8. PUBLIC HEARING: Belmont Bridge Replacement Project – \$4,280,739 (carried)

Jeanette Janiczek, UCI Program Manager, made a presentation, advising of Council options:

- 1) Increase the project budget or
- 2) Reject all bids, rescope the project in removing items and/or conditions of the Invitation For Bid (IFB), and rebid the project.

Option 1: It was estimated that an additional \$4,280,739 in funding would be needed to complete the project - to cover other project related expenditures such as construction engineering inspection services and to fund the project contingency at an appropriate level. No additional local funding would be needed.

Option 2: As part of the preliminary bid evaluation and analysis, the following items were identified as part of the contributing to the reason for the project cost increase: MSE Wall, Lighting (poles + luminaries), Precast Girders, Steel Girders, Bridge Demolition and Temporary Shoring. These items either cannot be removed, or their elimination/reduction would directly impact the concept plan accepted by the City, as well as would not resolve the bid overages. In a preliminary assessment of rescoping the project, various details and operational changes were considered, such as removing the “knuckle”, eliminating the pedestrian plaza, removing the new pedestrian underpass, allowing complete closure of the bridge during construction. These could potentially reduce the overall project construction cost. However, rescoping and re-bidding the project would require additional public participation to communicate these changes. This would also require more coordination with the Virginia Department of Transportation and the Federal Highway Administration to obtain re-design approval. Rescoping of the project would require redesign, resulting in additional costs to the project. Re-bidding would most likely result in higher bids due to the delay for redesign and obtaining reauthorization, as well as other anticipated escalating factors. For these reasons, staff did not recommend re-advertising the current or a revised IFB.

Ms. Janiczek advised that if the appropriation were approved at the next City Council meeting, construction could begin as soon as the end of June 2021.

Councilor Payne asked about assurances or measures to help ensure no additional cost overruns. Ms. Janiczek advised that the contract locks in pricing for about six pages of scope, and that there is a 10% contingency.

City Manager Boyles advised Council to guard against delays for a variety of reasons including inflation.

Mayor Walker opened the public hearing. There were no speakers.
Mayor Walker closed the public hearing.

Council agreed to move the item forward to the June 7 Consent Agenda.

9. RESOLUTION: Fourth Amended Charlottesville Supplemental Rental Assistance Program (CSRAP) Grant Agreement

Based on a conversation at the 4:00 p.m. Work Session, Mayor Walker requested moving this item from the Consent Agenda for further discussion on three issues:

- 1) Fair Market Rental
- 2) Reserve used to protect tenants
- 3) Payment of security deposits to landlords.

City Attorney Lisa Robertson gave feedback on updating the agreement.

Brenda Kelley shared information about challenges with the Landlord Risk Reduction program.

Mayor Walker suggested amending the proposed agreement to increase to 125% fair market rate for city residents as an exception to what would normally be within HUD guidelines, and accepting 100% guideline for those county units.

City Attorney Lisa Robertson provided guidance about agreement wording.

On motion by Councilor Hill, seconded by Councilor Snook, Council by the following vote APPROVED the resolution, advising of updates to the grant agreement: 5-0 (Ayes: Hill, Magill, Payne, Snook, Walker; Noes: none).

**RESOLUTION
APPROVING THE FOURTH AMENDED GRANT AGREEMENT FOR THE
CHARLOTTESVILLE SUPPLEMENTAL RENTAL ASSISTANCE PROGRAM**

FOR THE FISCAL YEAR BEGINNING JULY 1, 2021

WHEREAS, on June 19, 2017 the City of Charlottesville approved the creation of the city-funded Charlottesville Supplemental Rental Assistance Program (“CSRAP”), and on April 13, 2021 City Council approved an allocation of \$900,000 from Capital Improvement Program funds to be used for the CSRAP program, which will be administered by CRHA; and

WHEREAS, the terms and conditions under which the Charlottesville Redevelopment and Housing Authority (“CRHA”) will administer the CSRAP Program are set forth within a written grant agreement effective for the fiscal year beginning July 1, 2021 which has been reviewed by City Council this same date;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Charlottesville, Virginia, **THAT**:

1. The CSRAP program shall be administered by CRHA in accordance with the terms and conditions set forth within the CSRAP grant agreement effective for the fiscal year beginning July 1, 2021, which is hereby approved by this City Council; and
2. The City Manager is authorized to execute the CSRAP grant agreement on behalf of the City of Charlottesville and the City Manager and City staff are authorized and directed to apply the funding allocated above to the CSRAP program in accordance with the terms set out within the CSRAP grant agreement.

GENERAL BUSINESS

OTHER BUSINESS

Councilor Hill mentioned that Councilors would use regularly scheduled meeting times with the City Manager to prepare for the School Board joint meeting.

MATTERS BY THE PUBLIC

Mayor Walker opened the floor for public comment. There were no speakers.

The meeting adjourned at 7:38 p.m.

BY Order of City Council

BY Kyna Thomas, Clerk of Council

CHARLOTTESVILLE CITY COUNCIL
Joint Work Session with Charlottesville City School Board
May 26, 2021
SCHOOL RECONFIGURATION
Virtual/electronic meeting via Zoom

4:30 PM WORK SESSION

The Charlottesville City Council met on Wednesday, May 26, 2021, at 4:30 p.m. for a joint budget work session with the Charlottesville City School Board to hear a presentation and discuss school reconfiguration and budget. The meeting was held electronically pursuant to a local ordinance amended and re-enacted on April 19, 2021, to ensure the continuity of government and prevent the spread of disease during the coronavirus pandemic.

Mayor Walker called the Charlottesville City Council to order at 4:31 p.m. Clerk of Council Kyna Thomas called roll and noted all members present: Mayor Nikuyah Walker, Vice Mayor Sena Magill, and Councilors Heather Hill, Michael Payne, and Lloyd Snook. Lisa Torres, Board Chair, called the City of Charlottesville School Board meeting to order and noted a quorum present. Clerk Julia Green conducted School Board roll call.

Mayor Walker turned the meeting over to Wyck Knox, representing the design company VMDO.

Mr. Knox reviewed existing school conditions versus more modern school space configurations, and timeline.

Kristen Hill with VMDO reviewed outreach and engagement efforts. There was a question about work group size parameters for the community design team and Ms. Hill advised that the core group would be 40 people with open public livestream meetings which could be larger. She advised that in the future, the group could be split into smaller groups as more specific conversations are held about each school.

Mr. Knox presented information about student capacity. The presentation noted that the last public conversation about reconfiguration was in the context of the 2016-17 Capacity Study, while today's focus was on equity and academics. Deciding how many students to build for now would have a significant impact on project cost, and how soon additional builds might be needed.

Councilor Snook asked about student population growth level for school-age children.

Maria Bninski answered that growth projections have not kept with the upward trend as

projected years ago. She shared a combination of reasons for the school-eligible population decline, including declining birth rates, growth in student housing, migration of families to the county, pandemic, housing development in the county out-pacing city development.

Mr. Knox presented reconfiguration options based on funding amounts, design expectations and capacity expectations.

Krisy Hammill, Senior Budget and Management Analyst, presented information on the City's Adopted Fiscal Year 2022 Capital Improvement Plan (CIP) Budget, sharing scenarios to illustrate balancing debt capacity and affordability.

Council and the School Board engaged in discussion. Some topics that were brought up were:

- Informing the general public about the impact of this project
- Health equity in spaces
- What other avenues there may be for funding besides City coffers
- Revenue streams
- Debt structure. Kevin Rotty, the City's financial advisor, advised of the guidelines from bond rating agencies.
- Reaching out to other localities for their reconfiguration experience
- Use of American Rescue Plan funds for maintenance items
- Other Capital Improvement Plan projects
- Impacts on the affordable housing strategy
- Phased tax increase approach versus one-time implementation
- Trade-offs as project costs increase

City Manager Chip Boyles provided input from Delegate Sally Hudson and Senator Creigh Deeds, who stated that they would be willing to sponsor a bill in the General Assembly within the coming year to ask for the legislation that would allow the City to increase sales tax. Senator Deeds added that his bigger initiative is for a comprehensive revenue change for local school districts and local government for school improvement, and that he would be supportive of co-signing legislation to support local efforts. The bill would become effective as of July 1, 2022.

PUBLIC COMMENT

Mayor Walker opened the meeting for public comment. No speakers came forward.

Other Questions and Discussion Points

1. What is the budget range we should study with the public? The group agreed that community engagement would range from options of \$50 Million to \$90 Million.
2. If the construction dollars are phased, what is the range/limit for phase one?

3. Can we save money from going to inflation by starting construction funding in FY24?
4. If we price work in a phase two, when is that construction funding available?
5. If you have to prioritize starting at one campus only, is it Buford?
6. Middle School: Should we build now for anything less than 1050? If so, how low? 975? 900?
There was consensus to build for more than 900.
7. Confirm that a proposed 10 cent real estate tax increase is for entire CIP, not just reconfiguration.
8. What's the best metric to discuss local funding of schools, inclusive of CIP?

Mayor Walker adjourned the meeting of City Council at 7:18 p.m., immediately followed by adjournment of the School Board meeting.

BY Order of City Council

BY Kyna Thomas, Clerk of Council

CHARLOTTESVILLE CITY COUNCIL MEETING

June 7, 2021

Virtual/electronic meeting via Zoom

5:30 PM CLOSED MEETING

The Charlottesville City Council met electronically on Monday, June 7, 2021, in accordance with a local ordinance amended and re-enacted on April 19, 2021 to ensure continuity of government and prevent the spread of disease during the coronavirus State of Emergency.

Mayor Walker called the meeting to order at 5:30 p.m. and Clerk of Council Kyna Thomas called the roll, noting the following members present: Mayor Nikuyah Walker, Vice Mayor Sena Magill, and Councilors Heather Hill, Michael Payne and Lloyd Snook.

On motion by Councilor Hill, seconded Vice Mayor Magill, Council voted 5-0 (Ayes: Hill, Magill, Payne, Snook, Walker. Noes: none) to meet in closed session as authorized by Virginia Code Sections 2.2-3711 and 2.2-3712, specifically:

- Section 2.2-3711(A)(1), for discussion and consideration of the performance of the City Manager; and
- Section 2.2-3711(A)(8), for the purpose of consultation with legal counsel regarding the proposed removal, relocation, contextualization or covering of the Lee and Jackson statues.

On motion by Councilor Hill, seconded by Councilor Snook, Council certified by the following vote: 5-0 (Ayes: Hill, Magill, Payne, Snook, Walker. Noes: none), that to the best of each Council member's knowledge only public business matters lawfully exempted from the open meeting requirements of the Virginia Freedom of Information Act and identified in the Motion convening the closed session were heard, discussed or considered in the closed session.

The meeting adjourned at 6:32 p.m.

BY Order of City Council

BY Kyna Thomas, Clerk of Council

6:30 PM REGULAR MEETING

The Charlottesville City Council met electronically on Monday, June 7, 2021, in accordance with a local ordinance amended and re-enacted on April 19, 2021 to ensure continuity of government and prevent the spread of disease during the coronavirus State of Emergency.

Mayor Walker called the meeting to order at 6:33 p.m. and Clerk of Council Kyna Thomas called the roll, noting the following members present: Mayor Nikuyah Walker, Vice Mayor Sena Magill, and Councilors Heather Hill, Michael Payne and Lloyd Snook.

City Council observed a moment of silence.

On motion by Councilor Snook, seconded by Councilor Hill, Council unanimously approved the meeting agenda.

ANNOUNCEMENTS

Dr. Denise Bonds, Blue Ridge Regional Health District Director shared an update on Covid-19 data, advising that vaccines have helped to reduce cases and hospitalizations. She shared Phase 3 goals to reach by July 4, 2021. Mayor Walker announced that this would be the last regular monthly report from Dr. Bonds regarding Covid-19 unless another update was deemed necessary.

RECOGNITIONS/PROCLAMATIONS

City Manager Chip Boyles recognized Diane Kuknyo for 27 years of service to the City of Charlottesville. She retired as Director of Social Services on April 1, 2021. Ms. Kuknyo made a few remarks and Councilors thanked her for her service and leadership in the City of Charlottesville.

Mayor Walker read a proclamation for National Dance Week. Maria Daniel with iDance Ministry, representing the National Dance Foundation, made remarks in acceptance of the proclamation.

CONSENT AGENDA*

Clerk of Council Kyna Thomas read the following Consent Agenda items into the record:

1. MINUTES: April 5 closed and regular meetings
2. RESOLUTION: Appropriating funds for the Belmont Bridge Replacement Project – \$4,280,739 (2nd reading)

APPROPRIATION

Belmont Bridge Replacement Project - \$4,280,739

WHEREAS, a total of \$4,280,739 in state funds for the Belmont Bridge Replacement Project requires appropriation; and

NOW, THEREFORE BE IT FURTHER RESOLVED by the Council of the City of Charlottesville, Virginia that the following is hereby appropriated in the following manner:

Revenues

\$4,280,739

Fund: 426

WBS: P-00436

G/L Account: 430080

Expenditures

\$4,280,739

Fund: 426

WBS: P-00436

G/L Account: 599999

BE IT FURTHER RESOLVED by the Council of the City of Charlottesville, Virginia that \$4,280,739 noted above is conditioned upon the receipt of a fully executed Appendix A and receipt of the funds from the Virginia Department of Transportation (VDOT).

3. **ORDINANCE:** Establishing a Grant Program to Promote and Preserve Home Ownership by Low and Moderate Income Persons within the City of Charlottesville (2nd reading)

AN ORDINANCE TO ESTABLISH A GRANT PROGRAM TO PROMOTE AND PRESERVE HOMEOWNERSHIP BY LOW- AND MODERATE-INCOME PERSONS WITHIN THE CITY OF CHARLOTTESVILLE

4. **RESOLUTION:** Confirming City Council's intent to halt action on the East Market Street parking structure

RESOLUTION

Stating City Council's Intent Not to Construct a Parking Structure at 7th and East Market Streets

WHEREAS, on December 17, 2018, Albemarle County and the City of Charlottesville signed a memorandum of agreement ("Agreement") to develop a joint court complex located at 350 Park Street in downtown Charlottesville; and

WHEREAS, the Agreement contemplates special parking for the County courts, either within a new parking garage structure to be constructed on property owned jointly by the City and the County on land situated at 7th and Market Streets ("Parking Structure"), or via alternative arrangements specified within Section 2.G of the Agreement; and

WHEREAS, by resolution adopted in December 2019 City Council directed staff to proceed with development of the Parking Structure, however this City Council is of the opinion that alternative parking arrangements may now be in the best interests of the general public;

NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CHARLOTTESVILLE THAT the City Manager is directed to cancel all pending procurement transactions and to cease all other activities previously commenced to facilitate development of the Parking Structure.

5. RESOLUTION: Approving Pavilion Naming Request

RESOLUTION

WHEREAS, the City of Charlottesville entered into a Lease Agreement dated December 15, 2003 with the Charlottesville Economic Development Authority (CEDA), formerly known as the Charlottesville Industrial Development Authority, for the lease of property at the east end of the Downtown Mall; and

WHEREAS, by Sublease, Easement and Management Agreement dated September 30, 2004 (the “Sublease”), the CEDA sublet the property to Charlottesville Pavilion, LLC, which constructed and operates an amphitheater (currently known as the Charlottesville Pavilion, and hereinafter referred to as “Amphitheater”) on the leased property; and

WHEREAS, Section 4.1.4 of the Sublease specifically permits Charlottesville Pavilion LLC to select the name of the Amphitheater, provided they receive written approval in advance from CEDA and the City for any name selected; and

WHEREAS, Charlottesville Pavilion, LLC has requested written approval from CEDA and the City of Charlottesville to re-name the Amphitheater as “Ting Pavilion”; now, therefore,

BE IT RESOLVED that the Charlottesville City Council hereby consents to the request by Charlottesville Pavilion, LLC to adopt “Ting Pavilion” as the official name of the Amphitheater.

6. RESOLUTION: Authorizing CenturyLink Communications LLC License Agreement

RESOLUTION

BE IT RESOLVED by the Council for the City of Charlottesville, Virginia that this Council hereby authorizes the City Manager, or his designee, to sign the following documents, in form approved by the City Attorney:

Underground Right-of-Way License Agreement between the City of Charlottesville and the County of Albemarle, as Licensors, and CenturyLink Communications, LLC, as Licensee, for the installation and maintenance of underground fiber optic cable at an agreed upon location in Darden Towe Park for a period of five years.

Underground Right-of-Way License Agreement between the City of Charlottesville, as Licensor, and CenturyLink Communications LLC, as Licensee, for the installation and maintenance of underground fiber optic cable at an agreed upon location in the Meadow Creek Golf Course for a period of five years.

7. RESOLUTION: Amending the Community Development Block Grant (CDBG) FY21-22 Budget

RESOLUTION
The City of Charlottesville’s 2021-2022 Amendment to
Community Development Block Grant Account

WHEREAS, the City of Charlottesville has been advised of the approval by the U.S Department of Housing and Urban Development of a Community Development Block Grant (CDBG) for the 2021-2022 fiscal year in the total amount of \$427,176 from HUD, dated February 25, 2021, and;

WHEREAS, City Council has received recommendations for the expenditure of funds from the CDBG/HOME Taskforce, the SAT; and has conducted a public hearing thereon as provided by law;

WHEREAS, the City of Charlottesville has been notified of the formula calculation error of the Community Development Block Grant (CDBG) program stemming from HUD field offices, dated May 13, 2021, with the corrected entitlement of \$433,471;

BE IT RESOLVED by the City Council of Charlottesville, Virginia, that the sums hereinafter set forth are hereby appropriated from funds received from the aforesaid grant to the following individual expenditure accounts in the Community Development Block Grant Funds for the respective purposes set forth; provided, however, that the City Manager is hereby authorized to transfer funds between among such individual accounts as circumstances may require, to the extent permitted by applicable federal grant regulations.

Fund	Account Code	Purpose	Proposed Revised Addition	Proposed Revised Appropriation
218		Ridge Street Priority Neighborhood	\$5,036.00	\$161,283.20
218		Administrative and Planning (20% Entitlement Award)	\$1,259.00	\$86,694.20

8. RESOLUTION: Appropriating trail fund contribution from Milestone Partners for Meadow Creek Trail - \$12,043 (carried)

9. RESOLUTION: Appropriating Virginia Department of Motor Vehicles Highway Safety Grant funds_Alcohol and Impaired Driving - \$9,453 (carried)
10. RESOLUTION: Appropriating funds from the Edward Byrne Memorial Justice Assistance Grant (JAG) - \$23,056 (carried)
11. RESOLUTION: Allocating City Funding for a donation of \$15,000 to the nonprofit, charitable institution or association called “A Playground for Walker”

RESOLUTION

Allocating City Funding for a donation of \$15,000 to the nonprofit, charitable institution or association called “A Playground for Walker”

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CHARLOTTESVILLE, VIRGINIA, pursuant to authority set forth within Va. Code §15.2-953, that a charitable donation in the amount of fifteen thousand dollars (\$15,000.00) is hereby approved to be made to the non-profit entity called “A Playground for Walker” organized under the laws of the Commonwealth of Virginia (Virginia State Corporation Identification No. 08507386), said donation of funds to be used exclusively for and in support of the installation of playground equipment on City-owned land located at 1564 Dairy Road, Charlottesville, Virginia.

BE IT FURTHER RESOLVED that the aforesaid amount shall be paid to A Playground for Walker from currently-appropriated funds within the City’s budget, as follows:

Donation:

\$15,000.00 Fund: 426 Internal Order: SC-003 GL Code: 540100

12. ORDINANCE: Amending and reordaining Charlottesville City Code Chapter 15, Article II, Section 15-39 (Motor Vehicles and Traffic) regarding Electric Power-assisted Bicycle License (carried)

Mayor Walker opened the floor for comments from the public on the Consent Agenda. There were no speakers.

On motion by Councilor Hill, seconded by Vice Mayor Magill, Council by the following vote ADOPTED the Consent Agenda, pulling Item #7 at Mayor Walker’s request for a separate vote: 5-0 (Ayes: Hill, Magill, Payne, Snook, Walker; Noes: none).

On motion by Councilor Hill, seconded by Councilor Snook, Council by the following vote APPROVED Item #7, which was pulled at Mayor Walker's request for a separate vote: 4-1 (Ayes: Hill, Magill, Payne, Snook; Noes: Walker).

CITY MANAGER RESPONSE TO COMMUNITY MATTERS

City Manager Chip Boyles shared an update on the following community matters:

1. Splash pads at Tonsler Park opened over the weekend and vaccinations were provided during the basketball tournament. Washington and Crow pools were open on a first-come, first-served basis along with three splash pads.
2. He provided an update on Midway Manor that one elevator was operating and staff was looking for ways to work with property managers to ensure long-term operation.
3. City staff has worked to reopen City departments in a phased approach. In response to a question from Mayor Walker, he advised that many staff would have the option to telecommute.
4. Staff are working on plans for spending American Rescue Plan funds received and future funds.

COMMUNITY MATTERS

Mayor Walker opened the floor for public comment. She advised that people who could not stay for the public hearings could speak at this time.

1. Nancy Carpenter, city resident, shared concerns about the capacity of the Economic Development Department to continue management of the Home to Hope program with the exit of the program manager. She also spoke of concerns about Midway Manor accessibility issues faced by residents. She spoke about depletion of Pathways emergency funding.
2. Anthony Artuso, city resident, asked Council to hold off on approving the Future Land Use Plan and he listed several reasons related to strategic approach.
3. Adrienne Dent, city resident, spoke in support of the resolution in Item #14.
4. Hunter Smith, speaking for members of the business community, spoke in support of the resolution in Item #14.
5. Jess Walters, city resident, spoke in support of the resolution in Item #14.
6. Katrina Turner, city resident, asked for follow-up on a personal case involving police and the Human Rights Commission.
7. Ramona Martinez, local artist, spoke in support of the resolution in Item #14.

8. Philip Andrew Hamilton, candidate for the House of Delegates, spoke in opposition the resolution in Item #14 and suggested adding Union monuments to honor others who fought in battle.
9. Zyahna Bryant, city resident, spoke in support of the resolution in Item #14.
10. Scott Wawner, native of Charlottesville now living in Albemarle County, spoke in opposition to the resolution in Item #14 and suggested using other options mentioned in the Blue Ribbon Commission report.
11. Bruce Williamson spoke in support of the resolution in Item #14.
12. Robert Fudge, Albemarle County resident, spoke in support of the resolution in Item #14.
13. Bruce Bayless spoke in opposition to the resolution in Item #14.
14. Daniel Fairley, city resident, spoke in support of the resolution in Item #14.
15. Natalie Romero spoke in support of the resolution in Item #14 and suggested not contextualizing.
16. Walter Heinecke, city resident, spoke about a report in the Daily Progress regarding causes for recent violence in the community. He spoke about a connection between economic inequality and violence.

The meeting recessed at 8:09 p.m. and reconvened at 8:25 p.m.

ACTION ITEMS

13. PUBLIC HEARING/ORDINANCE: Amending and reordaining Charlottesville City Code Chapter 31 (Utilities) to establish new Utility Rates and Service Fees for City gas, water and sanitary sewer (carried)

Chris Cullinan, Director of Finance, and Lauren Hildebrand, Director of Utilities, presented the report.

Mayor Walker opened the public hearing.

- Brad Slocum suggested that Council consider ways to help citizens divest from gas infrastructure in their homes and subsidize alternatives.
- Natalie Romero suggested giving more resources and subsidies to the community to help people pay bills.

Mayor Walker closed the public hearing.

Council agreed to move the item forward to the June 21 consent agenda.

14. PUBLIC HEARING/RESOLUTION: Approving removal, relocation, contextualization or covering of statues of Confederate Generals Lee and Jackson currently located within City parks

City Manager Chip Boyles provided a report on the background and a summary of the request to remove, relocate, contextualize or cover statues of Confederate Generals Lee and Jackson currently located within City parks.

Mayor Walker opened the public hearing.

The following people spoke in support of or opposition to the resolution:

1. Kat Maybury, support
2. Gail Hyder Wiley, support
3. Andrew Shelton, support
4. Seth Houston, support
5. Daniel Miller, support
6. Kathryn Laughon, support
7. Jane Smith, support
8. Joe Szakos, support
9. Gregory Weaver, support
10. Leslie Middleton, support
11. Kristin Szakos, support
12. Linda Dukes, support
13. Cali Gaston, support
14. Kori Price, support
15. Brad Slocum, support
16. Frank Dukes, support
17. Amanda Moxham, support
18. Miranda Elliott Rader, support
19. Ben Doherty, support
20. Nancy Carpenter, support
21. Edward Smith, opposition
22. Donald Gathers, support
23. Lena Seville, support
24. Nic McCarthy-Rivera, support
25. Larycia Hawkins, support
26. Brandon Collins, support
27. Tanesha Hudson, general comments about Council treatment of black leaders, advising that the issues are deeper than moving statues.
28. Zakk Brown, opposition
29. Ibbly Han, support

30. Lashundra Bryson, support
31. Elizabeth Shillue, support
32. Yolonda Adams, support
33. Gloria Beard, support
34. Ang Conn, support
35. Katrena Cooper, support
36. Kimberly Lowe, opposition, agreed with contextualizing the monuments
37. Paula Belton, opposition
38. DeTeasa Gathers, support
39. Katrina Turner, support
40. Sarah Kelley, support
41. Walter Heinecke, support
42. Wendy Hayslett, opposition, spoke of delivering the statues to the Shenandoah Battlefield Foundation
43. Andrea Massey, support

Several speakers suggested transforming the statues into new art or tokens, and guarded against relocating the monuments to continue occupying public space. Some speakers suggested destroying the monuments.

Mayor Walker closed the public hearing and Councilors shared remarks. Including speakers who were approved to speak during Community Matters, there were 55 speakers for the public hearing.

On motion by Councilor Payne, seconded by Councilor Snook, Council by the following vote ADOPTED the resolution approving the removal, relocation, contextualization or covering of statues of Confederate Generals Lee and Jackson currently located within City parks: 5-0 (Ayes: Hill, Magill, Payne, Snook, Walker; Noes: none).

RESOLUTION

TO REMOVE, RELOCATE, CONTEXTUALIZE OR COVER A STATUE/ SCULPTURE OF ROBERT E. LEE LOCATED IN MARKET STREET PARK AND A STATUE/ SCULPTURE OF STONEWALL JACKSON LOCATED IN COURT SQUARE PARK

WHEREAS in 2017 the Charlottesville City Council (“City Council”) publicly expressed its desire and stated its intentions to remove, relocate, contextualize or cover statues/ sculptures of Confederate Generals Robert E. Lee and Thomas J. “Stonewall” Jackson located, respectively, in Market Street Park and Court Square Park within the City (together, the “Statues”), such desires and intentions having been expressed in various resolutions previously approved by City Council; and

WHEREAS City Council desires to update and restate its previously expressed intentions and plans regarding the Statues and the public parks in which they are located; and

WHEREAS on June 7, 2021 City Council conducted a public hearing and received public comment regarding Council’s intent to remove, relocate, contextualize or cover the Statues; and

WHEREAS City Council has considered the public comments received at the public hearing, the input of the City’s Board of Architectural Review, the analysis and recommendations of City Council’s Blue Ribbon Commission (December 2016 Final Report), and the various findings and matters set forth within resolutions adopted by City Council in 2017;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CHARLOTTESVILLE THAT:

1. The statue/sculpture of Confederate General Robert E. Lee shall be removed from Market Street Park, and the statue/sculpture of Confederate General Thomas J. “Stonewall” Jackson shall be removed from Court Square Park. This authorization for removal of each statue/sculpture (together, the “Statues”) includes all related components and appurtenances, such as pedestals, plaques, signs, or panels.

2. For a period of thirty (30) days (“Offer Period”) City Council hereby offers the Statues for relocation and placement to any museum, historical society, government or military battlefield that may express an interest in acquiring the Statues, or either of them, for such purpose. This Offer Period shall commence on the date this Resolution is approved and shall expire at midnight on July 8, 2021. Throughout the Offer Period City Council’s offer shall be published on the home page of the City’s website and on the City’s webpage for bids and proposals, along with a form to be utilized by entities to express interest in acquiring the Statues, or either of them. All expressions of interest by any museum, historical society, government or military battlefield shall be submitted directly to the City Manager, who is hereby authorized to discuss with any such interested entity(ies), on behalf of City Council, the terms upon which the entity(ies) propose to acquire the Statues, or either of them.

In the event City Council approves an agreement with a museum, historical society, government or military battlefield for acquisition, relocation and placement of the Statues, or either of them, then the Statues, or either of them, may be relocated in accordance with the terms of the agreement.

3. If City Council has not, prior to July 8, 2021, approved an agreement with another entity for relocation and placement of the Statues, or either of them, then at any time on or after July 8, 2021:
 - a. the City Manager may carry out a removal of the Statues, or either of them, for placement in storage;
 - b. at the City Manager's option, removal of the Statues, or either of them, may be carried out in stages, including, without limitation, removal of any component or appurtenance (such as pedestals, plaques, signs, or panels) separately from the main statue(s)/sculpture(s);
 - c. the City Manager may cover the Statues, or either of them, prior to removal;
 - d. the City Manager may take any other action with respect to the Statues, or either of them, within the scope of his authority; and/or
 - e. City Council may authorize a final disposition of the Statues, or either of them.

4. Prior to removal, the Statues, or either of them, may be contextualized in accordance with a plan approved by City Council after review and comment by the City Manager, the board of architectural review (pursuant to City Code §34-288(3)), and the City's Historic Resources Committee.

5. The City Manager may develop a capital improvements project for a master redesign and improvement of the public parks and other public spaces within the area referred to on the National Register of Historic Places as the Charlottesville and Albemarle County Courthouse Historic District (which project may include, but is not limited to, actions or recommendations set forth in previous resolutions of City Council). Notwithstanding any direction given by City Council within any previous resolution(s), no design services or improvements for such a project shall be procured or commenced until a project scope has been established and all projected costs for public engagement, design services and construction costs have been presented to City Council for consideration within the Capital Improvements Plan for FY2022-2023 or a subsequent fiscal year. Nothing within this requirement shall preclude the City Manager or the City's Director of Parks and Recreation from making non-capital improvements or changes within either Market Street Park or Court Square Park, where funding for the improvements or changes is available within the Parks and Recreation Department's operational budget for the fiscal year in which the improvements or changes are installed.

GENERAL BUSINESS

There were no items of General Business.

OTHER BUSINESS

There were no other business items for consideration.

MATTERS BY THE PUBLIC

Mayor Walker opened the floor for public comment:

- Philip Andrew Hamilton, city resident, spoke about changing the glorification of the Lost Cause to an education focus. He suggested diversifying monuments and to provide more representation.
- Zyahna Bryant spoke about the late Dr. Hollie Edwards. She spoke about the legal process for removal of the statues and about the community effort to have the statues removed. She also addressed Councilor Hill about an encounter.
- Donald Gathers, city resident, asked that Council immediately cover the statues.
- Paula Belton, non-resident of Virginia, asked that the statues not be covered.
- Ang Conn, city resident, asked that Council immediately cover the statues.
- Nya Bryant addressed Councilor Hill about an encounter.
- Katrina Turner, city resident, asked that Council immediately cover the statues.
- John-Henry Cottrell, of California, spoke about the Civil War and stated that the statues of Confederate generals in Charlottesville have value.
- Nancy Carpenter spoke about lessons taught in history books regarding the Civil War.
- Larycia Hawkins shared contextualization of black soldiers fighting on both sides in the Civil War, referencing a previous speaker's comments. She spoke about correcting history.
- Tanesha Hudson followed up on previous comments and about the exit of city leaders in position to help racial equity.

The meeting adjourned at 11:14 p.m.

BY Order of City Council

BY Kyna Thomas, Clerk of Council

**CHARLOTTESVILLE CITY COUNCIL
WORK SESSION
June 22, 2021
Virtual/electronic meeting via Zoom**

3:00 PM WORK SESSION

Pursuant to Virginia Code Section 2.2-3712, the Charlottesville City Council met in work session on Tuesday, June 22, 2021. The meeting was held electronically pursuant to a local ordinance amended and re-enacted on April 19, 2021, to ensure the continuity of government and prevent the spread of disease during the coronavirus State of Emergency.

CALL TO ORDER and ROLL CALL

Mayor Walker called to order at 3:00 p.m. and Clerk of Council Kyna Thomas called the roll, noting the following members present: Mayor Nikuyah Walker, Vice Mayor Sena Magill, and Councilors Heather Hill, Michael Payne, and Lloyd Snook.

REPORTS

1. Vibrant Community Fund (VCF)

Kaki Dimock, Director of Human Services shared that the discussion would be instrumental in providing guidance for how to create the 2023 fiscal year process for non-profit agencies in order to launch the process in Fall 2021. She gave an introduction and background on continuous improvement efforts. The city has been granting money to outside agencies since 1984 and has adapted over the years. Many community members have helped to review applications to add additional layers of objectivity and varied perspectives.

She shared opportunities for improvement to address points of tension from the last several years:

Point of Tension	Proposed Solution
Does not allow for investments in start-ups	Create limited start-up funding pool
Does not allow for investments in solutions to emerging needs	Create emerging needs funding pool
Council has limited faith/trust/confidence in staff or process	Establish an orientation to the VCF process for council
Does not prioritize equity needs sufficiently	Prioritize Equity
Does not include or prioritize consumer feedback	Create mechanism for consumer feedback

Priority categories are broad	Identify broad AND specific funding priorities
No mechanism for considering agency need for funding	Include agency need in application process
Requests for funding are made throughout the year	Manage out of cycle requests
Does not have baked in process for evaluating outcomes	Create multiple methods for ongoing evaluation
Does not allow for multiple year commitments	Create mechanism for making two-year awards
Essential services are subject to competition for funding	Create an essential service category

Ryan Davidson, Senior Budget and Management Analyst, and City Manager Chip Boyles helped to answer questions for Council.

Council discussed capacity building, timelines, criteria for supporting established non-profits and startup non-profits, sharing resources, strategy for supporting agencies based on specific community needs, application scoring and equity.

Council gave support of the direction of the process and gave feedback for measures and types of data to include moving forward.

Councilors also suggested moving some services to a regular budget line item instead of having them compete for funds annually.

2. REMOVED - Charlottesville Area Transit (CAT) Title VI

City Manager Boyles advised that this item would come before Council at a future date.

PUBLIC COMMENT

Mayor Walker opened the floor for comments from the public. There were no speakers.

Mayor Walker adjourned the work session at 5:33 p.m.

BY Order of City Council

BY Kyna Thomas, Clerk of Council

CHARLOTTESVILLE CITY COUNCIL
June 23, 2021
Special Meeting and Closed Session
Virtual/electronic meeting via Zoom

12:00 PM SPECIAL/CLOSED MEETING

The Charlottesville City Council met electronically on Wednesday, June 23, 2021, at 12:00 p.m. in accordance with a local ordinance amended and re-enacted on April 19, 2021, to ensure continuity of government and prevent the spread of disease during the coronavirus State of Emergency. Members of City Council called the special meeting for the purpose of interviewing candidates for City boards and commissions.

The open meeting was called to order at 12:03 p.m. with the following members present: Mayor Nikuyah Walker, Vice Mayor Sena Magill, and Councilors Heather Hill, Michael Payne and Lloyd Snook.

On motion by Councilor Hill, seconded Vice Mayor Magill, Council voted 5-0 (Ayes: Hill, Magill, Payne, Snook, Walker. Noes: none) to meet in closed session as authorized by Virginia Code Sections 2.2-3711 and 2.2-3712, specifically:

- Section 2.2-3711(A)(1), for discussion, consideration and interviews of prospective candidates for appointment by City Council to various boards and commissions of the city government, including the Police Civilian Review Board, Planning Commission, and Charlottesville Redevelopment and Housing Authority.

On motion by Councilor Hill, seconded by Councilor Snook, Council certified by the following vote: 5-0 (Ayes: Hill, Magill, Payne, Snook, Walker. Noes: none), that to the best of each Council member's knowledge only public business matters lawfully exempted from the open meeting requirements of the Virginia Freedom of Information Act and identified in the Motion convening the closed session were heard, discussed or considered in the closed session.

The closed meeting adjourned at 1:58 p.m.

On motion by Councilor Hill, seconded by Councilor Snook, Council by a vote of 5-0 (Ayes: Hill, Magill, Payne, Snook, Walker. Noes: none) confirmed the following appointments:

Charlottesville Redevelopment and Housing Authority Board

S. Brigid Jackson and Katrena Cooper

Police Civilian Review Board

William Mendez, Jeffrey Fracher and Bellamy Brown

The meeting adjourned at 2:00 p.m.

BY Order of City Council

BY Kyna Thomas, Clerk of Council

CHARLOTTESVILLE CITY COUNCIL
June 24, 2021
Special Meeting and Closed Session
Virtual/electronic meeting via Zoom

8:30 AM SPECIAL MEETING

The Charlottesville City Council met electronically on Thursday, June 24, 2021, at 8:30 a.m. in accordance with a local ordinance amended and re-enacted on April 19, 2021, to ensure continuity of government and prevent the spread of disease during the coronavirus State of Emergency. Members of City Council called the special meeting for the purpose of interviewing candidates for City boards and commissions and for addressing items of urgency as requested by the City Manager

The open meeting was called to order at 8:38 a.m. with the following members present: Mayor Nikuyah Walker, Vice Mayor Sena Magill, and Councilors Heather Hill, Michael Payne and Lloyd Snook.

Mayor Walker turned the meeting over to City Manager Chip Boyles, who introduced the second readings for two resolutions to appropriate funds.

1. RESOLUTION*: Appropriating funds for Conscious Capitalist Foundation Peace in the Streets Program off-cycle budget request - \$50,000 (2nd reading)

On motion by Councilor Hill, seconded by Councilor Snook, Council by the following vote APPROVED the resolution to appropriate \$50,000 for the Peace in the Streets Program: 5-0 (Ayes: Hill, Magill, Payne, Snook, Walker. Noes: none).

RESOLUTION
APPROPRIATING FUNDING FOR
Conscious Capitalist Foundation Peace in the Streets Program - \$50,000

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Charlottesville, Virginia that the sum of \$50,000 is hereby paid from currently appropriated funds in the Council Strategic Initiatives account in the General Fund to the Conscious Capitalist Foundation in support of the Peace in the Streets program.

\$50,000

Fund: 105

Cost Center: 1011001000

2. RESOLUTION*: Appropriating funds for Conscious Capitalist Foundation - \$50,000 (2nd reading)

On motion by Councilor Hill, seconded by Councilor Snook, Council by the following vote APPROVED the resolution to appropriate \$50,000 for the Conscious Capitalist Foundation in support of intensive youth mentoring and support program: 5-0 (Ayes: Hill, Magill, Payne, Snook, Walker. Noes: none).

**RESOLUTION
APPROPRIATING FUNDING FOR
Conscious Capitalist Foundation - \$50,000**

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Charlottesville, Virginia that the sum of \$50,000 is hereby paid from currently appropriated funds in the Council Strategic Initiatives account in the General Fund to the Conscious Capitalist Foundation in support of intensive youth mentoring and support program.

\$50,000 Fund: 105 Cost Center: 10110010000

3. RESOLUTION*: Appropriating Funds for removal, storage, and/or covering of the statues/sculptures of Confederate Generals Robert E. Lee and Stonewall Jackson, and Sacajawea/ Lewis & Clark - \$1,000,000 (1st of 2 readings)

City Manager Boyles introduced the first reading of the agenda item and Council discussion followed, verifying which statues were included, estimated costs, prior funds approved, and City Manager authority.

Mr. Boyles advised that no action had taken place as follow-up to receiving statements of interest for the Sacajawea/Lewis/Clark statue.

City Attorney Lisa Robertson and Communications Director Brian Wheeler added information about funding and prior Council actions.

Mr. Boyles advised that Council may need to convene in a special meeting to address the second reading for the funds as fiscal years change.

CLOSED MEETING

On motion by Councilor Hill at 9:03 a.m., seconded Councilor Snook, Council voted 5-0 (Ayes: Hill, Magill, Payne, Snook, Walker. Noes: none) to meet in closed session as authorized by Virginia Code Sections 2.2-3711 and 2.2-3712, specifically:

- Section 2.2-3711(A)(1), for discussion, consideration and interviews of prospective candidates for appointment by City Council to various boards and commissions of the city government, including the Planning Commission.

On motion by Councilor Hill, seconded by Vice Mayor Magill, Council certified by the following vote: 5-0 (Ayes: Hill, Magill, Payne, Snook, Walker. Noes: none), that to the best of each Council member's knowledge only public business matters lawfully exempted from the open meeting requirements of the Virginia Freedom of Information Act and identified in the Motion convening the closed session were heard, discussed or considered in the closed session.

The closed meeting adjourned at 11:49 a.m.

On motion by Councilor Hill, seconded by Vice Mayor Magill, Council by a vote of 5-0 (Ayes: Hill, Magill, Payne, Snook, Walker. Noes: none) confirmed the following appointment:

Planning Commission: Karim Habbab

The meeting adjourned at 11:50 a.m.

BY Order of City Council

BY Kyna Thomas, Clerk of Council

CHARLOTTESVILLE CITY COUNCIL

Special Meeting

July 7, 2021

Virtual/electronic meeting via Zoom

9:00 AM SPECIAL MEETING

The Charlottesville City Council met electronically for a special meeting on Wednesday, July 7, 2021, at 9:00 a.m. in accordance with a local ordinance amended and re-enacted on April 19, 2021, to ensure continuity of government and prevent the spread of disease during the coronavirus State of Emergency. Members of City Council agreed to call the special meeting for the purpose of interviewing candidates for City boards and commissions and for addressing items of urgency as requested by the City Manager.

Mayor Walker called the meeting to order at 9:02 a.m. with the following members present: Mayor Nikuyah Walker, Vice Mayor Sena Magill, and Councilors Heather Hill, Michael Payne and Lloyd Snook.

On motion by Councilor Hill, seconded by Councilor Snook, Council by the following vote APPROVED the meeting agenda: 5-0 (Ayes: Hill, Magill, Payne, Snook, Walker. Noes: none).

Mayor Walker turned the meeting over to City Manager Chip Boyles.

City Manager Boyles advised of the urgent matters that needed to be addressed, and the need to have funding in place for addressing the items. He advised that Item #1 would be the only item requiring a vote and that the other items were being presented in order to have funding available after the second reading at the July 19, 2021 City Council meeting. He shared a summary of each resolution and advised that additional information would be shared with Councilors before the July 19 meeting, as well as written reports for the July 19 meeting agenda.

ACTION ITEMS

1. RESOLUTION: Appropriating Funds for removal, storage, and/or covering of the statues/sculptures of Confederate Generals Robert E. Lee and Stonewall Jackson, and Sacajawea/ Lewis and Clark - \$1,000,000 (2nd reading and Vote)

On motion by Vice Mayor Magill, seconded by Councilor Hill, Council by the following vote APPROVED the resolution: 5-0 (Ayes: Hill, Magill, Payne, Snook, Walker. Noes: none).

**RESOLUTION APPROPRIATING FUNDING
(ONE MILLION DOLLARS (\$1,000,000.00)) FOR COSTS OF REMOVAL, STORAGE,
AND/OR COVERING OF THE STATUES/SCULPTURES OF CONFEDERATE
GENERALS ROBERT E. LEE AND STONEWALL JACKSON, AND THE
STATUE/SCULPTURE OF SACAJAWEA/LEWIS & CLARK**

BE IT RESOLVED by the Council of the City of Charlottesville, Virginia that the sum of \$1,000,000 from the CIP Contingency Fund is hereby designated to be available for expenditure, at the discretion of the City Manager, for costs associated with the removal, storage and/or covering of the statues/sculptures of Confederate Generals Robert E. Lee and Stonewall Jackson, located in City public parks (as authorized by Resolution of City Council dated June 7, 2021) and for costs associated with the removal and/or storage, if necessary, of the statue/sculpture of Sacajawea/Lewis & Clark, located at the intersection of West Main Street and Ridge Street.

Expenditures

\$1,000,000 Fund: 426 WBS Element: CP-080 G/L: 599999

2. RESOLUTION: Appropriating funds of American Rescue Plan #1 Tranche - \$1,986,100 (carried)
3. RESOLUTION: Appropriating funds for City School Bus Driver Incentive Plan - \$332,952 (carried)
4. RESOLUTION: Appropriating funds for Transit Bus Driver Benefits Incentive Plan - \$499,632 (carried)

After the presentation from Mr. Boyles, Mayor Walker asked that consideration be given for providing bonuses to City employees.

Councilor Hill asked for clarification of how soon bus driver positions could be marketed. Mr. Boyles advised that as soon as agreement from schools was received, marketing materials could be developed.

Councilors agreed to move items 2-4 forward to the July 19, 2021 regular meeting agenda.

Vice Mayor Magill asked for information about the Safe Routes to School program. Transit Director Garland Williams advised that Charlottesville Area Transit constantly works

with City Schools to ensure that children get to and from school safely.

PUBLIC COMMENT

Mayor Walker opened the floor for public comment.

1. Malcolm Bell spoke in opposition to moving the Sacajawea, Lewis and Clark statue.
2. Philip Harway, city resident, spoke about the Future Land Use Map, particularly about putting prior conditions in place before rezoning.
3. Kimber Hawkey, city resident, spoke about the Future Land Use Map as related to affordable housing and accountability for developers.
4. Lisa Torres, City School Board Chair, spoke in support of the pupil transportation resolution, Item #3.
5. Jay James, city resident, spoke on behalf of The Bridge Ministry to request funding support from CARES funding.
6. John Sales, Charlottesville Redevelopment and Housing Authority Executive Director, thanked City Manager Boyles, Mayor Walker and Garland Williams for helping during the recent emergency at Crescent Halls.

Mayor Walker replied to Mr. Bell to advise of the November 2019 meeting regarding the Sacajawea, Lewis and Clark statue.

Councilor Hill advised of the upcoming Planning Commission meeting, where the Future Land Use Map would be discussed.

Mayor Walker adjourned the work session at 9:43 p.m.

BY Order of City Council

BY Kyna Thomas, Clerk of Council

CHARLOTTESVILLE CITY COUNCIL
July 10, 2021
Emergency/Special Meeting
Virtual/electronic meeting via Zoom

12:00 PM EMERGENCY/SPECIAL MEETING

Pursuant to Virginia Code § 2.2-3707, by order of Mayor Nikuyah Walker, an Emergency Meeting of the Council of the City of Charlottesville was called for 12:00 p.m. on July 10, 2021. Notice was simultaneously delivered electronically to members of Council and to the public.

The Charlottesville City Council met electronically on in accordance with a local ordinance amended and re-enacted on April 19, 2021, to ensure continuity of government and prevent the spread of disease during the coronavirus State of Emergency.

Mayor Walker called the meeting to order at 12:00 p.m.

Clerk of Council Kyna Thomas called the roll, noting all members present: Mayor Nikuyah Walker, Vice Mayor Sena Magill, and Councilors Heather Hill, Michael Payne and Lloyd Snook.

On motion by Councilor Snook, seconded by Councilor Hill, Council by the following unanimous vote consented to meeting upon less than five-hour notice: 5-0 (Ayes: Hill, Magill, Payne, Snook, Walker. Noes: none).

Mayor Walker turned the meeting over to City Manager Chip Boyles, who explained that the meeting was being held to address an urgent need that was not planned for but created an unforeseen opportunity for the city. The approved relocation of the bronze statues of Generals Lee and Jackson were completed in record time, allowing time to finalize an interest that was approved by City Council on November 15, 2019, and funded by Council on July 7, 2021. He advised that Council has been clear in its intention to relocate the statue of Sacajawea, Lewis and Clark from West Main Street to another location either owned or co-owned by the City. He shared that with the moving contractors already in town, the statue could be removed at no additional cost to the City.

Alexandria Searls of the Lewis & Clark Exploratory Center shared that if the Center were chosen for ownership of the statue, she would want to agree on provisions about the type of interpretation for the statue. She advised that being in agreement with the Native Americans of Virginia and with the Shoshone would be important now and in the future. She also shared concerns of one of the Shoshone visitors hosted in 2019, that indigenous women have gone missing at alarming rates and they would want to bring awareness to the issue. She shared that the Native American student alliance at the University of Virginia would also be consulted.

Mayor Walker advised that she contacted Rose Abrahamson, familial descendant of Sacajawea, and Ms. Abrahamson was listening to the meeting. Because of technical difficulties, she was unable to speak until later in the meeting.

Councilor Hill asked about steps that could be taken to efficiently convey the statue to the Lewis & Clark Exploratory Center. City Manager Boyles stated that the action at today’s meeting would be only to move and store the statue, and that an action item would have to come before City Council in order to change ownership. He shared that he contacted Albemarle County administration, and their Board of Supervisors expressed support of moving the statue to the co-owned location when final disposition is contemplated.

Ms. Searls advised that Albemarle Supervisor Ann Mallek alerted the Board and was willing to meet in the Darden Towe Park parking lot.

Councilor Payne expressed that he would want to ensure that recontextualization of the statue was driven by and included indigenous residents and the indigenous community.

Mayor Walker asked about the inclusion of indigenous people in the process and Ms. Searls advised that along with community members who helped with grant writing, Shoshone input was included and the intention would be to keep appropriate contextualization for the foreseeable future.

Councilor Snook added that the City Council should be careful not to judge whether the recontextualization is adequate in order to avoid encroaching on First Amendment territory. He suggested that Council acknowledge a basic trust in the Lewis & Clark Exploratory Center management to handle the process.

Vice Mayor Magill expressed the same sentiments as Councilor Payne.

On motion by Vice Mayor Magill, seconded by Councilor Hill, Council by the following vote APPROVED the resolution: 5-0 (Ayes: Hill, Magill, Payne, Snook, Walker. Noes: none).

