

**CITY OF CHARLOTTESVILLE, VIRGINIA
CITY COUNCIL AGENDA**



Agenda Date:	June 6, 2022
Action Required:	Approval of Resolution (Appropriation)
Presenter:	Emily Pelliccia, Deputy Chief; Charlottesville Fire Department
Staff Contacts:	Emily Pelliccia, Deputy Chief; Charlottesville Fire Department
Title:	Local Emergency Management Performance Grant (LEMPG) - \$15,000

Background:

The Virginia Department of Emergency Management has allocated \$7,500 in 2021 Emergency Management Performance Management Grant (LEMPG) funding from the Federal Emergency Management Agency to the City of Charlottesville. The City's local share is \$7,500 (required local funding contribution), for a total project cost of \$15,000.

Discussion:

The City of Charlottesville is the grant administrator for this grant, which will be used to enhance our local government preparedness for future major emergencies and disasters. The grant award period is July 1, 2021 to June 30, 2022. The objective of the LEMPG is to support local efforts to develop and maintain a comprehensive emergency management program. A key element of that program is continuity of operations planning (COOP) for the City of Charlottesville. The 2021 LEMPG funds will be used by city staff to complete an enterprise COOP.

The COOP is the document that "keeps the heart of the City beating" during major emergencies or disasters. In 2019 Launch! Consulting was contracted by the City of Charlottesville and the Regional Office of Emergency Management to assist with the facilitation of the City's first enterprise COOP. A draft COOP was developed at that time through a series of workshops and follow-up activity however the pandemic and turnover of key City leadership prevented finalization of the COOP. It is recommended that the final draft be revisited and updated with the new leadership in place. The citywide effort, inclusive of all City departments will be facilitated once again by Launch! Consulting through City-wide workshops in which each department will be represented by a staff member who understands the details of departmental procedures, and who has decision-making authority for their department. Launch will lead at least two workshops to

re-acquaint departments with their COOP documents and the concept of citywide COOP planning. An updated enterprise COOP will be the final product.

Alignment with Council Vision Areas and Strategic Plan:

COOP planning and this request supports City Council’s America’s Healthiest City vision, specifically, “Our emergency response system is among the nation’s best,” as well as Goal 2 of the City’s Strategic Plan, specifically sub-elements 2.1 (Provide an effective and equitable public safety system) and 2.4 (Ensure families and individuals are safe and stable). Maintaining our response and recovery capability is an on-going process that requires regular planning discussions and updates to our plans as well as training and exercising of our plans.

Community Engagement:

Continuity of operations during times of major emergencies and disasters ensures that there are no major disruptions to any City services or assistance to our community. By preparing our local government for future events we align with the Federal Emergency Management Agency’s vision for continuity to be “a more resilient Nation through whole community integration of continuity plans and programs to sustain essential functions under all conditions.”

Budgetary Impact:

The locality match of \$7,500 will be covered by the citywide reserve.

Alternatives:

If grant and matching funds are not appropriated, the COOP will not to be completed at this time.

Recommendation:

Staff recommends approval and appropriation of grant funds as well as Council approval of the transfer of citywide reserve funds to be appropriated for expenditure for the COOP.

Suggested Motion “I move the RESOLUTION Appropriating the amount of \$7,500 to be expended for the City’s share of a State Local Emergency Management Performance Grant”

Attachment (1):

Proposed Resolution

RESOLUTION
Appropriating the amount of \$15,000 to be expended for the
Local Emergency Management Performance Grant (LEMPG)

WHEREAS, the City of Charlottesville has received funds from the Virginia Department of Emergency Management in the amount of \$7,500 in federal pass-through funds;

WHEREAS, the grant award covers the period from July 1, 2021 through June 30, 2022;

WHEREAS, the City of Charlottesville will be required to provide matching funds (\$7,500) and that amount is available within the Citywide Reserve;

WHEREAS, the total funds, in the amount of \$15,000, will be used to support the update and finalization of an enterprise continuity of operations plan (COOP);

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Charlottesville, Virginia, that the sum of \$7,500, be received as grant funding and the sum of \$7,500, be allocated from citywide reserves and be appropriated in the following manner:

Revenues – \$15,000

\$7,500	Fund: 209	Internal Order: 1900471	G/L: 430120 State/Fed pass thru
\$7,500	Fund: 209	Internal Order: 1900471	G/L: 498010 Transfer from Other Funds

Expenditures – \$15,000

\$15,000	Fund: 209	Internal Order: 1900471	G/L: 599999 Lump Sum
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Transfer Sender - \$7,500

\$7,500	Fund: 105	Cost Center: 1631001000	G/L: 561209 Transfer to State Grants
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BE IT FURTHER RESOLVED, that this appropriation is conditioned upon the receipt of \$7,500 from the Virginia Department of Emergency Management.