



## CITY COUNCIL AGENDA March 6, 2023

J. Lloyd Snook, III, Mayor  
Juandiego Wade, Vice Mayor  
Michael K. Payne, Councilor  
Brian R. Pinkston, Councilor  
Leah Puryear, Councilor  
Kyna Thomas, Clerk

### 4:00 PM OPENING SESSION

Register at [www.charlottesville.gov/zoom](http://www.charlottesville.gov/zoom). The public may view this portion of the meeting electronically by registering in advance for the Zoom webinar or on the City's streaming platforms and local government Channel 10. Individuals with disabilities who require assistance or special arrangements to participate in the public meeting may call (434) 970-3182 or submit a request via email to [ada@charlottesville.gov](mailto:ada@charlottesville.gov). The City of Charlottesville requests that you provide a 48-hour notice so that proper arrangements may be made.

### Call to Order/Roll Call

### Agenda Approval

### Reports

1. Presentation: Update on Transportation Planning

### 5:30 PM CLOSED SESSION pursuant to Sections 2.2-3711 and 2.2-3712 of the Virginia Code (Boards and Commissions)

### 6:30 PM BUSINESS SESSION

This portion of the meeting will accommodate a limited number of in-person public participants in City Council Chamber at City Hall as we employ a hybrid approach to public meetings. Registration is available for a lottery-based seating selection at [www.charlottesville.gov/1543/Reserve-a-Seat-for-City-Council-Meeting](http://www.charlottesville.gov/1543/Reserve-a-Seat-for-City-Council-Meeting). Reservation requests may also be made by contacting the Clerk of Council office at [clerk@charlottesville.gov](mailto:clerk@charlottesville.gov) or 434-970-3113.

### Moment of Silence

### Announcements

### Recognitions/Proclamations

- Proclamation: 2023 Virginia Festival of the Book, March 23-26
- Proclamation: March for Meals Month
- Proclamation: Multiple Sclerosis Awareness Month
- Proclamation: Red Cross Month

### Board/Commission Appointments

2. Resolution: Appointing CAHF Subcommittee Members and establishing staggered terms (1 reading)

### Consent Agenda\*

3. Minutes: February 28 joint Planning Commission-City Council work session
4. Resolution: Appointing CDBG Task Force Members and establishing staggered terms (1 reading)
5. Resolution: Re-establishing term dates for Police Civilian Oversight Board (1 reading)
6. Resolution: Appropriating funds for reimbursement of United Way Community Resource Hotline Staff Costs - \$45,559.02 (2nd reading)
7. Resolution: Considering a Critical Slope Waiver Application request at 1000 Cherry Avenue (Buford Middle School) (1 reading)
8. Resolution: Settlement for Opioid Related Claims

9. By Motion: Approving disposition of wood from Downtown Mall trees

**City Manager Report**

- Report: March update

**Community Matters**

Public comment for up to 16 speakers (limit 3 minutes per speaker). Preregistration available for first 8 spaces at <https://www.charlottesville.gov/692/Request-to-Speak>; speakers announced by Noon on meeting day (9:00 a.m. sign-up deadline). Additional public comment at end of meeting.

**Action Items**

10. Ordinance: Re-precincting the City of Charlottesville (2nd reading)
11. Resolution: Appropriating funding from the Virginia Land Conservation Fund for Moores Creek Parkland Acquisition - \$175,000 (1 of 2 readings)

**General Business**

12. Presentation: Presentation of the Charlottesville City Schools Fiscal Year 2024 Annual Budget proposal
13. Presentation: City Manager Presentation of the Proposed Fiscal Year 2024 City Budget

**Other Business**

**Community Matters (2)**

**Adjournment**

CITY OF CHARLOTTESVILLE, VIRGINIA  
CITY COUNCIL AGENDA



Agenda Date: March 6, 2023  
Action Required: None  
Presenter: Ben Chambers, Transportation Planning Manager  
Staff Contacts: Ben Chambers, Transportation Planning Manager  
**Title: Update on Transportation Planning**

**Background**

The City's Comprehensive Plan set goals and objectives for improving safety and effectiveness of a variety of transportation modes operating on City streets. In 2022, these goals and objectives were met with challenges and opportunities, including transit labor and materials shortages, expansions of the City schools' parent responsibility zones, and overwhelming backlogs of programmed projects. City staff has stepped up to roll out quick-build improvements through school zones as part of the Safe Routes to School Program and to improve collaboration and project execution with VDOT and our regional partners. Looking at 2023 and beyond, the focus of transportation planning in the City will shift from responding to present-day concerns to more holistically aligning the City's goals and objectives with future actions and projects.

**Discussion**

A presentation will be provided to council on the current state of transportation planning in the City, including specific discussion on:

- Dockless Mobility Permit Program Update
- Charlottesville Area Transit's Alternative Fuel Study
- Safe Streets 4 All Regional Study
- Non-motorized Project Prioritization
- Transportation Planning in Charlottesville Moving Forward

**Alignment with City Council's Vision and Strategic Plan**

Transportation planning supports the City Council's vision statements on Economic Sustainability, Green City, America's Healthiest City, and Connected Community. It can contribute to Goal 3 of the Strategic Plan to be a beautiful and sustainable natural and built environment, and Objective 3.3, to provide a variety of transportation and mobility options. Transportation planning in the City is guided by the goals and objectives detailed within the City's Comprehensive Plan.