**RESOLUTION
TO REMOVE A STATUE/ SCULPTURE DEPICTING SACAJAWEA,
MERIWETHER LEWIS AND WILLIAM CLARK, FOR STORAGE**

WHEREAS, the Charlottesville City Council has publicly expressed its desire, and has stated its intention, to remove and relocate a statue/ sculpture depicting Sacajawea, Meriwether Lewis, and William Clark currently located on West Main Street in the City (the “Statue”), such desires and intentions having previously been expressed by Resolution adopted by City Council on November 15, 2019; and

WHEREAS, City staff has presented a plan for removal of the Statue, and for transportation of the Statue to a storage location owned, or co-owned, by the City, such actions to be completed within the funding previously appropriated by Council on July 7, 2021;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CHARLOTTESVILLE THAT the Statue shall be removed from its current location on West

Main Street and transported to a storage location owned, or co-owned by the City, and the City Manager is hereby authorized to carry out this relocation.

PUBLIC COMMENT

Rose Abrahamson shared sentiments on behalf of familial descendants of Sacajawea, and shared concerns that she heard from indigenous people and members of the Charlottesville Community about the impact of symbolism. She expressed an interest in having the statue serve an educational purpose to address the plight of Native American women who go missing at an alarming rate.

Mayor Walker opened the floor for other comments from the public. Communications Director Brian Wheeler mentioned that among public participants were members of the media. No speakers came forward.

Mayor Walker adjourned the meeting at 12:22 p.m.

BY Order of Mayor Nikuyah Walker

BY Kyna Thomas, Clerk of Council

**CITY OF CHARLOTTESVILLE, VIRGINIA
CITY COUNCIL AGENDA**



Agenda Date:	June 21, 2021
Action Required:	Resolution to Appropriate
Presenter:	Kaki Dimock, Director, Human Services
Staff Contacts:	Kaki Dimock, Director, Human Services
Title:	Amended COVID Homelessness Emergency Response Program (C.H.E.R.P.) Grant Award - \$201,120

Background:

The Department of Human Services in coordination with the Thomas Jefferson Area Coalition for the Homeless (T.J.A.C.H.) and the Service Provider Council (S.P.C.), applied for and received a grant from the Virginia Department of Housing and Community Development. The original COVID Supplement for the Virginia Housing Solutions Program award of \$283,742 was granted and then amended to a total of \$806,594 and the contract period extended to September 20, 2022. An additional \$201,120 has been provided in a second amended award. This portion of the C.H.E.R.P. award may be spent during the period of January 1, 2021 through December 31, 2021 and must be used for noncongregate emergency shelter operation expenses and related administrative expenses.

Discussion:

The City of Charlottesville has staff from the departments of Human Services and Social Services taking leadership roles in the governance of T.J.A.C.H. The grant provides services in several points along the local continuum of services including emergency shelter, rapid re-housing, and system coordination.

Community Engagement:

This grant and plan are the product of extensive engagement of the service provider community for persons experiencing homelessness. This partnership is reflective of the new governance model for T.J.A.C.H. and the priority requests of the Interfaith Movement Promoting Action by Congregations Together (IMPACT).

Alignment with City Council's Vision and Strategic Plan:

This grant advances the City of Charlottesville's Strategic Plan Goal #1 of an inclusive community of self-sufficient residents. Specifically, it will facilitate the objective of increasing affordable housing options.

Budgetary Impact:

There is no budget impact for the City of Charlottesville. This grant will be entirely Federal pass-through funds and no local match is required. All funds will be distributed to sub-recipients for service provision.

Recommendation:

Staff recommends approval and appropriation of grant funds.

Alternatives:

Council may elect to not accept the funds and the community will not have the capacity to administer the following services to persons experiencing a housing crisis: Emergency low-barrier shelter, rapid rehousing, coordination and administration.

Attachments:

Appropriation & Contract Documents

**RESOLUTION APPROPRIATING FUNDS FOR
COVID Homelessness Emergency Response Program (C.H.E.R.P.) Grant Amendment
\$201,120**

WHEREAS, The City of Charlottesville, through the Department of Human Services, has received the C.H.E.R.P. Grant from the Virginia Department of Housing and Community Development in the amount of \$201,120.

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Charlottesville, Virginia that the sum of \$201,120 is hereby appropriated in the following manner:

Revenues

\$201,120 Fund: 209 IO: 1900401 G/L: 430120 Federal Pass Thru

Expenditures

\$201,120 Fund: 209 IO: 1900401 G/L: 530550 Contracted Services

BE IT FURTHER RESOLVED, that this appropriation is conditioned upon receipt of \$201,120 in funds from the Virginia Department of Housing and Community Development.

GRANT AMENDMENT
COVID Homelessness Emergency Response Program Funding
Program Year 2020 - 2022

20-CHERP-008

This Amendment documents that the following language in the Program Year 2020-2022 grant agreement has changed.

Original Language

This Grant Agreement is made by and between the **Virginia Department of Housing and Community Development (“DHCD”)**, and **City of Charlottesville (“Grantee”)** for the period of **April 2, 2020 to September 20, 2022** in the amount of **\$836,380**. Included in this amount are the following:

- **\$0** in state funds to support emergency shelter operations and administrative expenses from April 2, 2020 to December 30, 2020.
- **\$806,594** in federal funds to support emergency shelter operations, targeted prevention, rapid re-housing, and administrative activities from April 2, 2020 to September 20, 2022.
- **\$29,786** in federal funds to support HMIS activities from April 2, 2020 to September 20, 2022.

Amended Language

This Grant Agreement is made by and between the **Virginia Department of Housing and Community Development (“DHCD”)**, and **City of Charlottesville (“Grantee”)** for the period of **April 2, 2020 to September 20, 2022** in the amount of **\$1,037,500**. Included in this amount are the following:

- **\$0** in state funds to support emergency shelter operations and administrative expenses from April 2, 2020 to December 30, 2020.
- **\$806,594** in federal funds to support emergency shelter operations, targeted prevention, rapid re-housing, and administrative activities from April 2, 2020 to September 20, 2022.
- **\$29,786** in federal funds to support HMIS activities from April 2, 2020 to September 20, 2022.
- **\$201,120** in state funds from the Virginia Housing Trust Fund to support non-congregate emergency shelter operations and administrative expenses from January 1, 2021 to December 31, 2021.

The Agreement is hereby executed by the parties on the date set forth below their respective signatures as follows:

Virginia Department of Housing and Community Development



Pamela G. Kestner, Acting Deputy Director

4/29/21

Date

City of Charlottesville

Signature

Name (printed or typed)

Title

Date

CITY OF CHARLOTTESVILLE, VIRGINIA
CITY COUNCIL AGENDA



Agenda Date:	June 21, 2021
Action Required:	Resolution to Appropriate
Presenter:	Kaki Dimock, Director, Department of Human Services
Staff Contacts:	Kaki Dimock, Director, Department of Human Services
Title:	Virginia Department of Criminal Justice Services Victims of Crime Act Grant Award - \$343,371

Background:

The Virginia Department of Criminal Justice Services has awarded the Department of Human Services \$343,371 from its Victims of Crime Act (VOCA) program to provide trauma-focused, evidence-informed case management and clinical services. This is the second two –year award received for this programming which operates from July 1, 2021 through June 30, 2023.

Discussion:

The City of Charlottesville’s Department of Human Services’ Evergreen Program will increase access to trauma-informed intervention for victims within schools as well as low-wealth neighborhoods, expand access to mental health services for victims, and support behavioral interventionist positions serving victims of crime. Funds will be used to hire one school-based and one neighborhood based behavioral interventionist, who will provide trauma and need assessments, service planning and delivery, coordination with other providers, and case management to up to thirty child victims each year. The school-based interventionist will serve students at Buford Middle School while the neighborhood-based interventionist will focus their effort in the S. First Street, 6th Street SE, and Ridge Street neighborhoods. Both Behavioral interventionists will be trained in youth development, trauma-supportive care, and anti-racism.

In addition to these individualized services, the interventionists will offer the evidence-based Girls Circle and the research-based Council for Boys and Young Men curricula at least twice annually. These trauma-informed programs, from the One Circle Foundation, have proven effective in supporting child victims, by improving skills development, self-efficacy, school engagement, and positive school climate. Given that children are at a greater risk of being a victim of crime during the hours after school, neighborhood-based programming will include an after-school ‘club model.’ Programming will focus on pro-social and enrichment activities to support children such as community service, dance, art, yoga, culinary arts and basketball to take place at community centers within the footprint. The Evergreen Club will provide safe,

structured, supervised activities for children and families that reduce barriers to participation, provide access to healthy outlets, and strengthen community connections.

Alignment with City Council’s Vision and Strategic Plan:

This project is strongly aligned with City Council’s Strategic Plan Goal #2: Healthy and Safe City; specifically Goal #2.2: meet the needs of victims and reduce risk of recurrence.

Community Engagement:

Community partners, including Charlottesville City Schools, were critical in the development of the original grant proposal to the Virginia Department of Criminal Justice Services. Families and youth involved in the first year of programming have helped influence its development.

Budgetary Impact:

There is no additional impact to the City of Charlottesville. Of the total grant award \$274,697 will be appropriated from the state as federal pass through funds, and the local match of \$68,674 will come from previously appropriated Department of Human Services funding.

Recommendation:

Staff recommend appropriating the funds as written.

Alternatives:

If grant funds are not appropriated, trauma-focused, evidence-informed services for victims of crime will not be provided.

Attachments:

Appropriation

**RESOLUTION APPROPRIATING FUNDS FOR
 Charlottesville Student Victim Outreach Program Department of Criminal Justice Services
 Victim of Crimes Act Grant
 \$343,371**

WHEREAS, the Human Services Department of the City of Charlottesville has been awarded \$343,371 from the Department of Criminal Justice Services Victim of Crimes Act, and

WHEREAS, the grant award covers the period from July 1, 2021 through June 30, 2023.

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Charlottesville, Virginia, that the sum of \$343,371 is hereby appropriated in the following manner:

Revenue – \$274,697

\$274,697	Fund: 209	Cost Center: 3413018000	G/L Account: 430120
\$68,674	Fund: 209	Cost Center: 3413018000	G/L Account: 498010

Expenditures - \$274,697

\$274,697	Fund: 209	Cost Center: 3413018000	G/L Account: 519999
\$68,674	Fund: 209	Cost Center: 3413018000	G/L Account: 599999

Transfer - \$68,674

\$68,674	Fund: 213	Cost Center: 341300300	G/L Account: 561209
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BE IT FURTHER RESOLVED, that this appropriation is conditioned upon the receipt of \$274,697 from the Virginia Department of Criminal Justice Services.

**CITY OF CHARLOTTESVILLE, VIRGINIA
CITY COUNCIL AGENDA**



Agenda Date:	June 21, 2021
Action Required:	Approve appropriation resolution
Presenter:	Sue Moffett, Director, Department of Social Services
Staff Contacts:	Jenny Jones, Chief of Family Services, Department of Social Services
Title:	Department of Justice, Office of Justice Programs Grant for Charlottesville Albemarle Family Treatment Court Expanded Services - \$827,973

Background:

The Charlottesville-Albemarle Family Treatment Court (FTC) serves parents or guardians struggling with substance use disorders who have a child or children at risk of or removed from the home. The FTC was established in 2004 and is a collaborative partnership between Charlottesville Albemarle Juvenile and Domestic Relations Court, Charlottesville Department of Social Services, Albemarle Department of Social Services, Piedmont Court Appointed Special Advocates and Region Ten Community Services Board) in October 2018. The project has been awarded additional grant funding from the Office of Juvenile Justice and Delinquency Prevention to expand services and increase staff training.

Discussion:

The Department of Justice, Office of Justice Programs funding will expand the capacity of the FTC treatment and case management, decrease the length of wait time for an assessment and initiation of evidence-based substance abuse treatment, and add peer recovery support services. The expanded project will also establish a process to more effectively and efficiently address basic needs and barriers to treatment which negatively impact participant success. Finally, the project will increase program staff training for ongoing development and to better meet National FTC Best Practice Standards. The expanded project will increase the overall success of our participants in reaching their goals of sustaining long-term sobriety and healthy, safe family functioning, and will increase program retention and graduation rates.

Alignment with City Council's Vision and Strategic Plan:

This appropriation request is aligned with the City Council's vision, which includes being flexible and progressive in anticipating and responding to the needs of our citizens

Community Engagement:

The Department of Social Services in collaboration with the partners listed above, is working to meet the needs of families in our community who struggle with substance abuse and who are involved in the child welfare system.

Budgetary Impact:

There is no budgetary impact to the City. No City funds are required or being requested as this is a pass through grant that does not require a City match. These funds will be budgeted and expended in a grants fund.

Recommendation:

Staff recommends approval and appropriation of these funds.

Alternatives:

We will continue to purchase services for FTC participants and will not be able to expand or enhance the program.

Attachments:

Resolution

**RESOLUTION APPROPRIATING FUNDS FOR
Department of Justice Office of Justice Programs Grant for Charlottesville Albemarle
Family Treatment Court (FTC) Program Expanded Services
\$827,973**

WHEREAS, the Charlottesville Department of Social Services has received \$827,973 in grant funding from the Department of Justice, Office of Justice Programs for expanded services for the Charlottesville Albemarle Family Treatment Court;

WHEREAS, the grant award covers the period October 1, 2020 through September 30, 2023.

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Charlottesville, Virginia, that the sum of \$827,973 is hereby appropriated in the following manner:

Revenue-\$827,973

Fund: 211 Internal Order: 1900415 G/L Account: 431110

Expenditures-\$827,973

Fund: 211 Internal Order: 1900415 G/L Account: 530550

BE IT FURTHER RESOLVED, that this appropriation is conditioned upon receipt of \$827,973 in funds from Department of Justice, Office of Justice Programs.

CITY OF CHARLOTTESVILLE, VIRGINIA
CITY COUNCIL AGENDA



Agenda Date:	June 21, 2021
Actions Required:	Appropriation of Funding
Presenter:	Holly Bittle, Budget Analyst, Charlottesville Police Department
Staff Contacts:	RaShall Brackney, Chief, Charlottesville Police Department Holly Bittle, Budget Analyst, Charlottesville Police Department
Title:	FY21 Virginia Department of Criminal Justice Services Body-Worn Camera Grant - \$100,000

Background:

The Virginia Department of Criminal Justice Services (DCJS) has awarded the City of Charlottesville, through the Police Department, a one-time Body-Worn Camera Grant for the purchase, operation, and maintenance of body-worn camera systems for law enforcement agencies. The 2020 Virginia General Assembly’s enactment of Virginia Code Section 15.2-1723.1 defines a body-worn camera system as “an electronic system for creating, generating, sending, receiving, storing and processing audiovisual recordings, including cameras or other devices capable of creating such recording, that may be worn about the person.”

Shortly after the global pandemic shutdown all non-essential operations in early 2020, the nation faced a second state of emergency in the form of civil unrest related to racial and social injustices. In light of these events body-worn cameras have become even more important as they enable police officers to record events and citizen interactions exactly as they occur and provide an impartial account to law enforcement officials and the public alike.

Discussion:

Under the *Code of Virginia* [§ 42.1-85](#), the Library of Virginia (LVA) has the authority to issue regulations governing the retention and disposition of state and local public records. In keeping with the Code's mandate, LVA has developed records retention and disposition schedules outlining the disposition of public records. Data storage of records, surveillance and monitoring retained as evidence by law enforcement are required by the LVA to be retained for periods ranging from 5 to 100 years.

As outlined in Charlottesville Police Department General Order (GO) **541.10 – Mobile Recording Systems Rev: 10/09/2019**, once a recording is made, no officer shall edit, alter, delete or erase the recording or any portion of the recording and the original recording shall be retained, as made, for the duration of the applicable record retention schedule.

The FY21 DCJS Body-Worn Camera Grant award will allow Charlottesville Police Department to

purchase 12 months of data licensing fees to help the department comply with the Library of Virginia records retention and disposition schedules.

Alignment with City Council's Vision and Strategic Plan:

This project supports Goal 2 of the Strategic Plan, to be a Healthy and Safe City.

Community Engagement:

N/A

Budgetary Impact:

This has no additional impact on the General Fund. The required local match of \$50,000 will come from funds previously appropriated as part of the Charlottesville Police Department's FY 2021 adopted budget. The local match will pay for 12 months of standard data licensing fees for up to 75 officer accounts. Grant funds will be used to pay for 12 months of unlimited storage licenses for 25 Command and Supervisory staff accounts.

The grant funds will be expensed and reimbursed to a Grants Fund.

Recommendation:

Staff recommends approval and appropriation of grant funds.

Alternatives:

If grants funds are not appropriated, additional City funds will be required to keep the police department into compliance with the Library of Virginia retention schedule for the storage of records, surveillance and monitoring retained as evidence.

Attachments:

Resolution Appropriating Funding

**RESOLUTION APPROPRIATING FUNDS FOR
FY21 Virginia Department of Criminal Justice Services Body-Worn Camera Grant
\$100,000**

WHEREAS, the FY21 Virginia Department of Criminal Justice Services Body-Worn Camera Grant awarded a grant to the Police Department, through the City of Charlottesville, to fund storage of body-worn camera records from the Police Department;

NOW, THEREFORE BE IT RESOLVED the Council of the City of Charlottesville, Virginia, that the sum of \$50,000, received from the Commonwealth of Virginia Department of Criminal Justice Services Body-Worn Camera Grant and the local match of \$50,000 is hereby appropriated in the following manner:

Revenues – \$100,000

\$50,000	Fund: 209	IO: 190416	G/L Account: 430120
\$50,000	Fund: 209	IO: 190416	G/L Account: 498010

Expenditures – \$100,000

\$100,000	Fund: 209	IO: 190416	G/L Account: 530060
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Transfer – \$50,000

\$50,000	Fund: 105	Cost Center: 3101001000	G/L Account: 530060
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BE IT FURTHER RESOLVED, that this appropriation is conditioned upon the reimbursement of funds or goods as supplied from the Commonwealth of Virginia Department of Criminal Justice Services Body-Worn Camera Grant.

CITY OF CHARLOTTESVILLE, VIRGINIA
CITY COUNCIL AGENDA



Agenda Date:	June 21, 2021
Action Required:	Public Hearing and Approve Supplemental Appropriation
Staff Contact:	Garland Williams, Director of Transit Division
Presenter:	Garland Williams, Director of Transit Division
Title:	Supplemental Appropriation of State and Federal Transit Capital & Operating Grants - \$5,038,344

Background and Discussion:

Total Appropriation of \$5,038,344 to be utilized as follows:

Capital Funding - \$4,392,090. FTA (Federal Transit Administration) has awarded the Transit Division of the City of Charlottesville federal assistance to support the Capital Projects in the operations of public transit services. The Capital Projects include the purchase of five (5) 26ft buses, one (1) 30ft bus, and five (5) 35ft buses; one (1) support vehicle; Radios and network; APC (Automatic Passenger Counter) devices for the 36 bus fleet; one (1) Bobcat Skid-steer Loader, one (1) Industrial floor Scrubber; and two (2) Bus lifts; to support daily fixed-route services and maintenance support operations. The Transit Division has sufficient funds in the budget for the required match of these procurements due to an unallocated balance held in CIP.

Operating Assistance Funding - \$11,886. The final Federal Transit Administration (FTA) Operating Award is \$11,886 greater than appropriated in the FY2021 budget. The increase from FTA is formula driven based on performance data and overall available funding.

Federal Funding for JAUNT - \$634,368. FTA has awarded \$634,368 to JAUNT (which represents 25% of the total federal allocation for the FY2021 budget year). The City of Charlottesville acts as a fiscal agent and pass through of the section 5307 funds for JAUNT.

A supplemental appropriation is requested for project revenues/expenses that include:

Transit Grant by Type	FY21 Budget	FY21 Award	FY21 Appropriation
Federal Operating Assistance	1,891,217	1,903,103	11,886
TOTAL OPERATING AWARD	1,891,217	1,903,103	11,886
TOTAL JAUNT(Pass-through Funds)	-	634,368.00	634,368.00
Federal Capital Award		1,756,836	1,756,836
State Capital Award		2,459,570	2,459,570
Local CIP match P-00334		175,684	175,684
TOTAL CAPITAL AWARD		4,392,090	4,392,090
TOTAL APPROPRIATION REQUEST			5,038,344.00

The City of Charlottesville is responsible for a 50% local match of all Federal Operating funds.

Community Engagement: Charlottesville Area Transit utilizes the Metropolitan Planning Organization’s Public Participation Plan to fulfill its public engagement requirements. The MPO’s PPP includes an opportunity for members of the public to request a public hearing on CAT’s Program of Projects. No public hearing was requested through those means. However, due to the amount of change to the Charlottesville Area Transit budget, a public hearing is required prior to appropriation.

Alignment with City Council’s Vision and Priority Areas: Approval of this agenda item aligns directly with Council’s vision for Charlottesville as a Connected Community, where the City is part of a comprehensive transportation system that enables citizens of all ages and incomes to easily navigate our community. It also aligns with Strategic Plan Goal 3: A Beautiful and Sustainable Natural and Built Environment, Objective 3.3 Provide a variety of transportation and mobility options.

Budget Impact: There is no impact to the General Fund. Local match requirements for the Operating Assistance will be covered through the previously appropriated City contribution from the General Fund and Albemarle County’s contribution. The pass through of grant funds for JAUNT has no budget impact on the General Fund. Local capital contributions are required in the amount of \$175,684. Matching requirements for these funds are four (4) percent and Transit has sufficient funds in the unallocated CIP budget to accommodate this match requirement without additional City funding.

Recommendation: Staff recommends approval and appropriation of funds.

Alternatives: City Council may choose not to appropriate the match funds. Without this appropriation, CAT will not have reliable equipment to support its operations and provide the level of service depended upon in our community.

Attachments: Appropriation resolution

**RESOLUTION APPROPRIATING FUNDS FOR
Supplemental State and Federal Transit Capital & Operating Grants
\$5,038,344**

WHEREAS, The FY21 State Capital Grant in the amount of \$2,459,570 and the Federal Capital Grant in the amount of \$1,756,836 has been awarded to the City of Charlottesville, with a local CIP match of \$175,684; the combined amount of capital grant funds is **\$4,392,090**; and

WHEREAS, The FY21 Federal Operating Grant in the amount of \$1,903,103 has been awarded to the City of Charlottesville, this amount of operating grant is **\$11,886** more than initially budgeted; and

WHEREAS, The FY21 Federal Operating Grant has been awarded to JAUNT in the amount of **\$634,368**; these funds must pass through the City of Charlottesville as required; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Charlottesville, Virginia that the following is hereby appropriated in the following manner, contingent upon receipt of the grant funds:

Revenue (Capital)

\$2,459,570	Fund: 245	Cost Center: 2804001000	G/L: 430110 State Grants
\$1,756,836	Fund: 245	Cost Center: 2804001000	G/L: 431110 Federal Grants

Expenditures (Capital)

\$3,737,017	Fund: 245	Cost Center: 2804001000	G/L: 541040 Vehicles
\$ 655,072	Fund: 245	Cost Center: 2804001000	G/L: 541090 Equipment

Revenue (Operating)

\$11,886	Fund: 245	Cost Center: 2801003000	G/L: 431010 Federal Grants
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Expenditures (Operating)

\$11,886	Fund: 245	Cost Center: 2801003000	G/L: 599999 Lump Sum
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Revenue (JAUNT)

\$634,368	Fund: 245	Cost Center: 2821002000	G/L: 431010 Federal Grants
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Expenditures (JAUNT)

\$634,368	Fund: 245	Cost Center: 2821002000	G/L: 540365 JAUNT Payment
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BE IT FURTHER RESOLVED, that this appropriation is conditional upon the receipt of the \$2,459,570 from the Virginia Department of Rail and Public Transportation and \$2,403,090 from the Federal Transit Administration.

CITY OF CHARLOTTESVILLE, VIRGINIA
CITY COUNCIL AGENDA



Agenda Date:	July 7, 2021 – SPECIAL MEETING
Action Required:	Introduction/ First Reading of Resolution to Appropriate Funds to be used for School Bus Driver Incentive Plan
Presenter:	Chip Boyles, City Manager
Staff Contacts:	Chip Boyles, City Manager
Title:	Resolution Appropriating \$332,952 for School Bus Driver Benefits Incentive Plan

Background:

It has been highly publicized that a nationwide school bus driver shortage exists. According to a recent *School Transportation News* article, 80% of respondents surveyed said their school district or bus company is currently lacking in school bus drivers. The Charlottesville School System school bus driver needs are experiencing this same shortage. Of 30 drivers needed to properly service the school route needs, the City currently has 9 on-staff drivers. Routes may operate with as few as 14 drivers with additional shifts.

Factors contributing to driver shortages include; salary & benefits, commercial driver's license requirements and delays, background checks, and behavior and support of student riders. To address contributing factors within the City's control, staff has developed a proposal to increase benefits through financial incentives and health benefits for new and existing drivers

Discussion:

Staff recommends the approval of a \$2,400 hiring and longevity bonus eligible to new and existing bus drivers over a 9-month period. This bonus would be accompanied with the benefit of a health care premium cost equivalent to that of a 40 hour employee. Hourly pay rates would remain the same, still the highest in our immediate region.

Per City Code 2-42(b) City Council may, by unanimous consent, add the introduction and first reading of this resolution to the agenda for its July 7, 2021 special meeting. City Council cannot vote on the Resolution until a second reading is conducted.

City staff recommends a bonus program of \$2,400 for new and existing drivers to attract immediate attention of new drivers and better compensate the current nine drivers. This bonus would be accompanied with the offer of health insurance at a premium cost equivalent to that of a 40 hour employee. This change will also provide a cost savings to existing drivers. Bonuses would be paid in three phases: upon positive completion of CDL training, mid-year and end of year. (Likely

a larger payment at end of year to both help retain and to assist in summer months hiatus.)

Hourly compensation would remain the same but separate from the health care incentive and bonus incentive. In discussion with Albemarle County, their starting rate for FY22 is \$16.20 to \$18.89 compared to the City's \$16.97 to \$18.78.

The details of the proposal are as follows:

1. This proposal is a 2 year pilot program.
2. Budget will include 30 driver positions. Currently, there are 28 budgeted – this does not include the 2 Lead Driver positions and the 1 hostler position. The proposal will add two (2) - 30 hour FTEs to the Pupil Transportation budget.
3. \$2,400 Bonus will be offered. Specific payout amounts and intervals to be determined with a portion to be paid up front and a remaining balance to be paid over the entire school year.
4. Driver Healthcare Premiums will be equivalent to the 40 hour premium rates

Alignment with City Council's Vision and Strategic Plan:

Approval of this agenda item aligns with Goal 1: An Inclusive Community of Self-Sufficient Residents and Goal 5: A well-managed and Responsive Organization of the City's Strategic Plan.

Community Engagement:

As a personnel incentive program, community engagement has not occurred. The current requests are emergency in nature with no opportunity for community input beyond City Council meetings.

Budgetary Impact:

The first year of this incentive program is expected to cost \$332,952. The Charlottesville City Schools (CCS) has agreed to fund this amount for two years (FY23 and FY24) utilizing either CARES or American Rescue Plan funding as an eligible school improvement expense.

Recommendation:

Staff recommends approval and appropriation of these funds.

Alternatives:

City Council may elect not to appropriate funding for these purposes at this time or may elect another driver incentive program to attract drivers.

Attachments:

Appropriation Resolution

**RESOLUTION APPROPRIATING FUNDING FOR THE SCHOOL BUS
DRIVER INCENTIVE PROGRAM
\$332,952**

BE IT RESOLVED by the Council of the City of Charlottesville, Virginia that the sum of \$332,952 is hereby designated to be available for expenditure, at the discretion of the City Manager, for costs associated with an FY22 School Bus Driver Incentive Program.

Expenditures

\$332,952 Fund: 105 Cost Center:2491001000 G/L: 599999

Revenues

\$332,952 Fund: 105 Cost Center:2491001000 G/L: 498900

CITY OF CHARLOTTESVILLE, VIRGINIA
CITY COUNCIL AGENDA



Agenda Date:	July, 7, 2021
Action Required:	Introduction /First Reading of Resolution to Appropriate Funds to be used for Transit Driver Incentive Plan
Presenter:	Chip Boyles, City Manager
Staff Contacts:	Chip Boyles, City Manager
Title:	Resolution Appropriating \$499,632 for Transit Driver Benefits Incentive Plan

Background and Discussion:

As School Bus Driver shortages have plagued the City of Charlottesville, this region and the nation, commercial drivers are in high demand for freight trucks, delivery trucks, ride-hails and especially public transit. The City of Charlottesville is proposing to entice new drivers into the industry and to retain the existing drivers through a benefits incentive program of a \$2,400 incentive pay and improved health insurance premiums. To provide an incentive plan to one set of drivers over another could shift the shortage from transit to school bus or vice versa.

Staff recommends the approval of a \$2,400 hiring and longevity bonus eligible to new and existing bus drivers over a 9-month period. This bonus would be accompanied with the benefit of a health care premium cost equivalent to that of a 40-hour employee. Hourly pay rates would remain the same, still the highest in our immediate region.

Per City Code 2-42(b) City Council may, by unanimous consent, add the introduction and first reading of this resolution to the agenda for its July 7, 2021 special meeting. City Council cannot vote on the Resolution until a second reading is conducted.

The details of the proposal are as follows:

1. This proposal is a 2 year pilot program.
2. Budget will include 91 driver positions.
3. \$2,400 Bonus will be offered. Specific payout amounts and intervals to be determined with a portion to be paid up front and a remaining balance to be paid over the entire year.
4. Driver Healthcare Premiums will be equivalent to the 40-hour premium rates

Alignment with City Council's Vision and Strategic Plan:

Approval of this agenda item aligns with Goal 1: An Inclusive Community of Self-Sufficient Residents and Goal 5: A well-managed and Responsive Organization of the City's Strategic Plan.

Community Engagement:

As a personnel incentive program, community engagement has not occurred. The current requests are emergency in nature with limited opportunity for community input beyond City Council meetings.

There will be a public hearing conducted at the July 19, 2021 City council meeting.

Budgetary Impact:

The first year of this incentive program is expected to cost \$499,632. Charlottesville Area Transit will fund this amount for two years (FY23 and FY24) utilizing their direct CARES or American Rescue Plan funding as an eligible public transit improvement expense.

Recommendation:

Staff recommends approval of the Resolution and appropriation of funds.

Alternatives:

City Council may elect not to appropriate funding for these purposes at this time or may elect to fund an alternate incentive dollar amount.

Attachments:

Resolution for the Appropriation of funds.

**RESOLUTION APPROPRIATING FUNDING FOR THE TRANSIT BUS
DRIVER INCENTIVE PROGRAM \$499,632**

BE IT RESOLVED by the Council of the City of Charlottesville, Virginia that the sum of \$499,632 is hereby designated to be available for expenditure, at the discretion of the City Manager, for costs associated with an FY22 Transit Bus Driver Incentive Program.

Expenditures \$499,632 Fund: XXX Cost Center:XXXXXX G/L: XXXX

Revenues \$499,632 Fund: XXX Cost Center:XXXXXXXXXX G/L: XXXX

CITY OF CHARLOTTESVILLE, VIRGINIA
CITY COUNCIL AGENDA



Agenda Date:	July 19, 2021
Action Required:	Approval and Appropriation
Presenter:	Riaan Anthony, Parks and Recreation Management Specialist
Staff Contacts:	Riaan Anthony, Parks and Recreation Management Specialist Vic Garber, Parks and Recreation, Deputy Director
Title:	Resolution Appropriating Funds for the Virginia Department of Education Special Nutrition Program Summer Food Service Program - \$200,000

Background:

The City of Charlottesville, through the Parks and Recreation Department, has received approval for reimbursement of up to \$200,000 from the Virginia Department of Education Special Nutrition Program to provide free breakfast and lunch to children attending summer camp programs, and dinner to our community housing centers.

Discussion:

Charlottesville Parks and Recreation will operate five Summer Camp programs and four community housing centers (Westhaven, Friendship Court, South First, and Greenstone) throughout the City of Charlottesville. These sites serve children in Pre K-9th grades, for six weeks during the summer, June 21- July 30. Various activities are planned from 9:00am-4:00pm, Monday through Friday. This summer we will be sponsoring the Girls and Boys Club and the YMCA. The reimbursement will cover the costs of a nutritious meals at these locations, which also have an educational/enrichment component. The Virginia Department of Education Special Nutrition Program provides a free, nutritious breakfast and lunch for these children, and the community housing centers will provide a free, nutritious dinner. Most of the children served receive free or reduced meals during the school year. Over 1000 children were enrolled in Summer Camps two years ago.

The \$200,000 appropriation covers the cost of the food and administration of the summer food service program. The breakfast and lunches are purchased through the City of Charlottesville School Food Service and the dinners will be purchased through Pearl Island Foods, LLC. The Parks and Recreation Department pays the bills to the City of Charlottesville Food Service and Pearl Island Food, LLC, and is then reimbursed by the Virginia Department of Education Special Nutrition Programs.

Alignment with City Council’s Vision and Strategic Plan:

Approval of this agenda item aligns directly with Council’s vision for Charlottesville to be America’s Healthiest City and it contributes to Goal 2 of the Strategic Plan to be a safe, equitable, thriving, and beautiful community. Children will receive nutritious breakfast, lunch and/or dinner, hopefully replacing a meal that did not exist or providing a healthier balanced option for them.

Community Engagement:

N/A

Budgetary Impact:

This has no impact on the General Fund as there is no local match required. The funds will be expensed and reimbursed to a Grants Fund.

Recommendation:

Staff recommends approval and appropriation of funds.

Alternatives:

If money is not appropriated, the free breakfast and lunch program will not be offered to youth, most of whom receive free or reduced meals during the school year.

Attachments:

Appropriation

**RESOLUTION APPROPRIATING FUNDS FOR
Virginia Department of Education Special Nutrition Program
Summer Food Service Program
\$200,000**

WHEREAS, the City of Charlottesville, through Parks and Recreation, has received approval for reimbursement up to \$200,000 from the Virginia Department of Education Special Nutrition Program to provide free breakfast and lunch to children attending summer camp programs; and

WHEREAS, the grant award covers the period from period June 21, 2021 through October 31, 2021.

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Charlottesville, Virginia, which the sum of \$200,000, received from the Virginia Department of Education Special Nutrition Program, is hereby appropriated in the following manner:

Revenue – \$200,000

Fund: 209 Internal Order: 1900417 G/L Account: 430120

Expenditures - \$200,000

Fund: 209 Internal Order: 1900417 G/L Account: 530670

BE IT FURTHER RESOLVED, that this appropriation is conditioned upon the receipt of \$200,000 from the Virginia Department of Education Special Nutrition Program.

CITY OF CHARLOTTESVILLE, VIRGINIA
CITY COUNCIL AGENDA



Agenda Date:	July 19, 2021
Action Required:	Resolution to Appropriate
Presenter:	Kaki Dimock, Director, Human Services
Staff Contacts:	Kaki Dimock, Director, Human Services
Title:	Resolution to Appropriate Funds for Virginia Housing Solutions Program Grant Award (\$539,333)

Background:

The Department of Human Services in coordination with the Thomas Jefferson Area Coalition for the Homeless (T.J.A.C.H.) and the Service Provider Council (S.P.C.), applied for and received a grant from the Virginia Department of Housing and Community Development. The Virginia Housing Solutions Program award is \$539,333 and is a renewal contract for the program for July 1, 2021 – June 30, 2022.

Discussion:

The City of Charlottesville has staff from the departments of Human Services and Social Services taking leadership roles in the governance of T.J.A.C.H. V.H.S.P. is an important resource in our community's efforts to end homelessness. The grant provides services in several points along the local continuum of services:

1. **Coordinated Assessment:** The Haven serves as the physical front door to the homelessness system of care, using an evidence-based tool for determining priority access to available resources.
2. **Emergency Low Barrier Shelter** P.A.C.E.M. provides a low-barrier shelter for adults using rotating local churches for support.
3. **Rapid Re-Housing & Housing Navigation:** The Haven screens and administers rapid re-housing assistance and housing navigation to households experiencing homelessness.
4. **Case Management:** The Haven provides supportive services including crisis intervention, case management and service referrals.
5. **Homeless Management Information System(H.M.I.S.):** The City of Charlottesville as the award recipient will ensure that H.M.I.S. data is complete through an agreement with T.J.A.C.H. to have the Executive Director ensure data quality. Our Continuum of Care(C.O.C.) has a well-populated database for individuals experiencing homelessness. HMIS collaboration provides real-time monitoring of the needs and progress of individuals and households facing homelessness. Collaborative use of H.M.I.S. among T.J.A.C.H.

Continuum of Care Service Providers expedites communication and reduces the need to interface disparate documentation systems.

6. **Coalition Coordination:** The Thomas Jefferson Area Coalition for the Homeless provides leadership and coordination for the required local homelessness continuum of care.
7. **Administration:** The City of Charlottesville, as the award recipient, is eligible for an administrative fee. Staff proposes that we pass these dollars through to T.J.A.C.H. in recognition of staff time spent processing checks and managing this grant process.

Community Engagement:

This grant and plan are the product of extensive engagement of the service provider community for persons experiencing homelessness. This partnership is reflective of the new governance model for T.J.A.C.H. and the priority requests of the Interfaith Movement Promoting Action by Congregations Together (IMPACT).

Alignment with City Council’s Vision and Strategic Plan:

This grant advances the City of Charlottesville’s Strategic Plan Goal #1 of an inclusive community of self-sufficient residents. Specifically, it will facilitate the objective of increasing affordable housing options.

Budgetary Impact:

This grant will be entirely State, and Federal pass-through funds. No local match is required. There is no budget impact for the City of Charlottesville. All funds will be distributed to sub-recipients for service provision.

Recommendation:

Staff recommends approval and appropriation of grant funds.

Alternatives:

Council may elect to not accept the funds and the community will not have the capacity to administer the following services to persons experiencing a housing crisis: Emergency low-barrier shelter, coordinated assessment, rapid rehousing, H.M.I.S., coalition coordination and administration.

Attachments:

- Resolution to Appropriate Funds
- Sub Grant agreement amendment

**RESOLUTION TO APPROPRIATE FUNDS FOR
Virginia Housing Solutions Program Grant Award
\$539,333**

WHEREAS, The City of Charlottesville, through the Department of Human Services, has received the V.H.S.P. Grant from the Virginia Department of Housing and Community Development in the amount of \$539,333.

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Charlottesville, Virginia that the sum of \$539,333 is hereby appropriated in the following manner:

Revenues

\$463,566	Fund: 209	IO: 1900419	G/L: 430110 State Grant
\$75,767	Fund: 209	IO: 1900419	G/L: 430120 Federal Pass-Thru State

Expenditures

\$539,333	Fund: 209	IO: 1900419	G/L: 530550 Contracted Services
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BE IT FURTHER RESOLVED, that this appropriation is conditioned upon receipt of \$539,333 in funds from the Virginia Department of Housing and Community Development.

**GRANT AGREEMENT
 VIRGINIA HOMELESS SOLUTIONS PROGRAM
 Program Year 2021-2022**

22-VHSP-008

This Grant Agreement is made by and between the **Virginia Department of Housing and Community Development (“DHCD”)**, and **City of Charlottesville (“Grantee”)** for the period **July 1, 2021 to June 30, 2022** in the amount of **\$539,333**. Included in the amount is **\$463,566** in state general funds to be expended for outreach, emergency shelter operations, targeted prevention activities, rapid re-housing activities, centralized/coordinated entry, CoC/LPG planning, HMIS, and/or administration as indicated in the DHCD approved budget. Also included is **\$75,767** in federal funds to be expended for rapid re-housing and/or administration expenses incurred July 1, 2021 – March 31, 2022. Rapid re-housing activities are to be divided according to the chart below.

Rapid Re-housing	Allocation
State Rapid Re-housing	\$138,002
Federal Rapid Re-housing	\$75,598

The Grantee was identified as part of the community's emergency response system to homelessness in the 2020-2022 Homeless and Special Needs Housing (HSNH) Virginia Homeless Solutions Program (VHSP) renewal application submitted by the lead agency (or designee) of the continuum of care (CoC) or balance of state local planning group (LPG). Activities funded through this grant will be provided at the Grantee location(s) identified in DHCD's Centralized Application Management System (CAMS).

DHCD administers the Commonwealth of Virginia's homeless services resources through the VHSP. The Grant, which is the subject of this Agreement, is comprised of state funds through State General Fund appropriations and an allocation from the United States Department of Housing and Urban Development (HUD) authorized under the Emergency Solutions Grant for federal fiscal year 2021; the federal grant number is E21DC510001 and the Catalog of Federal Domestic Assistance (CFDA) number is 14.231. The Grant is subject to the terms, guidelines and regulations set forth in the 2020-2022 Homeless and Special Needs Housing Guidelines document, any subsequent amendments, the CoC/LPG proposal as amended through negotiations with DHCD, the DHCD approved Grantee budget, HUD regulations 24 CFR Part 576, as amended, which are incorporated by reference as part of this Agreement, the laws of the Commonwealth of Virginia and federal law.

I. Scope of Services

The VHSP goals are to assist households experiencing homelessness to quickly regain stability in permanent housing and to prevent households from becoming homeless. This funding will support coordinated community-based activities that are designed to reduce the overall length of homelessness in the community, the

number of households becoming homeless, and the overall rate of formerly homeless households returning to homelessness.

VHSP funds may be used for one or more of the following activities as detailed in the HSNH guidelines and must coincide with the year one request submitted by the CoC/LPG lead agency and approved by DHCD:

- Outreach
- Centralized or Coordinated Assessment/Entry System
- Targeted Prevention
- Emergency Shelter Operations
- Rapid Re-housing
- CoC Planning
- HMIS
- Administration

II. Conditions

A. Service Provision

The Grantee is responsible for coordination of VHSP activities with other CoC/LPG VHSP Grantees and mainstream resources. The Grantee must assure non-duplication of services with other VHSP Grantees.

B. Reimbursement

Funds are disbursed on a reimbursement based on payment dates. Grantees must submit remittances in DHCD's Centralized Application and Management System (CAMS) and be able to provide documentation that the work and services occurred within the grant period and the expenses were paid appropriately by the Grantee. Grantees may elect to submit remittances on a monthly or bi-monthly basis, the chart below reflects monthly submission dates. The option selected should be adhered to throughout the year. Supporting documentation must clearly indicate the period for which the reimbursement is requested.

Payment Period	Remittance Submission Timeframe
July 1-31, 2021	August 1-31, 2021
August 1-31, 2021	September 1-30, 2021
September 1-30, 2021	October 1-31, 2021
October 1-31, 2021	November 1-30, 2021
November 1-30, 2021	December 1-31, 2021
December 1-31, 2021	January 1-31, 2022
January 1-31, 2022	February 1-28, 2022
February 1-28, 2022	March 1-31, 2022
March 1-31, 2022	April 1-30, 2022
April 1-30, 2022	May 1-31, 2022
May 1-31, 2022	By June 5, 2022

A. Reporting

Grantees must submit reports as required by DHCD. Such reports may include, but are not limited to, outcomes and performance reports. Any required reports and their due dates will be announced by DHCD along with any relevant instruction. Submission of reports implies approval from the executive director and is considered final. DHCD reserves the right to withhold reimbursement payments if the Grantee fails to submit the reports.

Year-End Report

The Grantee must submit a year-end report no later than the fifth day of July 2022.

B. Continuum of Care Participation

Grantees must actively participate in the Homeless Management Information System (HMIS) and regional continuum of care or balance of state local planning groups. In addition, Grantees must assure full participation in annual point-in-time and housing inventory counts.

C. Accounting

The Grantee must adhere to Generally Accepted Accounting Principles (GAAP). The Grantee shall establish and maintain separate accounts within its existing accounting system or set up accounts independently. The Grantee shall record in its accounting system all grant payments received pursuant to the grant and all other match funds provided for, accruing to, or otherwise received on account of the grant.

All costs charged to the grant shall be supported by properly executed payrolls, timesheets, contracts, or vouchers evidencing in proper detail the nature and propriety of the charges. All checks, payrolls, contracts, vouchers, or other accounting documents pertaining in whole or in part to the grant shall be clearly identified, readily accessible, and separate and distinct from all other such documents. Such documents shall reside at the offices of the grantee.

D. DHCD Notification

Grantee must notify DHCD of any potentially illegal act, such as misuse of grant funds or fair housing violations, immediately upon knowledge of such act. In addition, Grantee must notify DHCD should any other local, federal or state agency uncover evidence of any potentially illegal act.

Grantee must notify DHCD if there is a change in agency management and/or fiscal personnel. Failure to do so will constitute a finding and may result in repayment of funds by the Grantee, the de-obligation of current funding and the preclusion of future funding.

A. Audit

All grantees, sub-grantees, CHDOs, and sub-recipients, localities, developers, or any other organizations that receive funding during a specific program year are required to submit one of the following financial documents: Financial Statement**, Reviewed Financial Statement prepared by an independent Certified Public Accountant (CPA), Audited Financial Statement prepared by an independent CPA or an 2 CFR 200 Subpart F Audit (Single Audit) prepared by an independent CPA. Please see the table below to determine which document your organization is required to submit.

The threshold requirements outlined below are the minimal standards required by DHCD. We strongly encourage all organizations receiving funds from DHCD to undertake the highest level of financial management review to ensure practices and procedures are fully examined and evaluated.

Threshold Requirement	Document
Total annual expenditures ≤\$100,000 – regardless of source	Financial Statement prepared by organizations**
Total annual expenditure between \$100,001 and \$300,000 – regardless of source	Reviewed Financial Statement prepared by an Independent Certified Public Accountant (CPA)
Total annual expenditures > \$300,000 – regardless of source	Audited Financial Statement prepared by an Independent CPA
Federal expenditures ≥\$750,000	2 CFR 200 Subpart F Audit - prepared by an Independent CPA

**Does not require preparation by a CPA

Entities shall file the required financial document in the Centralized Application and Management System (CAMS) within nine (9) months after the end of their fiscal year or 30 (thirty) days after it has been accepted (Reviewed Financial Statement, Audited Financial Statement, and 2 CFR 200 Subpart F Audit only) -whichever comes first.

The full DHCD Audit Policy, including an explanation of the specific document requirements, can be found online at:
http://www.dhcd.virginia.gov/images/DHCD/DHCD_Audit_Policy.pdf.

A. Compliance

Grantees with outstanding audit findings, IRS findings, DHCD monitoring findings or other compliance issues are not eligible to receive allocations. DHCD will work with all interested parties toward the resolution of unresolved matters, where appropriate.

B. Maintenance of Records

Records shall be readily accessible to DHCD, appropriate state and federal agencies, and the general public during the course of the grant agreement and shall remain intact and accessible for five years thereafter. The exception is in the event that any litigation claim or audit is started before expiration of the five year period, the records shall be retained until such action is resolved.

C. Costs Incurred Prior To Grant Agreement Execution

No costs incurred prior to the start of the contract period shall be eligible for reimbursement with grant funds, unless incurred costs are authorized in writing by DHCD.

D. Expenditure Review

DHCD will monitor expenditure rates to ensure state resources are maximized. Failure to expend funds proportionately throughout the contract period may result in the de-obligation of funds. DHCD reserves the right to de-obligate funds at any time during the contract period and reallocate as deemed appropriate within the CoC/LPG or statewide based on compliance, performance, need, and available funding.

E. Termination, Suspension, Conditions

If through any cause, the Grantee fails to comply with the terms, conditions or requirements of the contract documents, DHCD may terminate or suspend this Agreement by giving written notice of the same and specifying the effective date of termination or suspension at least five (5) days prior to such action.

In the case of contract violation by the Grantee, DHCD may request that all or some of the grant funds be returned, even if the Grantee has already expended the funds. The Grantee agrees to return such funds as requested by DHCD within 30 days of the written request.

A. Subsequent Contracts

The Grantee shall remain fully obligated under the provisions of the Grant Agreement notwithstanding its designation of any subsequent or third parties for the undertaking of all or part of the activities for which the Grant assistance is being provided to the Grantee.

The Grantee agrees to ensure that any contractor or subcontractor who is not the Grantee shall comply with all the lawful requirements of the Grantee necessary to ensure that the project for which this assistance is being provided under this Agreement are carried out in accordance with the Grantee's Assurances and Certifications.

B. Default

A default is any unapproved use of grant funds. Upon due notice to the Grantee of the occurrence of any such default and the provision of a reasonable opportunity to respond, DHCD may take one or more of the following actions:

- (1) direct the Grantee to submit progress schedules for completing approved activities;
- (2) issue a letter of warning advising the Grantee of the default, establishing a date by which corrective actions must be completed and putting the Grantee on notice that more serious actions will be taken if the default is not corrected or is repeated;
- (3) direct the Grantee to suspend, discontinue or not incur costs for the affected activity;
- (4) require the Grantee to reimburse DHCD for costs inappropriately charged to the program;
- (5) other appropriate action including , but not limited to, any remedial action legally available, such as affirmative litigation seeking declaratory judgment, specific performance, damages, temporary or permanent injunctions and any other available remedies.

No delay or omissions by DHCD in exercising any right or remedy available to it under the Agreement shall impair any such right to remedy or constitute a waiver or acquiescence in any Grantee default.

C. Conflict of Interest

Grantees shall ensure that the provision of any type or amount of assistance may not be conditional on an individual's or family's acceptance or occupancy of housing owned by the grantee, the sub-grantee, a parent organization, or subsidiary. Grantees/sub-grantees, parent organizations, or subsidiaries may not administer rapid re-housing or prevention assistance and use the assistance for households residing in units owned by the grantee/sub-grantee, parent organization, or subsidiary.

Individuals (employees, agents, consultants, officers, or elected or appointed officials of the grantee or sub-grantee) may not both participate in decision-making related to determining eligibility and receive any financial benefit. This financial benefit may not be received by the specific individual, any member of his/her immediate family or a business interest. The restriction applies throughout tenure in the position and for a one-year period following tenure.

A. Religious Influence

The Grantee may not engage in inherently religious activities, such as worship, religious instruction, or proselytization as part of the programs or services funded under VHSP. If an organization conducts these activities, then they must be offered separately, in time or location, from the programs or services funded under VHSP and participation must be voluntary for program participants.

I. Additional Assurances

A. Grantee will give the DHCD, the Comptroller, HUD and any other authorized state or federal representatives access to and the right to examine all records, books, papers, or documents related to the Grant.

B. In accordance with federal law, grantee will provide that no person shall be discriminated against on the basis of race, color, religion, sex, or national origin, in any phases of employment or in any phase of service delivery.

