

**CIRCUIT COURT  
CITY OF CHARLOTTESVILLE**  
315 EAST HIGH STREET  
CHARLOTTESVILLE, VIRGINIA 22902-5195  
(434) 970-3766

**Tracy D. Smith**  
**Anita D. Spivey**  
**Esther J. Bausserman**  
**Cornelia H. Koepfel**  
DEPUTY CLERKS

**Llezelle A. Dugger**  
CLERK

**David A. Schmidt**  
CHIEF DEPUTY CLERK

**Gwendolyn T. Williams**  
**Dianne P. Pugh**  
**Beatrice Bradford**  
DEPUTY CLERKS

May 3, 2022

Samuel Sanders  
Deputy City Manager  
City of Charlottesville

RE: Fee for open-space preservation

Dear Sam:

Pursuant to Va. Code §58.1-817, there is a \$3.00 fee imposed on every deed admitted to record in those jurisdictions in which open-space easements are held by the Virginia Outdoor Foundation.

Once this statute is triggered, I will have my real estate records vendor program the \$3.00 fee into our recording system. From that date forward, the \$3.00 fee will be automatically assessed when a deed is admitted to record in my office. The impact on my budget and on my staff is minimal.

If you have any further questions, please do not hesitate to contact me.

Sincerely,



Llezelle A. Dugger  
Clerk of Court