II. Additional Certifications:

The Grantee certifies that it will comply with the following:

(a) Freedom of Information Act (5 U.S.C 552) and Virginia Freedom of Information Act;

(b) Virginia Fair Employment Contracting Act;

(c) Fair Housing Act (42 U.S.C. 3601-20), and implementing measures under:

- 24 CFR 100 (discriminatory conduct under Fair Housing Act);
- Executive Order 11063 and regulations at 24 CFR 107 (preventing discrimination on basis of race, color, creed, or national origin);
- 24 CFR Part 8 (prohibiting discrimination against handicapped individuals);
- Title VIII of Civil Rights Act of 1968 as amended (prohibiting discrimination based on race, color, national origin, religion, sex, familial status [including children under the age of 18 living with

parents or legal custodians, pregnant women, and people securing custody of children under the age of 18], and disability)

(e) Age Discrimination Act of 1975 (42 U.S.C. 6101-07) and implementing regulations at:

- 24 CFR 146 (nondiscrimination on basis of age in HUD programs);
- Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794);

(f) 24 CFR 574.320 (Federal rent standards for rental assistance, requiring rents to be charged no greater than appropriate Fair Market Rent levels);

(g) 24 CFR Part 35 (Federal lead-based paint provisions, requiring visual inspections and stabilization of paint before commencement of occupancy);

(h) Adhere to Executive Orders 11625, 12432, and 12138, that Grantee must make efforts to encourage participation of minority and women-owned business enterprises in connection with funded activities;

- Encourage participation of locally-owned enterprises in connection with funded activities;

(i) McKinney-Vento Homeless Assistance Program Regulations;

(j) Anti-lobbying Certification;

(k) Drug Free Workplace.

If requested by DHCD:

1. A Grantee that is a unit of local government agrees to assume the status of a responsible Federal official under the National Environmental Policy Act (NEPA) of 1969 and other provisions of Federal law as specified at 24 CFR 58 and 58.5 and agrees to comply with these NEPA regulations.
1. All Grantees that are not units of local government agree to assist DHCD in carrying out 24 CFR 58 and 58.5.

The Agreement is hereby executed by the parties on the date set forth below their respective signatures as follows:

Virginia Department of Housing and Community Development



Pamela G. Kestner, Acting Deputy Director

07/01/2021

Date

City of Charlottesville



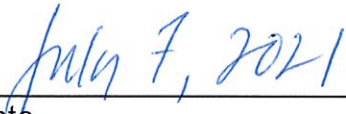
Signature



Name (printed or typed)



Title



Date

CITY OF CHARLOTTESVILLE, VIRGINIA
CITY COUNCIL AGENDA



Agenda Date:	July 19, 2021
Action Required:	Approve Appropriation
Presenter:	Sue Moffett, Director, Department of Social Services
Staff Contacts:	Jenny Jones, Chief of Family Services, Department of Social Services Laura Morris, Chief of Administration, Department of Social Services
Title:	Resolution Appropriating Funding for Family First Prevention Services Act funding for Department of Social Services Family Services Staffing -- \$164,607

Background:

The Virginia General Assembly 2020 Special Session I Appropriation Act, Chapter 56, included additional funding beginning in FY 2022 for local departments of social services (LDSS) to expand foster care prevention services as a result of the Family First Prevention Services Act. **The Charlottesville Department of Social Services has received \$164,607 from this additional funding.**

Discussion:

The department has identified a need to add one Family Services Specialist position and one Family Services Assistant-parent navigator position to its Foster Care Prevention team due to increasing caseloads and impending program changes related to the Family First legislature. These two new positions will be funded in FY 2022 by the additional funds received.

Alignment with Council Vision Areas and Strategic Plan:

Approval of this agenda item aligns with the City's mission to provide services that promote equity and an excellent quality of life in our community. It is consistent with Strategic Plan Goal 2: A Healthy and Safe City, Objective 2.2, Meet the safety needs of victims and reduce the risk of re-occurrence/re-victimization.

Community Engagement:

Department staff work directly with citizens to provide social services, protect vulnerable children and adults, and promote self sufficiency.

Budgetary Impact:

The Virginia Department of Social Services is providing 100% of the funding for FY22 with no local general fund match required. A 15.50% local general fund match will be required beginning in FY23 and in future years. The department is not requesting any new general funds for these positions and plans to absorb the local match needed within its budget due to a planned downward re-classification of a vacant management-level position in FY22.

Recommendation:

Staff recommends approval and appropriation of these funds.

Alternatives:

Funds that are not appropriated will need to be returned to the Virginia Department of Social Services. If funds are not appropriated we will not be able to increase staffing for our foster care prevention team to serve at-risk children and families.

Attachments:

Resolution Appropriation Funding

**RESOLUTION APPROPRIATING FUNDING FOR
Additional Funding for New Department of Social Services Family Services Staffing
\$164,607**

WHEREAS, the Charlottesville Department of Social Services has received an additional \$164,607 in the Fiscal Year 2022 budget from the Virginia Department of Social Services to be used for Foster Care Prevention Services staffing,

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Charlottesville, Virginia, that the sum of \$164,607 is hereby appropriated in the following manner:

Revenue – \$164,607

Fund: 212	Cost Center: 9900000000	G/L Account: 430080	\$164,607
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Expenditures - \$164,607

Fund: 212	Cost Center: 3301008000	G/L Account: 510010	\$96,304
Fund: 212	Cost Center: 3301008000	G/L Account: 511010	\$ 7,367
Fund: 212	Cost Center: 3301008000	G/L Account: 510020	\$28,554
Fund: 212	Cost Center: 3301008000	G/L Account: 511030	\$ 695
Fund: 212	Cost Center: 3301008000	G/L Account: 511040	\$18,144
Fund: 212	Cost Center: 3301008000	G/L Account: 510161	\$ 604
Fund: 212	Cost Center: 3301008000	G/L Account: 510130	\$ 2,688
Fund: 212	Cost Center: 3301008000	G/L Account: 525251	\$ 972
Fund: 212	Cost Center: 3301008000	G/L Account: 530030	\$ 529
Fund: 212	Cost Center: 3301008000	G/L Account: 530320	\$ 6,404
Fund: 212	Cost Center: 3301008000	G/L Account: 530216	\$ 597
Fund: 212	Cost Center: 3301008000	G/L Account: 520010	\$ 1,749

BE IT FURTHER RESOLVED, that this appropriation is conditioned upon the receipt of \$164,607 in funding from the Virginia Department of Social Services.

**CITY OF CHARLOTTESVILLE, VIRGINIA
CITY COUNCIL AGENDA**



Agenda Date:	July 19, 2021
Action Required:	Approve Appropriation
Presenter:	Jeff Werner, Preservation and Design Planner
Staff Contacts:	Alex Ikefuna, NDS Director Jeff Werner, Preservation and Design Planner
Title:	Resolution Appropriating Previously Approved Funds to the Albemarle Charlottesville Historical Society for the purpose of identifying the individuals interred in the unmarked graves at Pen Park and their descendants - \$2,500

Background:

In December 2019, City Council approved funding for an archeological investigation to determine the presence of human graves outside the walls of a cemetery located at Pen Park. In November 2020, following completion of that work, staff reported to Council the likelihood of 43 unmarked and unrecorded graves outside the walls of the three, enclosed family plots, with the evidence suggesting the majority, if not all, of the graves are most likely those of individuals enslaved at Pen Park.

Council instructed staff that prior to marking or memorialize these graves, that an effort be made to identify possible descendants and consult with them. This matter was reported in the media and has been discussed openly by City Council and by the HRC; however, no possible descendants have yet come forward and staff lacks the resources to properly conduct the necessary research. Staff discussed this with the Albemarle Charlottesville Historical Society (ACHS) and subsequently established a collaborative effort to initiate that research, for which the City would make a \$2,5000 contribution to the ACHS.

Discussion:

An ACHS intern will be preparing an article about the cemetery for the ACHS magazine, with City staff providing information and input. Publication of the article will generate awareness of the site, with the hope that the story resonates with possible descendants, who then come forward. Additionally, the ACHS intern will collaborate on the informal research efforts by Dr. Shelley Murphy, Sam Towler, and other local historians regarding the identities of enslaved persons buried there and finding possible descendants. The intern will serve as a liaison with the researchers--coordinating regular updates; sharing germane information with others, others, helping them prioritize promising leads; and developing a repository for and organizer of the

information developed from that research.

It is acknowledged this initial effort will yield incomplete results, but it will generate a valuable data base and form the basis for future research. From that, future research can be better planned focused, and provide opportunities for grant funding towards that research. The goal this summer is to begin to fill in the blanks, to work with any identified descendants, and to begin the discussion on an appropriate way for the City to memorialize the individuals buried in the unmarked graves at Pen Park.

Alignment with City Council's Vision and Strategic Plan:

- Council's *Vision 2025*:
 - Charlottesville cherishes and builds programming around the evolving research and interpretation of our *historic heritage and resources*.
- City *Strategic Plan*:
 - Goal 3.5: Protect historic and cultural resources.
- Additionally, from the recommendations of the BRC on Race, Memorials, & Public Spaces:
 - Highlighting and Linking Historic Places: [...] council provide financial and planning support for historic resource surveys of African American, Native American and local labor neighborhoods and sites, seeking National Register listing and zoning and design guideline protection, where appropriate.

Community Engagement:

The goal of this effort is to begin that outreach into the community through the publication of an article and, we hope, to identify and contact possible descendants.

Budgetary Impact:

No new funding is necessary for this project. The \$2,500 will be allocated from previously appropriated funds already allocated for historic surveys and related research.

Recommendation:

Staff recommends that Council approve the resolution authorizing the \$2,500 contribution to the Albemarle Charlottesville Historical Society .

Alternatives:

Should the contribution not be appropriated, the City will lose an opportunity to collaborate with the Albemarle Charlottesville Historical Society in the effort to identify individuals interred in the unmarked graves at Pen Park and, subsequently, identify and contact possible descendants.

Attachments:

1. Draft resolution: Allocation of City funds to the Albemarle Charlottesville Historical Society for the purpose of identifying the individuals interred in the unmarked graves at Pen Park and their descendants.
2. November 2, 2020 staff update to City Council.

**RESOLUTION APPROPRIATING PREVIOUSLY APPROVED FUNDS TO
The Albemarle Charlottesville Historical Society for the purpose of identifying the
individuals interred in the unmarked graves at Pen Park and their descendants.
\$2,500**

WHEREAS, following the City-funded examination of possible unmarked graves at the Penn Park Cemetery, staff on November 2, 2020 reported to Council the likelihood of 43 unmarked and unrecorded graves outside the walls of the three, enclosed family plots, with the evidence suggesting the majority, if not all, of the graves are most likely those of individuals enslaved at Pen Park;

WHEREAS, Council directed staff that, prior to marking or memorialize these graves, an effort be made to identify and consult with possible descendants;

WHEREAS, staff has an opportunity to collaborate with the Albemarle Charlottesville Historical Society on research related to Council’s direction:

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Charlottesville, Virginia that the sum of \$2,500 from the New Historic Surveys fund be allocated to the Albemarle Charlottesville Historical Society for the purpose of researching the identities of individuals interred in the unmarked graves at Pen Park and, subsequently, identifying and contacting possible descendants.

Expenditure

\$2,500 Fund: 426 WBS: P-00484 G/L Account: 540010

CITY OF CHARLOTTESVILLE, VIRGINIA
CITY COUNCIL AGENDA



Agenda Date:	November 2, 2020
Action Required:	Report
Presenter:	Jeff Werner, Preservation & Design Planner, Department of Neighborhood Development Services (NDS) Ben Ford, Ph.D., Principal, Rivanna Archaeological Services
Staff Contacts:	Jeff Werner, Preservation & Design Planner, NDS Alex Ikefuna, Director, NDS
Title:	Update on unmarked burials near the Gilmer/Craven/Hotopp Cemetery at Pen Park

Background:

On December 2, 2019, City Council approved a resolution authorizing the use of \$9,319 from the Department of Neighborhood Development Services Small Area Plans CIP fund to study the archeological evaluation of possible unmarked graves outside the enclosed family plots at the Gilmer/Craven/Hotopp Cemetery at Pen Park. With that approval, Council requested an update on the findings, after which options for next steps would be explored.

The City acquired Pen Park in the 1970s. *Pen Park*, as it was named by Dr. George Gilmer who acquired the property in 1777* 1786, changed ownership several times, with the occupants being the Gilmer family (from 1777*1786 to 1812), the Craven family (from 1819 to 1845), and the Hotopp family (from 1866 to 1904). While others owned and occupied Pen Park for brief periods, the Gilmers, Cravens, and Hotopps are the only families to establish cemeteries there. (*Dates corrected after November 2020 presentation to Council.)

The City retained the services of Rivanna Archeological Services (RAS) who, on July 15, 2020, coordinated with NAEVA Geophysics Inc. to conduct an examination of the site using Ground Penetrating Radar (GPR). Evaluation of the GPR data suggests the likelihood of 43 unmarked and unrecorded graves outside the walls of the three family plots, roughly in three rows and primarily to the east, *behind* the family plots.¹ The majority lie outside the Gilmer and Craven sections. Both families enslaved individuals and the evidence suggests these graves are most likely those of individuals enslaved at Pen Park. There are at least four apparent graves directly

¹ See page 26 of the RAS report. The 43 anomalies detected by GPR are consistent with human burials; however, it is likely there are additional graves not detected by the GPR and it is likely that some of the detected anomalies are not graves. However, taken together, all of the evidence indicates, without doubt, the presence of multiple unmarked and unrecorded human graves in the area examined.

outside the Hotopp section, possibly representing the graves of enslaved individuals or other individuals who lived on the property and were employed by the family. Three apparent graves are not within the cluster immediately east of the family plots cluster and are therefore difficult to interpret—one at the northeast corner of the Gilmer plot and two located several yards south of the Hotopp plot.

The GPR evidence indicates patterns in the subsurface anomalies—sizes, depths, alignment in rows, and an east-west orientation—consistent with human burials. Despite the strength of the GPR data, the number of likely graves can only be estimated. A precise determination of the number and location of graves would require physical disturbance of the upper layer of soil; however, RAS recommends—and staff concurs—that the GPR findings are conclusive enough to establish the presence of human graves, without physical disturbance, and that the area examined should be delineated and protected.

Discussion:

With these findings, staff has initiated or will initiate the following steps:

- Coordinate with the Department of Parks and Recreation to keep golf carts off the areas with unmarked graves. (See area indicated in Figure #1 on page 1 of the RAS report.)
- Coordinate with the Department of Parks and Recreation to record on the Pen Park site plan the location of the area within which unmarked graves were located, such that this area is not disturbed by any future work or activity. (See area indicated in Figure #17 on page 26 of the RAS report.)
- Outreach: Issue a press release about the findings and include a request to the community for any information about the unmarked graves—from oral histories, family traditions, etc. Seek assistance in community outreach through local groups such as the Preservers of the Daughters of Zion Cemetery, Jefferson School African American Heritage Center, Central Virginia History Researchers, and the Burke Brown Steppe Chapter of the Afro-American Historical and Genealogical Society.

Moving forward, staff recommends that Council consider the following:

- Number and locate unmarked graves: The archeologist and staff recommend that the area east of the family plots not be disturbed; however, Council may request further examination to provide a precise determination. (See detailed discussion below.)
- Identities: The community will likely ask if these individuals can be identified (i.e. DNA testing). Any attempt to do so would require invasive disturbance of the graves and the results would be speculative, at best. Staff does not recommend such an effort; however, should Council want more information, there are experts who can provide it.
- Research: The goal of the examination was to determine the existence of unmarked graves. This goal has been achieved. The project did not include exhaustive archival and documentary research that could provide information about the identities of who these individuals might be. Council could request that research.
- Remembrance: Council should request the Historic Resources Committee (HRC) provide recommendations on how to memorialize and interpret this site. While disrupted by the public health emergency, in developing an appropriate narrative for Court Square, the HRC

was planning to engage descendants of enslaved persons. A similar approach would be appropriate.

Additional suggestions (from RAS report):

Parks and Rec Planning

- Treatment of the vegetation at the Pen Park cemetery: The area surrounding the Pen Park cemetery enclosure is currently planted in sod but also contains large shrubs and trees. The City should consider creating management practices that address this vegetation. For example, should new plantings in the area of the newly identified burials be allowed? When a tree dies or needs to be removed, the City should make sure that disturbances are minimal and that stump grinding does not occur.
- Use of golf carts: The City may want to consider how golf carts are used in the vicinity of the Pen Park cemetery. Because of the adjacent 14th tee, golf carts frequently stop east of and adjacent to the Pen Park cemetery. Should the area containing the newly discovered burials be a restricted area where temporary parking of golf carts is prohibited? Should a more formal parking area for golf carts be created next to the 14th tee?
- Maintenance of the asphalt cart path: An asphalt surfaced golf cart path passes approximately 50 feet to the east of the Pen Park cemetery. The City should consider developing a policy for future repair and new construction of the golf cart path in the vicinity of the Pen Park cemetery.
- Maintenance of adjacent utilities: A sprinkler control box is located approximately 40 feet east of the brick enclosed Gilmer section of the Pen Park cemetery. Other buried utility lines may be located nearby. The City should consider developing a policy for future repair and new construction associated with water and electrical lines in the vicinity of the Pen Park cemetery.
- Public access to/use of the Pen Park cemetery:
 - **Developing an Event Policy**: The discovery of additional previously unidentified burials, most likely interments of enslaved African Americans held by the Gilmer, Craven and other families, as well as the potential future memorialization of the site, may mean that future visitors wish to hold commemorative events at the Pen Park cemetery. The City should consider the development of an event policy for the Pen Park cemetery that will take into account reasonable access to the park as well as potential conflicts with the use of the golf course.
 - **Public Access to the Pen Park cemetery**: The discovery of additional previously unidentified burials, as well as the potential future development of an educational and interpretive program in this location, may mean that more people will come to visit the Pen Park cemetery. The City should ensure that there is adequate public access to the Pen Park cemetery in the future. Currently the only access is via a concrete-surfaced pedestrian path. The City should consider the construction of a limited handicap access parking area, located in an appropriate place, that will allow all visitors adequate access to the site and which will facilitate the hosting of future commemorative events.

It should be noted that the three family plots remain in use. Descendants of the Gilmer, Craven, and Hotopp families have a right to access and use their plots. 1916 was the last burial in the Craven section. In 1991, George Gilmer, Jr. was interred in his family's plot (his

wife's remains will also be placed there). In 2008, Dorothy Hotopp Wilber was interred in the Hotopp family plot.

Additional Archaeological Research

Should the City of Charlottesville want to determine the precise location and number of all of the graves outside of the Pen Park cemetery, additional archaeological investigations would be recommended. While the GPR survey has identified a total of 43 potential grave shafts adjacent to the Pen Park cemetery, additional archaeological investigations have the ability to 1) confirm that each potential grave shaft is in fact a human interment and to locate additional human interments not previously identified by the GPR survey; 2) to pin point the precise location of each human interment; and 3) to further define the full spatial extent of the newly identified burials. Confirming the identify of potential grave shafts and knowing the full extent of the burials adjacent to and outside of the Pen Park enclosure will be helpful in planning for any future memorialization of the site, as well as for developing guidelines for the future use and maintenance of the vicinity.

The recommended additional archaeological investigations *will not excavate individual grave shafts or knowingly disturb or relocate any human remains*. However because any excavation within or adjacent to the Pen Park cemetery has the potential to recover human remains, it is recommended that any future archaeological work east of the Pen Park cemetery occur with oversight from the Virginia Department of Historic Resources. It is recommended that the City secure a Permit for Archaeological Excavation of Human Remains from the Virginia Department of Historic Resources. Securing this permit in advance of any future archaeological fieldwork ensures that the cemetery delineation work plan receives an additional layer of review and oversight. Additionally, the permit enables the archaeological consultant to manage inadvertently encountered human remains in the unlikely event of their discovery.

The goal of additional archaeological excavation adjacent to the Pen Park cemetery should be the positive location and identification of each human interment, and the full definition of the extent of burials. The most accurate means of identifying all human interments and defining the extent of burials within a cemetery is to remove the topsoil from the project area. At the interface of the topsoil and the underlying naturally occurring subsoil, the tops of the grave shafts will be recognizable by their shape as well as the coloring and disturbed nature of the fill soils they contain, differentiating them from the surrounding naturally occurring red clay subsoil. Archaeological investigations should consist of shallow, controlled excavation that will extend only to a depth sufficient to visually identify each burial, generally less than 1-foot below grade. This work can be conducted with the assistance of a backhoe with a smooth edged bucket enabling the shallow excavation and removal of topsoil over a large area. Extant trees within the project area will be avoided leaving small 'islands' of turf where tree roots will be protected. Archaeological excavation and removal of topsoil should extend to a point approximately 25 feet beyond the last identified burial, or to a point where excavation is no longer possible, thereby defining a reasonable boundary for the previously unidentified burials. Once all human interments are positively located and identified, a surveyor should be brought in to accurately locate each burial and any relevant cultural features within the project area. Once the individual grave shafts have been accurately mapped by a surveyor, a permeable landscape fabric should be

placed on top of the burials and the project area soils replaced. The area composing the newly identified burials, as well as any future memorialized area, should be entered as part of the legal record for Pen Park.

Alignment with City Council's Vision and Strategic Plan

- Council's *Vision 2025*:
 - Charlottesville cherishes and builds programming around the evolving research and interpretation of our *historic heritage and resources*.
- *City Strategic Plan*:
 - Goal 3.5: Protect historic and cultural resources.
- Additionally, from the recommendations of the Blue Ribbon Commission on Race, Memorials, & Public Spaces:
 - Highlighting and Linking Historic Places: [...] council provide financial and planning support for historic resource surveys of African American, Native American and local labor neighborhoods and sites, seeking National Register listing and zoning and design guideline protection, where appropriate.

Community Engagement

See the public outreach items noted in the *Discussion*. (Staff contacted the Preservers of the Daughters of Zion Cemetery and discussed ways to reach out to the descendant community.)

Budget Impact

No budget impact relative to the completion of this report. Additional actions, including those presented above, may require additional funding. These can be presented and discussed at a future meeting.

Recommendation

At this time, staff does not recommend any action by Council at the November 2, 2020 meeting. Given the scale, solemn nature, and sensitivity of this discovery, we recommend a period of reflection and discussion prior to any decision-making. We suggest that Council take the time to review the report and visit this site—staff can be available to provide insight and answer questions—and then plan for a thorough discussion at a future Council meeting.

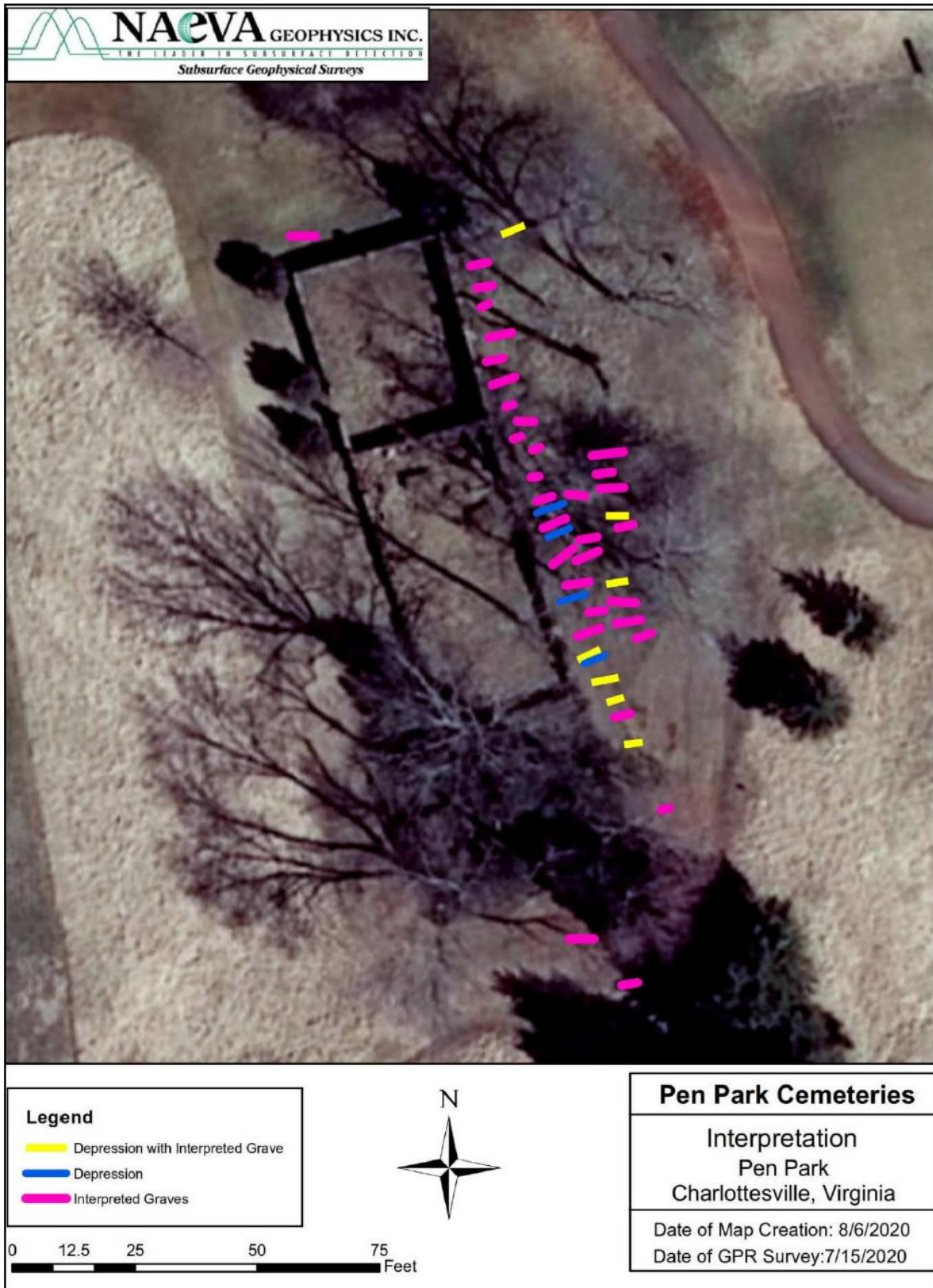
Alternatives

Council may decide to initiate action on items presented in the *Discussion*.

Attachments

- Map: Pen Park cemetery and GPR identified potential grave shafts. (Fig. #15, RAS report.)
- ~~Rivanna Archeological Services report, *The Pen Park Cemetery Survey*, dated October 15, 2020. (RAS report includes the Geophysical Investigation Report, dated October 9, 2020.)~~

Pen Park cemetery and GPR identified potential grave shafts. (Fig. #15, RAS report.)



CITY OF CHARLOTTESVILLE, VIRGINIA
CITY COUNCIL AGENDA



Agenda Date:	July 19, 2021
Action Required:	Appropriation of Funds
Presenter:	Jeff Werner, Preservation & Design Planner, Department of Neighborhood Development Services (NDS)
Staff Contacts:	Jeff Werner, Preservation & Design Planner, NDS Alex Ikefuna, Director, NDS
Title:	Resolution Appropriating Previously Approved Funds for a match of a Virginia Department of Historic Resources 2021-2022 State Survey and Planning Cost Share Program grant for Phase 1 of the Charlottesville Downtown Mall Historic Landscape Study and Management Plan - \$10,000

Background:

In FY 2018/2019 City Council allocated \$50,000 to the CIP's New Historic Surveys fund (Fund 426, WBS P-00484) for a Downtown Mall Historic Landscape Study and Management Plan.

The City of Charlottesville, through the Department of Neighborhood Development Services, has been awarded \$10,000 from the VDHR 2021-2022 State Survey and Planning Cost Share Program towards the initial phase of the Charlottesville Downtown Mall Historic Landscape Study and Management Plan. The total cost for this phase is \$20,000, with the City contributing \$10,000 from the Fund 426, WBS P-00484.

Note: This grant differs from the Certified Local Government Subgrant Program, where the City retains the consultant and VDHR reimburses the City with the awarded grant amount. With a Cost Share Program grant, VDHR will retain and pay the consultant using the grant and matching funds transferred by the City to VDHR.

Discussion:

The Mall is both an important designed-space for the community and a critical piece of City infrastructure. Following the criteria for a *cultural landscape report*, the goals for the project are establishing the Mall's importance as a constructed landscape and historic site and to developed appropriate guidelines for its long-term management.¹

¹ The completed study and plan will conform to the criteria established by the U.S. Department of the Interior. https://www.nps.gov/parkhistory/online_books/nps/cl_reports.pdf

The area to be evaluated is entirely within the public right of way and roughly encompasses the area between Water Street on the west and the Downtown Visitors Center on the east; and side streets in this area between East Market Street on the north, and Water Street on the south (including 2nd Street on the west through 5th Street on the east).

The Mall is part of the Charlottesville/Albemarle County Courthouse National Register Historic District and the Downtown Architectural Design Control District. Managed and maintained by several city departments, the mall also receives design and preservation oversight from the city's Board of Architectural Review.

Phase 1 of the Charlottesville Downtown Mall Historic Landscape Study and Management Plan consists of the following components:

- Conduct a reconnaissance-level, comprehensive survey of the Downtown Mall. Prepare and submit to VDHR a Preliminary Information Form (PIF), which will be used to evaluate a potential amendment to the existing National Register designation for the Charlottesville and Albemarle County Courthouse Historic District. The PIF narrative will include a general architectural and landscape description of the Downtown Mall, a brief history, and the maps and photos required for the PIF.
- With the reconnaissance historic survey, the consultant will conduct a conditions survey of Mall elements, with photographic and written documentation of site conditions.
- Deliverables from the survey fieldwork will include preparation and submittal of Virginia Cultural Resource Information System (V-CRIS) inventory forms and a survey report.
- The City has a tremendous amount of information related to the Downtown Mall, including the Halprin Plan, later modifications, and various maintenance plans and reports. The consultant will inventory this information.

Note: In 2022-2023, staff anticipates imitating the second phase of the project (summary below), for which staff will use the remaining CIP allocation and to also leverage those funds for additional grant funding.

- Development of a Treatment Plan: Working from the conditions survey, develop a lifecycle and maintenance plan for the Mall's elements and components. This will include outreach to stakeholder groups, a summary of maintenance responsibilities by agency and department, a summary of decision-making processes and entities involved as well, a recommended prioritization of maintenance and improvement projects, and recommendations for anticipation and accommodating changes in technology.

Alignment with Council Vision Areas and Strategic Plan:

Council's *Vision 2025*:

- Charlottesville cherishes and builds programming around the evolving research and interpretation of our historic heritage and resources.

City *Strategic Plan*:

- Goal 3.5: Protect historic and cultural resources.

Additionally, the proposed work is consistent with the City's Comprehensive Plan:

- **Urban Design.** Goal 1: Continue Charlottesville’s history of architectural and design excellence by maintaining existing traditional design features while encouraging creative, context-sensitive, contemporary planning and design.
 - 1.1: Promote a sense of place by emphasizing the importance of public buildings, public spaces, and other public improvements as opportunities to promote a distinctive, contextually integrated and a welcoming environment for residents and visitors.
 - 1.2: Promote Charlottesville’s diverse architectural and cultural heritage by recognizing, respecting, and enhancing the distinct characteristics of each neighborhood, historic district, individually designated historic property, and community node.
 - 1.6: Encourage the incorporation of meaningful public spaces defined as being available to the general public, into urban design efforts.

- **Resource Inventory.** Goal 4: Systematically inventory and evaluate all historic, cultural and natural resources, landscapes and open spaces as critical and historic elements that make the City special. Develop context narratives that provide the historical and architectural basis for evaluating their significance and integrity and provide the funding and resources necessary to conduct that work.
 - 4.4: Conduct additional survey work as needed to reevaluate existing ADC district boundaries.
 - 4.5: Survey and evaluate all City-owned property, including schools and parks, for historic and design significance and integrity.

- **Comprehensive Approach.** Goal 7: Coordinate the actions of government, the private sector, and nonprofit organizations to achieve preservation and urban design goals.
 - 7.2: Consider the effects of decisions on historic resources by all public decision-making bodies.
 - 7.8: Coordinate with the Public Works and Parks Departments regarding maintenance and construction that would affect historic features of the City’s neighborhoods. Where possible, maintain and repair granite curbs, retaining walls, distinctive paving patterns and other features instead of replacing them.

Community Engagement:

As with similar historic surveys conducted by the City, community input will be invited and encouraged; however, unlike the historic survey of a neighborhood, this work will examine only that part of the Mall within the City right of way. The second phase of the project, per the standards for such a plan, will include a more deliberate and robust level of community engagement.

Budgetary Impact:

No additional new funding is required. The City’s share, \$10,000, will be allocated from previously appropriated funds in the Historic Surveys capital improvement project account.

Recommendation:

Staff recommends approval and appropriation of the funds.

Alternatives:

The alternative is to not approve this project, which would be contrary to Comprehensive Plan's Historic Preservation goals.

Attachments:

- Draft resolution: Allocation of City funds to match a Virginia Department of Historic Resources 2021-2022 State Survey and Planning Cost Share Program grant for Phase 1 of the Charlottesville Downtown Mall Historic Landscape Study and Management Plan.
- April 1, 2021 application for the 2021-2022 Cost Share Grant. (Note: The initial request was for \$5,000. VDHR subsequently awarded the City a grant of \$10,000.)
- VDHR's 2021-2022 Cost Share Grant Locality Agreement letter (signed by City Manager)

**RESOLUTION APPROPRIATING PREVIOUSLY APPROVED FUNDS FOR
A match a of Virginia Department of Historic Resources 2021-2022 State Survey and
Planning Cost Share Program grant for Phase 1 of the Charlottesville Downtown Mall
Historic Landscape Study and Management Plan.
\$10,000**

WHEREAS, the City of Charlottesville, through the Department of Neighborhood Development Services, has been awarded from the Virginia Department of Historic Resources \$10,000 funding for Phase 1 of the Charlottesville Downtown Mall Historic Landscape Study and Management Plan;

WHEREAS, through the State Survey and Planning Cost Share Program, the Virginia Department of Historic Resources will retain, coordinate, and pay the consultant who completes Phase 1 of the Charlottesville Downtown Mall Historic Landscape Study and Management Plan, applying the \$10,000 grant to that cost;

WHEREAS, under the provisions of that grant, the City of Charlottesville contribute to the Virginia Department of Historic Resources a matching \$10,000 towards the consultant cost:

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Charlottesville, Virginia, that the sum of \$10,000 from the New Historic Surveys fund will be appropriated to the Virginia Department of Historic Resources in the following manner:

Expenditure

\$ 10,000 Fund: 426 WBS: P-00484 G/L: 530670

BE IT FURTHER RESOLVED, that this appropriation is conditioned upon the matching 2021-2022 State Survey and Planning Cost Share Program grant of \$10,000 for the fiscal year.

Approved by Council
July 19, 2021

Clerk of Council



COMMONWEALTH of VIRGINIA

Department of Historic Resources

2801 Kensington Avenue, Richmond, Virginia 23221

Matt Strickler
Secretary of Natural Resources

Julie V. Langan
Director

Tel: (804) 367-2323
Fax: (804) 367-2391
www.dhr.virginia.gov

June 11, 2021

Chip Boyles
Charlottesville City Manager
605 East Main Street
Charlottesville, VA 22902

RE: 2021-2022 Cost Share Grant Locality Agreement

Dear Mr. Boyles:

Attached please find the locality agreement for your 2021 Cost Share Grant for \$10,000. This project will include reconnaissance survey of approximately 50 resources, a Preliminary Information Form, and a conditions report for the proposed Downtown Mall Historic District. It is the Department of Historic Resources understanding that the City of Charlottesville will be able to provide \$10,000 in locality matching funds towards this project.

If you have any questions, please contact at blake.mcdonald@dhr.virginia.gov or (804) 482-6086.

We look forward to working with you on this project.

Sincerely,

Blake McDonald
Architectural Survey and Cost Share Program Manager
Virginia Department of Historic Resources

Eastern Region Office
2801 Kensington Avenue
Richmond, VA 23221
Tel: (804) 367-2323
Fax: (804) 367-2391

Western Region Office
962 Kime Lane
Salem, VA 24153
Tel: (540) 387-5443
Fax: (540) 387-5446

Northern Region Office
5357 Main Street
PO Box 519
Stephens City, VA 22655
Tel: (540) 868-7029
Fax: (540) 868-7033

**VIRGINIA DEPARTMENT OF HISTORIC RESOURCES
COST SHARE SURVEY AND PLANNING FUNDS AGREEMENT
CITY OF CHARLOTTESVILLE
FISCAL YEAR 2021-2022**

This agreement is entered into this day June 11, 2021, by the City of Charlottesville (the City) and the Virginia Department of Historic Resources (DHR), to fund reconnaissance level architectural survey of approximately 50 resources, a Preliminary Information Form, and a conditions report for the proposed Downtown Mall Historic District. It is the mutual hope and expectation of the City and DHR that this project will result in increased awareness about the location and significance of historic properties and will support the City's long term planning, education and development goals for this important place.

Witness that the City of Charlottesville and DHR, in consideration of mutual covenants, promises and agreements herein contained, agree as follows:

Scope of Agreement: With this agreement, DHR shall provide funding in the amount of \$10,000 for the project and the City of Charlottesville agrees that it will provide local matching funds in the amount of \$10,000.

DHR will serve as fiscal agent for the project and will assume administrative responsibility for hiring a qualified consultant, paying all bills, monitoring the progress of the project and ensuring final delivery of a satisfactory product by the scheduled deadlines. The City of Charlottesville will be invited to participate in developing the project scope of work and selecting the project consultant.

The City of Charlottesville will assume responsibility for notifying local residents and property owners about the project and arranging any necessary community meetings at the beginning of the project. The City of Charlottesville will receive copies of the interim submittals from the project consultant, and will be given the opportunity to review the materials, and provide additional guidance and feedback.

If the preferred consultant's cost for the project exceeds \$20,000, negotiations to reduce the scope of services will be explored. If the project cost exceeds \$20,000 after this negotiation and the City of Charlottesville decides not to pursue the project on account of additional cost, DHR will not invoice the City of Charlottesville \$10,000 for the amount of its contribution. If the project costs are less than \$20,000 DHR, in consultation with the locality, will explore the possibility of additional work to support the project. If no additional work is warranted, DHR will reduce the amount invoiced for the locality portion of the project by the saving amount.

Period of Performance: DHR Cost Share Program funds for this project are available until June 1, 2022, at which time all work on the project will be completed.

Funding Contingency: DHR Cost Share program funding is contingent upon budgetary considerations. It is understood and agreed among the parties herein that DHR shall be bound hereunder only to the extent of the funds available or which may hereafter become available for the purpose of this agreement. Should funding limitations curtail the project, any remaining funding provided by the City shall be returned by DHR within 30 days of project termination.

This agreement shall consist of:

1. This signed form
2. Any negotiated modifications to this Agreement agreed to by both parties in writing; and
3. DHR's contract documents with the consultant selected to carry out this project, all of which shall be incorporated herein

In witness whereof, the parties have caused this Agreement to be duly executed intending to be bound thereby.

APPLICANT:
THE CITY OF CHARLOTTESVILLE

BY: CP By 6

TITLE: CITY MANAGER

DATE: 06/15/2021

SOLICITOR:
DEPARTMENT OF HISTORIC RESOURCES

BY: _____

TITLE: _____

DATE: _____

CITY OF CHARLOTTESVILLE

“A World Class City”
Department of Neighborhood Development Services
City Hall Post Office Box 911
Charlottesville, Virginia 22902
Telephone 434-970-3182
Fax 434-970-3359
www.charlottesville.org



April 1, 2021

Blake McDonald
Virginia Department of Historic Resources
2801 Kensington Avenue
Richmond, VA 23221

RE: 2021-2022 Cost Share Grant

Dear Mr. McDonald,

On behalf of the City of Charlottesville, I am pleased to submit an application for the Virginia Department of Historic Resources 2021-2022 State Survey and Planning Cost Share Program. Attached, please find one application, signed, for the proposed *Charlottesville Downtown Mall Historic Landscape Study and Management Plan*.

The City of Charlottesville would very much like to partner with the Virginia Department of Historic Resources to complete this project. The first phase of this project is estimated to cost \$15,000. The City of Charlottesville is requesting a grant in the amount of \$5,000, with the remaining \$10,000 provided by the City.

If you have any questions, please contact me at 434-970-3130 or wernerjb@charlottesville.gov. Thank you for considering our request.

Sincerely yours,

A handwritten signature in black ink, appearing to read 'Werner', is written over a horizontal line.

Historic Preservation and Design Planner

RFA Cover Sheet

In compliance with this Request for Applications and to all the conditions imposed therein and hereby incorporated by reference, the undersigned offers and agrees to enter into a Cost Share Locality Agreement in accordance with the attached signed application, or as mutually agreed upon by contract.

CERTIFICATION: I certify that the information in this application is accurate to the best of my knowledge, and that I am authorized to make this request. I agree to abide by all the terms and conditions set forth in this application and accompanying instructions, if selected for a Cost-Sharing Agreement.

Name and Address of Applicant(s):

Chip Boyles, Charlottesville City Manager
City of Charlottesville
605 East Main Street
Charlottesville, VA 22902
FEI/FIN No.: 54-6001202

By: CPR Boyles
Title: City Manager
Date: 04/02/21
Phone No.: (434) 970-3101
Fax No.: _____
E-mail: boylesc@charlottesville.gov

Add sheets as necessary for multiple applicants, providing all requested information for each.

Survey Priority Checklist

Please select the survey priority or priorities that apply to this application:

- Provide broad-based survey coverage to areas that have never been adequately surveyed, or for which data is out of date (typically at least 10 years of age or older);
- Result in the nomination of new historic districts to the Virginia Landmarks Register and National Register of Historic Places or updates documentation of historic districts listed in the Virginia Landmarks Register and National Register of Historic Places that lack detailed inventories, and/or that need significant amendment;
- Include an area or resource type that is under threat from development pressures, severe weather, natural disasters, the effects of climate change, and/or other serious threats;
- Include an area or resource type that is under documented and/or relates to a historic context that is not well understood; and
- Identify and document resources associated with Virginia's culturally diverse history such as places associated with the Reconstruction Era (1861-1898), the Civil Rights Movement, LGBTQ, African-American, Asian-American, Latino, Native American and women's history.

Priority Statement

Please describe the proposed project objectives and how the project will address the jurisdiction's preservation priorities. Use additional pages as needed.

The City of Charlottesville Department of Neighborhood Services (NDS) is requesting 2021-2022 Cost Share Program funds toward a Historic Landscape Study and Management Plan for the City's Downtown Mall. The plan will have three components, with the goal of establishing guidelines for the long-term management of this modern urban, and vibrant historic landscape:

- Summary Historic Context and Design Evolution [Phase I]: A brief history of the mall's development and context, focusing on the Halprin & Associates design and its change over time.
- Summary Landscape Documentation [Phase I]: A description of the landscape as it exists today and an analysis of its historic integrity.
- Treatment [Phase II]: Treatment is the work carried out to achieve preservation goals for a historic landscape, guided by local input and national rehabilitation standards.

Given the scale of this undertaking, we propose scheduling this project over two grant rounds. The first phase of work would document the mall landscape and conditions through survey, with an accompanying survey report for historical context. The second phase of work will develop a robust management plan for mall infrastructure.

Using funds available from the City's New Historic Surveys Fund, the City will contribute \$10,000 towards the completion of the first phase of the project.

By phasing this work, we hope to ensure the creation of a robust report; comprised of the survey files, the survey report, and the management plan; that will remain useful in managing the Downtown Mall for years to come. The three constituent deliverables will inform and complement each other, but can still stand alone as informative documents in their own right.

Please see following page for expanded priority statement.

Priority Statement (continued)

Background: The downtown mall is an eight-block pedestrian street designed by Lawrence Halprin & Associates as part of a Charlottesville downtown revitalization project in the 1970s. Charlottesville's mall reflects Halprin's modern approach to urbanism, the local values expressed during a series of community design workshops in the early 1970s. Significant as a work of modern landscape architecture and for its innovative design process, the mall today continues to be an active public space.

The mall roughly encompasses the area between Water Street on the west and the Downtown Visitors Center on the east; and side streets in this area between East Market Street on the north, and Water Street on the south (including 2nd Street on the west through 5th Street on the east). The mall is part of the Charlottesville/Albemarle County Courthouse National Register Historic District and the Downtown Architectural Design Control District. Managed and maintained by several city departments, the mall also receives design and preservation oversight from the city's Board of Architectural Review.

Today the mall is thriving—although many other downtown pedestrian malls around the country have foundered. Significant as a work of modern landscape architecture and for its innovative design process, the mall today is a bustling public space. Filled with street musicians, business people, diners, joggers, and shoppers, the mall is characterized by distinctive fountains, outdoor furnishings, lighting, paving, tree bosques, and adjacent 19th and 20th century buildings.

Statement of Need: The intent of the study is to establish the mall's importance as a constructed landscape and historic site and create appropriate guidelines for its long-term management. While not individually listed on the National Register of Historic Places, the mall is likely eligible due to its design significance and the events of August 2017. Research, documentation, and analysis undertaken according to national preservation standards—and accompanied by coordinated input from local entities—will provide a foundation for the long-term management and protection of the mall. Additionally, a survey of the mall landscape and its current conditions will inform later decisions for its management. Appropriate management will not attempt to freeze the landscape in one "historic" condition; rather, the guidelines for this landscape will help the city achieve sensitively-designed repairs and updates that support the mall's current use while also protecting its distinctive historic character and features.

The mall should be viewed not only as an important *designed-space* for the community but also as a critical piece of *city infrastructure*. As one of the city's primary entertainment destinations for both residents and visitors, a robust lifecycle and maintenance plan is necessary for all of the mall's elements. This plan must account both for the preservation of the of the mall's historic elements and for its long-term viability and maintenance; from considering and respecting the design goals established by Halprin's plan to recommendations on adapting to future technology (i.e. lighting, WiFi) and adjusting to evolving community expectations. The plan is not intended to address privately owned land or buildings, however some issues may warrant evaluation as they relate to the public domain—for example, ADA accessibility; functionality of gutters and downspouts relative to storm water management and drainage; etc.) Additionally, the plan must account for the various agencies, city departments and governing bodies, private utilities, etc., and offer recommendations on coordination, cooperative planning, and efficient decision-making. The goal is a cohesive and coherent plan for proper stewardship of this community asset.

Priority Statement (continued)

The City of Charlottesville adopted its first local district ordinance in 1959 and adopted a Historic Preservation Plan in 1993. The City's 2013 Comprehensive Plan updated previous plans with a Historic Preservation chapter that includes nine historic preservation goals. This proposed work is consistent with least three key goals:

- *Urban Design*: This survey will contribute to how the Mall is treated and maintained as a designed public space.
- *Resources Inventory*: The Mall is City property within the Downtown Architectural Design Control (ADC) District, which was established in 1985 and has not been meaningfully surveyed since. The history of the Mall is also linked to the City's past in ways that have, recently, come under more scrutiny than in the past. At the west end of the Mall began the historically black commercial district of what was known as Vinegar Hill.
- *Resources Protection*: Maintenance of the Mall—Charlottesville's *outdoor living room*--is funded by the City and managed by the Department of Parks and Recreation. The Mall is a complex, constructed-landscape. It's components range from the visible bricks, trees, furniture, fountains, and lighting to the unseen drainage systems and buried utility lines. Decision-making ranges from the materials used for repairs to snow removal to the management of Halprin's willow oak bosques and public safety.

Comprehensive Plan excerpts:

Urban Design. Goal 1: Continue Charlottesville's history of architectural and design excellence by maintaining existing traditional design features while encouraging creative, context-sensitive, contemporary planning and design.

1.1: Promote a sense of place by emphasizing the importance of public buildings, public spaces, and other public improvements as opportunities to promote a distinctive, contextually integrated and a welcoming environment for residents and visitors.

1.2: Promote Charlottesville's diverse architectural and cultural heritage by recognizing, respecting, and enhancing the distinct characteristics of each neighborhood, historic district, individually designated historic property, and community node.

1.6: Encourage the incorporation of meaningful public spaces defined as being available to the general public, into urban design efforts.

Resource Inventory. Goal 4: Systematically inventory and evaluate all historic, cultural and natural resources, landscapes and open spaces as critical and historic elements that make the City special. Develop context narratives that provide the historical and architectural basis for evaluating their significance and integrity and provide the funding and resources necessary to conduct that work.

4.4: Conduct additional survey work as needed to reevaluate existing ADC district boundaries.

4.5: Survey and evaluate all City-owned property, including schools and parks, for historic and design significance and integrity.

Comprehensive Approach. Goal 7: Coordinate the actions of government, the private sector, and nonprofit organizations to achieve preservation and urban design goals.

7.2: Consider the effects of decisions on historic resources by all public decision-making bodies.

7.8: Coordinate with the Public Works and Parks Departments regarding maintenance and construction that would affect historic features of the City's neighborhoods. Where possible, maintain and repair granite curbs, retaining walls, distinctive paving patterns and other features instead of replacing them.

Scope of Work and Project Design

Please briefly describe the geographic, temporal, or thematic scope of the proposed project. Use additional pages as needed.

Survey Area and Description

The proposed historic resource and conditions survey area extends the length of Charlottesville's Downtown Mall, from its western end at the Omni Charlottesville Hotel to its eastern terminus at the Charlottesville Pavillion. The survey will not concern the buildings that line the mall, but the various plantings, paving, site furnishings, fountains, and other elements that encompass the landscape.

Proposal

The project proposal consists of several components. The following components are proposed for this upcoming grant cycle.

1. Conduct a reconnaissance-level, comprehensive survey of the Downtown Mall. Prepare and submit to VDHR a Preliminary Information Form (PIF) for the mall. It will be used to evaluate a potential amendment to the existing National Register designation for the Charlottesville and Albemarle County Courthouse Historic District. The PIF narrative will include a general architectural and landscape description of the Downtown Mall, a brief history, and the maps and photos required for the PIF.
2. Alongside the reconnaissance historic survey, the consultant will conduct a conditions survey of mall elements, with photographic and written documentation of site conditions.
3. Deliverables from the survey fieldwork will include preparation and submittal of Virginia Cultural Resource Information System (V-CRIS) inventory forms and a survey report.
4. The City has a tremendous amount of information about the Downtown Mall. The consultant will inventory this information.

The following project component will be proposed for the 2022-2023 grant cycle.

1. Working from the conditions survey, develop a lifecycle and maintenance plan for the mall's elements and components. This will include outreach to stakeholder groups, a summary of maintenance responsibilities by agency and department, a summary of decision-making processes and entities involved as well, a recommended prioritization of maintenance and improvement projects, and recommendations for anticipation and accommodating changes in technology.

Scope of Work for Phase 1

- A PIF report that complies with DHR Guidelines;
- All survey information will be recorded in DHR's V-CRIS system;
- A survey and conditions report of the Downtown Mall, with information to be submitted both digitally and as one loose-leaf bound hard copy.

Project Planning with DHR Staff

Have you corresponded with DHR's architectural historian for your region about this project? If yes, please describe.

City of Charlottesville staff have corresponded with Marc Wagner, Blake McDonald, and Aubrey von Lindern regarding this project.

This correspondence is attached in the following pages.

Re: Cost Share Funded Projects-Consider?

Von Lindern, Aubrey <aubrey.vonlindern@dhr.virginia.gov>

Tue 3/23/2021 8:58 AM

To: McDonald, Blake <blake.mcdonald@dhr.virginia.gov>

Cc: Werner, Jeffrey B <wernerjb@charlottesville.gov>; Wagner, Marc <marc.wagner@dhr.virginia.gov>; Watkins, Robert <watkinsro@charlottesville.gov>

** WARNING: This email has originated from **outside of the organization**. Do not click links or open attachments unless you recognize the sender and know the content is safe. **

Hi Jeff,

I echo the thoughts of my colleagues, this sounds like a great project. The CLG grant is a reimbursement grant and the City would have to pay the contractor and DHR would reimburse the City upon completion and submittal of a final product. And as you know, the CLG would be responsible for managing the project until completion.

Thank you and please let me know if you have any questions.

Aubrey

*Aubrey Von Lindern, Architectural Historian
Certified Local Government Coordinator
Northern Region Preservation Office
Virginia Department of Historic Resources
P.O. Box 519
Stephens City, VA 22655
Phone: (540) 868-7029*

On Tue, Mar 23, 2021 at 8:47 AM McDonald, Blake <blake.mcdonald@dhr.virginia.gov> wrote:

Hi Jeff,

Thanks for your question.

For a cost share grant, DHR is responsible for project administration. We would invoice the city for their portion of the project budget once we had selected a contractor (usually in early fall). DHR would then pay the contractor at intervals defined in the project scope. Unlike CLG grants, DHR's procurement office handles all of the contractor payments for cost share projects.

Let me know if you have any other questions.

Thanks again,

Blake

On Mon, Mar 22, 2021 at 6:37 PM Werner, Jeffrey B <wernerjb@charlottesville.gov> wrote:

Just got this question from accounting: Will VDHR reimburse the City for costs or are they paying the contractor/vendor directly and the City will have to pay the contractor/vendor for its share of the

costs?

I assume the latter, but just want to confirm.

Jeff

Jeff Werner, AICP

Historic Preservation and Design Planner

City of Charlottesville

Neighborhood Development Services

City Hall | P.O. Box 911

610 East Market Street

Charlottesville, VA 22902

Phone: 434.970.3130

Email: wernerjb@charlottesville.gov

From: McDonald, Blake <blake.mcdonald@dhr.virginia.gov>

Sent: Thursday, March 18, 2021 10:05 AM

To: Wagner, Marc <marc.wagner@dhr.virginia.gov>

Cc: Werner, Jeffrey B <wernerjb@charlottesville.gov>; Watkins, Robert <watkinsro@charlottesville.gov>; Aubrey Von Lindern <aubrey.vonlindern@dhr.virginia.gov>

Subject: Re: Cost Share Funded Projects-Consider?

**** WARNING:** This email has originated from **outside of the organization**. Do not click links or open attachments unless you recognize the sender and know the content is safe. **

Hi Jeff,

This is an exciting possibility! I would love to see the Downtown Mall landscape design receive some much-needed documentation.

Due to the size, cost, and purpose of this project, it might be one that we want to consider splitting up over multiple grant rounds or dividing between cost share and CLG. The cost share program distributes only \$53,500 annually and we usually fund between 4-6 projects. Therefore, it is challenging for us to fund requests of more than \$15,000 or so. We focus on documentation projects, specifically broad-based architectural survey. Any local government or PDC can apply for cost share funding, so we do prioritize non-CLG applications because they do not have that additional source of funding. Finally, cost share projects run on a pretty tight schedule dictated by the end of the state fiscal year in June, so we select relatively small projects to ensure there is enough time to complete everything.

With those limitations in mind, I would support a cost share application that starts this process by fully documenting the mall landscape through survey and VCRIS data entry. We could also scope a survey report to provide historical context and development history. This product could serve as the foundation for a larger management plan. You could reapply to the cost share program to fund that, or dip into CLG funding. I estimate that the cost share project to fully document the mall landscape and provide a report would cost \$10,000-\$15,000. If the city wanted to pursue the cost share option and could provide more than a 50% match, we would be more likely to be able to fund the request. The advantage to cost share is that DHR administers the project by writing the scope, selecting the contractor, and tracking their progress.

I'm happy to chat about this if needed, and Aubrey may want to chime in (though she and Marc are at the board meeting today) on CLG options.

Thanks very much,

Blake

On Wed, Mar 17, 2021 at 3:54 PM Wagner, Marc <marc.wagner@dhr.virginia.gov> wrote:

Hi Jeff: I am prepping for our Quarterly Board Meeting (tomorrow) so won't have time until Friday, but I will alert Blake. This would be a great model project for our Modern Architecture Initiative. It's hard to price this one out. I am thinking a CLI could be \$50K if you include a lot of graphic, maps---a lot of custom analysis. Maybe Blake or Aubrey (CLG) can find some leads on CLI pricing. Thanks, this is very exciting! Marc

On Wed, Mar 17, 2021 at 3:47 PM Werner, Jeffrey B <wernerjb@charlottesville.gov> wrote:

Marc:

I started this note ten days ago and then, as always, a dozen other things jumped onto my list.

I am very interested in this and very, very much would like to apply this to the long-planned Mall CLR project. Robert and I will be working on that over the next several days. (Robert, use the attached to work off of. I modified it from what I shared with you earlier.)

I could use some advice on how to rework the attached document. I've removed some of the unrelated stuff, but this is the draft I developed with Parks and Rec when we were looking at a broader *Downtown Mall Historic Landscape Study **and Infrastructure** Management Plan*. I need some help on what to further strip out, relative to a request that meets VDHR criteria.

I do not know how much this would all cost, so I could use some direction there as well. We have \$50,000 earmarked for this work, though I'd have to determine how it would be allocated to a VDHR project, or if it even can be. The \$50,000 was based on a proposal from the A-School's Center for Cultural Landscapes. This may be low, as it was assumed that portions of the work would be done by students and CCS interns. **OR**, because it might gum up the works, do I leave the City funds completely out of this discussion?

Jeff

Jeff Werner, AICP

Historic Preservation and Design Planner

City of Charlottesville

Neighborhood Development Services

City Hall | P.O. Box 911

610 East Market Street

Charlottesville, VA 22902

Phone: 434.970.3130

Email: wernerjb@charlottesville.gov

From: Wagner, Marc <marc.wagner@dhr.virginia.gov>
Sent: Friday, March 5, 2021 5:30 PM
To: Watkins, Robert <watkinsro@charlottesville.gov>; Werner, Jeffrey B <wernerjb@charlottesville.gov>
Subject: Cost Share Funded Projects-Consider?

**** WARNING:** This email has originated from **outside of the organization**. Do not click links or open attachments unless you recognize the sender and know the content is safe.**

Hi Jeff and Robert:

We have a little less than a month before the Cost Share applications are due (April 2nd) I am checking in to see if you are interested in funding any projects. Here is the application form/directions: <https://www.dhr.virginia.gov/wp-content/uploads/2021/02/COST-SHARE-REQUEST-FOR-APPLICATIONS-2021.pdf>

You have a few eligible HDs, but also think about some work on the Downtown Mall Landscape Design HD or just a good survey---or some individual nominations?

Sincerely,
Marc

--

Marc C. Wagner

Senior Architectural Historian

Project Budget

Total Project Cost: \$15,000

Applicant Contribution Amount: \$10,000 (Source: P-00484, Fund 426, New Historic Surveys)

Requested Amount: \$5,000

Please provide a line item budget for the proposed project using additional pages if necessary. Only costs directly related to the scope of work for the project will be allowed. Specify any non-cash/in-kind contributions that may be available such as office space, availability of a vehicle, lodging, use of computers and other office equipment, and the ability to make copies of research materials, property records, etc., at no cost, that contribute to the overall worth of the project. This non-cash contribution will not be counted as part of the financial match but can enhance the proposed project application since it can help reduce consultants' costs and hence the overall cost of the project. For assistance determining project costs, contact Blake McDonald, DHR's Architectural Survey and Cost Share Manager at blake.mcdonald@dhr.virginia.gov or (804) 482-6086.

The City will also make available a space to work, access to City records, and copying/scanning equipment.

Please see following page for budget.

Project Budget (continued)

<i>Activity</i>	<i>DHR Share</i>	<i>City of Charlottesville Share</i>	<i>Subtotal</i>
Professional consultant: survey, fieldwork, research, data processing in V-CRIS, materials, meetings	\$5,000	\$10,000 (Source: P-00484, Fund 426, New Historic Surveys)	\$15,000
Totals	\$5,000	\$10,000	\$15,000

Project Schedule

Please provide a proposed schedule for completion of project work assuming that funds are available beginning August 23, 2021, and ending May 27, 2022 using additional pages if necessary. Note that projects must be completed by May 27, 2022, to ensure proper processing of deliverables and close-out of payments. Projects will be regularly monitored by DHR through meetings, site visits, submission of progress reports and project deliverables to DHR for review, and other appropriate means. Services contracted for projects will also include reporting requirements for contractors. Reports will be conveyed to the other parties of the Agreements. For assistance determining project schedules, contact Blake McDonald, DHR’s Architectural Survey and Cost Share Manager at blake.mcdonald@dhr.virginia.gov or (804) 482-6086.

Action

Schedule

Kickoff Project	August 2021
Research	August-November
Conduct Fieldwork	November-December
Process Data/V-CRIS Entry	December-February 2022
Preparation of PIF	January-February
Draft Survey Report	February-March
Draft Survey Report Review	March-April
Prepare Deliverables	May
Present Findings	May 2022

**CITY OF CHARLOTTESVILLE, VIRGINIA
CITY COUNCIL AGENDA**



Agenda Date:	July 19, 2021
Action Required:	Adoption of Resolution (one reading)
Presenter:	Lloyd Snook, City Councilor
Staff Contact:	Lisa Robertson, City Attorney's Office
Title:	College Scholarship Fund (Charlottesville-Albemarle Community Foundation)

Background:

Over twenty years ago the Charlottesville City Council began contributing public funding to a College Scholarship Fund. Attached is a copy of the December 2000 Resolution by which the Scholarship Fund was originally approved, including a list of six eligibility criteria. The 2000 Resolution included an appropriation of “seed” money, in the amount of \$250,000; however, the Resolution specified that scholarship awards would not commence until the total scholarship endowment reached \$500,000. Subsequently, in March 2001 City Council entered into a written Agreement to establish the terms and conditions upon which a local nonprofit organization agreed to establish and administer the Fund. The terms of the March 2001 Agreement are generally consistent with the December 2000 Resolution, but the two are not identical. A copy of the March 2001 Agreement is also attached.

Virginia Code §15.2-953 provides the enabling authority for City Council’s appropriation of funding for the Scholarship Fund, reference ¶1 of the March 2001 Agreement. According to §15.2-953(A), “Any locality may make appropriations of public funds...to any charitable institution...located within their respective limits or outside their limits if such institution ...provides services to the residents of the locality”. The “Charlottesville Public School Scholarship Fund” is administered by the Charlottesville-Albemarle Community Foundation, a charitable organization which has been granted 501(c)(3) tax-exempt status by the Internal Revenue Service.

Discussion:

The Agreement is between the City and CACF; however, pursuant to Paragraph 3 of the Agreement, distributions from the Scholarship Fund are controlled by a Board of Directors established by the City (including one member designated by CACF). The following activities are identified as being within the Board of Directors’ purview: advertising availability of scholarships; accepting and reviewing applications; selecting beneficiaries and awarding specific amounts to be awarded; sending written requests to CACF to distribute funds. (The CACF then distributes scholarship funds directly to the educational institution the beneficiary will be attending).

According to the current Board of Directors, the Board has been accepting applications from employees of the City and City schools, which may have modified the original eligibility criteria established by the 2000 Resolution and 2001 Agreement.

To assure that eligibility and program administration will be properly conducted in accordance with applicable City Council approvals, it is proposed that the 2001 Agreement should be amended to delegate full authority to the Board of Directors to establish and modify eligibility criteria. A chart showing the proposed amendment, in comparison with the December 2000 Resolution and March 2001 Agreement, follows below.

Proposed Amendment	
<i>2. Use of the Fund. The Fund will be used to provide financial aid to low and moderate-income individuals from or in the Charlottesville community, who are in need of assistance to pay for expenses incurred for or in connection with post-secondary education. The criteria for selection of scholarship recipients from the Fund shall be set by the Board of Directors of the Fund that has been established as described in paragraph 3 of the Agreement. The Board of Directors shall have the power to change the selection criteria, from time to time, as necessary to accomplish the stated purpose of the Fund described above. The Chair of the Board of Directors has executed this amendment, following below, to acknowledge the authority granted by this Amendment.</i>	
2000 Resolution	2001 Agreement
Student must be a City resident	Same
Student must be a graduating senior or graduate from the Charlottesville Public Schools	Same
Student must be accepted at an accredited two or four year college or technical school in the United States	Same
Student must complete a financial aid package that shows financial need and receive an award letter detailing the amount of financial aid that the applicant is eligible to receive, and the Board of the Public Schools Scholarship may request additional financial information from applicants	Same. Agreement further specifies that the Fund will be used to provide financial aid to “low- and moderate-income” students. (This phrase has come to be a term of art; when used today, it typically is used to refer to 80% AMI households).
Student must be a citizen of the United States, or hold a permanent resident visa	Same
For grants to continue from year to year, students must participate in an appropriate mentoring program adopted by the Charlottesville – Albemarle Community Foundation	Same, but specifies that the mentoring program will be adopted by the Scholarship Program Board of Directors
N/A	Specifies that members of the immediate family of a City Councilor, or a member of the Board of Directors of the Fund, shall NOT be eligible to receive scholarships.

Budgetary Impact: none

Alternatives:

Council may vote to retain authority and control over selection criteria for the Fund, including any changes in criteria that may be desired. In that event, an alternative resolution (similar to the December 2000 Resolution) and contract amendment could be prepared.

Recommendation:

Approval of the attached, proposed resolution

Community Engagement:

No

Alignment with Council Vision Areas and Strategic Plan:

Yes

Attachments:

- Proposed Resolution
- December 2000 Resolution
- March 2001 Agreement

RESOLUTION
AMENDING AND REAUTHORIZING THE CHARLOTTESVILLE PUBLIC SCHOOL SCHOLARSHIP FUND

WHEREAS, consistent with a Resolution adopted by the Charlottesville City Council on December 4, 2000, this City Council and the Charlottesville Albemarle Community Foundation entered into that certain Agreement for the Establishment of a College Scholarship Fund dated March 9, 2001 (“Agreement”), to create the Charlottesville Public School Scholarship Program (“Program”), which provides financial aid for post-secondary education to certain residents of the City of Charlottesville, Virginia; and

WHEREAS, in the years since 2001, the Program has been administered by a Board of Directors established by the City in accordance with Paragraph 3 of the Agreement; and

WHEREAS, in the years since 2001, with the assent of Board of Directors members appointed by the City of Charlottesville (“Donor”) and the Charlottesville-Albemarle Community Foundation (“Foundation”), the Board of Directors has extended Program eligibility to employees of the City and City Schools; and

WHEREAS, the Donor and the Foundation have determined that a broader and more explicit delegation of authority to the Scholarship Fund’s Board of Directors will further the purposes for which the Program was created, and City Council desires to affirm and reauthorize the Program subject to certain modifications of the terms of the Agreement between the City and the Foundation;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CHARLOTTESVILLE, VIRGINIA, that the eligibility criteria established within the December 4, 2000 City Council Resolution are hereby repealed, and

BE IT FURTHER RESOLVED THAT the Charlottesville City Council hereby approves the following amendment to the March 9, 2001 Agreement with the Charlottesville Albemarle Community Foundation (“Amendment”):

**Amendment to Agreement for the Establishment
Of A College Scholarship Fund**

The Donor and the Foundation hereby agree to amend the March 9, 2001 Agreement between the City and the Charlottesville Albemarle Community Foundation, as follows:

(a) Modify Paragraph 1 of the Agreement, as follows:

*1. **Establishment of the Fund.** Pursuant to the authority granted by Virginia Code §15.2-953, Donor hereby establishes with the Foundation a fund to be called the CHARLOTTESVILLE **CITY PUBLIC SCHOOLS** SCHOLARSHIP FUND (“Fund”) by initially donating to the Foundation the amount of Two Hundred and Fifty Thousand and 00/100 Dollars (\$250,000.00).*

(b) Strike Paragraph 2 of the Agreement, in its entirety, and replace it with the following:

*2. **Use of the Fund.** The Fund will be used to provide financial aid to low and moderate-income individuals from or in the Charlottesville community, who are in need of assistance to pay for expenses incurred for or in connection with post-*

secondary education. The criteria for selection of scholarship recipients from the Fund shall be set by the Board of Directors of the Fund that has been established as described in paragraph 3 of the Agreement. The Board of Directors shall have the power to change the selection criteria, from time to time, as necessary to accomplish the stated purpose of the Fund described above. The Chair of the Board of Directors has executed this amendment, following below, to acknowledge the authority granted by this Amendment.

(c) Modify Paragraph 3 of the Agreement, as follows:

*Donor agrees to establish a City Scholarship Fund Board of Directors that will be responsible for the administration of the scholarship program. The Foundation agrees to appoint one person from its governing board, advisory board or staff to serve on the Board of Directors. **In addition to the authority set forth within Paragraph 2, preceding above, the Donor, through staff and the Board of Directors, will be responsible for advertising the availability of the scholarships, accepting and reviewing applications, selecting the beneficiaries of the scholarships and determining the amount of assistance, and making written requests to the Foundation to distribute funds in specified amounts on behalf of the selected beneficiaries; and adopting a mentoring program for students whose scholarships continue from year to year.** Distributions shall be made directly to the educational institution the beneficiary will be attending. The Foundation agrees to distribute the funds as requested, unless it determines that the distribution would be inconsistent with its articles of incorporation, bylaws or status as a public charity. Except as specifically set forth herein, the Foundation shall have no responsibility for the operation or administration of the scholarship program. Distributions from the Fund shall not be requested or made until the Fund contains a minimum of Five Hundred Thousand and 00 /100 Dollars (\$ 500,000. 00).*

BE IT FURTHER RESOLVED THAT, following execution of the above-referenced Amendment by the City Manager, the Executive Director of the Charlottesville Albemarle Community Foundation, and the Chair of the Board of Directors of the Scholarship Fund, the parties' March 9, 2001 Agreement is hereby ratified and shall be and continue in full force and effect, as amended in accordance with this Resolution.

RESOLUTION
City College Scholarship Fund

BE IT RESOLVED by the Council of the City of Charlottesville, Virginia that:

(1) The sum of \$250,000.00 is hereby transferred from the Capital Fund to the Charlottesville-Albemarle Community Foundation for the purpose of establishing a college scholarship fund for low and moderate income students;

(2) The eligibility criteria for recipients of the Public Schools Scholarship funds, as set forth below, are hereby approved:

- a. Student must be a City resident.
- b. Student must be a graduating senior or graduate from the Charlottesville Public Schools.
- c. Student must be accepted at an accredited two or four year college or technical school in the United States.
- d. Student must complete a financial aid package that shows financial need and receive an award letter detailing the amount of financial aid that the applicant is eligible to receive, and the Board of the Public Schools Scholarship may request additional financial information from applicants.
- e. Student must be a citizen of the United States, or hold a permanent resident visa.
- f. For grants to continue from year to year, students must participate in an appropriate mentoring program adopted by the Charlottesville-Albemarle Community Foundation.

(3) The Proposal dated 10/27/00 and entitled "The Charlottesville Public Schools Scholarship Proposal", attached hereto, is hereby accepted and approved by this Council.

(4) Scholarship fund awards under this program shall not commence until the total scholarship endowment reaches at least \$500,000.

Approved by Council
December 4, 2000


Clerk of City Council

**AGREEMENT FOR THE ESTABLISHMENT
OF A COLLEGE SCHOLARSHIP FUND**

This Agreement is entered into this 9th day of March, 2001 by and between the CITY OF CHARLOTTESVILLE, VIRGINIA, a municipal corporation (hereinafter "Donor") and the CHARLOTTESVILLE-ALBEMARLE COMMUNITY FOUNDATION (hereinafter "Foundation").

Donor wishes to establish a charitable fund for the purposes and uses set forth in this Agreement. The Foundation is a community trust which is a public charity as defined in § 501(c)(3) and § 509(a)(1) of the Internal Revenue Code. The Foundation is willing to accept contributions to establish a fund which will serve the purposes set forth below.

Therefore, Donor and the Foundation agree as follows:

1. **Establishment of the Fund.** Pursuant to the Authority granted by Virginia Code § 15.2-953, Donor hereby establishes with the Foundation a fund to be called the CHARLOTTESVILLE PUBLIC SCHOOLS SCHOLARSHIP FUND ("Fund") by initially donating to the Foundation the amount of Two Hundred and Fifty Thousand and 00/100 Dollars (\$250,000.00).

2. **Use of the Fund.** The Fund will be used to provide financial aid to low and moderate income students within the Charlottesville community who have attended Charlottesville public schools, and who are in need of assistance to pay for expenses at an accredited two or four year college or a technical school. Candidates for scholarship grants must (a) be a City resident; (b) be a graduating senior or graduate from the Charlottesville public schools; (c) be accepted at an accredited two or four year college or technical school in the United States; (d) complete a financial aid package that shows financial need, and receive an award letter from an educational institution detailing the amount of financial aid that the applicant is eligible to receive from that school; (e) be a citizen of the United States, or hold a permanent resident visa; and (f) for grants to continue from year to year, students must participate in an appropriate mentoring program adopted by the Scholarship Fund Board of Directors. Members of the immediate family of any member of the Charlottesville City Council or the Scholarship Board of Directors shall not be eligible to receive a scholarship. For purposes of this section, "immediate family" is defined as in § 2.1-639.2 of the State and Local Government Conflict of Interests Act.

3. **Distributions from the Fund.** Donor agrees to establish a City Scholarship Fund Board of Directors that will be responsible for the administration of the scholarship program. The Foundation agrees to appoint one person from its governing board, advisory board or staff to serve on the Board of Directors. The Donor, through staff and the Board of Directors, will be responsible for advertising the availability of the scholarships, accepting

and reviewing applications, selecting the beneficiaries of the scholarships and determining the amount of assistance, and making written requests to the Foundation to distribute funds in specified amounts on behalf of the selected beneficiaries. Distributions shall be made directly to the educational institution the beneficiary will be attending. The Foundation agrees to distribute the funds as requested, unless it determines that the distribution would be inconsistent with its articles of incorporation, bylaws or status as a public charity. Except as specifically set forth herein, the Foundation shall have no responsibility for the operation or administration of the scholarship program.

Distributions from the Fund shall not be requested or made until the Fund contains a minimum of Five Hundred Thousand and 00/100 Dollars (\$500,000.00).

4. Subsequent Contributions. The Donor, through the Scholarship Fund Board of Directors, will actively seek additional contributions for the Fund from both the private sector and other jurisdictions, with a goal of matching the initial contribution of \$250,000. The Foundation will help publicize the Scholarship Fund through its publications and at public forums. Acceptance of the additional contributions shall be at the discretion of the Foundation. When necessary the Foundation shall be responsible for obtaining a “Donor Advised Fund Agreement” with any new jurisdictions providing contributions to this Fund.

5. Ownership of Assets of the Fund. All of the property contributed to and property received by the Fund will be owned by the Foundation and will be subject to the restrictions and purposes of the Foundation as set forth in the Foundation’s articles of incorporation, bylaws and appropriate resolutions, and the Foundation will have total authority with respect to the investment, sale, reinvestment and distribution of the income and assets of the Fund.

6. Variance of Use. One of the powers of the Foundation under its articles of incorporation and bylaws is the right to vary the use of the Fund from any special area of emphasis set forth in paragraph 2 above. The Foundation agrees that it will not vary the use of the Fund unless the charitable purposes set out in this Agreement cannot practically be fulfilled.

7. Expenses of Administration. Direct expenses of administration of the Fund including expenses involved with obtaining investment advice and services related to holding the assets of the Fund will be charged against the Fund. The Foundation may also collect as a charge against the Fund a portion of the administrative cost of the Foundation. The amount of this charge will not exceed 1% of the market value of the specific account based

on a two-year moving average as of December 31, and will be charged against the account in the first quarter of each calendar year. This fee schedule is subject to review every three years.

8. **Program Termination.** If for any reason the Donor decides to terminate its educational scholarship program, it shall promptly give written notification to the Foundation. Thereafter, the Foundation shall consider distributing the remaining portion of the Fund which is attributable to contributions by the Donor to the City of Charlottesville School Board for public educational purposes, or to such other charitable organizations as mutually agreed upon by the Donor and the Foundation.

9. **Recordkeeping.** The Foundation agrees to maintain complete and accurate records which reflect the investments of the Fund, the income produced by the Fund and the distributions from the Fund. Such records shall be made available for inspection by the Donor upon reasonable advance notice.

10. **Miscellaneous.** This Agreement contains the entire understanding of the parties with respect to the subject matter of the Agreement. This Agreement will be binding upon and inure to the benefit of the successors of the respective parties. This Agreement will be governed by the laws of the Commonwealth of Virginia and by applicable Federal laws concerning charitable uses. The Fund is intended to be a component part of the Foundation and is not a separate trust. This Agreement will be interpreted and the terms of this Agreement applied in such a manner so as not to affect the status of the Foundation under § 501(c)(3) and § 509(a) of the Internal Revenue Code of 1986, as such sections may be amended or superseded. Any notices required to be sent to the Donor or to the Foundation may be given personally or mailed first class postage prepaid to the address provided for that purpose by the party to whom notice is directed.

WITNESS the following signatures as of the date first written above:

Donor: CITY OF CHARLOTTESVILLE, VIRGINIA

By: 

Title: Linda Peacock
Assistant City Manager

CHARLOTTESVILLE-ALBEMARLE
COMMUNITY FOUNDATION

By: *John R. Redick*
Title: *Executive Director*

Funds are available:
Rena K. Scott
Director of Finance

Approved as to form:
S. Craig Brown
Deputy City Attorney

CITY OF CHARLOTTESVILLE, VIRGINIA
CITY COUNCIL AGENDA



Agenda Date:	July 19, 2021
Action Required:	Resolution of support for TAP grant application
Presenter:	Chris Gensic, Dept. of Parks and Recreation Amanda Poncy, Dept. of Public Works
Staff Contacts:	Chris Gensic, Park and Trails Planner Amanda Poncy, Bicycle and Pedestrian Coordinator
Title:	Resolution of Support for TAP Grant Applications for: Meadow Creek Valley Trail bridge, and Safe Routes to School Program and Coordinator - \$875,000

Background:

Meadow Creek Valley Trail Bridge: The City of Charlottesville, through the Parks and Recreation Department, is applying for Transportation Alternatives Program (TAP) grant funding through the Virginia Department of Transportation (VDOT) in the amount of \$675,000, for design and construction of a stone dust surfaced shared use path system and bike/pedestrian bridge across Meadow Creek near the Virginia Institute for Autism on Greenbrier drive as part of the approved Meadow Creek Valley park and trail plan.

Safe Routes to School Program and Coordinator: The City of Charlottesville is also applying for TAP grant funding in the amount of \$200,000, to continue the Safe Routes to School (SRTS) Programming in Charlottesville City Schools for school years 2022-2024. The SRTS grant request will allow the City to continue to fund a full-time Safe Routes to School Coordinator and the supplies needed to implement the recommendations included in the Program Plan.

Discussion:

Meadow Creek Valley Trail Bridge: Charlottesville Parks and Recreation is constructing the Meadow Creek Valley trail system to provide safe and convenient transportation and recreation options for bicyclists and pedestrians from the Greenbrier Park to Michie Drive. In the late 1990's, the Rivanna trail foundation constructed a timber bridge with a staircase at this location which was severely damaged by storms and finally removed as part of the Meadow Creek Restoration project. After acquiring new parkland in this area and rebuilding Meadow Creek, we are ready to replace this bridge with a new design that will accommodate all users, provide much needed access to the developing multi use trail along Meadow Creek, and last much longer than the previous RTF bridge.

This stone dust ADA accessible shared use path is part of the publically developed and adopted Bicycle and Pedestrian Plan for the City as well as the Meadow Creek Valley Master Plan. This is the second grant request for this project to provide the funding needed to construct the entire trail system. The grant application is due October 1, 2021. A design firm is currently working to complete the plans and cost estimate in time for the final grant application deadline.

Safe Routes to School Program and Coordinator: The City of Charlottesville has provided Safe Routes to School programming for the last five years with the support of the VDOT Safe Routes to School Non-Infrastructure grant. In the spring of 2021, VDOT announced that future grant awards would be provided by Transportation Alternatives Program.

Since the program started in 2016, there has been an observed increase in walk/bike travel to/from school from an average of 7%, to an average of 14% (for K-8 students city wide). Data is based on travel tallies taken annually in schools. In addition, Bicycle and Pedestrian education is taught in every public school serving grades K-8. There is an established free helmet program for city school students and there are fleets of 25 bikes at 6 city schools.

The following will items will continue to be emphasized as part of the program:

- Institute bike riding, repair, and safety curriculum
- Develop a division-wide SRTS website social media presence
- Regularly host walk- and bike-to-school events
- Conduct Neighborhood Bike Repair Days
- Expand the bike helmet give-away program
- Administer student travel tallies
- Monitor school transportation data and keep records of participation in workshops, biking and walking trains, bike rodeos, afterschool clubs, and other events

Alignment with City Council's Vision and Strategic Plan:

Both of these projects will support City Council's "Green City" vision as well as the "Connected Community" vision, and aligns with Goals 1 and 3 of the Strategic Plan, to be an inclusive, self sufficient community and a healthy and safe city.

The initiatives further implement recommendations within the Comprehensive Plan (2013), Bicycle and Pedestrian Master Plan (2015) and supports the City's Healthy Eating Active Living (HEAL) Resolution.

Community Engagement:

Meadow Creek Valley Trail Bridge: Charlottesville Parks and Recreation provided multiple opportunities for the public to provide input into the planning process for the Meadow Creek Valley. 6 separate public meetings were held during the planning process, beginning in September of 2012. These meetings included a general informational overview and process review meeting, a formal public hearing in front of the Parks and Recreation Advisory Board, and a public hearing in front of City Council in June of 2013.

Safe Routes to School Program and Coordinator: Further, city staff from Neighborhood Development Services worked with staff from the Thomas Jefferson Health District and

Charlottesville City Schools (Physical Education and Pupil Transportation) to create a Safe Routes to School Task Force in 2016 that was responsible for outlining elements of a city-wide Safe Routes to School Activities and Programs Plan (APP). The task force included representatives from city schools, community organizations, multiple city departments (NDS, Public Works, Parks and Recreation), as well as health and enforcement disciplines. The APP was developed by the task force with input from parents (via Parent Survey) and further discussed/refined at public meeting in February 2016. The Bicycle and Pedestrian Advisory Committee provided feedback on the updates every year since. This year a public meeting was held on February 24, 2021, to gather community feedback.

Both projects implement recommendations included in the Bicycle and Pedestrian Master Plan (adopted 2015), which included significant public involvement.

Budgetary Impact:

There is no budgetary impact at this time, as this resolution is just Council approval for the City to apply for these grants. Should either or both of these grants be awarded, Council may be requested to approve a project administration agreement with the Virginia Department of Transportation for each project, and to appropriate any grant funds received for expenditure within the respective projects (along with any local-match funds).

Meadow Creek Valley Trail Bridge: For the Meadow Creek Valley Trail project, a local match of \$135,000 would need to be provided. The City's FY22 Annual Budget Appropriation contains a lump sum amount within the Parks & Recreation Operating Budget for Parkland and Trail Acquisition and Development (PTAD). If the City is successful in obtaining this grant, then the amount required for the local match could be drawn from the PTAD, and Council would need to appropriate grant funding for expenditure within the project. Albemarle County may contribute additional match funds to this Project, but exact amounts have not been confirmed at this time. Eventually, a total budget will need to be established specifically for this Project.

Safe Routes to School Program and Coordinator: The Safe Routes to School grant requires a 20% match (cash or in-kind donations are acceptable). The nature of this Project is operational, and any grant funding received would be appropriated by City Council to the Department of Public Works (DPW) Engineering Department FY 2022 operating budget (likewise, the 20% match would be drawn from amounts included within the City's FY22 Annual Budget Appropriation for the DPW Engineering Operating Budget.

Recommendation:

Staff recommends approval of the resolution in support of the grant application.

Alternatives:

Meadow Creek Valley Trail Bridge: If grants funds are not sought, this project would need to be funded entirely with local funds.

Safe Routes to School Program and Coordinator: If the full grant amount is not awarded, the position could be funded part-time. Alternately, Safe Routes to School programming could potentially continue in an ad-hoc fashion with assistance from local P.E. teachers, community partners and parent volunteers.

Attachments:

Resolution, Map

RESOLUTION
AUTHORIZING APPLICATION FOR TRANSPORTATION ALTERNATIVES
FUNDING FOR A MEADOW CREEK VALLEY TRAIL BRIDGE AND FOR THE SAFE
ROUTES TO SCHOOL PROGRAM AND COORDINATOR

WHEREAS, in connection with a grant application, the Commonwealth of Virginia Transportation Board requires City Council to adopt a resolution requesting the Virginia Department of Transportation to establish a Transportation Alternatives project in the City of Charlottesville.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CHARLOTTESVILLE, VIRGINIA, THAT the Commonwealth Transportation Board is hereby requested to establish a Transportation Alternatives Project for the improvement of Meadow Creek Valley Trail Bridge within the City of Charlottesville, and also to establish a Transportation Alternatives Project to continue the Safe Routes to School Program within the City of Charlottesville; and

BE IT FURTHER RESOLVED that the City of Charlottesville hereby agrees to provide a minimum twenty percent (20%) local matching contribution for each project; and

BE IT FURTHER RESOLVED that the City of Charlottesville hereby agrees to enter into a project administration agreement with the Virginia Department of Transportation, to provide the necessary oversight to ensure that each Project is developed in accordance with all state and federal requirements for design, right of way acquisition, and construction of a federally funded transportation project, and other federal and state requirements; and

BE IT FURTHER RESOLVED that the City of Charlottesville will be responsible for maintenance and operating costs of any facility constructed with Transportation Alternatives Program funds, unless other arrangements have been made with the Commonwealth Transportation Board/ Virginia Department of Transportation; and

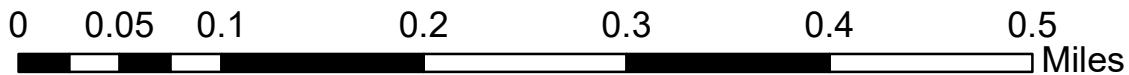
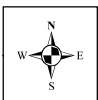
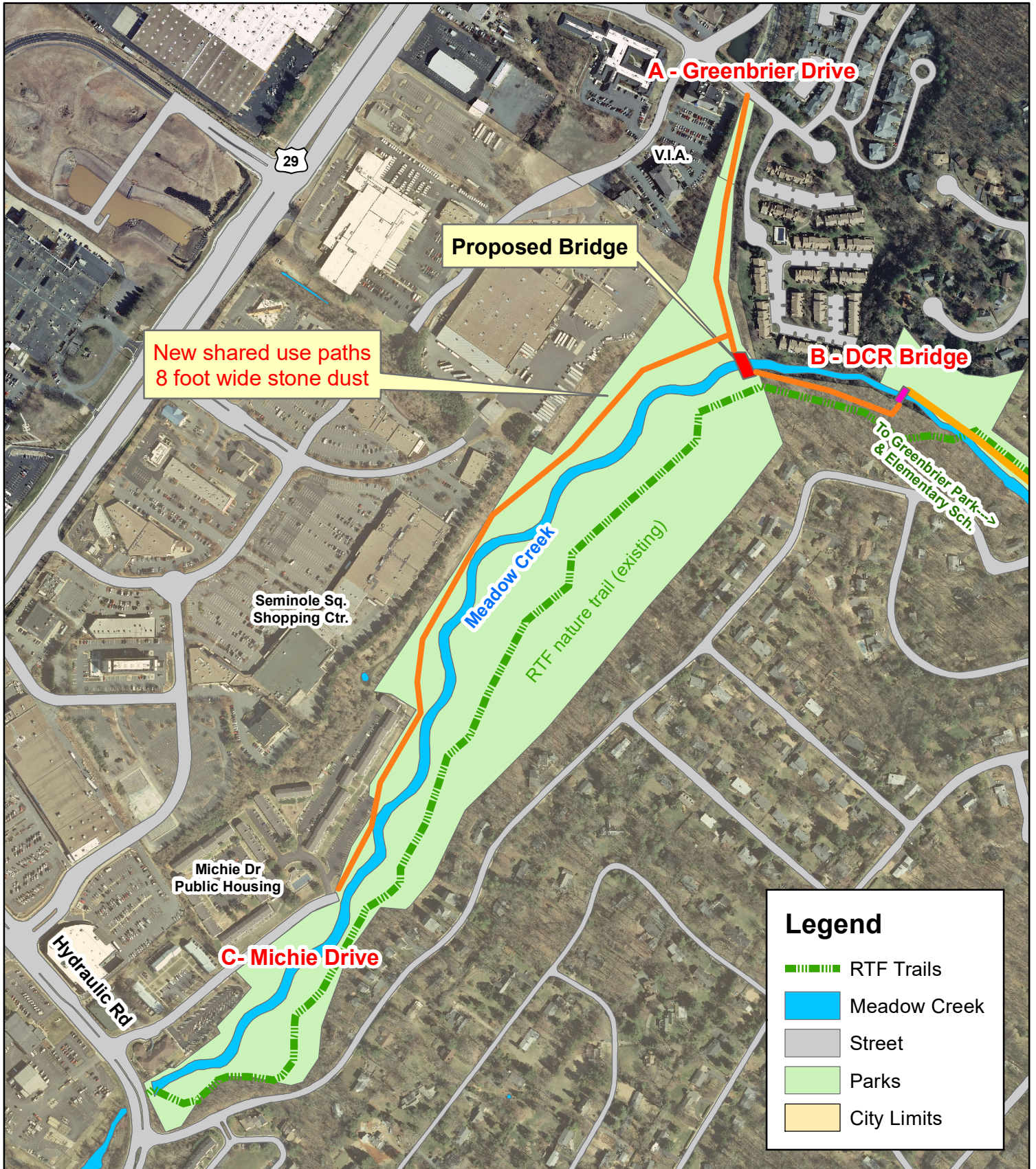
BE IT FURTHER RESOLVED that if the City of Charlottesville subsequently elects to cancel either of these projects prior to completion, the City of Charlottesville hereby agrees to reimburse the Virginia Department of Transportation for the total amount of costs expended by the Department through the date the Department is notified of such cancellation; and

BE IT FURTHER RESOLVED THAT the City of Charlottesville also acknowledges and agrees that it will be required to repay any funds previously reimbursed from Transportation Alternatives Funding that may later be deemed ineligible by the Federal Highway Administration ineligible for funding.

Adopted this _____ day of July, 2021
Charlottesville, Virginia

By: _____
Attest

Meadow Creek Bridge and Trail Alignment Graphic



The geographic data layers produced by the City of Charlottesville are provided as a public resource. The City makes no warranties, expressed or implied, concerning the accuracy, completeness or suitability of this data, and it should not be construed or used as a legal description. The information displayed is a compilation of records, information, and data obtained from various sources, and the City is not responsible for its accuracy or how current it may be.

Every reasonable effort is made to ensure the accuracy and completeness of the data. Pursuant to Section 54.1-402 of the Code of Virginia, any determination of topography or contours, or any depiction of physical improvements, property lines or boundaries is for general information only and shall not be used for the design, modification or construction of improvements to real property or for flood plain determination. Page 136 of 274

CITY OF CHARLOTTESVILLE, VIRGINIA
CITY COUNCIL AGENDA



Agenda Date:	July 19, 2021
Action Required:	Adoption of Resolution to Appropriate Funds
Presenter:	Alex Ikefuna, NDS Director
Staff Contacts:	Brenda Kelley, Redevelopment Manager Alex Ikefuna, Director, NDS
Title:	Resolution Appropriating Funds for the Resources Required for the Charlottesville Affordable Housing Fund (CAHF) Program Review/Redesign and Inclusionary Zoning Program Design - \$165,000

Background:

On February 4, 2019, staff presented and the City Council approved funding to complete comprehensive plan update, the Affordable Housing Strategy and wholesale rewrite of the Zoning Ordinance. In the fall of 2019, RHI was selected as the consultant to assist the City in undertaking the project. However, the original Scope of Work and contract agreement did not include CAHF Program Review and Redesign, and Inclusionary Zoning Design.

Project Updates

Affordable Housing Strategy: A draft Affordable Housing Chapter has been completed, reviewed by the Planning Commission and endorsed by the City Council. This document would inform the housing chapter of the Comprehensive Plan as well as the re-write of the Zoning Ordinance.

Comprehensive Plan Update: An updated draft of the Comprehensive and Future Land Use Map are completed and currently undergoing public review process. The draft plan includes the following chapters:

- Community engagement and collaboration
- Land Use, Urban Form, and Historic & Cultural Preservation
- Housing
- Economic Prosperity and Opportunity
- Environment, Climate and Food Access
- Transportation
- Community Facilities and Services

Discussion:

To ensure the successful alignment of the affordable housing programs with policy goals and the recommendations of the Affordable Housing Plan, staff and Council discussed the need to conduct

Program Review and Redesign of the Charlottesville Affordable Housing Fund and Inclusionary Zoning Program Design.

CAHF Program Review and Redesign: The CAHF program review would include evaluation of the past performance of the housing programs, past program agreements, selection and contracting processes, development of new approaches as needed, grant terms, program criteria, and evaluation metrics the City can use in the future.

Inclusionary Zoning Program Design: This would include evaluation of incentives designed to spur creation of affordable housing: zoning incentives such as bonus density, tax abatements, parking requirements and streamlined development approvals. This component of the Scope of Work would result in the development of toolkit of incentives to be used to offset the impact of providing affordable housing to make new, inclusive development feasible.

The proposed Program Review and Redesign of the Charlottesville Affordable Housing Fund and Inclusionary Zoning Program Design project would cost \$165,000. The funding for this initiative will come from two sources: \$75,000 would be used from previously appropriated funding in the FY22 CAHF Capital Improvement Project account and \$90,000 will be funded through the usage of the CDBG Administration fund account.

Alignment with City Council’s Vision and Strategic Plan:

Since this request is associated with the implementation of the Comprehensive Plan and Affordable Housing Plan, it supports all aspects of City Council Vision in one way or another. It contributes to the following 2018-2020 Strategic Plan Goals: Goal 1.3 to increase affordable housing options, 1.5 to intentionally address issues of race and equity, Goal 2: a healthy and safe city, Goal 3: a beautiful and sustainable natural and build environment, Goal 5: a strong, creative and diversify economy, and Goal 5.4 to foster effective community engagement.

Community Engagement:

There have been several community engagement meetings and activities conducted as part of the comprehensive plan update and affordable housing planning process.

Budgetary Impact:

The proposed project would cost \$165,000. These funds would be transferred for this purpose from previously appropriated funding in the FY22 CAHF Capital Improvement Project account (\$75,000), with the remainder being expended from the CDBG Administration fund account (\$90,000).

Recommendation:

Staff recommends the following actions:

- Transfer \$75,000 from the FY22 CAHF to this project account.
- Approve the usage of \$90,000 from CDBG Administration funds.

Alternatives:

The City Council may elect not to take the staff recommendations which would affect implementation of the affordable housing plan.

Attachments:

Resolution

**RESOLUTION APPROPRIATING FUNDS FOR
Funding Transfer for Charlottesville Affordable Housing Fund (CAHF) Program
Review/Redesign and Inclusionary Zoning Program Design - \$165,000**

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Charlottesville, Virginia that the sum of \$75,000 from previously appropriated 2022 CIP CAHF fund be allocated, for the completion of the Charlottesville Affordable Housing Fund (CAHF) Program Review/Redesign and Inclusionary Zoning Program Design and is hereby transferred in the following manner:

Transfer From:

\$75,000 Fund: 426 WBS: CP-084 G/L: 599999

Transfer To

\$75,000 Fund: 426 WBS: P-00935 G/L Account: 599999

BE IT FURTHER RESOLVED by the City Council of the City of Charlottesville, Virginia that the sum of \$90,000 from previously appropriated CDBG Administrative funds be approved for the purpose of the completion of the Charlottesville Affordable Housing Fund (CAHF) Program Review/Redesign and Inclusionary Zoning Program Design.

CITY OF CHARLOTTESVILLE, VIRGINIA
CITY COUNCIL AGENDA



Agenda Date:	July 19, 2021
Action Required:	Vote on Resolution
Presenter:	Kyle Kling, Transportation Project Manager Owen Peery, RK&K Amy Samberg, RK&K
Staff Contacts:	David Brown, Director of Public Works Tony Edwards, Development Services Manager Kyle Kling, Transportation Project Manager
Title:	Fontaine Avenue Streetscape Project – Resolution Approving Findings of Design Public Hearing

Background: The Design Public Hearing for the Fontaine Avenue Streetscape project was held on Wednesday, May 12, 2021 in a virtual setting, hosted by the City of Charlottesville Office of Communications. The meeting was advertised using the following methods:

- 1) Daily Progress Advertisement – Sunday, April 11 and Wednesday, May 5.
- 2) Direct Mailing - 134 to “Current Residents” + 45 “Owners”
- 3) Certified Mailing to Impacted Property Owners (as well as Invitation to Meet)
- 4) Emailed Citywide mailing list as well as Project mailing list
- 5) Announcement made at City Council Meetings
- 6) Updated Project Website’s Main Page
- 7) Variable Message Sign used on Project Corridor for one week before meeting
- 8) Posted Notices in neighboring businesses

Project plans, detailed displays, environmental documents and other required project materials were available for public review on the project website beginning April 21. Forty-two persons attended the virtual public hearing. The Design Public Hearing began at 6:00pm with a project presentation and informal question and answer session between members of the public and the project team. This session lasted for 45 minutes. A copy of the meeting materials can be found on the project webpage, www.Fontainestreetscape.com. The formal Public Hearing began at 6:50 PM. From 6:50pm until shortly after 7:05pm public speakers shared comments related to the project. Four citizens spoke during the hearing.

Additionally, 5 citizens provided comment forms and 18 provided written comments via e-mail and 1 provided written correspondence and responses. All public comments received between

April 21 and May 13, 2021 have been included in a table with project team responses as well as a summary of all comment forms received (Attachment 2). Comments have been addressed by the project team and these responses have been posted to the project website, including the original comment forms that were submitted.

Discussion: After an extensive public involvement process, City Council approved a Preferred Conceptual Design for the Fontaine Avenue Streetscape project on January 6, 2020 and authorized commencement of final design. As a result, the project team has refined the Preferred Conceptual Design in preparation of the Design Public Hearing. The hearing was held to solicit public comment on the major design features (bicycle and pedestrian facilities, roadway configuration, landscaping) as well as anticipated temporary and permanent impacts on adjacent property owners and the completed environmental document.

No comments were received regarding the environmental document which is not surprising given the existing built environment and that this project is proposing modifications to the existing streetscape. No additional environment impacts are expected with this project and the project team will be producing construction documents to ensure the contractor follows current requirements for proper environmental compliance and maintains proper site controls (ex. erosion and sediment control protections).

The project team appreciates all of the comments offered by the public and has responded to each comment in Attachment 2. Several comments complimented the public process, overall project and expressed the feeling that participants were heard during the process.

Alignment with City Council’s Vision Areas and Strategic Plan: Advancing the Fontaine Avenue Streetscape project upholds the City’s commitment to create “a connected community” by improving upon our existing transportation infrastructure. In addition, it would contribute to Goal 3 of the Strategic Plan, Beautiful Environment; 3.1 Engage in robust and context sensitive urban planning and implementation; 3.2 Provide reliable and high quality infrastructure and 3.3 Provide a variety of transportation and mobility options.

Community Engagement:

To help guide the project, the City appointed a project Steering Committee. The process also involves coordination with the following City Council appointed stakeholder groups:

- PLACE Design Task Force
- Planning Commission

The City of Charlottesville and project design team have provided multiple opportunities for the public to provide input into the plan development process. These include:

- A project website
- An on-line survey
- Two Public Open Houses
- One Design Public Hearing

- Five Steering Committee Meetings
- Two meetings with the PLACE Design Task Force
- Planning Commission Work Session
- Planning Commission Meeting
- City Council Meeting

Each of the above meetings have been open to the public and all information is recorded and can be found at www.fontainestreetscape.com, however a summary of each event is below:

Project Website:

The Project website (www.fontainestreetscape.com) contains information that has been presented to date as part of the process. Information presented includes:

- Project background
- Project schedule
- A “Public Events” page that provides the presentations from Public Open Houses, Steering Committee, Planning Commission, and PLACE, as well as feedback received
- A contact form
- A “Resources” page with links to studies and guidelines

Between September 2018 and June 14, 2021, the project website has logged over 71,534 page views.

Community Event 1: Public Open House, January 31, 2019

The first Public Workshop was held on January 31st at the Virginia Department of Forestry from 5:30 PM to 7:30 PM. The event was set up as an interactive workshop designed to provide information and gather input on the Fontaine Streetscape project. Presentation boards were set up around the room to display key project information, as well as options on various design elements for public input. A board enabled participants to identify areas of concern along the corridor, along with suggestions on improvements. A comment form was also distributed gathering information on how people use the corridor, their needs, and how to prioritize future conditions.

The comment form was available on the project website, www.fontainestreetscape.com, from January 31, 2019 to February 15, 2019 to enable people unable to make the meeting to participate. Mail in comments were also received by the City. The following feedback as summarized from the meeting:

Problematic Existing Conditions:

- Want safe pedestrian connection at Piedmont/ Appletree/ Mimosa
- Add/ widen sidewalks is desired
- Site distances onto Fontaine are currently poor

- More green space/ trees and/ or maintain existing tree canopy
- Safety for bicycles is needed

Current Conditions in the Neighborhood:

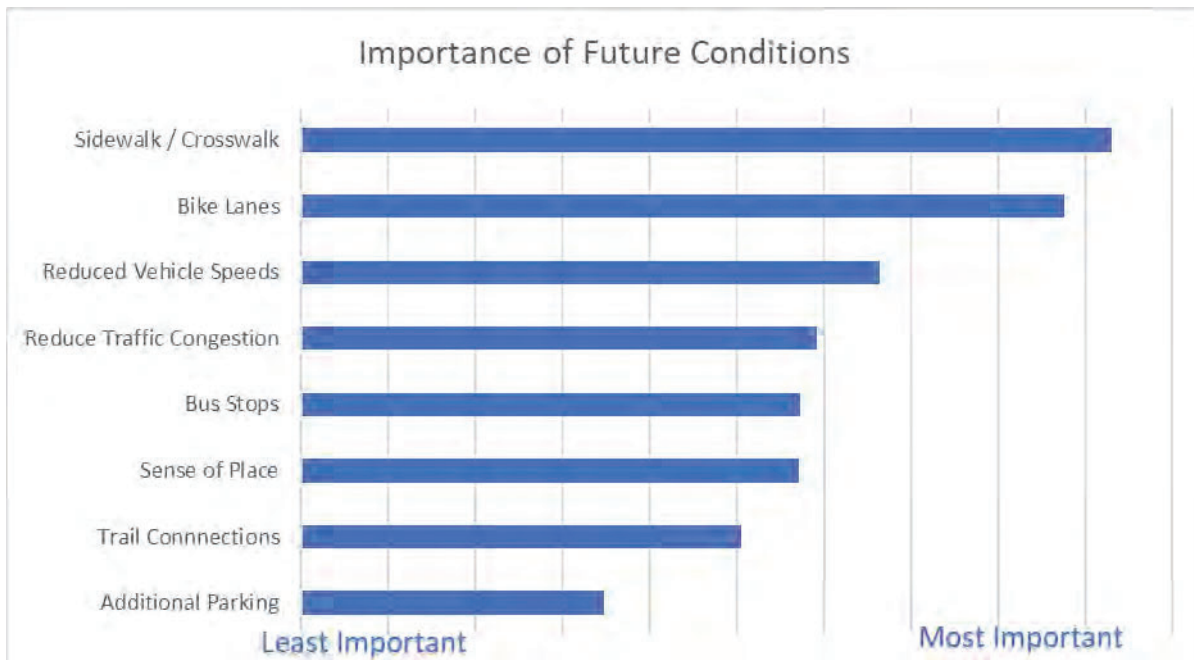
- Biking is dangerous
- On street parking is not a neighborhood benefit (Primarily used by UVA)
- Site distances onto the street

Design Development Recommendations:

- Want safe pedestrian connection at Piedmont/ Appletree/ Mimosa
- Avoid reducing existing front lawns; Maintain existing Right-of-Way
- Include streetlighting
- Follow Streets that Work guidelines
- Include protected bike lanes
- Consider how to best utilize the paper alleys (parking or access)
- Preserve trees and include green infrastructure

Additional Information to Include at Future Meetings:

- Coordinate with the County to include Fontaine Research Park and the Route 29 ramps
- Is UVA contributing to the solution?
- Will Environmental Assessments be completed?
- Production of sections, noting that multiple sections for the street might be required

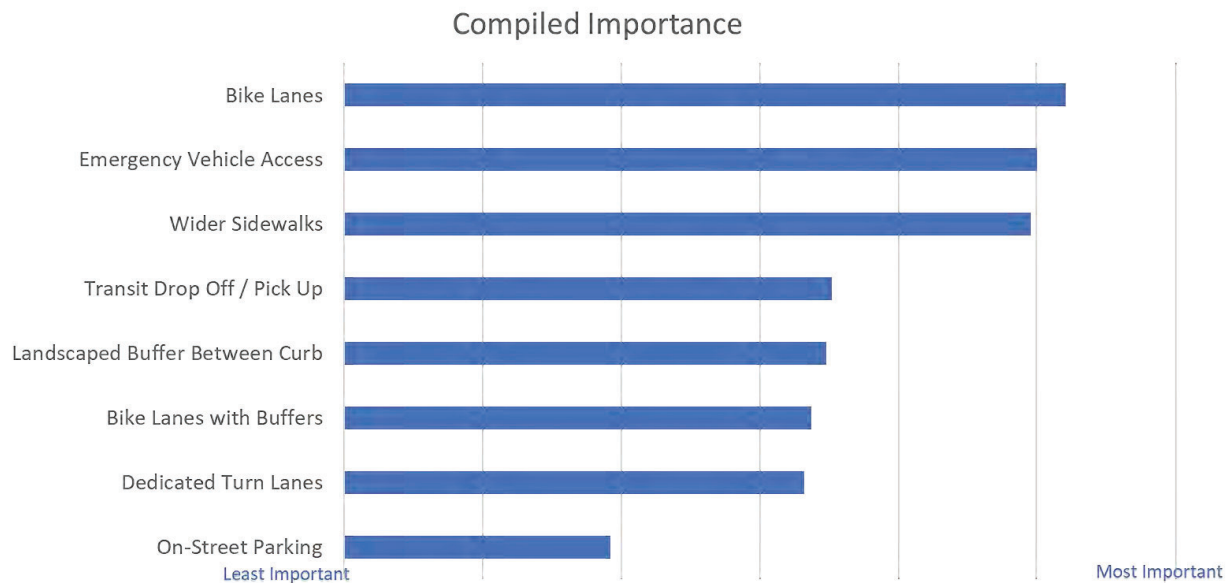


The full summary document from the meeting can be found on the project website.

Community Event 2: Public Open House, April 18, 2019

The project team held a Public Open House on April 18, 2019, at the Fire Station located on Fontaine Avenue from 5:30 PM to 7:00 PM. This meeting content reviewed the feedback from the first Public Open House, and presented initial cross sections for comment. The common feedback from the comment form and meeting feedback for this meeting was that users wanted to see trees and green infrastructure, as well as safer/wider sidewalks. Placing a priority on maintaining existing property features and making parking more efficient was also frequently mentioned.

The comment form was available between April 18, 2019 and May 3, 2019 and produced feedback demonstrating the following:



A full summary sheet of the feedback received can be found on the project website, www.fontainestreetscape.com.

Steering Committee and Stakeholder Meetings

Throughout the process, the design team collaborated with the Steering Committee and various other boards, committees and agencies to receive input and feedback during the design process. Steering committee meetings were open to the public. Meetings with groups took place on the following dates:

- Steering Committee:
 - November 15, 2018
 - February 28, 2019
 - March 25, 2019
 - September 17, 2019
- PLACE:
 - March 14, 2019
 - July 18, 2019

Meeting agendas and summaries can be found under the “Public Events” tab on the project website www.fontainestreetscape.com. Additionally, a Technical Committee was formed which is comprised of representatives from appropriate City departments. The Technical Committee held meetings on the project on February 25, 2019, and June 21, 2019. The Technical Committee members validated information provided from the public, and ensured it was technical feasible in accordance with City standards.

Planning Commission & City Council:

The project was presented to the Planning Commission on December 10, 2019. Pursuant to Virginia Code section 15.2-2232, the Planning Commission voted to recommend approval of compliance with the Comprehensive Plan.

The project was presented to the City Council on January 6, 2020. a resolution was passed Confirming Conformance with City’s Comprehensive Plan & Authorization to Commence Final Design was granted.

Budgetary Impact:

The preferred Conceptual Design Concept are slightly above the established budget comprised of a combination of State and Federal funding sources. The cost estimates for construction elements needed for the project including a retaining wall, and roadway construction are higher than the cost estimate completing during the scoping of the project. The design team is working to identify opportunities to reduce construction costs.

Recommendation:

Staff recommends approval of the major design features as shown at the Design Public Hearing

Alternatives:

None.

Attachments:

- Resolution Approving Findings of Design Public Hearing
- Copy of Presentation
- Design Public Hearing Summary

**RESOLUTION
FONTAINE AVENUE STREETScape PROJECT
DESIGN PUBLIC HEARING APPROVAL**

WHEREAS, a Design Public Hearing was conducted on May 12, 2021 in the City of Charlottesville by representatives of the City of Charlottesville and the Commonwealth of Virginia Department of Transportation after due and proper notice for the purpose of considering the proposed design of the Fontaine Avenue Streetscape project under State Project: U000-104-296 (UPC 109484) and Federal Project number NHPP-5104(255) in the City of Charlottesville, at which hearing aerial photographs, drawings, environmental documentation and other pertinent information were made available for public inspection in accordance with state and federal requirements; and

WHEREAS, all persons and parties in attendance were afforded full opportunity to participate in said public hearing; and

WHEREAS, representatives of the City of Charlottesville were present and participated in said hearing; and

WHEREAS, the Council had previously requested the Virginia Department of Transportation to program this project; and

WHEREAS, the Council fully deliberated and considered all such matters; now

THEREFORE BE IT RESOLVED that the Council of the City of Charlottesville hereby approves the major design features of the proposed project as presented at the Public Hearing.

BE IT FURTHER RESOLVED that the City of Charlottesville will acquire and/or furnish all right-of-way necessary for this project and certify the same to the Virginia Department of Transportation and Federal Highway Administration at the appropriate time.

BE IT FURTHER RESOLVED that the City Manager is hereby authorized to execute, on behalf of the City of Charlottesville, all necessary agreements required in conjunction with acquiring such rights of way, as well as all other associated standard agreements for construction activities.



Fontaine Avenue Streetscape Improvements

City Council Meeting

July 19, 2021

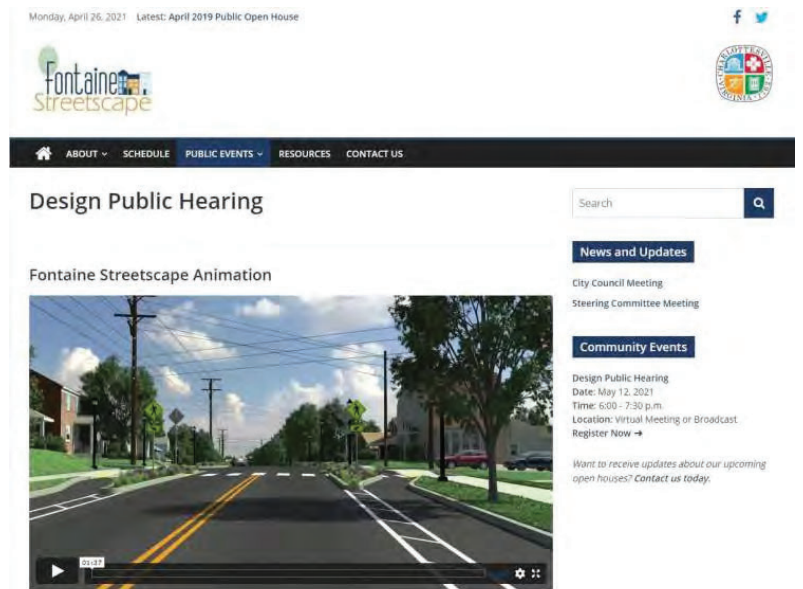


*In Conjunction
With*



Agenda

- Project Update
- Design Public Hearing Displays
- Design Public Hearing Feedback
- Recommendations



- Note: The complete Design Public Hearing transcript, all public comments and additional project details can be reviewed at the project website: www.fontainestreetscape.com



Project Update



Project Goals



- Develop a Complete Street
 - Improve Pedestrian, Bicycle, and Transit accommodations
- Increase Safety and Comfort for Pedestrians and Bicyclists
 - Provide a buffer between roadway and bicycle/pedestrian facilities
 - Where feasible, provide physical separation between bicycle/pedestrian facilities
- Beautify the Corridor as a Gateway
 - Provide landscaping and hardscaping materials that provide shade, comfort, safety, and increase the attractiveness of the gateway
- Improve Access and Connections to Local Facilities for All Users
 - Bicyclists
 - Pedestrians
 - Transit
 - UVA Health System Shuttle



Project Budget



- PE (Survey, Environmental, Design)= \$1,200,000
- RW (Right of Way and Easement Acquisition, Utility Relocation = \$3,700,000
- CN (Construction, Oversight, Inspection, Contingencies) = \$6,800,000

- TOTAL PROPOSED PROJECT FUNDING = \$11,700,000

- Project Is Fully Funded Through SmartScale (HB2)





Initial Project Schedule





Meeting Updates



- 11/15/18 - Steering Committee Meeting #1
- 01/31/19 - Public Information Meeting #1
- 02/25/19 - Technical Committee Meeting #1
- 02/28/19 - Steering Committee Meeting #2
- 03/14/19 - PLACE Task Force Meeting #1
- 03/25/19 - Steering Committee Meeting #3
- 04/18/19 - Public Open House #2
- 06/21/19 - Technical Committee Meeting #2
- 07/11/19 - PLACE Task Force Meeting #2
- 07/23/19 - Planning Commission Work Session
- 09/17/19 - Steering Committee #4
- **12/10/19 - Planning Commission – Approval of Comprehensive Plan Compliance**
- **01/06/20 - City Council – Accepted Planning Commission’s Recommendation**
- 06/25/20 - Technical Committee Meeting #3
- 09/14/20 - Utility Field Inspection (UFI) Meeting
- 10/20/20 - Steering Committee Meeting #5
- 05/12/21 - Design Public Hearing
- **07/19/21 – City Council Meeting**



Design Public Hearing Displays

Project Area

- Project Area as defined by the project SMARTSCALE application





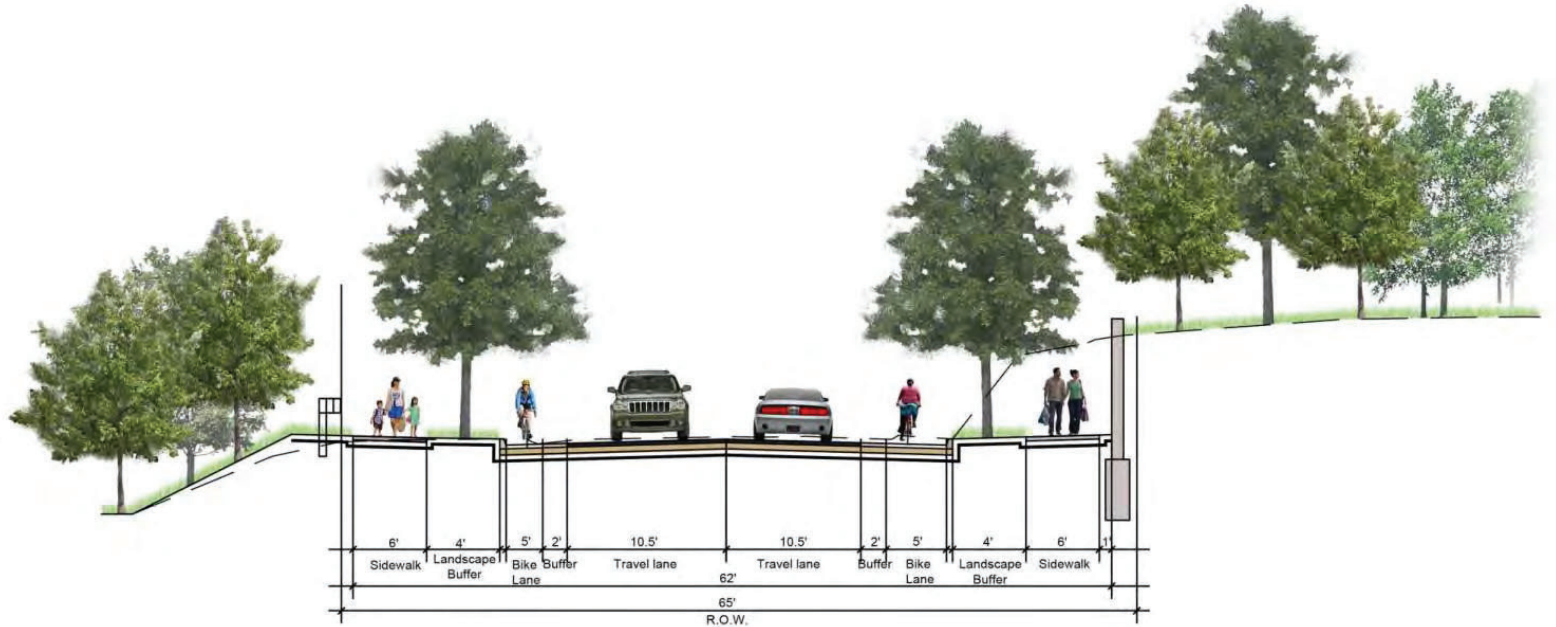
Recommended Design Concept Overview





Graphic Rendering:
City Line to Summit St

Graphic Renderings

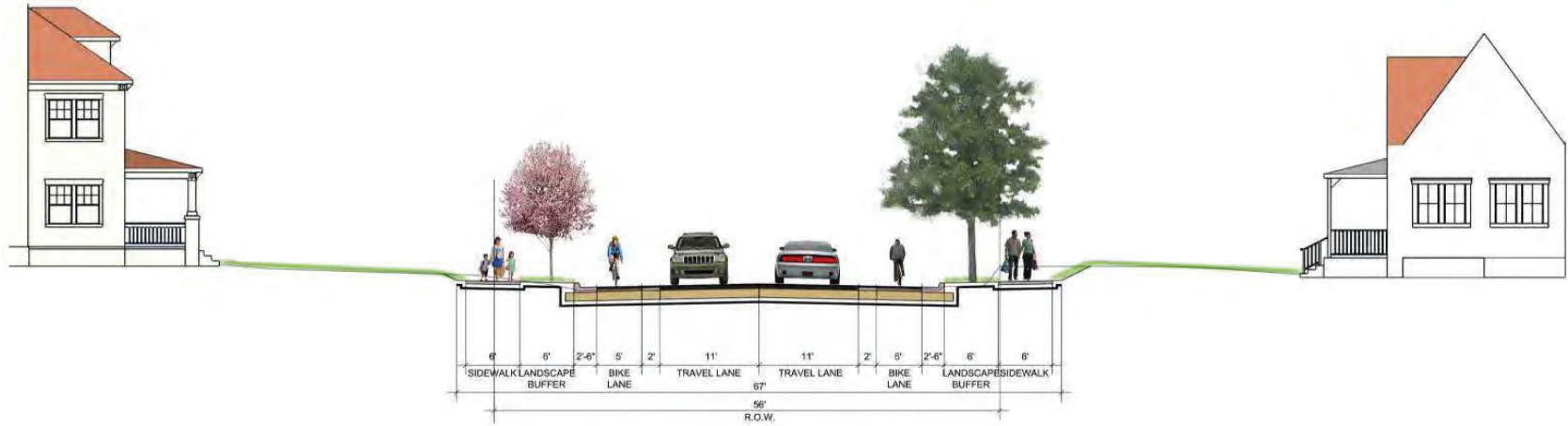


City Limits to Summit Street

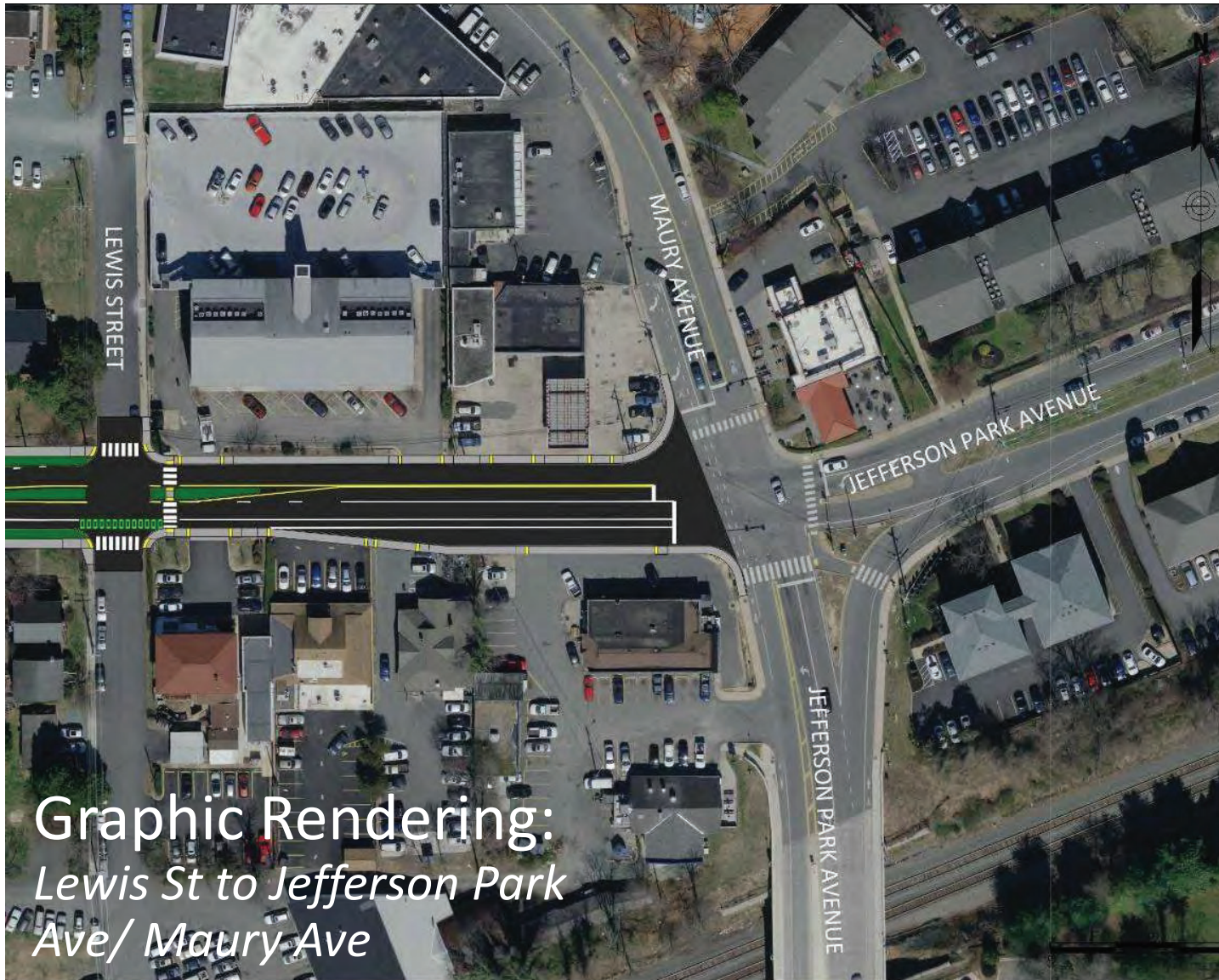


Graphic Rendering:
Summit St to Lewis St

Graphic Rendering

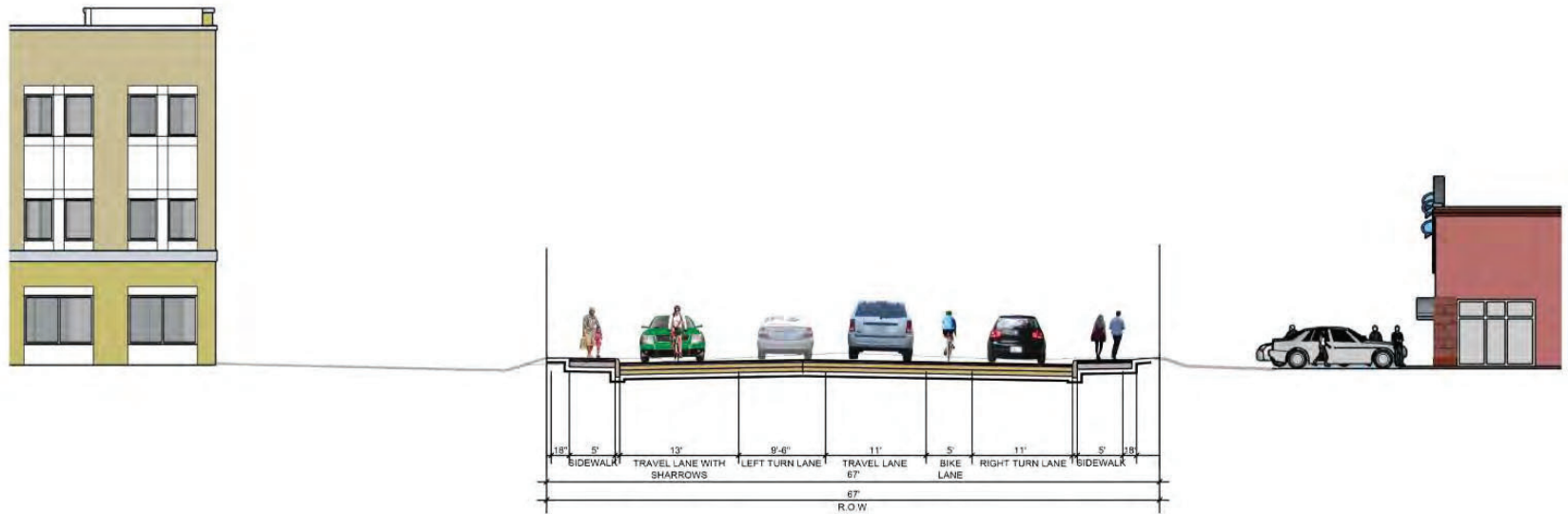


Summit Street to Lewis Street



Graphic Rendering:
*Lewis St to Jefferson Park
Ave/ Maury Ave*

Graphic Renderings



Lewis Street to Jefferson Park Avenue



Design Public Hearing Feedback



Design Public Hearing



- Public Feedback:
 - 5 Online Survey Responses
 - 18 Emailed/Called-In Comments
- Highlighted Comments:
 - Ensure safety for bicyclists
 - Maintain access along the corridor
 - Landscaping selections need to fit the context of the corridor
- Summary:
 - No major design features are anticipated to change due to the feedback from the Design Public Hearing
 - ▶ Feedback will be incorporated into the 90% design without change to design intent



Recommendations



Recommendations

- Approval of the major design features as shown at the Design Public Hearing
- Request Right-of-Way Authorization from VDOT

City of Charlottesville
Fontaine Avenue Streetscape Improvements



May 2021

Study Recommendations
Virtual Design Public Hearing Summary

Submitted by:



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Background

The City of Charlottesville tasked RK&K with studying the Fontaine Avenue corridor between the City limits and the intersection of Jefferson Park Avenue in a project known as the Fontaine Avenue Streetscape Improvements (Fontaine Streetscape). On May 12, 2021, a virtual Design Public Hearing was held to inform the public about the progress that has been made on the project and the next steps forward. The presentation featured a review of the project goals, as shown below, an overall review of the project, updated renderings of the corridor and the next steps for the project. The project goals are to:

- Make a Complete Street
- Increase Safety and Comfort for Pedestrians and Bicyclists
- Beautify the Corridor as a Gateway
- Improve Access and Connections to Local Facilities for All Users

The project team has participated in 16 public meetings leading up to the Design Public Hearing. Notable meetings include the Approval of the Comprehensive Plan Compliance at the December 2019 Planning Commission Meeting and the Acceptance of the Planning Commission's Recommendation at the January 2020 City Council meeting.

Detailed renderings of the corridor, such as the one shown in Figure 2 below, were included in the presentation, along with a rendered video of the proposed conditions along Fontaine Avenue. Updated cross sections for the three areas of the project (City Limits to Summit Street, Summit Street to Lewis Street, and Lewis Street to Jefferson Park Avenue) were also included with a discussion of the minor changes that were made since the last Public Open House.



Figure 2: Rendering of the proposed Fontaine Avenue corridor

The next steps for the Fontaine Streetscape project include going to City Council in the summer of 2021 for approval of the Design Public Hearing Findings and obtaining authorization from the Virginia Department of Transportation (VDOT) for right-of-way. In early 2022, the RK&K team will begin the right-of-way phase, pending VDOT authorization, and submit 90% drawings.



Figure 1: Example of project website

Anticipated Schedule



Study Area



Figure 3: Study Area graphical representation

The study area is focused along Fontaine Avenue between the City Limits and the intersection with Jefferson Park Avenue.

Virtual Design Public Hearing Meeting

The purpose of the virtual Design Public Hearing meeting was to provide an update on the study and to solicit public input on options being considered for further analysis. The City of Charlottesville asked the community to view the contents of the project website, which hosts the presentation of the virtual public information meeting. An online survey was used to gather public feedback. The comment period was available from April 28 through May 26, 2021. The comments received up to May 31, 2021 were included in the summary.



Figure 4: First page of virtual public meeting presentation

Notifications

The public Design Public Hearing meeting and survey were publicized through the following channels:

- City of Charlottesville Website: <https://www.charlottesville.gov/Calendar.aspx?EID=1264&month=5&year=2021&day=12&calType=0>
- Project Website: www.fontainestreetscape.com
- Daily Progress
- Message Board near Fontaine Avenue Fire Station #10
- City of Charlottesville social media pages
- Project brochures distributed to businesses along the corridor
- Email to City leadership groups, boards, and commissions

Ways of Participation

The following comment methods were used to solicit input during the existing conditions phase:

- Online Survey
- E-mail: klingk@charlottesville.gov
- Mail: City of Charlottesville, Neighborhood Development Services, Attn: Kyle Kling, PO Box 911, Charlottesville, VA 22902
- The deadline for public comments was May 26, 2021

Survey Responses and Comments

The study team received 5 online survey responses and 18 emailed or called-in public comments. Public comments are included in Appendix F. Representative comments below highlight key themes heard from the community and during the Public Hearing.

Contact Information Survey Responses

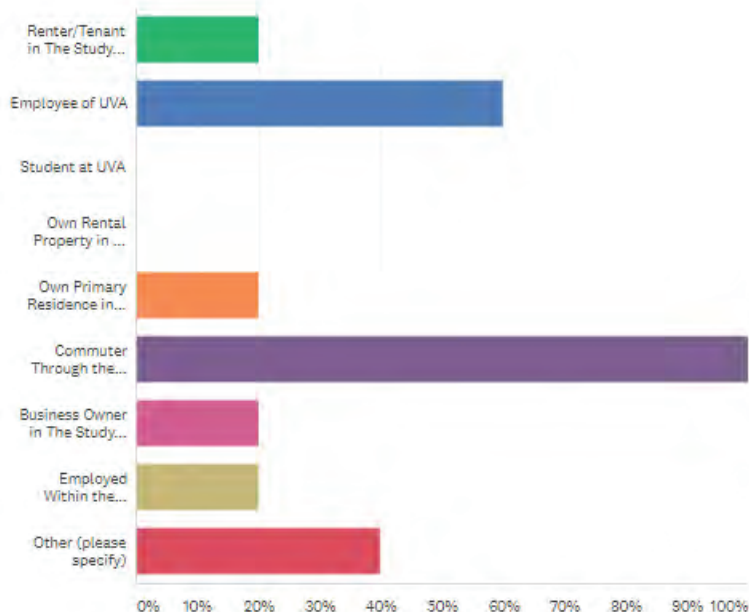
The first question of the survey asked respondents to provide their basic contact information. 5 people completed this question by answer, at a minimum, their name and zip code. The information collected from this question will not be shared as part of this survey to protect the privacy of respondents.

Interest in Study Area Survey Responses

There was a variety of users who participated in the survey, with the most common interest from commuters through the corridor.

Check those that best describe your interest in the study area (select all that apply):

Answered: 5 Skipped: 0

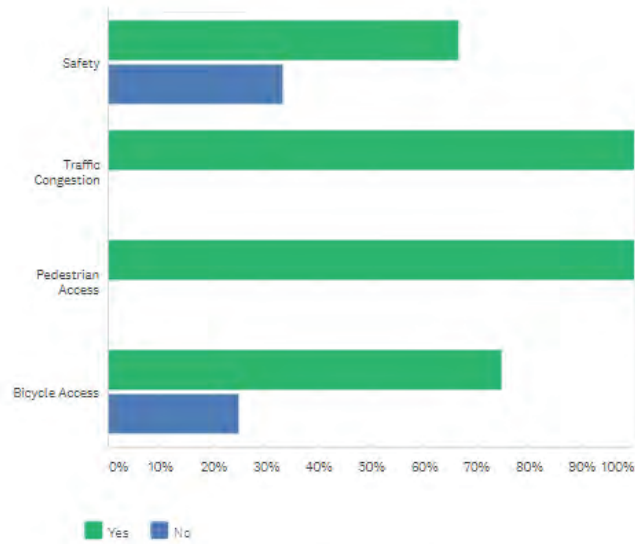


ANSWER CHOICES	RESPONSES	
▼ Renter/Tenant in The Study Area	20.00%	1
▼ Employee of UVA	60.00%	3
▼ Student at UVA	0.00%	0
▼ Own Rental Property in The Study Area	0.00%	0
▼ Own Primary Residence in The Study Area	20.00%	1
▼ Commuter Through the Study Area	100.00%	5
▼ Business Owner in The Study Area	20.00%	1
▼ Employed Within the Study Area	20.00%	1
▼ Other (please specify)	Responses 40.00%	2
Total Respondents: 5		

Project Elements Survey Responses

Has the project adequately addressed the following items?

Answered: 4 Skipped: 1



	YES	NO	TOTAL
Safety	66.67% 2	33.33% 1	3
Traffic Congestion	100.00% 4	0.00% 0	4
Pedestrian Access	100.00% 3	0.00% 0	3
Bicycle Access	75.00% 3	25.00% 1	4

Comments (2)

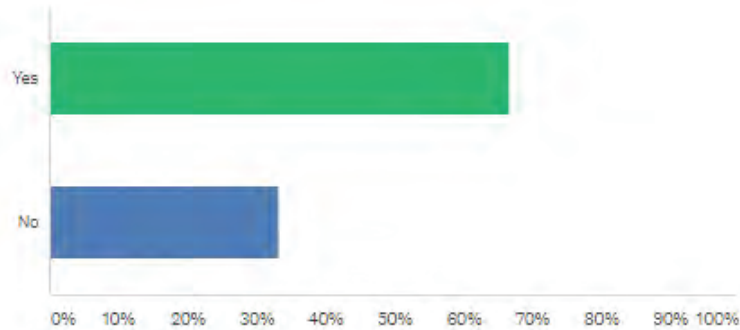
Comments

- I cannot find the proposed plans, so I'm not sure what changes are proposed
- I'd say all of these are "yes, but" responses.

Safety Conditions Survey Responses

Has the project adequately addressed Safety?

Answered: 3 Skipped: 2



ANSWER CHOICES	RESPONSES	
Yes	66.67%	2
No	33.33%	1
TOTAL		3

[Comments \(2\)](#)

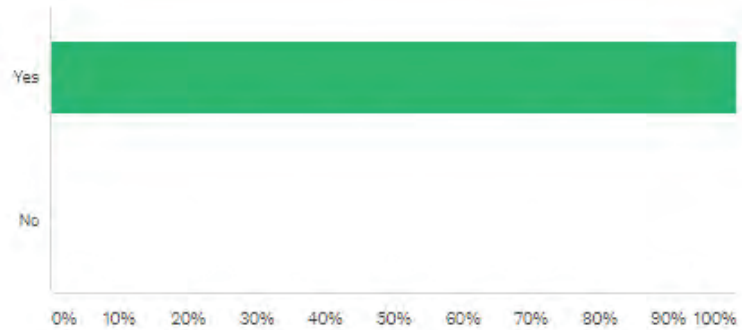
Comments

- Safety has been addressed adequately but only just. The protected intersections are great. A speed limit reduction to 30 or 25 mph would address safety more than adequately. Continuous sidewalks across side streets at intersections (i.e., raised streets and bike lanes at crosswalks rather than sidewalks dipping down to street level, emphasizing the primacy of the pedestrian and the need for cars to slow as they turn) would be a truly groundbreaking, Vision Zero-level safety improvement. Vehicles do not stop for designated crossings
- People cycling should be better protected from people driving by adding curbs or posts to the bike buffer. Traffic backs up with school pick up and drop off and fire station emergencies

Traffic Congestion Conditions Survey Responses

Has the project adequately addressed Traffic Congestion?

Answered: 3 Skipped: 2



ANSWER CHOICES	RESPONSES	
Yes	100.00%	3
No	0.00%	0
TOTAL		3

[Comments \(2\)](#)

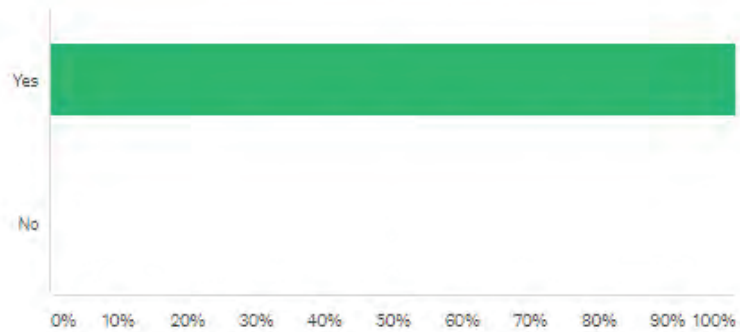
Comments

- I hope so! Traffic congestion is a major problem!
- Chasing congestion through widening would not help in this corridor. The multimodal improvements will provide alternatives to vehicle travel that do not exist today, offering opportunities to relieve congestion more broadly than in this corridor alone.

Pedestrian Access Conditions Survey Responses

Has the project adequately addressed Pedestrian Access?

Answered: 3 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	100.00%	3
No	0.00%	0
TOTAL		3

Comments (1)

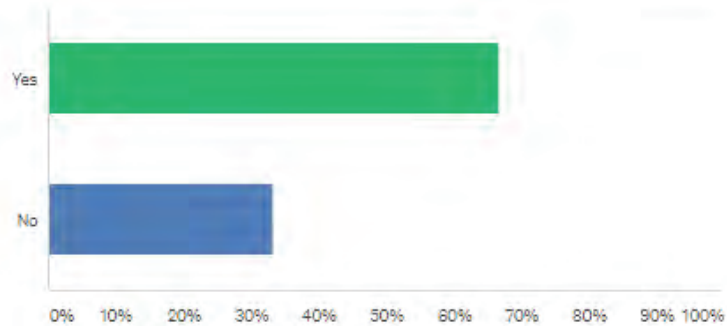
Comments

- But what happens on the west side, exactly? Can the south side sidewalk improvement be extended west of Westerly to where the road widens out?

Bicycle Access Conditions Survey Responses

Has the project adequately addressed Bicycle Access?

Answered: 3 Skipped: 2



ANSWER CHOICES	RESPONSES	
Yes	66.67%	2
No	33.33%	1
TOTAL		3

[Comments \(2\)](#)

Comments

- But what happens on the west side, exactly? Can the eastbound bike lane begin west of Westerly? The westbound bike lane buffer should be dashed as shown in the overview image, not as is shown on the 60% plan sheet. (I guess the plan sheet is outdated, since its striping plan page later in the PDF omits this bike lane entirely west of Mimosa...?) Also, eastbound approaching Maury, the bike lane lines should be dashed where the right turn lane begins, and green conflict zone markings should be added.
- Bike lanes are non continuous in west bound direction, protected lanes would better promote cycling among risk averse people

Open Feedback Survey Responses

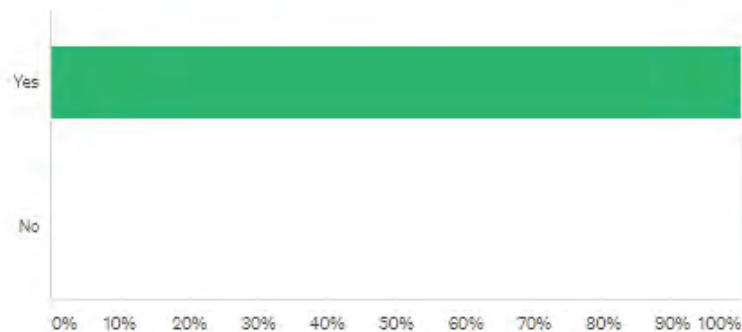
Comments

- I cannot find proposed plans for the project. Thus I'm not sure what changes are proposed for the Fontaine Corridor. In general, however, I'd like to point out that the most significant current problem on Fontaine is vehicular congestion, particularly in the morning and late afternoon when commuters are driving to and from work. I walk daily in the neighborhood and I'm also a cyclist, so I'm supportive of efforts to provide improvements to accommodate pedestrians and bicycles. However, I believe it will be extremely undesirable for any changes to result in additional vehicular congestion along Fontaine Avenue.
- First, thank you for the thoughtful design. This is very exciting for the neighborhood. You have done great work to balance the modes within the ROW. I have just a few brief comments/ideas to consider in final design: 1) There is a path on the west end of the study area (south side of Fontaine). Is there a way to link this to the bike lane? What are the county's long-term plans? I wonder if they are envisioning this as a true shared use path in the future. In which case, it would be ideal to allow it to link to the proposed bike lane somehow, rather than having a short gap there. 2) At Piedmont Avenue, did you give consideration to a pedestrian median refuge island? Would it be possible to have one if the islands that channel the bicycle lanes were removed? Where tradeoffs are needed, I would prefer to see the pedestrians prioritized over bicycles (although both are important and I understand it's a challenge to squeeze everything within the ROW). 3) The intersection of Fontaine and Maury/JPA is in my opinion the most challenging for bikes and pedestrians in the study area, and maybe in the entire neighborhood. The west side crosswalk is diagonal, increasing its length. It also can be a long wait time for pedestrian to get the signal to cross. A few ideas to consider in final design are: - A bike box for eastbound bikes turning to Maury. - Tightening of the turning radius to slow traffic. - Straightening of the existing crosswalk to shorten the distance. - Depict the crosswalk on the next iteration of plans. - Consider a combined thru/right turn lane for east bound Fontaine traffic at JPA. This would shorten the crossing distance and perhaps allow for a median refuge island. While it may not be an ideal situation for vehicular traffic, I feel pedestrians should be the emphasis in this area. Thanks again. Great work thus far.
- This is a good project, and I support it as presented. With a few other improvements as noted, it could be a great project (but would probably go over budget).
- I would ask all decision makers to consider biking this stretch of road from Fontaine to UVA during busy hours and ask themselves if they feel safe, and would they let their families bike there.

Project Understanding Survey Responses

Did this meeting help you understand the project better? What other information would you like to see, if any?

Answered: 2 Skipped: 3



ANSWER CHOICES	RESPONSES	
Yes	100.00%	2
No	0.00%	0
TOTAL		2

Comments (3)

Comments

- I could not attend the meeting. I'd like to see proposed plans for the project.
- The drive through animation is fantastic
- Kyle's face is great and all, but keeping the sketch on the screen after the video finished might have been more helpful for folks to refer back to during questions. Great job!

Design Team Responses

The Design Team's responses to public comments are included in Appendix F.

Next Steps

The next steps for the Fontaine Streetscape project include going to City Council in the summer of 2021 for approval of the Design Public Hearing Findings and obtaining authorization from the Virginia Department of Transportation (VDOT) for right-of-way. In early 2022, the RK&K team will begin the right-of-way phase, pending VDOT authorization, and submit 90% drawings.

City of Charlottesville
Fontaine Avenue Streetscape Improvements



APPENDIX A:
Public Design Hearing Advertisement

Legal Notices



DESIGN PUBLIC HEARING

Fontaine Avenue Streetscape

State Project: U000-104-296 (UPC 109484); Federal Project: NHPP-5104(255)

Wednesday, May 12, 2021

Presentation/Informal Q&A: 6:00 PM to 6:30 PM Hearing: 6:30 PM to 7:30 PM

Virtual- Register at <https://www.charlottesville.gov/zoom>

Come see the latest plans for the Fontaine Avenue Streetscape Project. The purpose of this project is to construct multimodal streetscape improvements along Fontaine Avenue, extending from the City Limits near Westerly Avenue to the intersection of Fontaine Avenue and Jefferson Park Avenue, nearly one half of a mile in length.

You will be able to review the proposed project plans depicting the major design features and the National Environmental Policy Act (NEPA) documentation that has been prepared for this project. The environmental document will be available for review and comment for 30 days beginning April 21, 2021. In compliance with the National Historic Preservation Act, Section 106 and 36 CFR Part 800, information concerning the potential effects of the proposed project on properties listed in or eligible for listing in the National Register of Historic Places is provided in the environmental documentation.

Project materials will be reviewed during the Design Public Hearing. They can also be reviewed on the project web site, www.fontainestreetscape.com or in person by appointment beginning April 21. Appointments can be scheduled by contacting Kyle Kling, Transportation Project Manager, at (434) 970-3394 or via email to klings@charlottesville.gov

Property impact information, relocation assistance policies and tentative construction schedules are also available for your review. Maps, drawings and renderings will also be made available at the public hearing. Meeting materials, including copies of the presentation, will also be available at the project website www.fontainestreetscape.com 10 days in advance of the meeting and following the meeting.

The Public Hearing will begin with a brief project overview and presentation that will begin at 6:00PM, and will be followed by open questions for the project design team for approximately 15 minutes. This will be followed by a formal public comment period that will begin at approximately 6:30PM (limit of 3 minutes per speaker). Persons who are interested in attending are asked to register in advance by visiting <https://www.charlottesville.gov/zoom>.

Comments can be provided at the virtual hearing or submitted in writing, postmarked by May 21, 2021 to Mr. Kyle Kling, Transportation Project Manager, City of Charlottesville, City Hall, 610 E Market St, Charlottesville, VA 22902 or via e-mail to klings@charlottesville.gov

The City of Charlottesville and VDOT ensures non-discrimination and equal employment in all programs and activities in accordance with Title VI and Title VII of the Civil Rights Act of 1964. No person shall be excluded from participation in or be denied the benefits of, or be subjected to, discrimination under any program or activity receiving Federal financial assistance. If you feel you have been denied participation in, or denied benefits of, or been subjected to discrimination, in regard to this project or otherwise discriminated against because of your race, color, national origin, gender, age or disability, you may contact the Virginia Department of Transportation, Office of Equal Opportunity, 1401 E. Broad Street, Richmond, Virginia 23219 or phone (804) 786-2835 or TDD (800) 307-4630. TTY/TDD 711.

If you need more information or special assistance for persons with disabilities or limited English proficiency, contact Neighborhood Development Services at (434) 970-3182 or TDD/TTY 711 at least one week in advance.

PUBLIC NOTICE

SPORTS ON TV Schedule subject to change and/or blackouts Wednesday, May 5

BASKETBALL NBA Eastern Conference Western Conference

Real Salt Lake Austin LA Galaxy FC Dallas Houston Sporting Kansas City Colorado

Men's ST. LOUIS CARDINALS - Placed RHP Jordan Hicks on the 10-day IL...

National Hockey League CLEVELAND BRONCOS - Signed DT Anderson Vanni to a 10-day contract...

IHG HOCKEY NHLN - U18 World Championship: Canada vs. Sweden, semifinals, Frisco, Texas

UEFA Champions League Final Tuesday, April 27 Real Madrid (Spain) vs. Chelsea (England)

Transactions Baseball Major League Baseball American League National League

Baseball American League National League Atlanta Braves - Recalled SS Sean Naiman...

NHL Hockey NHLN - Washington at NY Rangers

Lynch - ranked as the 24th-best prospect on MLB.com - battled through nerves and command issues...

Lynch at least seems to have a repertoire good enough to compete now against major-league hitting...

Real Salt Lake Austin LA Galaxy FC Dallas Houston Sporting Kansas City Colorado

Men's ST. LOUIS CARDINALS - Placed RHP Jordan Hicks on the 10-day IL...

National Hockey League CLEVELAND BRONCOS - Signed DT Anderson Vanni to a 10-day contract...

Legal Notices Fontaine Avenue Streetscape State Project U000-104-295 (UPC 1020494)

DESIGN PUBLIC HEARING Fontaine Avenue Streetscape State Project U000-104-295 (UPC 1020494)

KOHLER Walk-In Bath Live Life In Full Bloom With A Walk-In Bath

Baseball American League National League Atlanta Braves - Recalled SS Sean Naiman...

Baseball American League National League Atlanta Braves - Recalled SS Sean Naiman...

Real Salt Lake Austin LA Galaxy FC Dallas Houston Sporting Kansas City Colorado

Legal Notices Fontaine Avenue Streetscape State Project U000-104-295 (UPC 1020494)



Xander Schauffele watches as his ball goes in for an eagle on the 15th hole during the third round of the Masters on Saturday in Augusta, Ga.

Golfer is in what has become very familiar territory

THE ASSOCIATED PRESS
AUGUSTA, Ga. — Xander Schauffele is in what has become familiar territory. He's close to the top of the leaderboard in a major championship.
 He's hoping Sunday isn't more of the same when it comes to finishes.
 Schauffele shot a 4-under 68 on Saturday to get to 7 under through three rounds of the Masters, leaving him four shots back of Hideki Matsuyama going into the final round. He's had five top-five finishes in majors, including a tie for second — one shot behind winner Tiger Woods — at Augusta National in 2019.
 And now comes another chance for a major breakthrough.
 "I think I'm playing really good golf," Schauffele said. "I was excited for today after yesterday, some of the iron shots I was able to hit. I'm excited for tomorrow as well."
 He's had chances before. Schauffele briefly was atop the leaderboard on the back nine at Augusta National in 2019, but failed to make birdie on the par-5 15th and wound up losing to Woods by one. He didn't even seem disappointed then, almost thrilled to be part of witnessing history. And in 2018, he was tied for

the lead going into the final round of the British Open — losing there by two shots to Francesco Molinari.
 "It's all part of the process," Schauffele said. "I'm a huge fan of putting myself in position with nine holes to go and learning from each and every mistake, and also the things I did well in those moments. Looking forward to tomorrow."
 Schauffele is in a cluster of four players at 7 under, joined by Marc Leishman, Justin Rose and Will Zalatoris. Schauffele caught perhaps a bit of a break at the par-4 18th when his approach skipped right of the green and toward the spectators, his ball stopping only after hitting the leg of someone's chair.
 He salvaged par to remain in the tie for second.
 "It was a good spot," Schauffele said.
 He and Matsuyama were on the 11th hole when play was halted for a little more than an hour as a line of thunderstorms made its way into the area. The delay didn't slow him down; he made birdie on the par-5 13th, then rolled in a 60-foot putt for eagle on the par-5 15th.
 That putt temporarily pulled him even with Matsuyama; his playing partner rolled in a 5-foot putt for eagle at the 15th moments later, then made birdie on his next two holes as well.
 "I was happy to make my 60-foot eagle putt on 15,"

Schauffele said. "I knew Hideki was going to make his. I was just trying to stay in touch."
 Schauffele is 8 under on the par 5s this week, 1 over on everything else. But he has also avoided the big mistake, and had his best scoring round of the week on a day where he missed seven greens and six fairways — his worst showing of the week in both areas.
 In other words, he's had to fight to stay close.
 "My dinner will taste a little better," he said as night fell on Augusta National after the third round. "I had a few putts coming down the stretch, one on 16 and up-and-down on 17 and another one on 18. So it wasn't quite as nice as Hideki's cleanup there on the last few holes, but I'll take it."
 The 27-year-old Schauffele also has four top-six finishes in the U.S. Open, more proof that he can stay close in the toughest events.
 And he has perspective as well.
 "Golf consists of a bunch of losers, unfortunately," Schauffele said earlier in Masters week. "There's only one guy that wins every week, and that's how sports works. I think for my mental sanity it would be helpful for me to be a more consistent player."
 His major consistency is there.
 The major win might arrive Sunday.

Masters

From B1
 the delay, a tee shot into the trees on the right. He punched a 7-iron out to 20 feet for birdie and was on his way.
 The break brought the Masters to life, and at times it was hard to keep up.
 Xander Schauffele ran in a 60-foot eagle putt across the 15th green to momentarily join a four-way tie for the lead. Seconds later, Justin Rose holed a 25-foot birdie putt back on the par-3 12th to regain the lead. That lasted as long as it took Matsuyama to rap in his 5-foot eagle putt on the 15th to take the lead for good.
 The entire sequence took no more than two minutes.
 But after that, no one could catch Matsuyama. When the round ended, Schauffele (68), Rose (72), Marc Leishman (70) and Masters rookie Will Zalatoris (71) were all at 7-under 209.
 Jordan Spieth was within two shots of the lead despite a double bogey on the seventh hole, but he couldn't keep pace and shot 72 to fall six shots behind.
 Matsuyama will play in the final group with Schauffele, a comfortable pairing. Schauffele's mother was raised in Japan and he speaks enough Japanese to share a few laughs with Matsuyama during Saturday's pairing.
 That won't eliminate all the pressure. His lone shot at a major was at Quail Hollow in the 2017 PGA Championship when he was one shot behind with three holes to play and missed a crucial par putt. He was in tears after that round, a player under enormous pressure in golf-mad Japan.
 Matsuyama wasn't the first Japanese star of his generation — that was



Will Zalatoris chips to the 13th green during the third round of the Masters on Saturday in Augusta, Ga.

close friend Ryo Ishikawa — but he is by far the most accomplished. Matsuyama has 14 worldwide wins, five on the PGA Tour. He has reached as high as No. 2 in the world.
 He won the Asia-Pacific Amateur in 2010 that earned him a spot in the Masters the following year. He was the only amateur to make the cut, finishing on the same score (1 under) as defending champion Phil Mickelson.
 A decade later, he is on the cusp of history. The only other player from an Asian country to win a men's major is Y.E. Yang in the 2009 PGA Championship at Hazletine.
 Matsuyama wouldn't have believed he could leave Augusta National on Saturday night with a four-shot lead. But he knew he was playing well, and he showed it. On a course that has played difficult all week, he delivered the first bogey-free round of the week.
 The signature shot was his 5-iron to a left pin to 5 feet for eagle. Equally stellar was an 8-iron to the front right shelf on the par-3 16th to 5 feet for a birdie, and then his pitch-

ASSOCIATED PRESS

DESIGN PUBLIC HEARING

Fontaine Avenue Streetscape

State Project: U060-104-236 (UPC: 1034941); Federal Project: NHPP-5104(255)

Wednesday, May 12, 2021
Presentation/Informal Q&A: 6:00 PM to 6:30 PM | Hearing: 6:30 PM to 7:30 PM

Virtual— Register at <https://www.charlottesville.gov/zoom>

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PUBLIC NOTICE

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City of Charlottesville
Fontaine Avenue Streetscape Improvements



APPENDIX B:
Public Design Hearing Attendance Log

Attended	User Name (Original Name)	Email
Yes	Lachen Parks (city staff) (Joe Rice)	ricej@charlottesville.gov

Panelist Details

Attended	User Name (Original Name)	Email
Yes	Michael Barnes	michaeld.barnes@vdot.virginia.gov
Yes	Michael Barnes	michaeld.barnes@vdot.virginia.gov
Yes	Tony Edwards	Edwardst@charlottesville.gov
Yes	Amy Samberg	asamberg@rkk.com
Yes	Kyle Kling	klingsk@charlottesville.gov
Yes	Owen Peery	opeery@rkk.com
Yes	Ken Ray	kray@tooledesign.com

Attendee Details

Attended	User Name (Original Name)	First Name	Last Name
Yes	Paul's Rental Properties LLC	Paul's	Rental Properties LLC
Yes	John Stuart	John	Stuart
Yes	John Stuart	John	Stuart
No	Keith	Keith	Lancaster
No	Jake	Jake	Minturn
Yes	Peter Ohlms	Peter	Ohlms
Yes	Peter Ohlms	Peter	Ohlms
Yes	Peter Ohlms	Peter	Ohlms
No	Blair	Blair	St Ledger-Olson
No	helen	helen	wilson
No	Carol	Carol	Stephens
No	Yasmine	Yasmine	Washington
Yes	Tim Popa	Tim	Popa
Yes	Robyn Kells	Robyn	Kells
Yes	lorie craddock	lorie	craddock
Yes	Ginny Bixby	Ginny	Bixby
No	Ethan	Ethan	Gruber
No	Glenda	Glenda	Davis
Yes	margaret cooper	margaret	cooper
No	lachenparksl	lachen	parksl
Yes	Chris Simmons	Chris	Simmons
Yes	Jolee Horn	Jolee	Horn
Yes	Bill Goldeen	Bill	Goldeen
No	Julia	Julia	Bartus-Dobson
Yes	d smith	d	smith
Yes	Ryan Casey	Ryan	Casey
Yes	Ryan Casey	Ryan	Casey
No	Martin	Martin	Quarles
Yes	Tom Bninski	Tom	Bninski
Yes	Tom Bninski	Tom	Bninski
Yes	Tom Bninski	Tom	Bninski
Yes	Tom Bninski	Tom	Bninski
Yes	John Ornelas	John	Ornelas
Yes	kate bailey	kate	bailey
Yes	kate bailey	kate	bailey
Yes	Roger Cobb	Roger	Cobb
Yes	Jeff Greer	Jeff	Greer
No	Peter	Peter	Krebs

Yes	Tom FitzPatrick	Tom	FitzPatrick
Yes	Scott Clark	Scott	Clark
Yes	Mimi and Kevin Fitzpatrick	Mimi and Kevin	Fitzpatrick
Yes	Ashley Tarter	Ashley	Tarter
Yes	Holly	Holly	
Yes	Adrienne Dent	Adrienne	Dent
Yes	Ireneusz Gorniak	Ireneusz	Gorniak
No	Joseph	Joseph	Herbert
Yes	Liz Russell	Liz	Russell
No	Thomas	Thomas	Boyd
No	Paul	Paul	Josey
No	Margaret	Margaret	Gilliland
Yes	Christopher Hawk	Christopher	Hawk
Yes	Andrea Hawkes	Andrea	Hawkes
Yes	Brian Copeland	Brian	Copeland
Yes	Brian Copeland	Brian	Copeland
Yes	Brian Copeland	Brian	Copeland
Yes	Brian Copeland	Brian	Copeland
Yes	Jess Wenger	Jess	Wenger
Yes	Amy Anderson	Amy	Anderson
Yes	Stuart Gardner	Stuart	Gardner
Yes	Stuart Gardner	Stuart	Gardner
No	molly	molly	conger
Yes	Patrick Wright	Patrick	Wright
Yes	David Brown	David	Brown
No	Donna	Donna	Gray
No	Rex	Rex	Linville
No	Meredith	Meredith	Hoos
Yes	Alexander Ikefuna	Alexander	Ikefuna
Yes	Jeanette Janiczek	Jeanette	Janiczek

City of Charlottesville
Fontaine Avenue Streetscape Improvements



APPENDIX C:
Public Design Hearing Brochure



FONTAINE AVENUE STREETSCAPE IMPROVEMENTS PROJECT

www.fontainestreetscape.com

VDOT Project Number: U000-104-296, P101, R201, C501

UPC 109484

PROJECT GOALS

- Improved pedestrian and bicycle facilities
- Enhanced safety for all users
- Improved transit access
- Improved traffic flow

Welcome to the City of Charlottesville Design Public Hearing

DESIGN PUBLIC HEARING

Welcome to the Fontaine Avenue Streetscape Design Public Hearing. This meeting provides an opportunity for any person, acting on his or her behalf or representing a group or government agency, to review the displayed project exhibits and give the City of Charlottesville comments and/or suggestions on this project. Verbal comments will be accepted during tonight's hearing. Written statements may be submitted via comment forms, on the project website or in writing to the City (address on the last sheet) on or before May 26, 2021.

All comments will be reviewed by the City of Charlottesville and the project design team. Questions and concerns raised as a result of this public meeting will be considered by the City of Charlottesville before the project is approved for right-of-way acquisition and construction. A transcript of all comments will be available to the public after the public hearing comment period closes. Your input is encouraged and appreciated.

PROJECT OVERVIEW

Fontaine Avenue serves as a mixed use residential/commercial Gateway corridor into the City of Charlottesville, the University of Virginia, and the UVA Hospital. This Project includes a comprehensive revitalization and a corridor improvement program for Fontaine Avenue from the City Limit to the intersection of Fontaine Avenue with Maury Avenue and Jefferson Park Avenue. The corridor has been selected to receive funding for improvements described herein through the VDOT Smartscale process. Key components in the scope of work for the project include:

- Enhanced gateway corridor into the City of Charlottesville
- Improved pedestrian access, including wider sidewalks and improved crosswalks at key intersections
- Improved bicycle facilities with the addition of bicycle lanes
- Incorporation of landscaping and street trees and implementation of green infrastructure for stormwater treatment
- Improved access to existing transit facilities
- Installation of energy efficient pedestrian lighting





PROJECT BACKGROUND

City Staff established the scope and design parameters of this project as part of the Smartscale application that was submitted to VDOT and was awarded the funding based on the scope and potential value that this project has for the corridor and the community. The scope and elements of the project were established by staff utilizing a variety of initiatives within the City of Charlottesville that are focused on enhancing the vibrancy and quality of life, including the City of Charlottesville Comprehensive Plan, the Bicycle and Pedestrian Master Plan, and Streets That Work. With a firm grasp of background information, the project team has begun the design concept and the public involvement process to ensure agreement with the project's purpose and need during development of a conceptual design for the corridor.

COMMUNITY OUTREACH

To help guide the project, the City appointed a project Steering Committee. The process also involves coordination with the following City Council appointed stakeholder groups:

- PLACE Design Task Force
- Planning Commission

The City of Charlottesville and project design team have provided multiple opportunities for the public to provide input into the plan development process. These include:

- A project website
- Two Public Workshops
- Five Steering Committee Meetings
- Two meetings with the PLACE Design Task Force
- Planning Commission Work Session
- Planning Commission Meeting
- City Council Meeting

Feedback from each of these sessions has been incorporated into the design as it continues to evolve. The feedback received from this meeting will also be used to update the documents prior to right-of-way acquisition and construction.

RIGHT OF WAY

Improvements will require the acquisition of land for right-of-way and easements. The right-of-way and easements, depicted on the meeting displays, are preliminary. As the City of Charlottesville further develops the design of the project, additional easements or right-of-way may be required beyond the proposed limits shown on the preliminary plans. Impacted property owners will be informed of the exact location of right-of-way and easements during the formal right-of-way acquisition process. Information about right-of-way acquisitions is provided in VDOT's brochure entitled Right-of-Way and Utilities: A Guide for Property Owners and Tenants, which is available at the right-of-way table at the public hearing or online at https://www.virginiadot.org/business/resources/Right_of_way/A_Guide_for_Property_Owners_and_Tenants.pdf. After this meeting, information regarding right-of-way acquisition may be obtained from the City of Charlottesville Neighborhood and Development Services, located at City Hall, 610 E Market St. Charlottesville, VA 22902.

CIVIL RIGHTS

It is the responsibility of the City of Charlottesville to ensure that all members of the community are afforded an opportunity to participate in public decisions about transportation systems and project affecting them, which is why your input is greatly encouraged.

The City of Charlottesville and VDOT ensures non-discrimination and equal employment in all programs and activities in accordance with Title VI and Title VII of the Civil Rights Act of 1964. No person shall be excluded from participation in or be denied the benefits of, or be subjected to, discrimination under any program or activity receiving federal financial assistance. If you feel you have been denied participation in, or denied benefits of, or been subjected to discrimination, in regard to this project or otherwise discriminated against because of your race, color, national origin, gender, age, or disability, you may contact the Virginia Department of Transportation, Office of Equal Opportunity, 1401 E. Broad Street, Richmond, Virginia 23219 or phone (804) 786-2835 or TDD (800) 307-4630, TTY/TDD 711.

ENVIRONMENTAL REVIEW

The City of Charlottesville has prepared environmental reviews and performed coordination efforts to obtain information about environmental resources within the project vicinity. Natural and historic resource agencies have been provided with an opportunity to review and comment on the project during its development. Opportunities for avoidance, minimization, and mitigation of environmental impacts have been identified. The National Environmental Policy Act (NEPA) is applicable to this project and a NEPA document (Programmatic Categorical Exclusion) has been prepared in cooperation with the Federal Highway Administration (FHWA) and in accordance with federal guidelines. The NEPA document includes information from various technical reviews including those related to natural resources, water quality, water resources, threatened and endangered species, and other quantifiable impacts. In compliance with the National Historic Preservation Act, Section 106 and 36 CFR Part 800, information concerning the potential effects of the proposed project on properties listed in or eligible for listing in the National Register of Historic Places also has been evaluated. The draft environmental document is available for review at this meeting and on the project website. At this time, the project has received a ruling of no adverse effect from the Virginia Department of Historic Resources (VDHR) due to little or no impact on historic resources.

ESTIMATE PROJECT COST

PE (Survey, Environmental, Design)	\$1.2M
RW (Right of Way and Easement Acquisition, Utility Relocation)	\$3.7M
CN (Construction, Oversight, Inspection, Contingencies)	\$6.8M
TOTAL PROPOSED PROJECT FUNDING	\$11.7M



Project is fully funded through SmartScale

FEDERAL AID

This is a federal aid project; FHWA must approve the need for the proposed highway improvements as well as the environmental documents, plans, specifications, cost estimates, right-of-way acquisitions, and construction procedures. This process provides additional assurance that federal, state, and local goals and objectives are met and that opportunity for public participation is provided. Federal and state regulations require that a wide range of factors and impacts are considered and that the final decisions are made in the best overall public interest.





FONTAINE AVENUE STREETScape IMPROVEMENTS PROJECT

www.fontainestreetscape.com

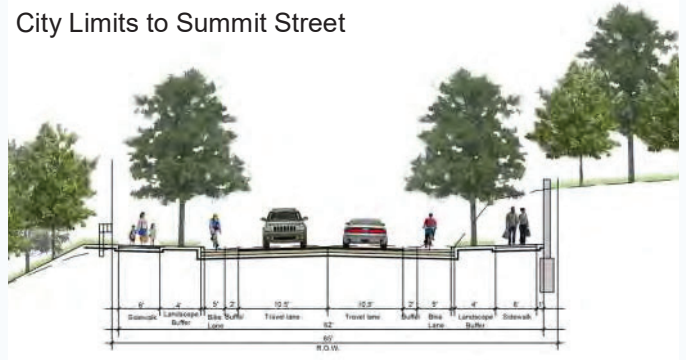
VDOT Project Number: U000-104-296, P101, R201, C501
UPC 109484

PROJECT SCHEDULE

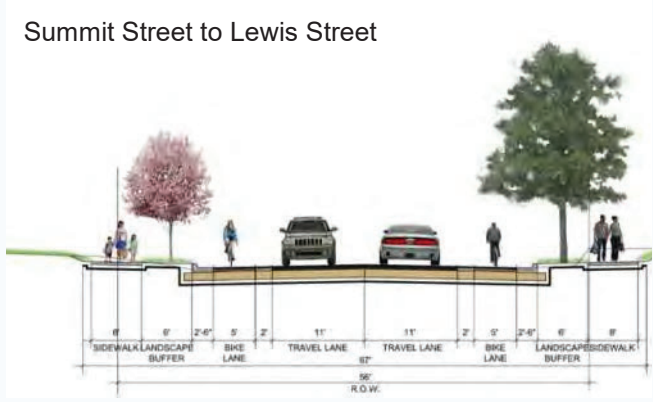
PROJECT CROSS SECTIONS

<p>Fall 2018 – Spring 2019</p>	<p>CONCEPTUAL DEVELOPMENT</p> <ul style="list-style-type: none"> •Data Collection •Traffic Analysis •Alternative Concepts
<p>Spring 2019 – Winter 2019</p>	<p>PRELIMINARY DESIGN</p> <ul style="list-style-type: none"> •Refine Concepts •Prepare 30% Plans •Agency Review
<p>Winter 2019 – Summer 2020</p>	<p>DESIGN DEVELOPMENT</p> <ul style="list-style-type: none"> •Prepare 60% Plans •Incorporate Feedback
<p>Summer 2021 – Winter 2023</p>	<p>RIGHT OF WAY AND UTILITIES</p> <ul style="list-style-type: none"> •Request Right of Way Authorization •Utility Relocations •Easements
<p>Summer 2021 – Winter 2023</p>	<p>FINAL DESIGN</p> <ul style="list-style-type: none"> •Prepare 100% Plans •Coordinate Bid Package •Final Agency Review •Request Authorization for Construction
<p>Fall 2022 – Spring 2023</p>	<p>ADVERTISEMENT AND BIDDING</p> <ul style="list-style-type: none"> •Advertise for Contractor •Complete Bidding Process •Prepare Contract •Award Contract
<p>Spring 2023</p>	<p>CONSTRUCTION PHASE</p>

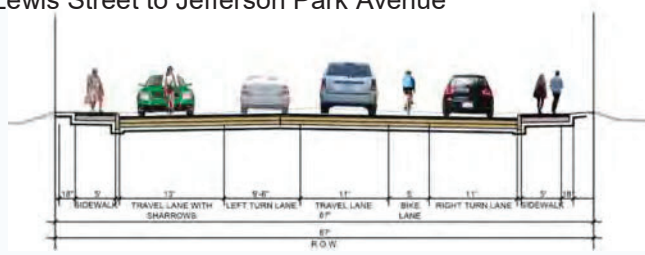
City Limits to Summit Street



Summit Street to Lewis Street



Lewis Street to Jefferson Park Avenue



CONTACT INFORMATION

For more information contact:
 Kyle Kling, City of Charlottesville Transportation Project Manager
 Telephone: 434.970.3394
 Email: klingk@charlottesville.gov

PROJECT WEBSITE: www.fontainestreetscape.com

City of Charlottesville
Fontaine Avenue Streetscape Improvements



APPENDIX D:
Virtual Public Meeting Presentation

<https://fontainestreetscape.com/design-public-hearing/>



Fontaine Avenue Streetscape Improvements

Design Public Hearing

May 12, 2021



*In Conjunction
With*




Agenda

- Project Update
 - Review
 - Renderings
- Next Steps
- For More Information
 - www.fontainestreetscape.com




Monday, April 26, 2021 Latest: April 2019 Public Open House



ABOUT SCHEDULE PUBLIC EVENTS RESOURCES CONTACT US

Design Public Hearing

Fontaine Streetscape Animation



News and Updates

- City Council Meeting
- Steering Committee Meeting

Community Events

Design Public Hearing
 Date: May 12, 2021
 Time: 6:00 - 7:30 p.m.
 Location: Virtual Meeting or Broadcast
[Register Now](#)

Want to receive updates about our upcoming open houses? [Contact us today.](#)



Project Update

Review



Project Goals



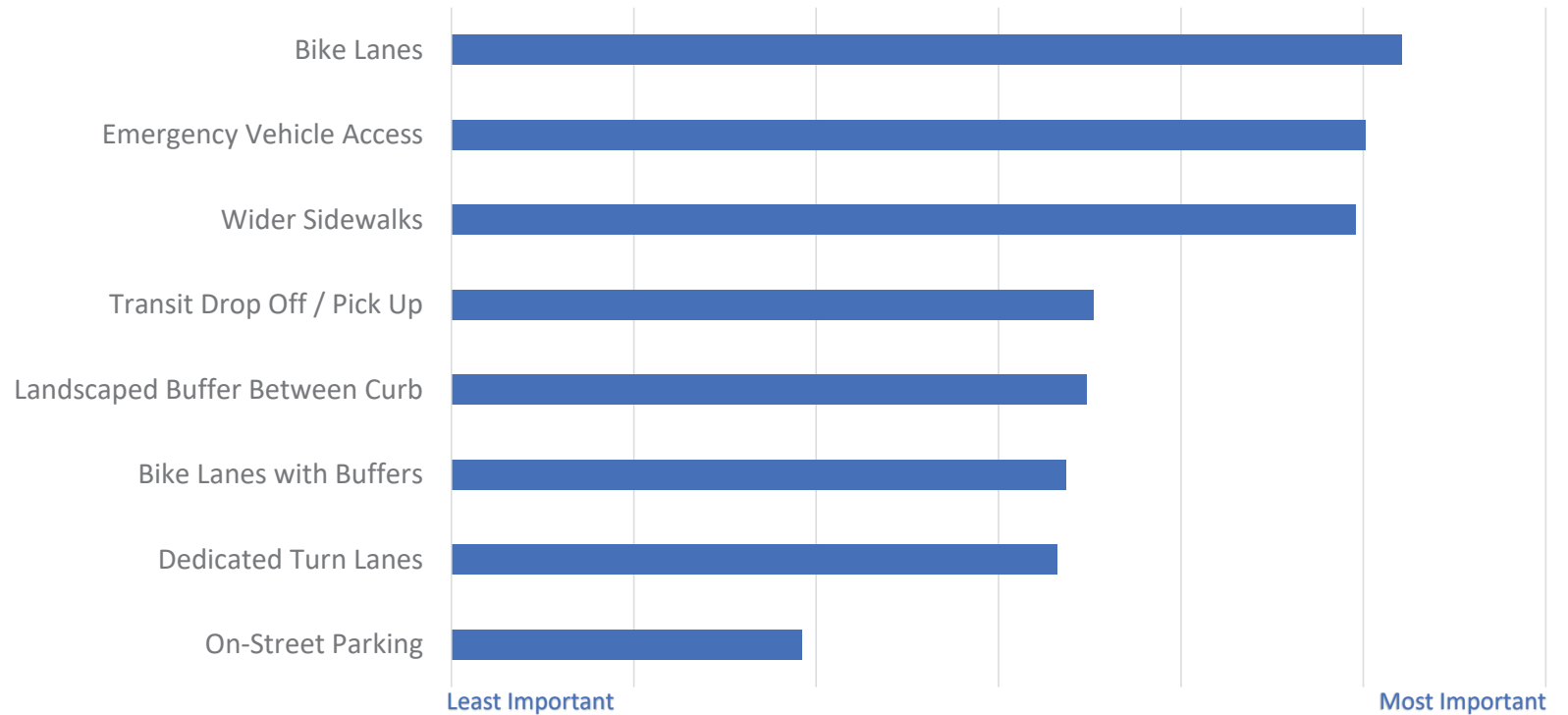
- Make a Complete Street
 - Improve Pedestrian, Bicycle, and Transit accommodations
- Increase Safety and Comfort for Pedestrians and Bicyclists
 - Provide a buffer between roadway and bicycle/pedestrian facilities
 - Where feasible, provide physical separation between bicycle/pedestrian facilities
- Beautify the Corridor as a Gateway
 - Provide landscaping and hardscaping materials that provide shade, comfort, safety, and increase the attractiveness of the gateway
- Improve Access and Connections to Local Facilities for All Users
 - Bicyclists
 - Pedestrians
 - Transit
 - UVA Health System Shuttle



4/18/19 Public Open House #2 - Feedback



Compiled Importance





Project Budget



- | | |
|---|--------------|
| ■ PE (Survey, Environmental, Design)= | \$1,200,000 |
| ■ RW (Right of Way and Easement Acquisition, Utility Relocation = | \$3,700,000 |
| ■ CN (Construction, Oversight, Inspection, Contingencies) = | \$6,800,000 |
| <hr/> | |
| ■ TOTAL PROPOSED PROJECT FUNDING = | \$11,700,000 |

- Project Is Fully Funded Through SmartScale (HB2)



Initial Project Schedule





Meeting Updates



- 11/15/18 - Steering Committee Meeting #1
- 01/31/19 - Public Information Meeting #1
- 02/25/19 - Technical Committee Meeting #1
- 02/28/19 - Steering Committee Meeting #2
- 03/14/19 - PLACE Task Force Meeting #1
- 03/25/19 - Steering Committee Meeting #3
- 04/18/19 - Public Open House #2
- 06/21/19 - Technical Committee Meeting #2
- 07/11/19 - PLACE Task Force Meeting #2
- 07/23/19 - Planning Commission Work Session
- 09/17/19 - Steering Committee #4
- **12/10/19 - Planning Commission – Approval of Comprehensive Plan Compliance**
- **01/06/20 - City Council – Accepted Planning Commission’s Recommendation**
- 06/25/20 - Technical Committee Meeting #3
- 09/14/20 - Utility Field Inspection (UFI) Meeting
- 10/20/20 - Steering Committee Meeting #5
- **05/12/21 - Design Public Hearing**



Project Update

Renderings

Project Area

- Project Area as defined by the project SMARTSCALE application





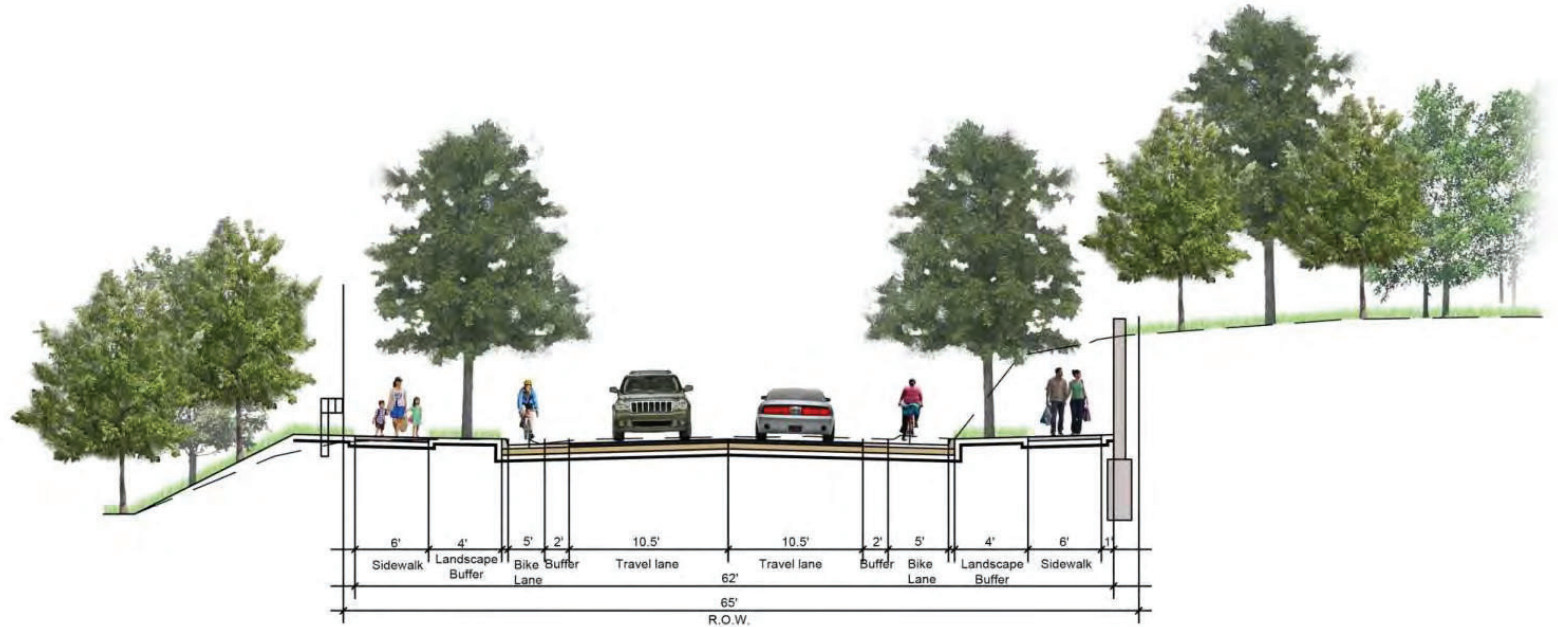
Design Concept Overview





Project Update –
Graphic Rendering:
City Line to Summit St

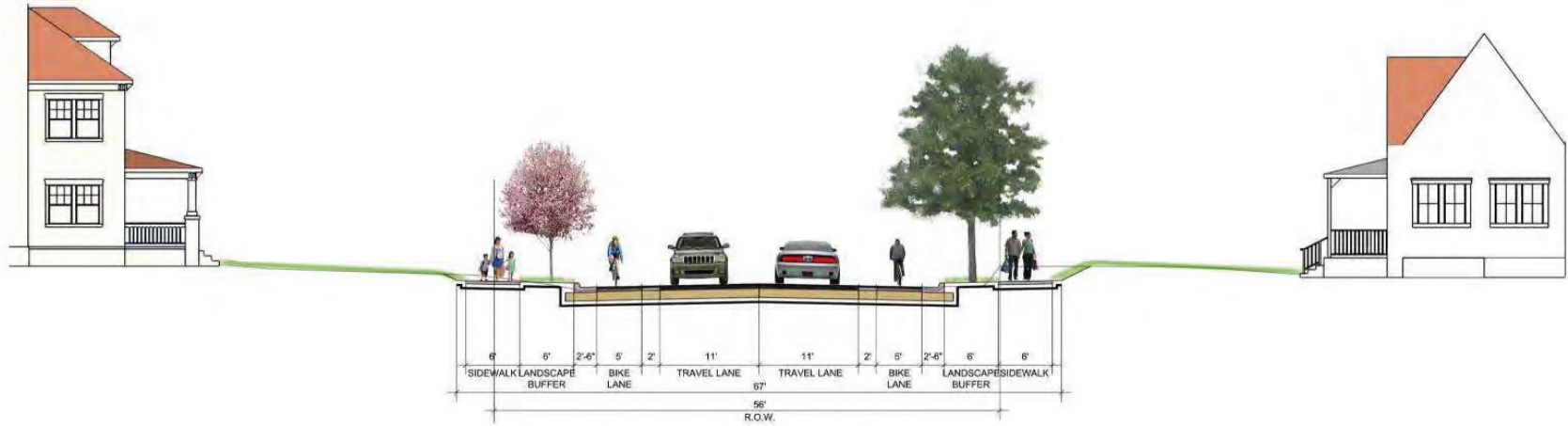




City Limits to Summit Street



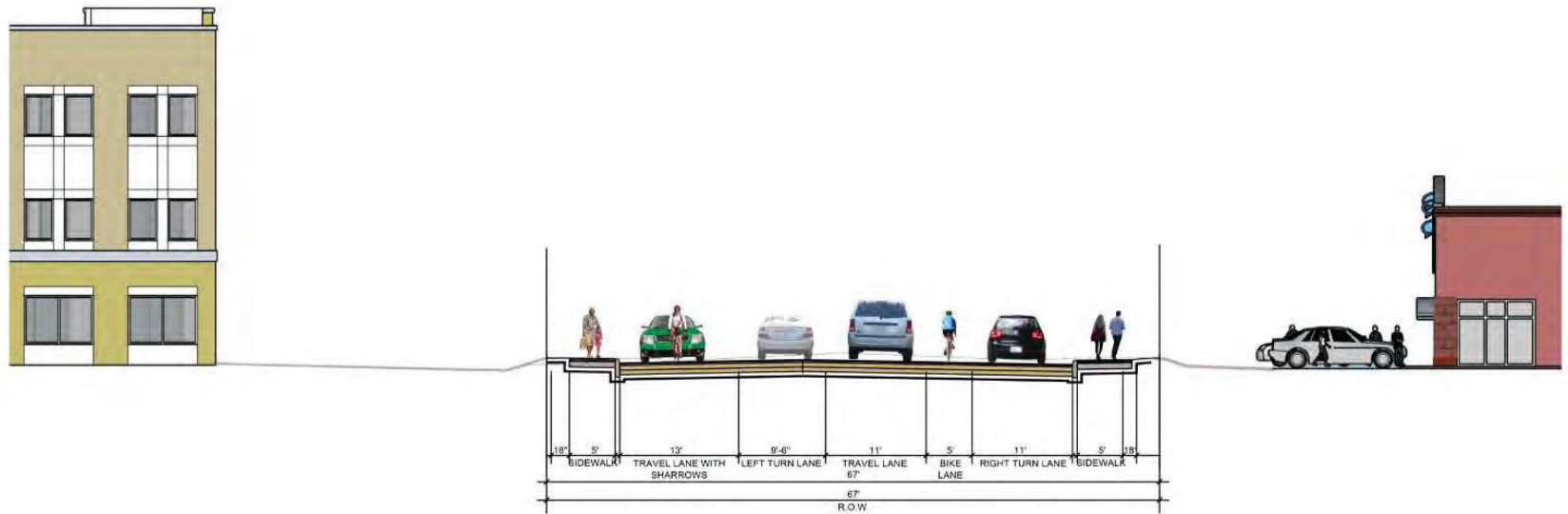
Project Update –
Graphic Rendering:
Summit St to Lewis St



Summit Street to Lewis Street



Project Update —
Graphic Rendering:
*Lewis St to Jefferson Park
Ave/ Maury Ave*



Lewis Street to Jefferson Park Avenue

Project Update – Video Rendering





Next Steps

- Summer 2021 – City Council approval of the Design Public Hearing findings
- Late Summer 2021 – Obtain authorization from VDOT on right-of-way
- Early in 2022 – Begin right-of-way phase
- Early in 2022 – Submit 90% Drawings



For More Information



- For more information visit the Project Website:
 - www.fontainestreetscape.com
- Plans can be found on the Project Website
 - If you need more information or special assistance seeing the plans, please contact the City Project Manager, Kyle Kling, to set up an appointment at City Hall
 - ▶ klingk@charlottesville.gov
 - ▶ (434)970-3394



Thank you!

- Please provide your comments on the project in one of the following ways:
 - Take our survey by May 26, 2021: www.fontainestreetscape.com
 - Send comments to Kyle Kling

Email: klings@charlottesville.gov

Mail to: City of Charlottesville
Neighborhood Development Services

Attn: Kyle Kling

PO Box 911

Charlottesville, VA 22902



In Conjunction
With



City of Charlottesville
Fontaine Avenue Streetscape Improvements



APPENDIX E:
Survey Questionnaire

FONTAINE AVENUE STREETSCAPE IMPROVEMENTS PROJECT

DESIGN PUBLIC HEARING

COMMENT FORM

Comments Due by May 26, 2021

The design team encourages you to share your ideas for improving Fontaine Avenue. Please complete and return this form by mailing it to the address on the back or completing the form online. The input you provide will be used to help finalize the project. Thank you for your participation.

For your convenience, you may complete this comment form online at: www.fontainestreetscape.com

NAME/ADDRESS INFORMATION (optional)

NAME

EMAIL:

ORGANIZATION/AFFILIATION:

ADDRESS:

CITY/STATE:

ZIP:

Check those that best describe your interest in the study area (select all that apply):

- | | | |
|--|--|---|
| <input type="checkbox"/> Renter/Tenant in The Study Area | <input type="checkbox"/> Own Rental Property in The Study Area | <input type="checkbox"/> Business Owner in The Study Area |
| <input type="checkbox"/> Employee of UVA | <input type="checkbox"/> Own Primary Residence in The Study Area | <input type="checkbox"/> Employed Within the Study Area |
| <input type="checkbox"/> Student at UVA | <input type="checkbox"/> Commuter Through the Study Area | Other _____ |

Has the project adequately addressed the following items?

- | | | | |
|--------------------|------------------------------|-----------------------------|-------|
| Safety | <input type="checkbox"/> Yes | <input type="checkbox"/> No | _____ |
| Traffic Congestion | <input type="checkbox"/> Yes | <input type="checkbox"/> No | _____ |
| Pedestrian Access | <input type="checkbox"/> Yes | <input type="checkbox"/> No | _____ |
| Bicycle Access | <input type="checkbox"/> Yes | <input type="checkbox"/> No | _____ |

Additional Comments: _____

Please provide any additional information which you believe will assist the City of Charlottesville in developing the final design of this project?

Did this meeting help you understand the project better? What other information would you like to see, if any?

Please respond to this form via our website, www.fountainstreetscape.com or fold and mail to the address below. All written comments on this study **must be received by May 26, 2021** to be included as part of the public record.

Postal Service
will not
deliver without
a stamp

City of Charlottesville
Neighborhood Development Services
Attn: Kyle Kling
PO Box 911
Charlottesville, VA 22902

Questions or Comments on the Project?

- **Complete this comment form in writing and mail to the above address or visit the project website at, www.fountainstreetscape.com, and fill out this comment sheet online**
- **E-mail questions to the design team through the project website, or write to the City of Charlottesville Project Manager:**

Mr. Kyle Kling
City of Charlottesville, Neighborhood Development Services
PO Box 911
Charlottesville, VA 22902
434.970.3394
klings@charlottesville.gov

City of Charlottesville
Fontaine Avenue Streetscape Improvements



APPENDIX F:
Written Comments and Responses

FONTAINE PUBLIC DESIGN HEARING PUBLIC COMMENTS

Name	Address	Email	Affiliation	Comment	Response
Apostolos Paul Boukourakis	2208 and 2210 Fontaine Ave	prp.boukourakis@gmail.com	Property Owner	See attached letter	The reconfiguration of the parking lot at 2208 Fontaine Avenue is anticipated to be incorporated into future plans. The team understands the concern about parking and will continue to work with the Owner to minimize impacts.
				<ul style="list-style-type: none"> Owner noted that he wants to preserve as much parking as possible, as it is used to store vehicles for the automotive shop that is currently onsite. Owner voiced concerns about impacts to parking along Maury side of property. Owner inquired how much of the parking along the Maury side will be lost? Owner voiced concerns about potential impacts to "Exxon" sign near Maury/Fontaine corner. Will there be impacts to this sign and if so, where will it be relocated to? Owner had concerns that proposed sidewalk improvements along Fontaine would encroach too far into property, making it too difficult for vehicles to maneuver through the entrance and access the gas pump closest to the street. Owner had indicated that the gas pump closest to the street has already been struck multiple times by vehicles entering the parking lot due to its close proximity to the street and believes improvements will only make the issue worse. Access to underground fuel tanks are located on NE side of parcel near entrance to property off of Maury Ave. Owner mentioned that there is no real pattern to how fuel tankers access the site, besides that they generally enter and exit from different exits. Either enter on Fontaine Side and leave on Maury or vice versa. 	The project will seek to preserve as much parking as possible onsite. On Maury, the parking configuration is not anticipated to be changed as part of this project. The Exxon sign is not anticipated to be impacted, but if it is, the shift of it's location will be minor. The proposed Fontaine sidewalk improvements are within 1' of the existing sidewalk footprint, and in most cases are less than 1' of additional sidewalk. The team will work with the Owner to address potential impacts to the gas pump and avoid impacts to the delivery of fuel.
Subhash "Sam" Desai	2201 Fontaine Avenue	sdesai59@yahoo.com	Property Owner/Business Owner		
				<p>Hello,</p> <p>I am the new owner of Durty Nelly's Pub & Deli and would like to learn more about this project. Unfortunately, I am unable to attend the zoom meeting tomorrow. How can I learn more in writing?</p> <p>Cheers, Jordan</p>	<p>Jordan,</p> <p>Thanks for reaching out in regards to the Fontaine Avenue Streetscape Project. A copy of tomorrow's pre-recorded presentation is posted on the project website (https://fontainestreetscape.com/design-public-hearing/). It provides a brief, ~10 minute , overview of the project and would be a good starting point to learn more about the project as a whole. At tomorrow evenings meeting, this presentation will be followed by a question and answers session and a formal public comment period. We will also be posting a copy of the entire zoom webinar from tomorrow on the project website in the days following the meeting.</p> <p>For particular impacts to the parcel Durty Nelly's is located on please see the attached drawing. Members of the project team met with the property owner last fall to talk about the project in detail and discuss potential impacts to the property. As you can see from the attachment, the proposed location of the new sidewalk adjacent to the property will encroach further into the property then it does today. As a result, I envision there to be some impacts to the parking spaces along the Fontaine Avenue side of the property.</p> <p>If you have any further questions or would like to meet on site to discuss the proposed changes please do not hesitate to contact me.</p>
Jordan Brunk	2200 Jefferson Park Ave (Durty Nelly's Pub)	durtynellysva@gmail.com	Property Renter		

FONTAINE PUBLIC DESIGN HEARING PUBLIC COMMENTS

Name	Address	Email	Affiliation	Comment	Response
Andrew Vest		amvva83@hotmail.com		<p>I would remove the landscaped median just west of the Lewis street intersection and extend the left turn lane at JPA. Especially on football game days, the longer turn lane is essential to keep traffic moving. The landscape median will create a bottleneck.</p> <p>Further, while the design is aesthetically pleasing, the main reason for roads is to allow vehicle traffic to flow smoothly through the space. Fontaine is a major commuter route. It appears that this design widens the roadway, but adds no additional automobile lanes. While the bike lanes seems like a good idea, there really isn't a need for bike lanes since riders can use side streets through the Piedmont neighborhood to get from JPA & Fontaine to the light at the Fontaine Ave Research Park. I would recommend a reversible center lane so that there are two full lanes available all the way to JPA from the Fontaine Ave Research Park.</p>	<p>Thank you for the comments. The proposed design extends the left turn lane beyond what is currently provided, while also adding the landscape median for safe pedestrian crossing. The public outreach to date has heavily favored the bike improvements, which also help achieve the project goals of creating a complete street that's also safe for pedestrians and bicyclists. This was the foundation of the funding support received from VDOT and the removal of these facilities would likely end the funding support.</p>
Hal Brownfield, CCIM	Brownfield Realty & Investment, Inc. Commercial Real Estate Brokers Post Office Box 7886 Charlottesville, VA 22906	hal@brownfieldrealty.com	Property Owner	<p>I have one question so far on this. I am sure that Guadalajara, Atlas Coffee or I will have more.</p> <p>As you may or may not be aware, our only access is from Fontaine. Our neighbor closed off our verbal agreement access from the rear when he purchased that property many years ago. Is there anything in your plan that</p>	<p>Currently we do not have anything in our plans that will restrict or prohibit left hand turning movements into and out of the property.</p>
Leora Friedberg		leora.friedberg@gmail.com		<p>This corridor is difficult for bicycles. With the enhancement of the Heywood and Foxhaven areas for mountain biking, along with O-Hill, more people are biking down Fontaine, and multiple spots are not very safe. Please send me future updates.</p>	<p>Our intention is for this project to provide additional safety and comfort of bicyclists throughout the corridor.</p>
Mike Callahan		mpcall20@gmail.com		<p>Hi, I just submitted some comments for the design public hearing via the Survey Monkey Survey, but I am not sure it went through. If you don't see my responses, can you please let me know? Overall, great work. Really like the design. I just had a couple ideas, especially for the Fontaine/Maury/JPA intersection. My comments were focused on the eastern terminus. What is the actual terminus of the study area? Is the western approach to Maury/JPA and potential land configurations and crosswalks, etc. within the project limits? I guess my comment then is just do what you can to make that crossing safer/shorter. And if a bike box were possible, great. The eastern approach could especially use one.</p>	<p>The western approach to Maury/JPA is the end of the project on the eastern end. I do envision our improvements wrapping in the ADA ramps on those approaches as well as well as any updates to crosswalks that are needed as a result. We will not be making any physical improvements on the western leg of the intersection.</p>
Matthew Gillikin		matthew.t.gillikin@gmail.com		<p>Why doesn't this project include a separated bike lane with some sort of barrier between the bike lane and the care lane?</p>	<p>Two reasons make having a separated bike lane difficult in this area. The first is the access and turning radius needed for emergency vehicles to access the immediate and adjacent areas. Having a barrier reduces the width the emergency vehicles have to navigate and prohibits some necessary movements. Also, a curb separated facility was considered but with the frequency of driveways and other access points, it would have provided an inconsistent surface due to the frequent need to change grade for the access points. This was determined to be undesirable.</p>
Alex Inman		aei7ag@gmail.com		<p>How will this impact ingress and egress for UVA home football games? Based on the digital rendering, it does not appear the plan will allow police to split traffic into two inbound lanes prior to games as has been done in the past. Were special events considered during the plan's development? Was UVA consulted during the plan's development? Am I missing something? Please set me straight if there are still ways to split game traffic to allow for better management of left turns onto Maury Avenue and traffic continuing straight on JPA? Otherwise, based on experience, everyone should expect increased backup issues out to the Research Park and US 29.</p>	<p>UVA has been part of the Steering Committee for the project, and the team has had multiple conversations with them throughout the design of the project. It is anticipated that the bicycle lanes could be utilized as additional pavement space to move vehicles away from UVA's campus after large events. This approach has yet to be finalized.</p>

FONTAINE PUBLIC DESIGN HEARING PUBLIC COMMENTS

Name	Address	Email	Affiliation	Comment	Response
Kevin and Mimi Fitzpatrick		fitzpatrickkm@gmail.com; fitzpatrick.mimi@gmail.com	Property Owner	<p>Thanks for hosting the Fontaine streetscaping meeting the other day.</p> <p>My wife and I are in the process of taking over business operations at Atlas Coffee, with a scheduled close date of 6/30/21, and I wanted to reach out to make sure the two of us could be looped into future meetings or communication with business owners along that stretch of Fontaine</p> <p>It will be completely turnkey as far as what the ownership change will look like for the coffee shop...no changes in company name, signage, menu, construction, etc. at this time.</p> <p>Please let me know if there are any upcoming meetings you're planning or if it would be helpful to have a quick call at some point to bring us up to speed beyond what the current owner, Lorie, has shared with us.</p>	<p>Thanks for taking the time to reach out in regards to the Fontaine Streetscape project. I appreciate you letting me know about the changes in ownership, as I have tried to be proactive in my communications with property and business owners in that stretch of Fontaine. Lorie has been a member of the project steering committee to date. I can certainly look into having you involved in the future if she is turning the business over to you. Additionally, members of the design team met on site with the property owner, Hal Brownfield, in the fall of last year to discuss potential impacts. At this time, we do anticipate the location of the new sidewalk to encroach into the property further than it does today. I think the new sidewalk will likely be in the vicinity of where the first parking spot is located today (I know there are some planter boxes and seats in that area currently). I have attached a copy of the applicable plan sheets and aerial imagery that may give you a better understand of what the impacts may be. Upon review, if you would like to discuss this in further detail I'd be happy to set something up virtually or in the field.</p>
Chris Nichols		nicholschrisw@gmail.com		<p>I'm particularly interested in learning when ground breaking is scheduled as soon as that date is available. Thank you.</p>	<p>Further details on exactly when the construction will begin will be available as the project evolves. It is currently anticipated for the Spring of 2023, though some utility relocations will take place prior to this date.</p>
Ryan Casey	2313 Fontaine Ave	ryan@ryancasey.net	Property Owner	<p>1. I am concerned about removing on-street parking with the surrounding streets being permit parking only. Will residents of Fontaine Ave be able to get permits for adjacent streets? Why was on-street parking removed?</p> <p>2. Without on-street parking, where will UPS/FedEx/USPS delivery trucks park? What about moving trucks for residents moving in and out?</p> <p>3. Would you consider lowering the speed limit to 25mph as most if not all streets with residential houses in the City are?</p> <p>4. Will the city be maintaining the planters on the street?</p> <p>5. Will storm water be drained off of the road and not into residents driveways? We currently have issues with storm water running down our driveway.</p> <p>6. The height, length and style of the metal fence between Montpelier and Lewis does not seem to fit an entrance corridor. They also rust, require maintenance, etc. Can the elevation of the street not be changed as much such that a fence is not required or at least reduce the length of the fence? Currently I believe only 1 property on the south side of the street requires a fence with the sidewalk.</p>	<p>1. On-street parking was removed due to the feedback received from the community during public outreach. At this time the City is not planning to extend parking permits to residents of Fontaine Avenue. Currently, Piedmont Avenue N and Price Ave are the only two streets in the vicinity of the project where residential parking permits are in place. Lewis St, Montpelier St, Apple Tree Rd & Piedmont Ave S all have unpermitted street parking. Upon project completion City staff will monitor the situation to see if additional permits need to be issued.</p> <p>2. It is anticipated that deliveries and other temporary vehicles could utilize the bike lanes.</p> <p>3. The traffic data was analyzed and indicated that there was good compliance with the existing speed limit.</p> <p>4. The City will maintain planters within the City right-of-way.</p> <p>5. Curb and gutter will be added along the length of the project to capture stormwater from the roadway and pipe it into the existing stormwater system.</p> <p>6. The final aesthetic of the fencing has not been determined. This will be considered moving forward. The street elevation cannot be lowered much beyond the current elevation in this location due to existing utilities under the roadway and not wanting to incur the cost to relocate them to a deeper elevation.</p>
Matthew Gillikin		matthew.t.gillikin@gmail.com		<p>Please include a separated bike lane with this project. The current design is not safe for cyclists and will not encourage bike use.</p>	<p>Two reasons make having a separated bike lane difficult in this area. The first is the access and turning radius needed for emergency vehicles to access the immediate and adjacent areas. Having a barrier reduces the width the emergency vehicles have to navigate and prohibits some necessary movements. Also, a curb separated facility was considered but with the frequency of driveways and other access points, it would have provided an inconsistent surface due to the frequent need to change grade for the access points. This was determined to be undesirable.</p>
Peter Ohlms	809 Belmont Ave	pohlms@gmail.com	BPAC	<p>But what happens on the west side, exactly? Can the south side sidewalk improvement be extended west of Westerly to where the road widens out?</p>	<p>The project ends at the City limits due to the scoping of the project and SmartScale funding source. Discussions with Albemarle County have occurred and are continuing to determine if there is the possibility of extending facilities beyond the City limits.</p>

FONTAINE PUBLIC DESIGN HEARING PUBLIC COMMENTS

Name	Address	Email	Affiliation	Comment	Response
Peter Ohlms	809 Belmont Ave	pohlms@gmail.com	BPAC	But what happens on the west side, exactly? Can the eastbound bike lane begin west of Westerly? The westbound bike lane buffer should be dashed as shown in the overview image, not as is shown on the 60% plan sheet. (I guess the plan sheet is outdated, since its striping plan page later in the PDF omits this bike lane entirely west of Mimosa...?) Also, eastbound approaching Maury, the bike lane lines should be dashed where the right turn lane begins, and green conflict zone markings should be added.	The project ends at the City limits due to the scoping of the project and SmartScale funding source. Discussions with Albemarle County have occurred and are continuing to determine if there is the possibility of extending facilities beyond the City limits. Final striping will be evaluated in future submissions and ensured to be within the City's guidelines.
Todd Bullard	2510 Jefferson Park Avenue	bullard@vmdo.com		I cannot find proposed plans for the project. Thus I'm not sure what changes are proposed for the Fontaine Corridor. In general, however, I'd like to point out that the most significant current problem on Fontaine is vehicular congestion, particularly in the morning and late afternoon when commuters are driving to and from work. I walk daily in the neighborhood and I'm also a cyclist, so I'm supportive of efforts to provide improvements to accommodate pedestrians and bicycles. However, I believe it will be extremely undesirable for any changes to result in additional vehicular congestion along Fontaine Avenue.	Plans can be found on the project website, www.fontainestreescape.com. The project represents a balance of all users with a goal of making the corridor better for everyone.
Mike Callahan	304 Huntley	mpcall20@gmail.com		First, thank you for the thoughtful design. This is very exciting for the neighborhood. You have done great work to balance the modes within the ROW. I have just a few brief comments/ideas to consider in final design: 1) There is a path on the west end of the study area (south side of Fontaine). Is there a way to link this to the bike lane? What are the county's long-term plans? I wonder if they are envisioning this as a true shared use path in the future. In which case, it would be ideal to allow it to link to the proposed bike lane somehow, rather than having a short gap there. 2) At Piedmont Avenue, did you give consideration to a pedestrian median refuge island? Would it be possible to have one if the islands that channel the bicycle lanes were removed? Where tradeoffs are needed, I would prefer to see the pedestrians prioritized over bicycles (although both are important and I understand it's a challenge to squeeze everything within the ROW). 3) The intersection of Fontaine and Maury/JPA is in my opinion the most challenging for bikes and pedestrians in the study area, and maybe in the entire neighborhood. The west side crosswalk is diagonal, increasing its length. It also can be a long wait time for pedestrian to get the signal to cross. A few ideas to consider in final design are: - A bike box for eastbound bikes turning to Maury. - Tightening of the turning radius to slow traffic. - Straightening of the existing crosswalk to shorten the distance. - Depict the crosswalk on the next iteration of plans. - Consider a combined thru/right turn lane for east bound Fontaine traffic at JPA. This would shorten the crossing distance and perhaps allow for a median refuge island. While it may not be an ideal situation for vehicular traffic, I feel pedestrians should be the emphasis in this area. Thanks again. Great work thus far.	Thank you for the comments. 1) The project ends at the City limits due to the scoping of the project and SmartScale funding source. Discussions with Albemarle County have occurred and are continuing to determine if there is the possibility of extending facilities beyond the City limits. 2) The concept for the islands provided is known as a protected intersection with the intention to maximize protection for all users. 3) Thank you for the suggestions for this area. We are continuing to evaluate this area and will further update it for upcoming submissions.
Peter Ohlms	809 Belmont Ave	pohlms@gmail.com	BPAC	This is a good project, and I support it as presented. With a few other improvements as noted, it could be a great project (but would probably go over budget).	Thank you!
Michael Cosner	1263 Redfields Road			I would ask all decision makers to consider biking this stretch of road from Fontaine to UVA during busy hours and ask themselves if they feel safe, and would they let their families bike there.	We understand your concerns and hope this project will minimize the safety concerns for all users
Scott Clark	Westerly Avenue		Property Owner	Very happy to see move to multi-modal. Concern with the landscaping between Summit and the County line. There is an attachment to the green gateway to the City and there is a concern with the more formal landscape with a retaining wall is a significant change in character. The landscaping design needs to move beyond a simple vertical wall to a less geometric landscaping with possibly a step wall. *	The vertical wall was determined in order to minimize property impacts. Landscaping has not been finalized and a less formal approach can be considered.

FONTAINE PUBLIC DESIGN HEARING PUBLIC COMMENTS

Name	Address	Email	Affiliation	Comment	Response
Christopher Hawk			Piedmont Environmental Council	Very excited about this project and how SmartScale projects can be improved through public's participation. Current configuration does not create a safe condition for walkers and bicyclists. This is a line between active recreation and transportation with close proximity to several trails. These public access areas add up to 2,200 acres of recreational use. Please further research the impacts of higher canopy trees on solar panel installation. *	Landscaping has not been finalized and the impact of solar panels on higher canopy trees will be considered.
Tom Bninski	Fontaine Avenue		Property Owner	A terraced approach with vines and ivy would be an improvement over the current retaining wall. To dress it up, you need more than what is currently projected. *	The landscaping has not been finalized and alternative plantings will be considered.
John Ornelas				Bottleneck area where the wall is going to be, this is the main corridor for football games and stuff like that. There could be some graffiti to welcome people to the area. If it's going to be a large wall, we could welcome our tourists, football fanatics and others coming into the city. Just an idea. *	The retaining wall is currently under design and has not been finalized. Aesthetics will be determined during the final design.
<p align="center"><i>* Comments have been paraphrased from the Design Public Hearing recording found at https://boxcast.tv/channel/vabajtzeuyv3icl1a to address the concerns in the comments. Full versions of the comments can be found on the recording.</i></p>					

RIGHT OF WAY DATA SHEET

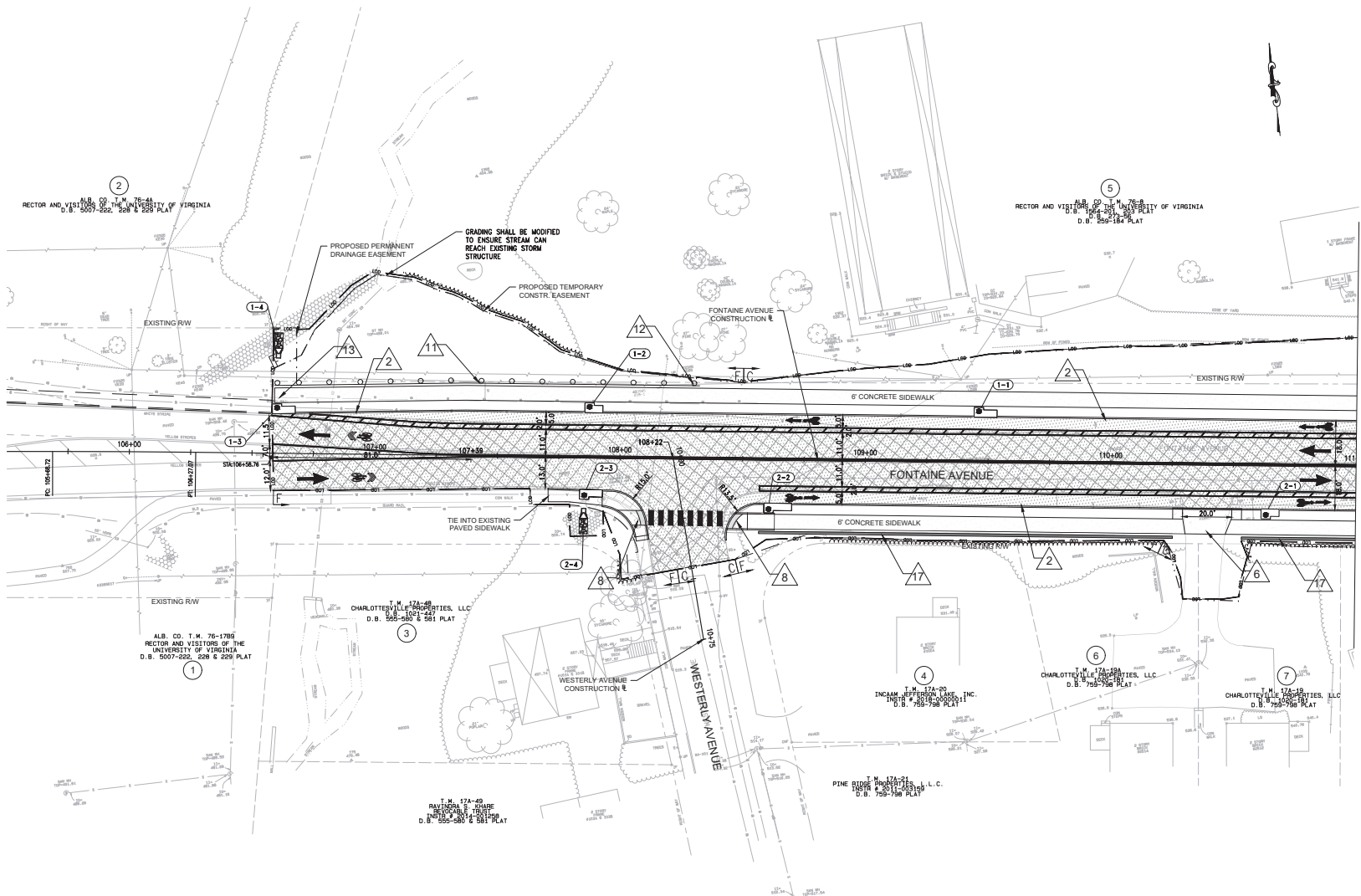
ROUTE: FONTAINE AVENUE STREET IMPROVEMENTS	PROJECT: 109484
COUNTY/CITY: CHARLOTTESVILLE	VDOT#: U000-104-296
COMPILED BY: RUMMEL, KLEPPER & KAHL, L.L.P.	DATE: 07/08/2020
REVISED BY:	DATE:
REVISED BY:	DATE:

PARCEL NO.	LANDOWNER	SHEET NO.	AREA																		PROFFERS				
			TOTAL			FEE TAKING			FEE REMAINDER			EASEMENTS				CITY OF CHARLOTTESVILLE	ALBEMARLE COUNTY		YE S/ NO						
			ACRES OR SQUARE FEET	SQ. FEET	ACRES	SQ. FEET	ACRES	SQ. FEET	ACRES	PERMANENT	TEMPORARY	VERIZON	VA. DOMINION PWR.	COMCAST	SQ. FEET		ACRES	SQ. FEET		ACRES					
001	RECTOR AND VISITORS OF THE UNIVERSITY OF VIRGINIA	12																							
002	RECTOR AND VISITORS OF THE UNIVERSITY OF VIRGINIA	12																							
003	CHARLOTTESVILLE PROPERTIES, LLC	12																							
004	INCAAM JEFFERSON LAKE, INC.	12																							
005	RECTOR AND VISITORS OF THE UNIVERSITY OF VIRGINIA	12 & 13	0.535	91	0.002				10010	0.230	13222	0.304													
006	CHARLOTTESVILLE PROPERTIES, LLC	12	0.005								218	0.005													
007	CHARLOTTESVILLE PROPERTIES, LLC	12	0.011								461	0.011													
008	BENJAMIN WARD & SENEM WARD	13	0.002	11	0.000						75	0.002													
009	BENJAMIN WARD & SENEM WARD	13	0.003	61	0.001						87	0.002													
010	MIRCEA R. STAN	13	0.015	488	0.011						161	0.004													
011	CITY OF CHARLOTTESVILLE	13	0.029								1267	0.029													
012	THOMAS P. BRINSKI & MELANIE H. BRINSKI	13	0.006								245	0.006													
013	INLAND DIVERSIFIED CHARLOTTESVILLE FONTAINE, LLC	14	0.027								1177	0.027													
014	JONATHAN PATRICK WHEELER	14	0.011								491	0.011													
015	JONATHAN H. SPINEL & NANCY N. SPINEL	14	0.002								92	0.002													
016	ROBERT W. WEARY, III & MEGAN E. WEARY	14	0.017	19	0.000						705	0.016													
017	PAVILIONS TOWNHOUSE, LLC	14	0.018								767	0.018													
018	LEHNE FAMILY, LLC	14	0.010	225	0.005						211	0.005													
019	THOMAS M. BOYD, JR. & JUDITH H. BOYD	14	0.016	409	0.009						276	0.006													
020	DALE LUDWIG & CHRIS A. LUDWIG	14	0.013	260	0.006						299	0.007													
021	THOMAS M. BOYD, JR. & JUDITH H. BOYD	14	0.015	401	0.009						256	0.006													
022	DALE L. LUDWIG	14	0.014	270	0.006						319	0.007													
023	CAROLL L. STEPHENS	14	0.014	392	0.009						209	0.005													
024	PETER E. CARLSON & TRACI L. CARLSON	14	0.018	387	0.009						415	0.010													
025	JEFF MARRS & CARIN MARRS	14 & 15	0.019	765	0.018						58	0.001													
026	JOSEPH W. TRAGER	14 & 15	0.012	75	0.002						440	0.010													
027	JOSEPH W. TRAGER	15	0.016	84	0.002						627	0.014													
028	NELLIE R. HOUCHEMS	15	0.014	88	0.002						510	0.012													
029	MEGAN SPEDDEN	15	0.001	35	0.001						13	0.000													
030	ERIC D. DEGLAU & MARGARET W. DEGLAU	15	0.007	33	0.001						281	0.006													
031	FREDERICK HUNDLEY QUARLES, III & HOLLACE H. QUARLES	15	0.025	340	0.008						756	0.017													
032	BRAMANTE REAL ESTATE CO., LLC	15	0.016	409	0.009						274	0.006													
033	JOANNE M. HANNAFIN & LAURENCE D. HANNAFIN	15	0.017	345	0.008						393	0.009													
034	KEITH LANCASTER, KRISTEN W. LANCASTER, PAUL G. HERBET & SYLVIA P. HERBET	15	0.024	347	0.008						716	0.016													
035	GIL SIEGEL & NEOMI SIEGAL	15	0.025								1095	0.025													
036	DAVID L. HUGHES	15	0.021	333	0.008						581	0.013													
037	H&F, LLC	15	0.016								697	0.016													
038	DAVID L. HUGHES	15	0.010	441	0.010																				
039	PAUL'S RENTAL PROPERTIES, LLC	16	0.004	27	0.001						151	0.003													
040	PAUL'S RENTAL PROPERTIES, LLC	16	0.008	235	0.005						129	0.003													
041	LIEBIG INTERNATIONAL, INC.	16	0.009	367	0.008						10	0.000													
042	VAPARC, LLC	16	0.016	590	0.014						123	0.003													
043	CHARLOTTESVILLE REALTY CORPORATION	16	0.024	738	0.017						301	0.007													
044	SAIGANESH, LLC	16	0.005	204	0.005																				

PLAN REVISIONS	SHEET 1A OF 135	SCALE N/A
FONTAINE AVENUE STREETSCAPE IMPROVEMENTS CHARLOTTESVILLE, VIRGINIA		
DATE: 07/17/2020	ENGINEER: DTB	CHECKED: CAAD/DTB
JOB#: 109484		
2100 EAST CARY STREET, SUITE 309 RICHMOND, VIRGINIA 23223 (P) 804-782-1903 (F) 804-782-2142		
RUMMEL, KLEPPER & KAHL, LLP		

60% SUBMISSION
JULY 24, 2020

THESE PLANS ARE UNFINISHED
AND UNAPPROVED AND ARE NOT
TO BE USED FOR ANY TYPE OF
CONSTRUCTION OR THE
ACQUISITION OF RIGHT OF WAY.



- Denotes Pavement Mill and Overlay
- Denotes Demolition of Pavement
- Denotes Proposed Full Depth Pavement
- Denotes Detectable Warning Surface
- Denotes Mountable Apron

Note: Figures in brackets and dot - dashed lines denote permanent easements

Note: Figures in parenthesis and dot - dot dashed lines denote temporary easements

NOTES:

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2. ACCESS MUST BE MAINTAINED AT ALL TIMES TO ALL PARCELS.
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4. MAILBOXES WILL BE REPLACED WITH EQUAL OR BETTER IF DAMAGED DURING CONSTRUCTION.

- Denotes Construction Limits in Cuts
- Denotes Construction Limits in Fills

- | | | |
|---|--|------------------------------------|
| 1 VDOT ST'D CG-6 CURB AND GUTTER | 7 CG-12 ST'D DETECTABLE WARNING SURFACE TYPE B | 13 GR-MGS3 TRAILING END ANCHORAGE |
| 2 CG-2 STANDARD CURBING | 8 CG-12 MODIFIED DETECTABLE WARNING SURFACE TYPE B | 14 MS-2 RAISED GRASS MEDIAN STRIPS |
| 3 MS-1 SOLID CONCRETE RAISED MEDIAN STRIP | 9 CG-12 DETECTABLE WARNING SURFACE MEDIAN REFUGE ISLAND APPLICATIONS | 15 STORMWATER MANAGEMENT FACILITY |
| 4 CG-11 ST'D COMMERCIAL ENTRANCE | 10 NS BIKE RAMP | 16 CONCRETE STAIRS |
| 5 RE-1 MODIFIED RESIDENTIAL ENTRANCE WITH 5' MONOLITHIC SIDEWALK AND CURB | 11 GR-MGS1 STANDARD POST SPACING GUARDRAIL | 17 RETAINING WALL |
| 6 RE-2 ST'D ENTRANCE ACROSS SIDEWALK CURB AND GUTTER | 12 GR-MGS2 TANGENT END TERMINAL | |

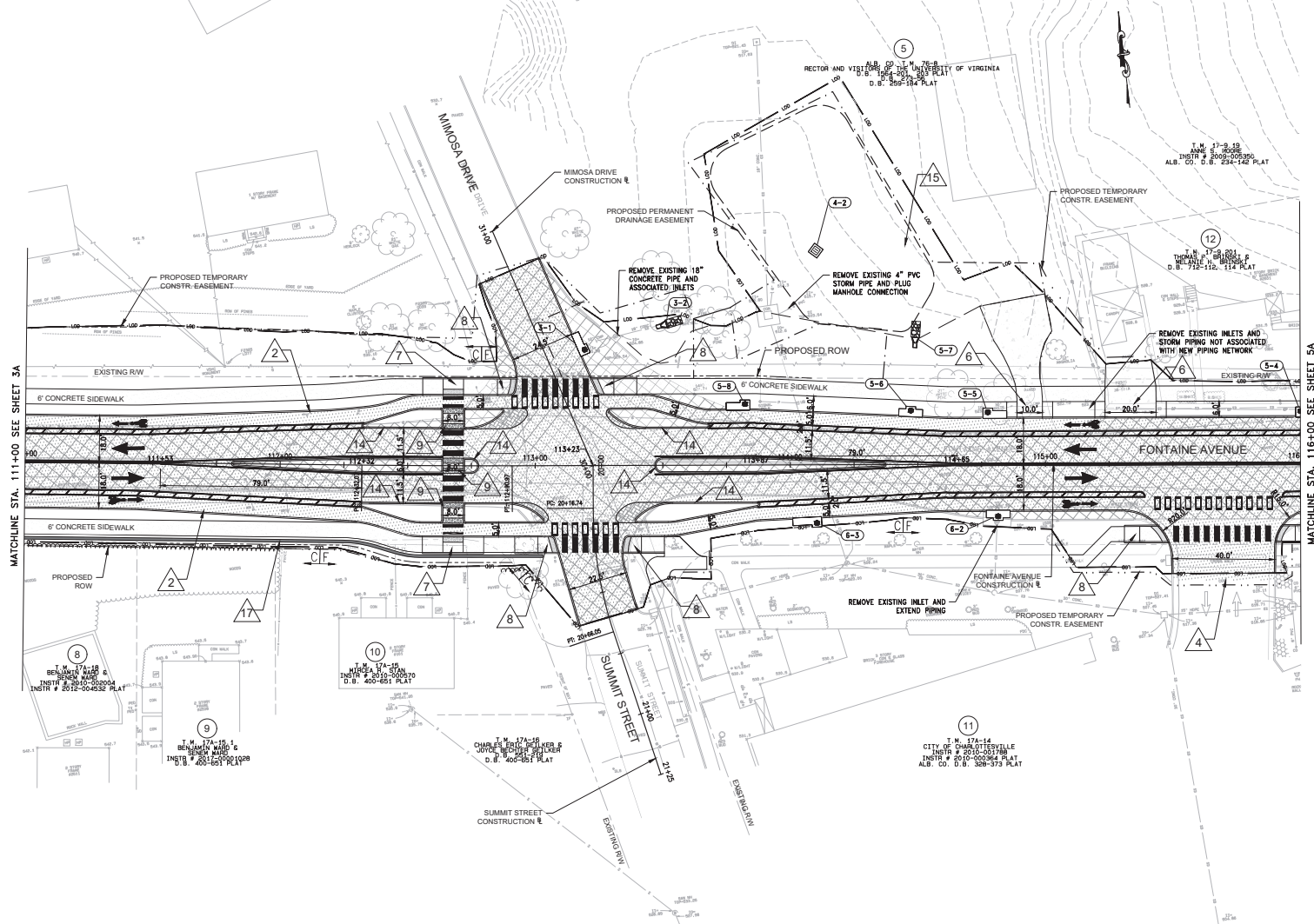
NOTE: CONTRACTOR TO PERFORM STAKEOUT OF ROW/EASEMENTS (ie, NOT SURVEY TEAM)

SCALE IN FEET

60% SUBMISSION
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PLAN REVISIONS		SHEET 3A OF 135	SCALE 1:20
FONTAINE AVENUE STREETSCAPE IMPROVEMENTS CHARLOTTESVILLE, VIRGINIA		PLAN SHEET	
DATE: 07/17/2020	ENGINEER: DTB	 2100 EAST CARY STREET, SUITE 309 RICHMOND, VIRGINIA 23223 (P) 804 782-1903 (F) 804 782-2142 rummel@rkk.com kklepper@rkk.com	
CHECKED: CAD/DTB			
JOB#: 109484			



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- Denotes Construction Limits in Fills

- | | | |
|---|--|---------------------------------|
| VDOT ST'D CG-6 CURB AND GUTTER | CG-12 5'TD DETECTABLE WARNING SURFACE TYPE B | GR-MGS3 TRAILING END ANCHORAGE |
| CG-2 STANDARD CURBING | CG-12 MODIFIED DETECTABLE WARNING SURFACE TYPE B | MS-2 RAISED GRASS MEDIAN STRIPS |
| MS-1 SOLID CONCRETE RAISED MEDIAN STRIP | CG-12 DETECTABLE WARNING SURFACE MEDIAN REFUGE ISLAND APPLICATIONS | STORMWATER MANAGEMENT FACILITY |
| CG-11 5'TD COMMERCIAL ENTRANCE | NS BIKE RAMP | CONCRETE STAIRS |
| RE-1 MODIFIED RESIDENTIAL ENTRANCE WITH 5' MONOLITHIC SIDEWALK AND CURB | GR-MGS1 STANDARD POST SPACING GUARDRAIL | RETAINING WALL |
| RE-2 5'TD ENTRANCE ACROSS SIDEWALK CURB AND GUTTER | GR-MGS2 TANGENT END TERMINAL | |

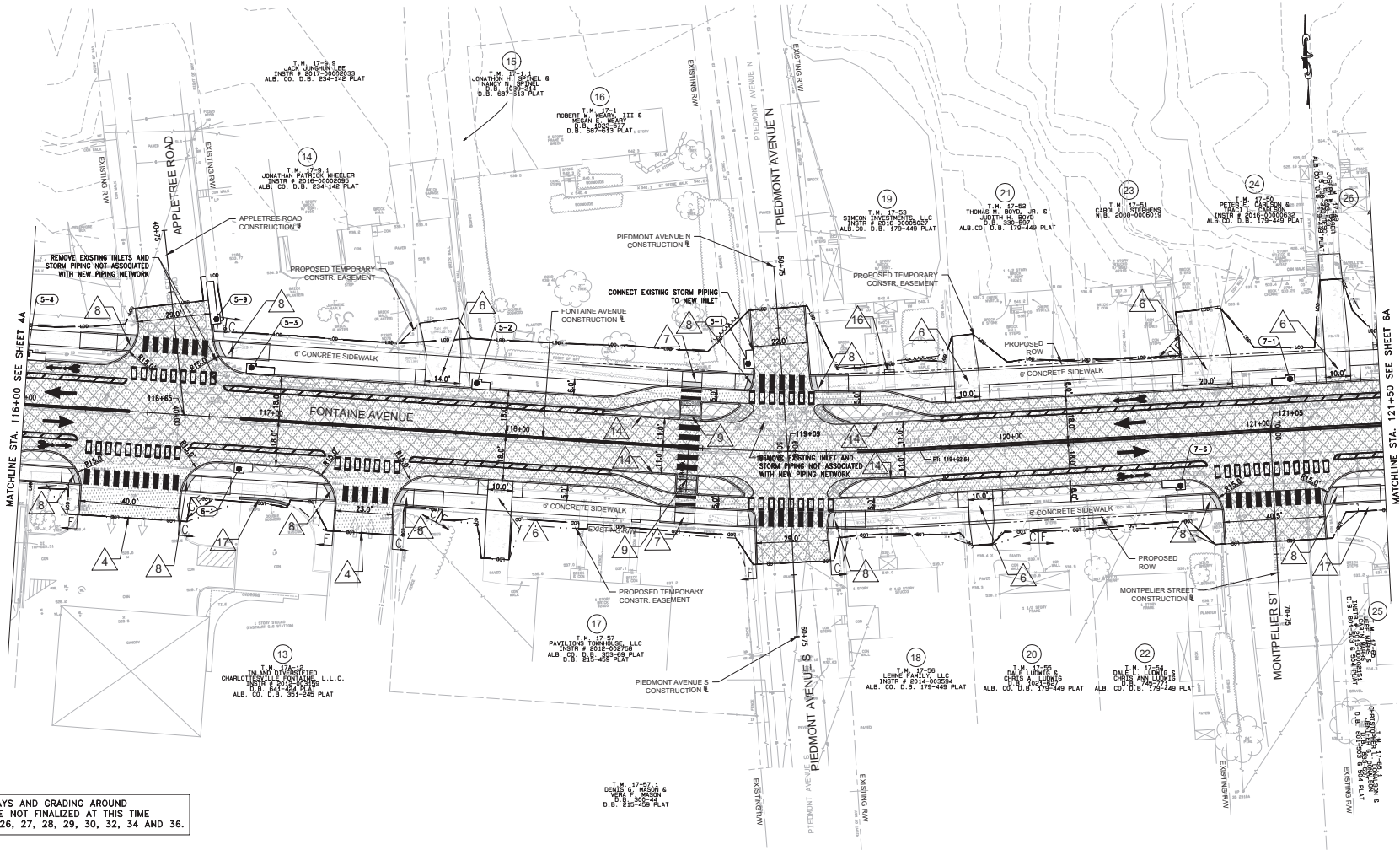
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JULY 24, 2020

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PLAN REVISIONS SHEET 4A OF 135 SCALE 1:20	FONTAINE AVENUE STREETSCAPE IMPROVEMENTS CHARLOTTEVILLE, VIRGINIA PLAN SHEET	DATE: 07/17/2020 ENGINEER: DTB CHECKED: CAD: DTB JOB#: 109484
2100 EAST CARY STREET, SUITE 309 RICHMOND, VIRGINIA 23223 (P) 804-782-1903 (F) 804-782-2142 RUMMEL, KLEPPER & KAHL, LLP <small>Engineers/Architects/Planners/Interior Designers</small>		



NOTE: DRIVEWAYS AND GRADING AROUND DRIVEWAYS ARE NOT FINALIZED AT THIS TIME FOR PARCELS 26, 27, 28, 29, 30, 32, 34 AND 36.

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NOTES:

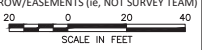
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F _____ Denotes Construction Limits in Fills

- | | | | | | |
|--|---|--|--|--|------------------------------------|
| | 1 VDOT STD CG-6 CURB AND GUTTER | | 7 CG-12 STD DETECTABLE WARNING SURFACE TYPE B | | 13 GR-MGS3 TRAILING END ANCHORAGE |
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| | 6 RE-2 STD ENTRANCE ACROSS SIDEWALK CURB AND GUTTER | | 12 GR-MGS2 TANGENT END TERMINAL | | |

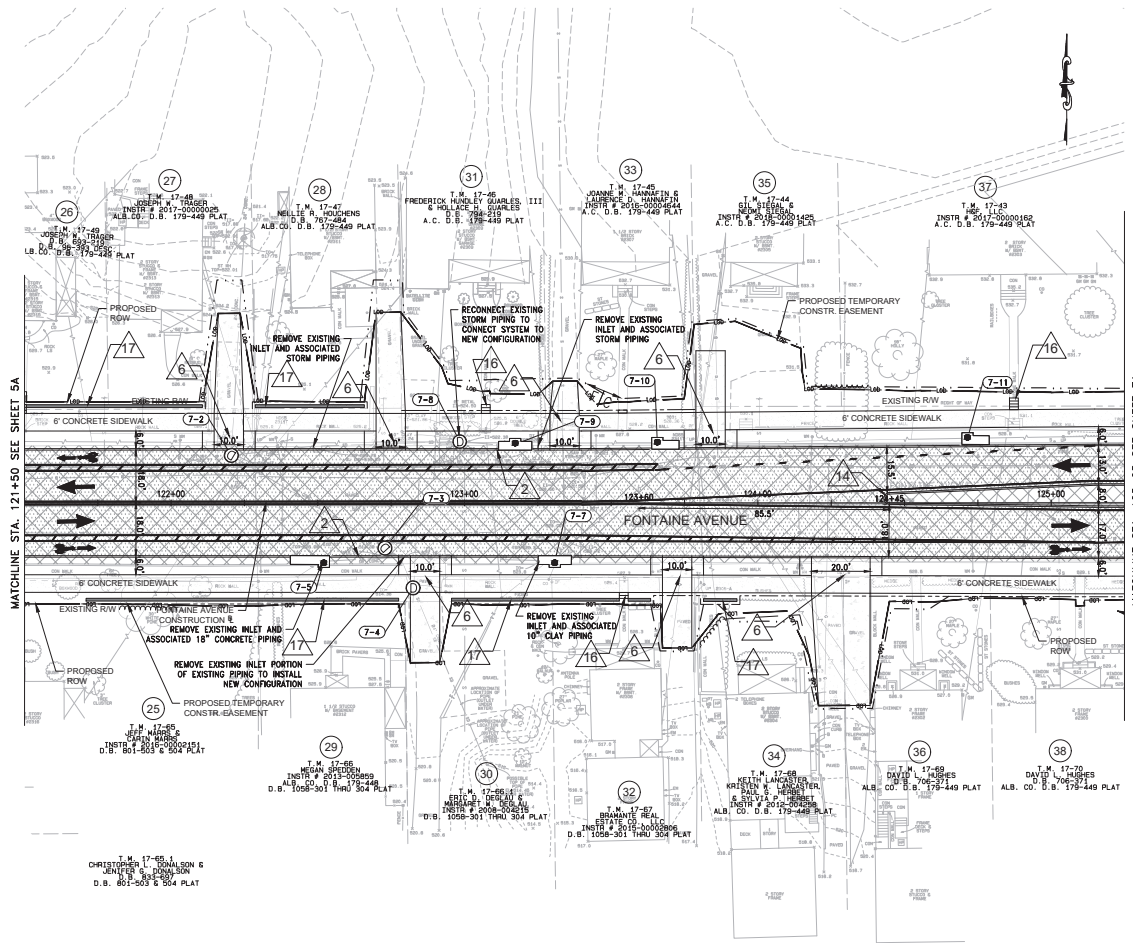
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JULY 24, 2020

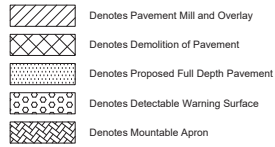
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PLAN REVISIONS		SHEET 5A OF 135	SCALE 1:20	FONTAINE AVENUE STREETSCAPE IMPROVEMENTS CHARLOTTESVILLE, VIRGINIA PLAN SHEET
DATE: 07/17/2020	ENGINEER: DTB	CHECKED:	CAD: DTB	JOB#: 109484
 2100 EAST CARY STREET, SUITE 309 RICHMOND, VIRGINIA 23223 (P) 804 782-1903 (F) 804 782-2142 rummel@rkk.com klepper@rkk.com kaehl@rkk.com RUMMEL, KLEPPER & KAHL, LLP				



MATCHLINE STA. 121+50 SEE SHEET 5A

MATCHLINE STA. 125+25 SEE SHEET 7A



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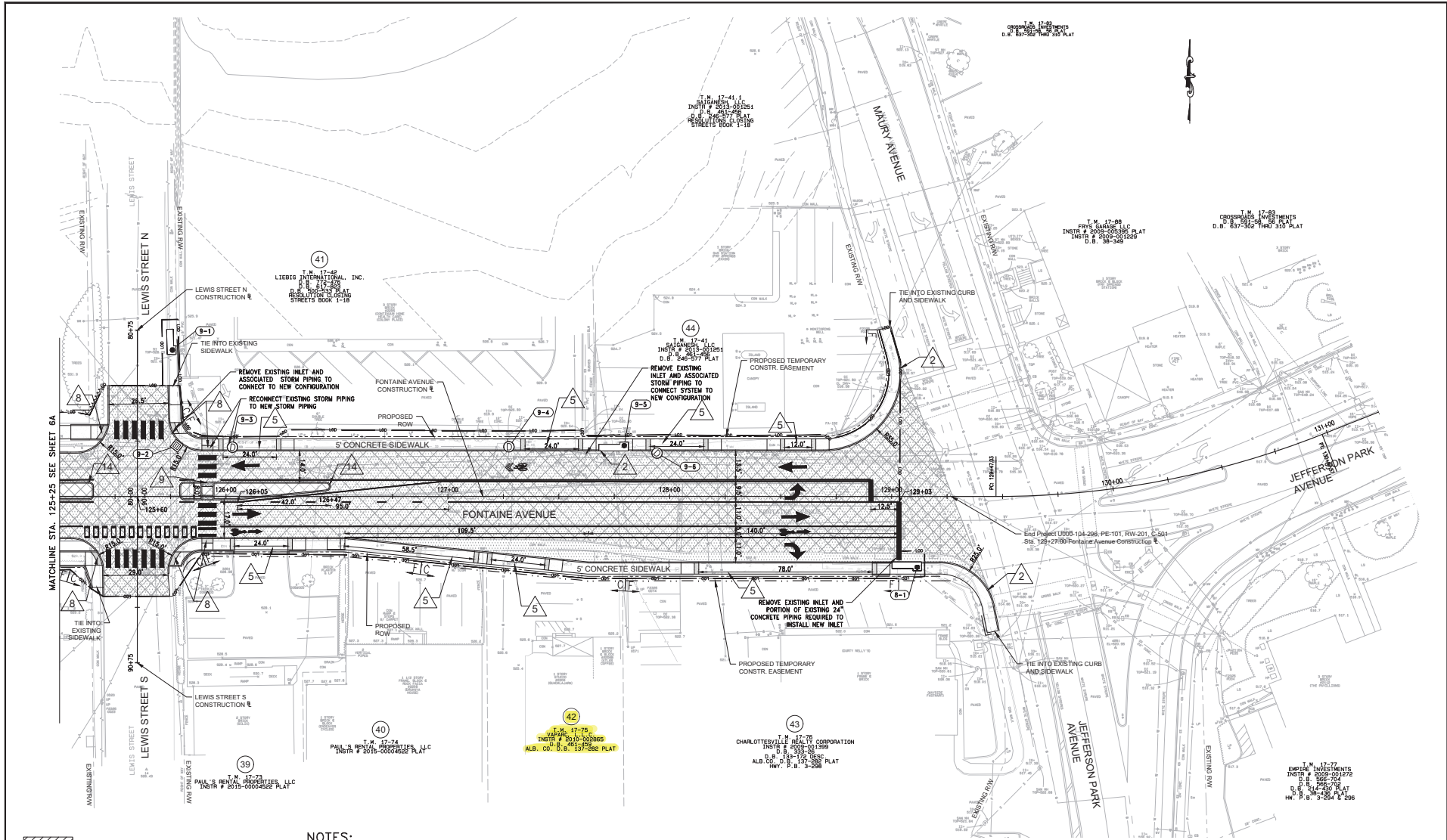
- | | | |
|---|--|------------------------------------|
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PLAN REVISIONS	SHEET 6A OF 135	SCALE 1:20
FONTAINE AVENUE STREETSCAPE IMPROVEMENTS CHARLOTTESVILLE, VIRGINIA		
DATE: 07/17/2020	ENGINEER: DTB	CHECKED: CAD/DTB
JOB#: 109484		PLAN SHEET
2100 EAST CARY STREET, SUITE 309 RICHMOND, VIRGINIA 23223 (P) 804 782-1903 (F) 804 782-2142		
RUMMEL, KLEPPER & KAHL, LLP		



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- 1 VDOT ST'D CG-6 CURB AND GUTTER
- 2 CG-2 STANDARD CURBING
- 3 MS-1 SOLID CONCRETE RAISED MEDIAN STRIP
- 4 CG-11 ST'D COMMERCIAL ENTRANCE
- 5 RE-1 MODIFIED RESIDENTIAL ENTRANCE WITH 5' MONOLITHIC SIDEWALK AND CURB
- 6 RE-2 ST'D ENTRANCE ACROSS SIDEWALK CURB AND GUTTER
- 7 CG-12 ST'D DETECTABLE WARNING SURFACE TYPE B
- 8 CG-12 MODIFIED DETECTABLE WARNING SURFACE TYPE B
- 9 CG-12 DETECTABLE WARNING SURFACE MEDIAN REFUGE ISLAND APPLICATIONS
- 10 NS BIKE RAMP
- 11 GR-MG51 STANDARD POST SPACING GUARDRAIL
- 12 GR-MG52 TANGENT END TERMINAL

- 13 GR-MG53 TRAILING END ANCHORAGE
- 14 MS-2 RAISED GRASS MEDIAN STRIPS
- 15 STORMWATER MANAGEMENT FACILITY
- 16 CONCRETE STAIRS
- 17 RETAINING WALL

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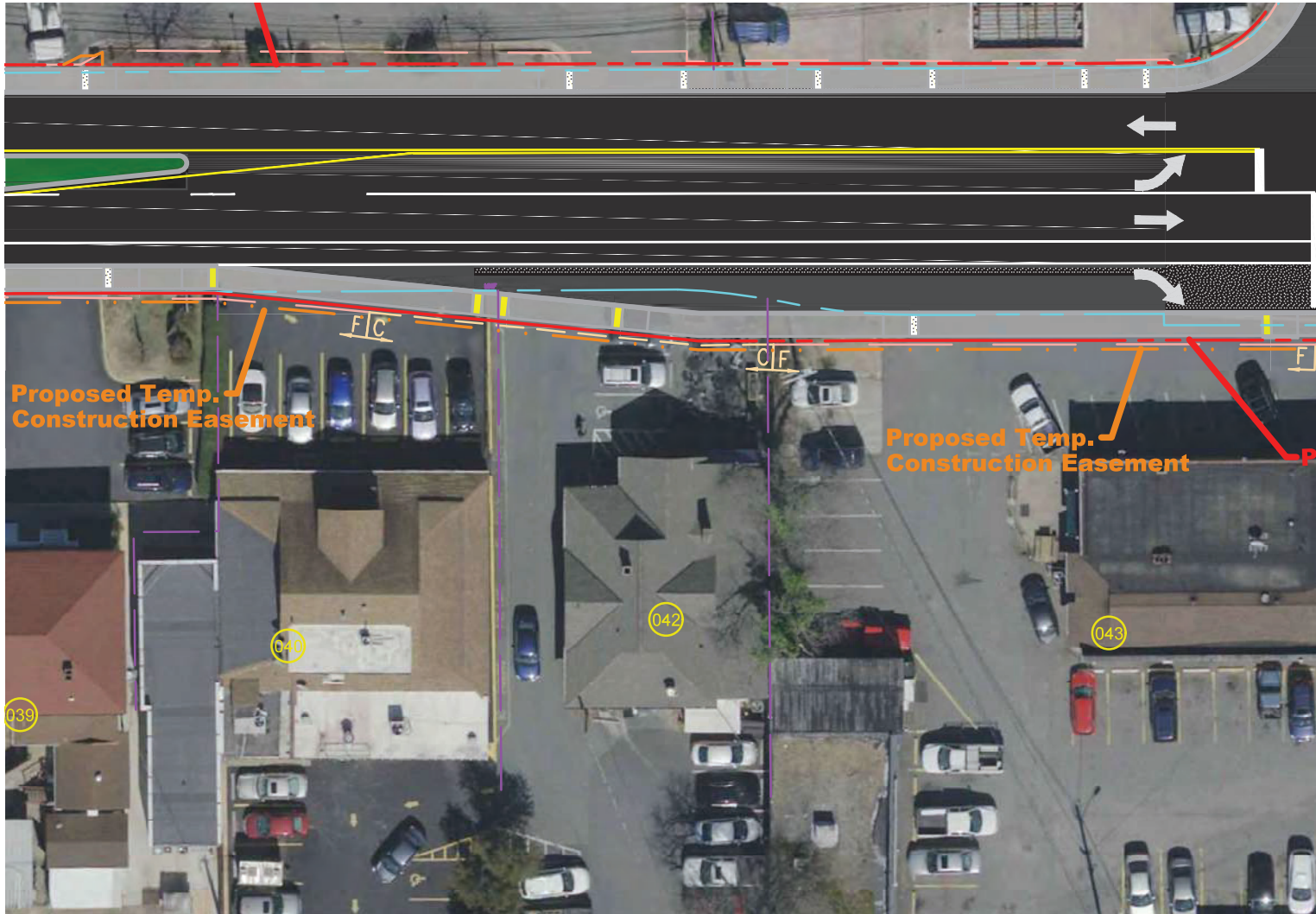
PLAN REVISIONS
SHEET 7A OF 135
SCALE 1:20

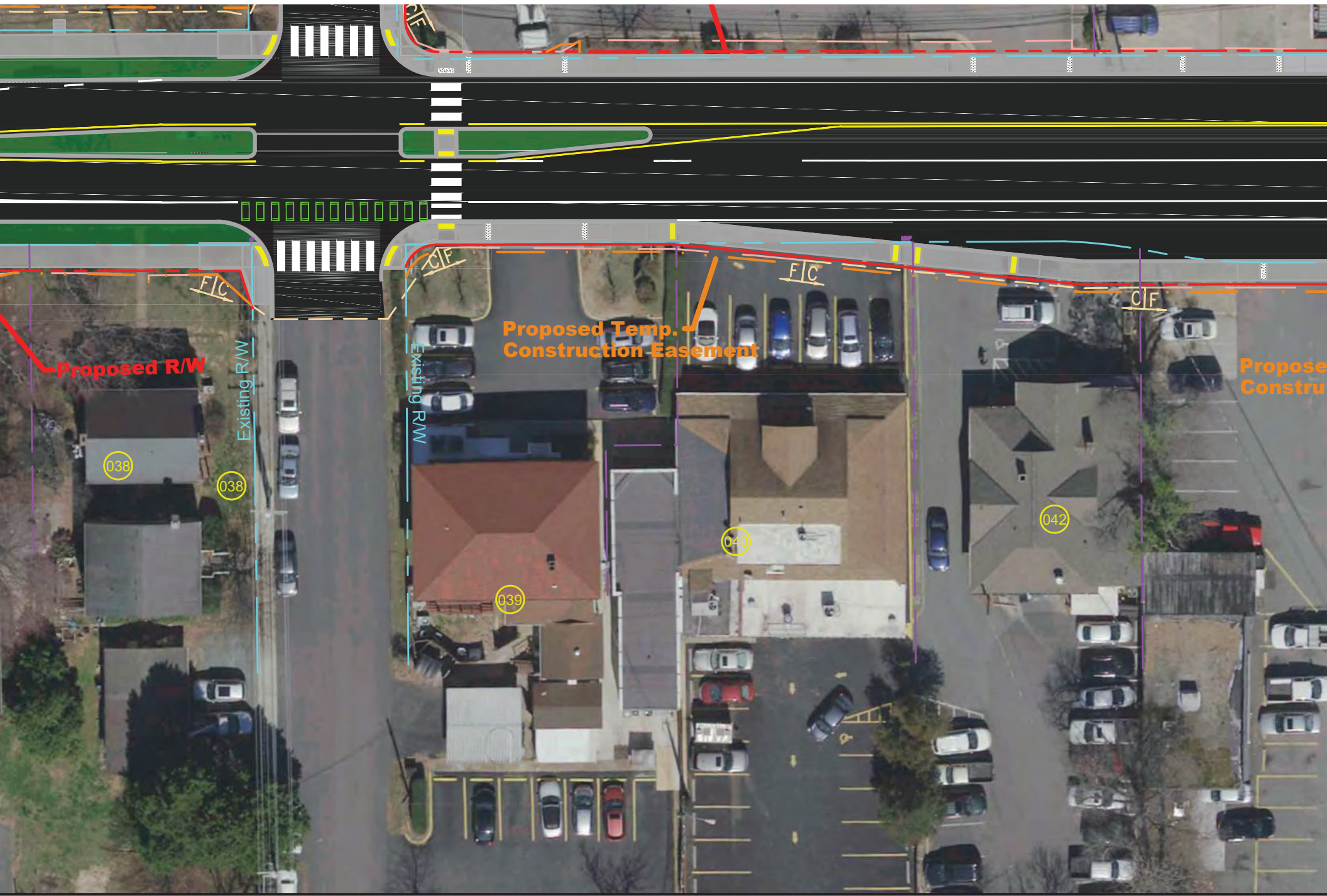
**FONTAINE AVENUE
STREETSCAPE IMPROVEMENTS
CHARLOTTESVILLE, VIRGINIA**

DATE: 07/17/2020
ENGINEER: DTB
CHECKED: CAD/DTB
JOB#: 109484

2100 EAST CARY STREET, SUITE 309
RICHMOND, VIRGINIA 23223
(P) 804-782-1903 (F) 804-782-2142

RUMMEL, KLEPPER & KAHL, LLP





May 3, 2021

Kyle Kling, Transportation Project Manager
City of Charlottesville
City Hall
610 E. Market St.
Charlottesville, VA 22902

Dear Mr. Kyle Kling,

I received your certified letter regarding the Fontaine Project virtual meeting to be held on May 12, 2021. I understand you want to widen the road on Fontaine Avenue. I have two properties there: 2210 and 2208 Fontaine Avenue. I worked eighteen hours a day, seven days a week, in restaurants to be able to pay my mortgages and the interest rates on these properties, which was 9.5% when I was paying them off. In 2017, the City of Charlottesville doubled the taxes on these specific properties without considering whether or not we would be able to pay them at such an increase. Rental properties do not bring in that kind of profit nowadays. Especially since covid in March 2020, with rental discounts, rent freezes, etc. they operate to pay real estate taxes, building insurance, and repairs needed for them. Also, the 2208 Fontaine Avenue property was vacant for two years; I was not making anything off of it for this time period. However, you still wanted the full amount of real estate taxes on this property; there was no discount on those, even though this property was not bringing in any money. Now that I am eighty-five-years-old and trying to live off of these properties, this project would render them un-leasable if the front parking spaces were to disappear.

The 2208 Fontaine Avenue property has 120 seats and requires on average 15 employees to operate a restaurant of that square footage. As it is, there are only 23 parking spaces for this building. The ADA require us to have two handicap parking spaces in the front of the building; one for parking and one for unloading. In fact, the International Resource Center in Charlottesville threatened to sue us in October 2019 if we placed the handicap parking in the rear of the building for 2208-2210 and not the front. If you subtract these from the original 23, there are only 21 spaces left for the rest of the customers, since handicap parking spaces cannot be used by anyone else who is not disabled. Even if customers are staggered, 21 spaces still are not enough to accommodate them during lunch or dinner or weekend brunch rush. When I last ran this particular property with my family as The Breakfast House, I resorted to telling my employees NOT to drive to work, so we could save spaces for customers. This was not feasible when walking was too far for them and paying for a cab or Uber was too expensive. I even resorted to paying for some employees' cab or Uber rides when they had to work rush hour and we just did not have the spaces to spare for their own vehicles. I also had customers call to complain that they showed up to eat but had to leave because they could not find a place to park during our busy times, like weekends. If this lack of parking spaces weren't already enough, the Fontaine project now wants to take what little we have in the front of our building. I understand you want to expand the road but please be fair and take an equal amount from both sides of Fontaine Avenue to lessen the amount taken just from me or start the turn lane further down the road so as taking less spaces and not all the front spaces from 2208 Fontaine. This property is currently rented and my tenant already complains about the lack of parking spaces there. If you take more of them through this Fontaine project, he plans to leave my property in search of a different place to rent. No one will want to rent these properties again, if existing tenants leave because what current parking spaces they have are taken away from them.

When we met at the property in September 2020, I explained to you that taking out all 6 parking spaces in front of 2208 Fontaine was just not feasible as a property owner. You said you and your team would re-design the plans so you could figure out a way to leave at least some spaces in the front. This is my official request that at least 2-3 parking spaces be left in the front parking lot of 2208 Fontaine Ave. Ideally, to operate the business we would need 3 parking spaces in the front as a minimum; two for handicap parking and one for take-out/carry out as in a post-covid era most restaurant sales are now for delivery and take-out which means quick 5-10 min parking.

Please take this letter into consideration and think about how my properties will be destroyed if you do not revise the current Fontaine project plans from taking away current measurements from property owners. I have worked my whole life to make these properties functional but they will be destroyed if your current plan is not revised.

Thank You,

A handwritten signature in black ink, appearing to read "Apostolos Paul Boukourakis". The signature is fluid and cursive, with the first name being the most prominent.

Apostolos Paul Boukourakis
(Property Owner)

Amy Samberg

From: Todd Bullard <bullard@vmdo.com>
Sent: Sunday, May 23, 2021 8:03 AM
To: Kling, Kyle
Subject: Fontaine Avenue Streetscape Project

WARNING: This email has originated from **outside of the organization**. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Kyle,

I live on JPA a short walk from Fontaine Avenue. I went to the project website (<https://fontainestreetscape.com/project-information/>) but I cannot find proposed plans for the project. Thus I'm not sure what changes are proposed to the Fontaine Corridor.

In general, however, I'd like to point out that the most significant current problem on Fontaine is vehicular congestion, particularly in the morning and late afternoon when commuters are driving to and from work. I walk daily in the neighborhood and I'm also a cyclist, so I'm supportive of efforts to provide improvements to accommodate pedestrians and bicycles. However, I believe it will be extremely undesirable for any changes to result in additional vehicular congestion along Fontaine Avenue.

Thank you,

Todd W. Bullard, AIA
2510 Jefferson Park Avenue
Charlottesville, VA 22903

434.960.5709 (M)

Amy Samberg

From: Alex Inman <aei7ag@gmail.com>
Sent: Thursday, May 13, 2021 5:46 PM
To: contact@fontainestreetscape.com
Subject: New Fontaine Streetscape Contact Form Entry

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Name

Alex Inman

Email

aei7ag@gmail.com

Comment or Message

How will this impact ingress and egress for UVA home football games? Based on the digital rendering, it does not appear the plan will allow police to split traffic into two inbound lanes prior to games as has been done in the past. Were special events considered during the plan's development? Was UVA consulted during the plan's development? Am I missing something? Please set me straight if there are still ways to split game traffic to allow for better management of left turns onto Maury Avenue and traffic continuing straight on JPA? Otherwise, based on experience, everyone should expect increased backup issues out to the Research Park and US 29.

Sent from [Fontaine Streetscape Project](#)

Amy Samberg

From: Andrew Vest <amvuva83@hotmail.com>
Sent: Tuesday, May 11, 2021 10:17 PM
To: contact@fontainestreetscape.com
Subject: New Fontaine Streetscape Contact Form Entry

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Name

Andrew Vest

Email

amvuva83@hotmail.com

Comment or Message

I would remove the landscaped median just west of the Lewis street intersection and extend the left turn lane at JPA. Especially on football game days, the longer turn lane is essential to keep traffic moving. The landscape median will create a bottleneck.

Further, while the design is aestheically pleasing, the main reason for roads is to allow vehicle traffic to flow smoothly through the space. Fontaine is a major commuter route. It appears that this design widens the roadway, but adds no additional automobile lanes. While the bike lanes seems like a good idea, there really isn't a need for bike lanes since riders can use side streets through the Piedmont neighborhood to get from JPA & Fontaine to the light at the Fontaine Ave Research Park. I would recommend a reversible center lane so that there are two full lanes available all the way to JPA from the Fontaine Ave Research Park.

Amy Samberg

From: Jordan Brunk <durtynellysva@gmail.com>
Sent: Monday, May 10, 2021 5:41 PM
To: contact@fontainestreetscape.com
Subject: New Fontaine Streetscape Contact Form Entry

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Name

Jordan Brunk

Email

durtynellysva@gmail.com

Comment or Message

Hello,

I am the new owner of Durty Nelly's Pub & Deli and would like to learn more about this project. Unfortunately, I am unable to attend the zoom meeting tomorrow. How can I learn more in writing?

Cheers,

Jordan

Sent from [Fontaine Streetscape Project](#)

Amy Samberg

From: Leora Friedberg <leora.friedberg@gmail.com>
Sent: Thursday, May 13, 2021 8:25 AM
To: contact@fontainestreetscape.com
Subject: New Fontaine Streetscape Contact Form Entry

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Name

Leora Friedberg

Email

leora.friedberg@gmail.com

Comment or Message

This corridor is difficult for bicycles. With the enhancement of the Heywood and Foxhaven areas for mountain biking, along with O-Hill, more people are biking down Fontaine, and multiple spots are not very safe.

Please send me future updates.

Sent from [Fontaine Streetscape Project](#)

Amy Samberg

From: matthew gillikin <matthew.t.gillikin@gmail.com>
Sent: Monday, May 31, 2021 3:39 PM
To: contact@fontainestreetscape.com
Subject: New Fontaine Streetscape Contact Form Entry

WARNING: This email has originated from **outside of the organization**. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Name

matthew gillikin

Email

matthew.t.gillikin@gmail.com

Comment or Message

Please include a separated bike lane with this project. The current design is not safe for cyclists and will not encourage bike use.

Sent from [Fontaine Streetscape Project](#)

Amy Samberg

From: Ryan Casey <ryan@ryancasey.net>
Sent: Sunday, May 23, 2021 3:42 PM
To: Kling, Kyle
Subject: Public Comment on Fontaine Ave Streetscape

** WARNING: This email has originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.**

Hi,

Thank you for posting the Fontaine Streetscape Animation and related materials to the web site.

Please find comments on the Fontaine Streetscape Project.

1. I am concerned about removing on-street parking with the surrounding streets being permit parking only. Will residents of Fontaine Ave be able to get permits for adjacent streets? Why was on-street parking removed?
2. Without on-street parking, where will UPS/FedEx/USPS delivery trucks park? What about moving trucks for residents moving in and out?
3. Would you consider lowering the speed limit to 25mph as most if not all streets with residential houses in the City are?
4. Will the city be maintaining the planters on the street?
5. Will storm water be drained off of the road and not into residents driveways? We currently have issues with storm water running down our driveway.
6. The height, length and style of the metal fence between Montpelier and Lewis does not seem to fit an entrance corridor. They also rust, require maintenance, etc. Can the elevation of the street not be changed as much such that a fence is not required or at least reduce the length of the fence? Currently I believe only 1 property on the south side of the street requires a fence with the sidewalk.

Please confirm receipt of these comments.

Thank you for your time,

-Ryan Casey

Amy Samberg

From: Hal Brownfield <hal@brownfieldrealty.com>
Sent: Wednesday, May 12, 2021 4:21 PM
To: Kling, Kyle
Cc: Amy Samberg; Owen Peery; Gilbert López; John Ornelas; Lorie Craddock; Michael Manto
Subject: Re: Fontaine Ave Streetscape Project

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Thank you

Hal Brownfield, CCIM
Brownfield Realty & Investment, Inc.
Commercial Real Estate Brokers
Post Office Box 7886
Charlottesville, VA 22906

(office) 434-971-5830
(fax) 434-977-5246

Please note that our address has changed to Post Office Box 7886, Charlottesville, VA 22906

Licensed as a Real Estate Broker in the Commonwealth of Virginia

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From: "Kling, Kyle" <klingk@charlottesville.gov>
Date: Wednesday, May 12, 2021 at 3:34 PM
To: Hal Brownfield CCIM <hal@brownfieldrealty.com>
Cc: Amy Samberg <asamberg@rkk.com>, Owen Peery <opeery@rkk.com>, Gilbert López <gtlopez10@gmail.com>, John Ornelas <johnornelas88@gmail.com>, Lorie Craddock <lorie.craddock@gmail.com>, Michael Manto <skymike40@aol.com>
Subject: RE: Fontaine Ave Streetscape Project

Currently we do not have anything in our plans that will restrict or prohibit left hand turning movements into and out of the property.

From: Hal Brownfield <hal@brownfieldrealty.com>
Sent: Wednesday, May 12, 2021 3:14 PM
To: Kling, Kyle <klingk@charlottesville.gov>
Cc: Amy Samberg <asamberg@rkk.com>; Owen Peery <opeery@rkk.com>; Gilbert López <gtlopez10@gmail.com>; John Ornelas <johnornelas88@gmail.com>; Lorie Craddock <lorie.craddock@gmail.com>; Michael Manto

<skymike40@aol.com>

Subject: Re: Fontaine Ave Streetscape Project

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Kyle

I have one question so far on this. I am sure that Guadalajara, Atlas Coffee or I will have more.

As you may or may not be aware, our **only** access is from Fontaine. Our neighbor closed off our verbal agreement access from the rear when he purchased that property many years ago. Is there anything in your plan that would prohibit a left turn in/left turn out of our property?

Thank you

Hal Brownfield, CCIM
Brownfield Realty & Investment, Inc.
Commercial Real Estate Brokers
Post Office Box 7886
Charlottesville, VA 22906

(office) 434-971-5830
(fax) 434-977-5246

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From: "Kling, Kyle" <klingk@charlottesville.gov>
Date: Tuesday, April 27, 2021 at 1:47 PM
To: Hal Brownfield CCIM <hal@brownfieldrealty.com>
Cc: Amy Samberg <asamberg@rkk.com>, Owen Peery <opeery@rkk.com>
Subject: RE: Fontaine Ave Streetscape Project

Good Afternoon Hal,

Thanks for reaching out in regards to the Fontaine Ave. Streetscape Project. Paul's assumption is correct that you should have received similar written correspondence. The first notice was sent via certified mail on April 16th to the addressed list below. A second correspondence was sent to directly to the property at 2206 Fontaine Ave on April 19th.

VAPARC, LLC
P O BOX 7861
CHARLOTTESVILLE VA

As we discussed last fall, I do envision there to still be impacts to your property at 2206 Fontaine Avenue as a result of this project. I have attached a copy of the latest plan sheets for your reference. Information pertaining to the impacts can be found on pages 1 & 6-8 of the attachment. A summary of the anticipated impacts are also detailed below.

Summary of Impacts:

Due to the addition of a bicycle lane and expanded sidewalks, proposed improvements will encroach into your property. Currently, the anticipated impacts to your property at includes 590 square feet in Fee Taking Right of Way, as well as 123 square feet in Temporary Construction Easement (TCE). As we discussed in the field this looks to encompass all of the first parking space closest to Fontaine Ave.

Right of Way Process

Additionally, I have provided a link below to the Guide for Property Owner and Tenants during land acquisition processes. Following the Public Hearing scheduled on May 12th , 2021 the Virginia Department of Transportation and City of Charlottesville City Council will conduct a final review of the Right-of-Way Plans. If authorization is granted to proceed, you will be contacted by a Right of Way Agent to begin discussing the impacts your property and negotiating the terms of the land acquisition. This process is outlined in the attachment at the link below.

https://www.virginiadot.org/business/resources/Right_of_way/A_Guide_for_Property_Owners_and_Tenants.pdf

Upon review of this information, if you have any additional questions or would like to schedule a time to meet in person please feel free to contact me.

Best Regards,

Kyle Kling

Transportation Project Manager
Department of Public Works
City Hall, P.O. Box 911
Charlottesville, VA 22902
(O) - (434) 970 -3394
(C) - (330) 361 - 0906

-----Original Message-----

From: Hal Brownfield <hal@brownfieldrealty.com>
Sent: Tuesday, April 27, 2021 6:01 AM
To: Kling, Kyle <klingk@charlottesville.gov>
Subject: FW: Fontaine Ave Streetscape Project

** WARNING: This email has originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.**

Hi Kyle

I just received this from Paul. He seems to think that I should have also received a notice from you but, so far, I have nothing.

Let me know if something important is happening to our property. This is by no way public knowledge, but I have had two (2) different parties both trying very hard to buy the property from us at an extremely attractive price, so we chose one and are in the final stages of being under contract to sell. I am concerned that any plans by the City to take a portion of our property could jeopardize our sale.

Thank you

Hal Brownfield, CCIM

Brownfield Realty & Investment, Inc.

Commercial Real Estate Brokers

Post Office Box 7886

Charlottesville, VA 22906

(office) 434-971-5830

(fax) 434-977-5246

Please note that our address has changed to Post Office Box 7886, Charlottesville, VA 22906

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On 4/26/21, 4:25 PM, "Paul's Rental Properties" <prp.boukourakis@gmail.com> wrote:

Hi Hal,

Attached is the certified letter regarding the meeting on May 12th.

--

Paul's Rental Properties, LLC.

P.O. Box 5738

Charlottesville, VA 22905

434-882-3539 P

434-295-5866 F

Amy Samberg

From: Kevin Fitzpatrick <fitzpatrickkm@gmail.com>
Sent: Friday, May 14, 2021 12:33 PM
To: Kling, Kyle
Cc: Mimi Fitzpatrick; Amy Samberg
Subject: Re: Fontaine streetscaping project

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Thanks, Kyle, great info.

We'll dive into this and circle back with any questions!

Kevin

On Fri, May 14, 2021 at 12:20 PM Kling, Kyle <klingk@charlottesville.gov> wrote:

Kevin,

Thanks for taking the time to reach out in regards to the Fontaine Streetscape project. I appreciate you letting me know about the changes in ownership, as I have tried to be proactive in my communications with property and business owners in that stretch of Fontaine. Lorie has been a member of the project steering committee to date. I can certainly look into having you involved in the future if she is turning the business over to you. Additionally, members of the design team met on site with the property owner, Hal Brownfield, in the fall of last year to discuss potential impacts. At this time, we do anticipate the location of the new sidewalk to encroach into the property further than it does today. I think the new sidewalk will likely be in the vicinity of where the first parking spot is located today (I know there are some planter boxes and seats in that area currently). I have attached a copy of the applicable plan sheets and aerial imagery that may give you a better understand of what the impacts may be. Upon review, if you would like to discuss this in further detail I'd be happy to set something up virtually or in the field.

Best Regards,

Kyle Kling

Transportation Project Manager

Department of Public Works

City Hall, P.O. Box 911

Charlottesville, VA 22902

(O) - (434) 970 -3394

(C) - (330) 361 - 0906

From: Kevin Fitzpatrick <fitzpatrickkm@gmail.com>

Sent: Friday, May 14, 2021 11:12 AM

To: Kling, Kyle <klingk@charlottesville.gov>

Cc: Mimi Fitzpatrick <fitzpatrick.mimi@gmail.com>

Subject: Fontaine streetscaping project

WARNING: This email has originated from **outside of the organization**. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Kyle,

Thanks for hosting the Fontaine streetscaping meeting the other day.

My wife and I are in the process of taking over business operations at Atlas Coffee, with a scheduled close date of 6/30/21, and I wanted to reach out to make sure the two of us could be looped into future meetings or communication with business owners along that stretch of Fontaine

It will be completely turnkey as far as what the ownership change will look like for the coffee shop...no changes in company name, signage, menu, construction, etc. at this time.

Please let me know if there are any upcoming meetings you're planning or if it would be helpful to have a quick call at some point to bring us up to speed beyond what the current owner, Lorie, has shared with us.

Thanks,

Kevin

Kevin Fitzpatrick

703-965-1502

fitzpatrickkm@gmail.com

Mimi Fitzpatrick

434-409-8661

fitzpatrick.mimi@gmail.com

P.S. We are also Fry's Spring residents, but our main interest in the project is the business impacts during construction.

Amy Samberg

From: Paul's Rental Properties <prp.boukourakis@gmail.com>
Sent: Thursday, May 13, 2021 4:59 PM
To: Kling, Kyle
Cc: Amy Samberg
Subject: Re: Letter received for a meeting

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Hi Kyle,

Thanks for getting back to me. I will look for updates as they get put out about this project. I listened in on the meeting last night and honestly, I don't have any other concerns. Just the concern about parking spaces for 2208 Fontaine Ave and hopefully the design team can figure something out as a solution. Maybe horizontal or diagonal parking spaces instead of the current vertical ones? Something to at least allow 2-3 spots to remain up front.

Many thanks for all your efforts and time!

Sincerely,
Paul's Rental Properties LLC

On Thu, May 13, 2021 at 10:50 AM Kling, Kyle <klingk@charlottesville.gov> wrote:

>

> Mary,

>

>

>

> My apologies for the delayed response on this. I have received the letter and have passed it along to other members of the design team as well. We will be certain to document the concerns and respond in writing when we publish the written transcript for the Public Hearing. If you have any additional comments or concerns please feel free to pass those along.

>

>

>

> Thanks,

>

>

>

>

>

> Kyle Kling

>

> Transportation Project Manager

>

> Department of Public Works

>>
>> Good Morning Mary,
>>
>>
>>
>> Thank you for reaching out in regards to the Fontaine Avenue Streetscape Project. As we discussed last fall, I do envision there to be some impacts to both of the properties at 2208 and 2210 Fontaine Ave as a result of this project. At this time, the design for the project along the frontage of both of your properties has not changed since our meeting.
>>
>>
>>
>> I have attached a copy of the latest plan sheets for your reference. Information pertaining to the impacts can be found on pages 1, and 6 of the attachment. I realize the plans are a bit difficult to read so I have provided an aerial image showing planned right of way and easement impacts as well as a narrative summary of the anticipated impacts below.
>>
>>
>>
>> Please note that the aerial overview reflects existing conditions on private properties, therefore the sign relocation and reconfiguration of any parking is not reflected. It is our intention to discuss these matters with you in greater detail once the Public Hearing is held and authorization is granted to begin the Right of Way Phase (more on this below).
>>
>>
>>
>> Summary of Impacts:
>>
>> Due to the addition of a bicycle lane and expanded sidewalks, proposed improvements will encroach into your properties.
>>
>>
>>
>> Currently, the anticipated impacts to your property at 2210 include 27 square feet in Fee Taking Right of Way, as well as 151 square feet in Temporary Construction Easement (TCE). As you indicated in your correspondence the main impact to the property will be the relocation of the existing planter box and sign near the corner.
>>
>>
>>
>> Currently, the anticipated impacts to your property at 2208 include 235 square feet in Fee Taking Right of Way, as well as 129 square feet in Temporary Construction Easement (TCE). These changes will likely result in the need to reconfigure the existing parking spaces in the front of the property.
>>
>>
>>
>> Right of Way Process
>>
>> Additionally, I have provided a link below to the Guide for Property Owner and Tenants during land acquisition processes. Following the Public Hearing scheduled on May 12th , 2021 the Virginia Department of Transportation and City of Charlottesville City Council will conduct a final review of the Right-of-Way Plans. If authorization is granted to proceed, you will be contacted by a Right of Way Agent to begin discussing the impacts your property and negotiating the terms of the land acquisition. This process is outlined in the attachment at the link below.
>>
>>

>> Subject: Re: Letter received for a meeting

>>

>>

>>

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>>

>>

>>

>>

>>

>> Hi Kyle,

>>

>>

>>

>> We last met at the properties 2208-2210 Fontaine Ave to get maps from you and discuss the impacts on our property that the Fontaine Streetscape Project would have. During that meeting, we discussed that there would be minimal disturbance to our 2210 Fontaine Ave property as only a bike lane would cut into our property and would require relocation of the existing front signage. Now, for the 2208 Fontaine Ave property several ideas were thrown around because you initially suggested that all of our front parking spaces would get taken up. We all left that meeting with you saying new designs would be drafted to reduce the impact on that front parking lot, but we have not seen any new designs.

>>

>>

>>

>> We recently received a letter dated April 16, 2021 mentioning the meeting on May 12, 2021 at 6pm. I have registered for the meeting.

>>

>> However, the letter also states that we can contact you to receive plan sheets for the proposed right of way and easement impacts to each property.

>>

>>

>>

>> Can you please send me the most updated plan sheets for 2208 and 2210 Fontaine Ave.

>>

>>

>>

>> Thanks!

>>

>> Mary Boukourakis

>>

>> Paul's Rental Properties LLC

>>

>>

>>

>> On Fri, Sep 18, 2020 at 10:05 AM Paul's Rental Properties <prp.boukourakis@gmail.com> wrote:

>>

>>>

>>

>>> Good morning Kyle,

>>

>>>

From: Chris <nicholschrisw@gmail.com>
Sent: Monday, May 17, 2021 11:49 AM
To: contact@fontainestreetscape.com
Subject: New Fontaine Streetscape Contact Form Entry

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Name

Chris

Email

nicholschrisw@gmail.com

Comment or Message

I'm particularly interested in learning when ground breaking is scheduled as soon as that date is available. Thank you.

Sent from Fontaine Streetscape Project

Amy Samberg

From: Peter Ohlms <pohlms@gmail.com>
Sent: Wednesday, May 19, 2021 1:50 PM
To: Kling, Kyle
Subject: Re: question about Fontaine comments

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Great, thanks!

On Wed, May 19, 2021 at 1:44 PM Kling, Kyle <klingk@charlottesville.gov> wrote:

Peter,

Thanks for following up on this. Yes I did receive a survey from you on 5/13. My apologies for not responding at that time. I have added the comments to the master list of public hearing comments and we will be sure to respond to these in our formal comment transcript. I will be certain to circulate that you once it is completed. In the meantime, if you have any further questions or comments please do not hesitate to let me know.

Thanks,

Kyle Kling

Transportation Project Manager

Department of Public Works

City Hall, P.O. Box 911

Charlottesville, VA 22902

(O) - (434) 970 -3394

(C) - (330) 361 - 0906

From: Peter Ohlms <pohlms@gmail.com>
Sent: Wednesday, May 19, 2021 1:30 PM
To: Kling, Kyle <klingk@charlottesville.gov>
Subject: question about Fontaine comments

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Kyle, can you confirm that a survey response I submitted last Wednesday after the Fontaine Streetscape meeting was received? There was no confirmation page or email, so I wasn't sure what happened.

--

Peter

--
Peter

Dear Mr. Kling,

Our office is in receipt of the attached notice regarding the upcoming Fontaine Avenue Streetscape Project in proximity to the property referenced above, occupied by the Every Day Shop and Cafe (our tenant). Realty Income is the owner of the above-referenced property.

We understand that the improvements needed along Fontaine Avenue may impact our property. At this time are there plans available which show the proposed impacts to our property? Will any right of way be required from the site, and if so what is the timing for the acquisition?

Any additional information you may have with respect to the project will be appreciated.

I look forward to your response.

Thank you,

Jacqui Sigg

Assistant, Right of Way, Condemnations, & Real Estate

Realty Income Corporation (NYSE "O")

11995 El Camino Real | San Diego, CA 92130

www.realtyincome.com

(O) 858-284- 5235 (F) 858-724-3406



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From: Chris <nicholschrisw@gmail.com>
Sent: Monday, May 17, 2021 11:49 AM
To: contact@fontainestreetscape.com
Subject: New Fontaine Streetscape Contact Form Entry

WARNING: This email has originated from **outside of the organization**. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Name

Chris

Email

nicholschrisw@gmail.com

Comment or Message

I'm particularly interested in learning when ground breaking is scheduled as soon as that date is available. Thank you.

Sent from Fontaine Streetscape Project

Amy Samberg

From: Michael Callahan <mpcall20@gmail.com>
Sent: Thursday, May 13, 2021 11:43 AM
To: Kling, Kyle
Subject: Re: New Fontaine Streetscape Contact Form Entry

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Got it. Thanks. I guess my comment then is just do what you can to make that crossing safer/shorter. And if a bike box were possible, great. The eastern approach could especially use one.

Thanks,
Mike

On Thu, May 13, 2021 at 11:39 AM Kling, Kyle <klingk@charlottesville.gov> wrote:

Good question. The western approach to Maury/JPA is the end of the project on the eastern end. I do envision our improvements wrapping in the ADA ramps on those approaches as well as well as any updates to crosswalks that are needed as a result. We will not be making any physical improvements on the western leg of the intersection.

From: Michael Callahan <mpcall20@gmail.com>
Sent: Thursday, May 13, 2021 11:18 AM
To: Kling, Kyle <klingk@charlottesville.gov>
Subject: Re: New Fontaine Streetscape Contact Form Entry

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Thanks Kyle! Appreciate it. My comments were focused on the eastern terminus. What is the actual terminus of the study area? Is the western approach to Maury/JPA and potential land configurations and crosswalks, etc within the project limits?

Mike

On Thu, May 13, 2021 at 11:14 AM Kling, Kyle <klingk@charlottesville.gov> wrote:

Mike,

Thanks for reaching out... We did receive your survey monkey response and will be certain to add it to the comment transcript for a formal response. In the meantime if you have any additional questions or comments please feel free to pass those along.

Best Regards,

Kyle Kling

Transportation Project Manager

Department of Public Works

City Hall, P.O. Box 911

Charlottesville, VA 22902

(O) - (434) 970 -3394

(C) - (330) 361 - 0906

From: Mike Callahan <mpcall20@gmail.com>

Sent: Thursday, May 13, 2021 10:59 AM

To: contact@fontainestreetscape.com

Subject: New Fontaine Streetscape Contact Form Entry

WARNING: This email has originated from **outside of the organization**. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Name

Mike Callahan

Email

mpcall20@gmail.com

Comment or Message

Hi, I just submitted some comments for the design public hearing via the Survey Monkey Survey, but I am not sure it went through. If you don't see my responses, can you please let me know? Overall, great work. Really like the design. I just had a couple ideas, especially for the Fontaine/Maury/JPA intersection.

Thanks,

Mike

Sent from [Fontaine Streetscape Project](#)

**CITY OF CHARLOTTESVILLE, VIRGINIA
CITY COUNCIL AGENDA**



Agenda Date:	July, 7, 2021
Action Required:	Approval of Resolution to Appropriate Funds
Presenter:	Chip Boyles, City Manager
Staff Contacts:	Chip Boyles, City Manager
Title:	Resolution Appropriating Funds from the American Rescue Plan for Eligible Local Activities - \$1,986,100

Background and Discussion:

On March 11, 2021, United States President Biden signed the American Rescue Plan Act of 2021 (the Act) to provide additional relief for individuals and businesses affected by the coronavirus pandemic. The Act includes funding for state, local, and tribal governments as well as education and COVID-19-related testing, vaccination support, and research.

The City of Charlottesville is to receive direct funding from the American Rescue Plan (ARP) in two tranches: \$9,804,854 in May, 2021 and \$9,804,854 in May, 2022 for a total of \$19,609,708. These funds must be obligated by December 31, 2024.

City staff have begun the process to identify first urgent community needs resulting from the impacts of the COVID-19 virus. Further program development will allow additional agency and community requests for eligible funding needs. An eligible use of the ARP funds, replacement of lost local government revenues during the pandemic, is a priority for the ARP funds, and will be brought before Council at a future Council meeting. However, the first use of ARP funding by the City of Charlottesville is for urgent financial needs of the City and community, including community safety, housing assistance, business recovery and city operations.

Community Support

Peace in the Streets	\$95,000
Mentoring at Lugo-McGinnis Academy	\$153,500
Legal Aid Justice Center Eviction Prevention	\$300,000
Emergency Relief and Community Assistance	\$811,100
Department of Human Services COVID Related Assistance	\$176,500

Business Support

Department of Economic Development Recovery Roadmap	\$250,000
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City Staff Support

City Hall Access Reconfiguration	\$200,000
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Per City Code 2-42(b) City Council may, by unanimous consent, add the introduction and first reading of this resolution to the agenda for its July 7, 2021 special meeting. City Council cannot vote on the Resolution until a second reading is conducted.

Alignment with City Council’s Vision and Strategic Plan:

The usages and projects proposed to be funded with the ARP funds contributes to Goal 1 of the Strategic Plan, to be an inclusive community of self-sufficient residents; Goal 2 to be a healthy and safe City; Goal 4 to have a strong, creative, and diversified community; and Goal 5 to be a well managed and responsive organization.

Community Engagement:

Community engagement and review for the full ARP Program will be conducted during program development over the next 12 months. The current requests are emergency in nature with community input limited prior to the public comment period of the July 19th regular City Council meeting and written comment to City Council prior to that meeting.

Budgetary Impact:

The amount of the ARP funds was unknown during the development of the FY 2022 City Budget and not included. The approval of this resolution has no immediate impact on the FY 2022 General Fund budget. However should these funds not be appropriated, the usage of previously appropriated funding may be necessary to fund these activities resulting in reduced funding for previously approved usages.

Recommendation:

Staff recommends approval of the Resolution and appropriation of ARP funds.

Alternatives:

City Council may elect not to appropriate funding for these purposes at this time or may elect other ARP eligible program expenditures.

Attachments:

Resolution for the Appropriation of funds.
American Rescue Plan Act Funding Usage Details

**RESOLUTION APPROPRIATING FUNDING FOR
American Rescue Plan for Eligible Local Activities
\$1,986,100**

BE IT RESOLVED by the Council of the City of Charlottesville, Virginia that the sum of \$1,986,100 from American Rescue Plan funding is hereby designated to be available for expenditure, at the discretion of the City Manager, for costs associated with eligible ARP expenditures for the following purposes and amounts:

Community Support

Peace in the Streets	\$95,000
Mentoring at Lugo-McGinnis Academy	\$153,500
Legal Aid Justice Center Eviction Prevention	\$300,000
Emergency Relief and Community Assistance	\$811,100
Department of Human Services COVID Related Assistance	\$176,500

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Revenues - \$1,986,100

Fund: 207 Cost Center: 9900000000 G/L Account: 430120

Expenditures

\$95,000	Fund: 207	I/O: 1900420	G/L: 599999
\$153,500	Fund: 207	I/O: 1900420	G/L: 599999
\$300,000	Fund: 207	I/O: 1900420	G/L: 599999
\$811,100	Fund: 207	I/O: 1900421	G/L: 599999
\$176,500	Fund: 207	I/O: 1900421	G/L: 599999
\$250,000	Fund: 207	I/O: 1900421	G/L: 599999
\$200,000	Fund: 207	I/O: 1900420	G/L: 599999

American Rescue Plan Act Funding Usage Details

Department of Human Services COVID-related Assistance : \$176,471.79

- Community Crisis Response Funds (*crisis needs beyond rental & food assistance supported by Pathways fund*) - \$75,000
- COVID related staff capacity including hotline operators, relief navigation & service coordination - \$30,571.79
- Community & neighborhood support activities - \$70,899.89

Emergency Assistance for Community in Crisis: \$811,058.24

- Emergency relief for distribution through the existing hotline - \$400,000
- Support for emergency feeding programs - \$50,000
- Support for emergency shelter programs through hotels or congregate settings - \$100,000
- External support for hotline operations - \$36,058.24
- Support for community resilience activities, including neighborhood peer services, & Black mental health - \$225,000

Legal Aid Justice Center Eviction Prevention – \$300,000

LAJC proposes a multicomponent eviction prevention project designed to provide:

- Legal representation at eviction proceedings
- Community outreach & education activities
- Rent relief navigation & support

In 2019, there were 646 eviction matters against Charlottesville residents and over 1,200 against Albemarle residents. As eviction moratoria expire, advocates fear a significant increase in these proceedings. Combining legal expertise with outreach and support in accessing available emergency rental relief is a promising approach to avoiding mass evictions. The U.S. Department of Housing and Urban Development estimates the public cost of homelessness at \$100,000 for each person without adequate housing. Local advocates calculate that number at \$40,000 for this region.

City Staff Support City Hall Access Reconfiguration - \$200,000

In order to contain and mitigate the spread of COVID-19 funds are being requested for "capital investments in public facilities to meet pandemic operational needs." The funds would be used to reconfigure the lobby of City Hall to create expanded work areas with sufficient space to facilitate safe in person interaction between staff and the public.

Improvements would be made to the Treasurer's Office and Utility Billing Office. A glass-enclosed customer service window for the Revenue Compliance area of the Treasurer's Office would be created by extending the lobby area into the middle office with the addition of an entryway directly from the lobby. This would expand the customer-facing service areas and allow for customers to be spread apart and serve Revenue Compliance customers through a glass barrier instead of allowing them direct access into a non-secure area without any COVID mitigation measures. Similar types of improvements would be made in the Utility Billing Office for areas where customers meet with staff to answer questions, make payment arrangements, and other collection activities.

Additionally, funds would be used to create a permanent glass barrier at the customer service counter in the lobby. A temporary plexiglass barrier has been in place for the last year. A more permanent solution that addresses the cosmetic, architecture, safety, and audio concerns of interacting with the public in that space is desired.

Memo

TO: Chip Boyles, City Manager

FROM: Chris Engel, Director of Economic Development

DATE: July 9, 2021

SUBJECT: American Rescue Plan Funding for Recovery Roadmap Plan

At a work session, in the fall of 2020, the City Council indicated that helping businesses recover from the impacts of the pandemic was a priority. The Office of Economic Development (OED) subsequently initiated a process to establish a Recovery Roadmap: A Plan for Business Recovery in Charlottesville beginning in the winter of 2021. With the participation and input from Charlottesville businesses and stakeholders, the OED established this written plan with a series of practical initiatives to assist the recovery of the Charlottesville economy. The plan’s purpose is to holistically and thoughtfully assist businesses throughout the City of Charlottesville as they recover from the COVID-19 pandemic by identifying key local economic development programs to strengthen and sustain the Charlottesville entrepreneurial ecosystem in the next 12-18 months.

There are fifteen enumerated action items included in the plan as shown on the attached summary. A majority of these can be funded with existing resources while several cannot. The five identified as needing funding are planned to be funded by a \$250,000 allocation from the city’s portion of the federal American Rescue Plan. The specifics related to each of these items are outlined in the table below. Precise funding amounts per initiative are not yet fully known but are estimated with final determination as each element is finalized. Any surplus amounts, should there be any, will go to further supplement the other initiatives in the plan.

Initiative	Process/Selection Method	Evaluation Method
1.2 Provide technical assistance grants for services critical to business recovery (e.g., marketing/advertising, marketing collateral, social media, photography, videography, websites, strategic planning, etc.).	Businesses will be selected based on need (i.e. a demonstrated absence of key marketing collateral) and assist those businesses most negatively impacted by the pandemic with an emphasis on	Evaluation will be conducted via follow-up conversation with businesses receiving services three and six months following.

Estimated funding/impact: \$25,000/40-50 businesses	businesses owned by socially disadvantaged individuals.	
2.4 Explore creating a specific hospitality focused training program that prepares and connects employees with job opportunities in this sector. Estimated funding/impact: \$120,000/40-50 individuals/20 businesses	Individuals will be screened based upon employer requirements and interviewed by a panel prior to acceptance in the program.	Evaluation will occur following training and then every six months for two years. Both employees and employers will be surveyed as to the impact of the program. Longevity of employment, additional certifications and wage growth will be assessed.
3.1 Explore the creation of Designated Outdoor Refreshment Areas in concert with internal and external stakeholders as a tool to help revive business areas. Estimated funding/impact: \$5,000/25 businesses	Not applicable.	If approved, by ordinance, the pilot program would be evaluated by internal and external stakeholders after six months.
4.1 Create a marketing leverage grant program to extend the reach of already-planned marketing dollars and assist with messaging on reopening. Estimated funding/impact: \$50,000/25 businesses	Selection based on presentation of a valid marketing/advertising plan with funding commitment. Assistance to those businesses most negatively impacted by the pandemic and businesses owned by socially disadvantaged individuals will receive priority.	Evaluation will be conducted via survey with businesses receiving grants three and six months following. Success measures to vary with marketing medium with focus on increased exposure and sales.
4.2 Create a Co-op program that allows access to reduced-cost advertising and production assistance. Estimated funding/impact: \$50,000/25 businesses	Selection based on a willingness to partner in co-op program with other businesses. Assistance to those businesses most negatively impacted by the pandemic and businesses owned by socially disadvantaged individuals will receive priority.	Evaluation will be conducted via survey with businesses receiving grants three and six months following. Success measures to vary with marketing medium with focus on increased exposure and sales.



MEMORANDUM

TO: THE HONORABLE CHARLOTTESVILLE CITY COUNCIL

**FROM: BILL MAWYER, EXECUTIVE DIRECTOR
RIVANNA WATER & SEWER AUTHORITY
RIVANNA SOLID WASTE AUTHORITY**

SUBJECT: QUARTERLY UPDATE

DATE: JULY 2021

This quarterly update is to provide general information on the drinking water supply and treatment, wastewater collection and treatment, and solid waste programs managed by the Rivanna Authorities, as follows:

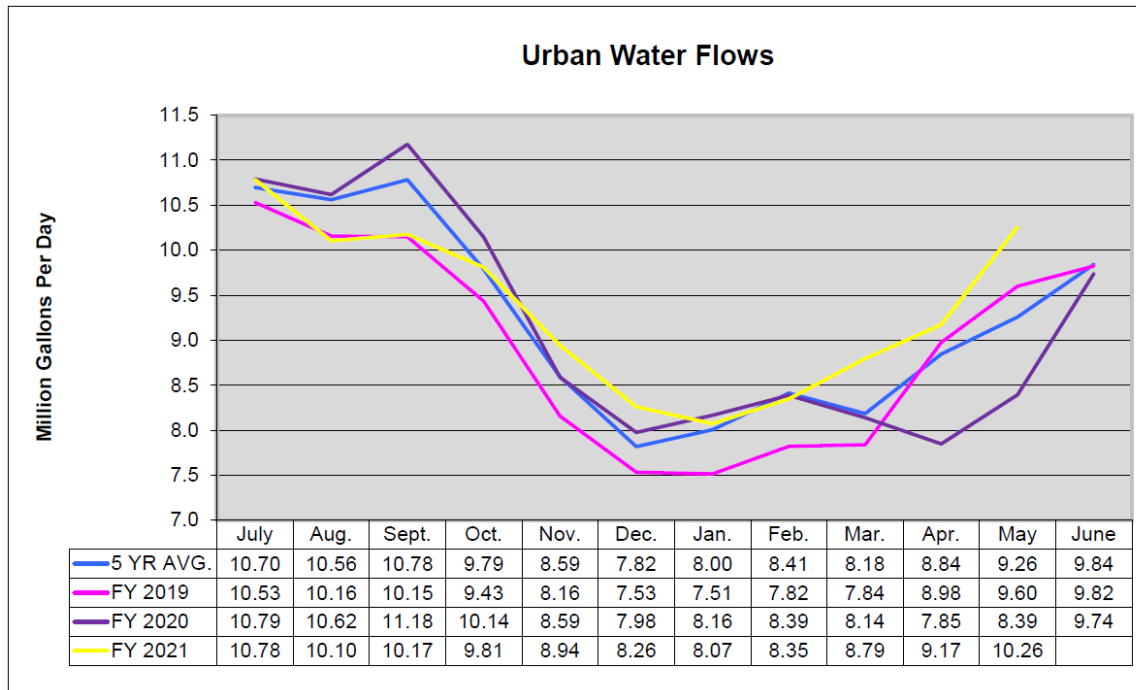
1. Drinking Water Supply as of July 9, 2021: Urban Reservoirs are 93% full.
2. VDEQ Drought Monitoring Report as of June 30, 2021: Conditions are dry, but normal in central Virginia.

Precipitation

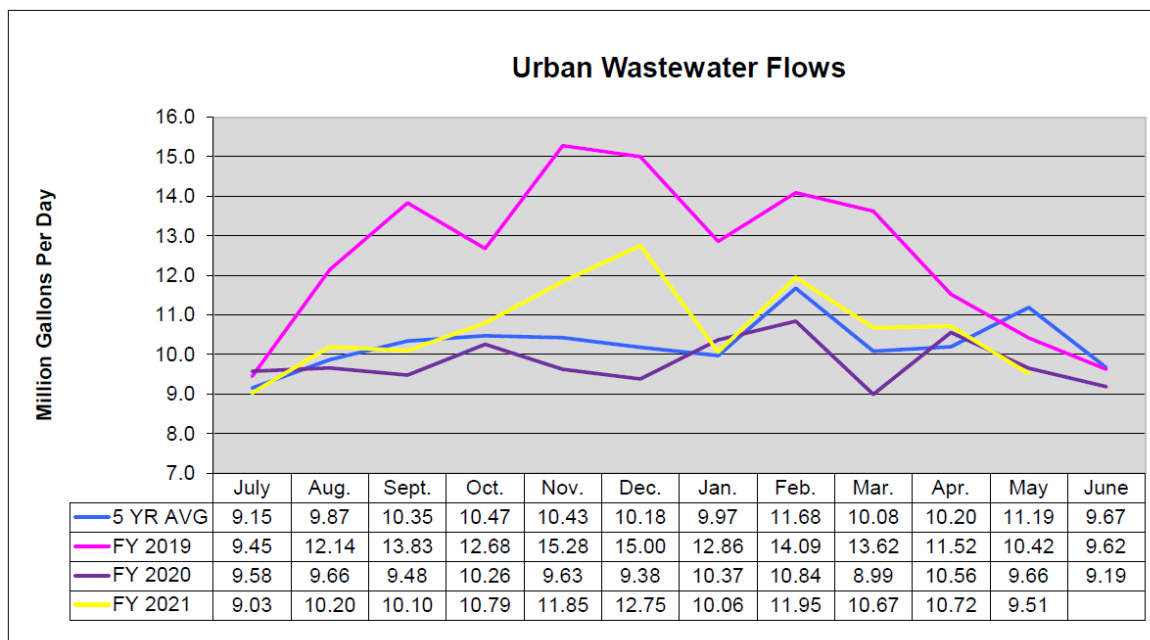
Charlottesville Precipitation (in.)	
June	3.28
June normal	4.38
Year-to-date	16.12
Normal for Year-to-date	20.57
Departure from normal	-4.45

Source: National Weather Service, National Climatic Data Center (NCDC). Daily Climatological Report for Charlottesville, VA, June 30, 2021

3. The production of drinking water for the Urban area (Charlottesville and adjacent developed areas of Albemarle) averaged 10.26 million gallons per day (mgd) in May 2021, which was above the five-year average for May (9.26 mgd), as shown by the following graph:



4. Urban wastewater flow for May 2021 (9.51 mgd), including flows from Crozet, was below the five-year average for May (11.19 mgd), as shown by the following graph:



5. A general overview of significant current and future water and wastewater Capital Improvement Projects is provided below. Costs for these projects are typically shared between the City (48%) and the Albemarle County Service Authority (52%).

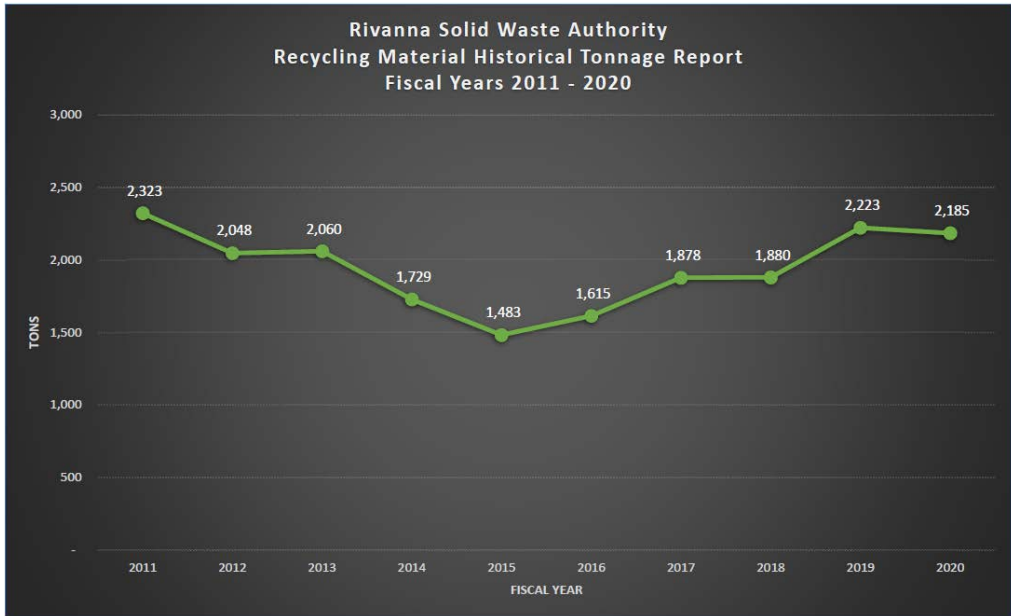
A. Water Treatment Plant Renovations

Scope: Replace equipment which has reached end-of-service life at the South Rivanna and Observatory Water Treatment Plants. Increase water treatment capacity from 7.7 to 10 million gallons per day at the Observatory Water Treatment Plant.

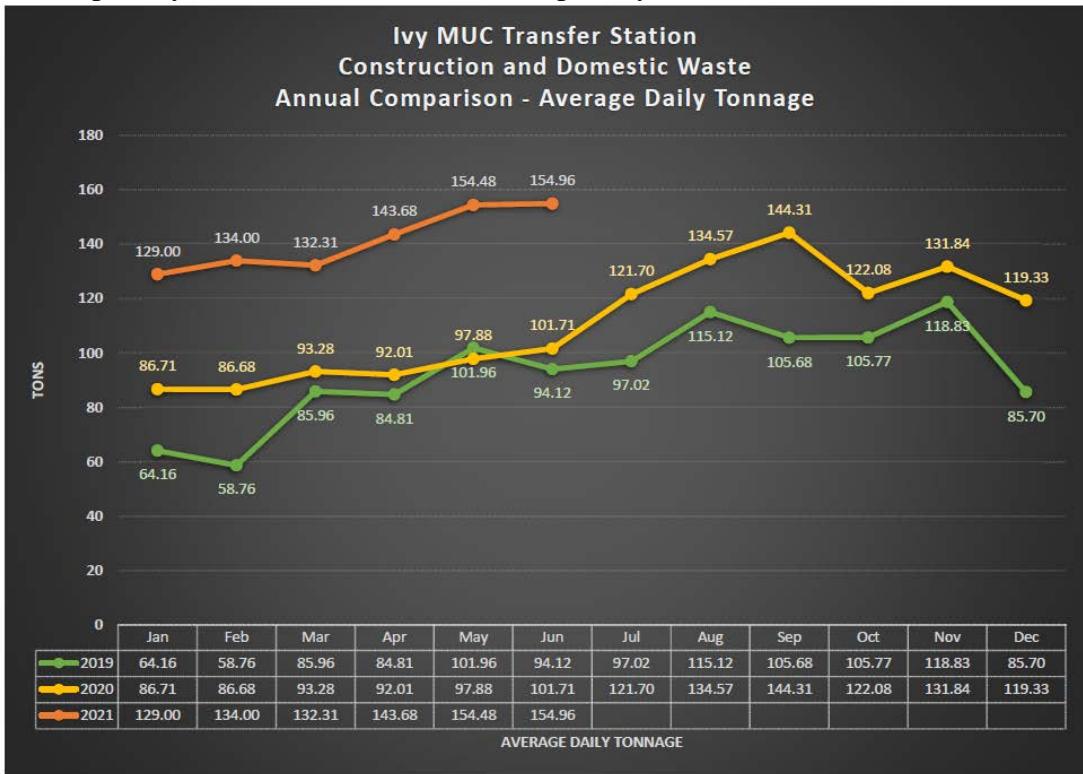
Completion: 2020 - 2023

Cost: \$43 million

- B. Exterior Lighting Replacement, Moores Creek Wastewater Treatment Facility
 Scope: Replace exterior lighting fixtures and poles on the 80-acre facility to improve safety and compliance with Albemarle County lighting requirements.
 Completion: April 2021 – February 2022
 Cost: \$0.6 million
- C. Electrical System Replacement, Moores Creek Wastewater Treatment Facility
 Scope: Replace major electrical cabling, transformers and motor control centers installed around 1980 and currently at the end of their service lives.
 Completion: March 2022 – June 2024
 Cost: \$5 million
- D. Water Pipe and Pump Station Replacement, Ragged Mountain Reservoir to Observatory Water Treatment Plant
 Scope: Replace two untreated water pipes which have been in service for more than 70 and 110 years, respectively. Replace two water pump stations which have exceeded their service lives or will require significant upgrades to adequately support the treatment capacity of the upgraded Observatory Water Treatment Plant.
 Completion: 2023 - 2027
 Cost: \$25 million
- E. Urban Area “Central” Water Pipe
 Scope: Water piping improvements to increase capacity and maintain pressure in the Urban drinking water system. This five-mile long piping project will extend from the Stadium Road area to the Long / High Street bridge.
 Completion: 2023 - 2027
 Cost: \$25 M
- F. Upper Schenks Branch Wastewater Piping Replacement, Phase II
 Scope: Replace sewer piping installed in the mid 1950’s in conjunction with the City’s sewer upgrade program to increase system capacity. The new piping will be located along McIntire Road between the McIntire Recycling Center and Preston Avenue.
 Completion: TBD
 Cost: \$4 million: 100% City
- G. South Rivanna to Ragged Mountain Reservoir Pipe
 Scope: Acquire easements and construct a pipe to transfer untreated water between the South Rivanna and Ragged Mountain reservoirs, as required by the Community Water Supply plan completed in 2012.
 Completion: 2027 - 2033
 Cost: \$80 million: 80% ACSA / 20% City
6. The recycling program at the McIntire Recycling Center and the Paper Sort processing facility continues to be a very popular service for our community. Tonnage from mixed paper, cardboard (including pizza boxes), glass, plastics, metals, compostable food waste and cooking oil continues to increase, as shown below:



7. By increasing the number of days/week the Transfer Station is open, and by lowering the disposal fee from \$66/ton to \$52/ton, average refuse volume at the Ivy Transfer Station has increased from 94.12 tons per day in June 2019 to 154.96 tons per day in June 2021, as shown below:



8. Southern Convenience Center

Design is underway for a recycling and bagged residential refuse collection center to be constructed in southern Albemarle County.

Completion: January - August 2022

Cost: \$1.1 million: 100% Albemarle County

Please let me know if you have any questions.

cc: RSWA Board of Directors
RWSA Board of Directors