**Community Engagement**

Planning projects described within this presentation have their own elements of public and stakeholder engagement, as appropriate for the subject topic of each project.

**Budgetary Impact**

There is no impact to the General Fund.

**Recommendation**

None at this time.

**Alternatives**

None at this time.

**Attachments**

None

# CITY OF CHARLOTTESVILLE



## PROCLAMATION

### 2023 VIRGINIA FESTIVAL OF THE BOOK MARCH 23 – MARCH 26

**WHEREAS**, the City of Charlottesville believes that literacy is critical to active and engaged citizenship, and is committed to promoting reading, writing, and storytelling for all, both within and outside its borders;

**WHEREAS**, reading stimulates the creative and intellectual growth of individuals, while also building community through shared experiences, discourse, and understanding;

**WHEREAS**, the 2023 Virginia Festival of the Book, with events presented locally and livestreamed, draws attendees and attention to Charlottesville from around the globe, while providing all programs free of charge to attendees and offering greater accessibility through closed-captions, recap videos, and transcripts;

**WHEREAS**, Virginia Humanities, the Virginia Center for the Book, the University of Virginia, local businesses and schools, and cultural and civic organizations collaborate with the Virginia Festival of the Book to connect with one another through reading, foster empathy for the stories of others, and promote literacy for all;

**NOW, THEREFORE, I, J. Lloyd Snook, III, Mayor of the City of Charlottesville, Virginia**, do hereby proclaim Thursday, March 23 through Sunday, March 26, 2023, as the twenty-ninth annual Virginia Festival of the Book, and encourage community members to participate fully in the wide range of available programs and activities.

Signed and sealed this 6th day of March 2023.

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**J. Lloyd Snook, III, Mayor**

# CITY OF CHARLOTTESVILLE



## PROCLAMATION

### 21<sup>ST</sup> ANNUAL CHARLOTTESVILLE MARCH FOR MEALS MONTH – MARCH 2023

**WHEREAS** on March 22, 1972, President Richard Nixon signed into law an amendment to the Older Americans Act of 1965 that established a national nutrition program for seniors 60 years and older; and

**WHEREAS** Meals on Wheels America established the March for Meals campaign in March 2002 to recognize the importance of the Older Americans Act Nutrition Programs, both congregate and home-delivered, and to raise awareness about the escalating problem of senior hunger in America; and

**WHEREAS** the 2023 observance of March for Meals celebrates the 21<sup>st</sup> year in our city of providing an opportunity to support Meals on Wheels programs that deliver vital and critical services by donating, volunteering and raising awareness about hunger and isolation; and

**WHEREAS** the Meals on Wheels program has served the Charlottesville/Albemarle community admirably for 45 years, serving 325 homebound citizens and delivering 70,620 home-delivered meals in 2022; and

**WHEREAS** volunteers for Meals on Wheels of Charlottesville/Albemarle are the backbone of the program and they not only deliver nutritious meals to seniors and individuals with disabilities who are at significant risk of hunger and isolation, but also caring concern and attention to their welfare; and

**WHEREAS** Meals on Wheels of Charlottesville/Albemarle provides nutritious meals to homebound citizens throughout the city and county that help them maintain their health and independence, preventing unnecessary falls, hospitalizations and/or premature institutionalization; and

**WHEREAS** Meals on Wheels of Charlottesville/Albemarle provides a powerful opportunity for social connection for our homebound neighbors to help combat the negative health effects and economic consequences of loneliness and isolation; and

**WHEREAS** Meals on Wheels of Charlottesville/Albemarle deserves recognition for the heroic contributions and essential services they have provided amid the COVID-19 pandemic and will continue to provide to local communities, our State and our Nation long after it is over.

**NOW, THEREFORE, the Charlottesville City Council** hereby proclaims March 2023 as the 21<sup>st</sup> Annual March for Meals Month in Charlottesville and urge every citizen to take this month to honor our Meals on Wheels programs, the seniors they serve and the volunteers who care for them. Our recognition of, and involvement in, the national 2023 March for Meals can enrich our entire community and help combat senior hunger and isolation in America.

Signed and sealed this 6<sup>th</sup> day of March 2023.

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**J. Lloyd Snook, III, Mayor**

Attest:

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**Kyna Thomas, Clerk of Council**

# CITY OF CHARLOTTESVILLE



## PROCLAMATION

### **MULTIPLE SCLEROSIS EDUCATION AND AWARENESS MONTH MARCH 2023**

**WHEREAS** Multiple Sclerosis (MS) is a chronic, often disabling disease of the central nervous system that affects approximately 400,000 people in the United States; it typically strikes young adults in the prime of life – in their 20s to 40s; and

**WHEREAS** March is the Multiple Sclerosis Education and Awareness Month; it is important for better education and awareness of multiple sclerosis so that its victims can lead more productive and satisfying lives; and

**WHEREAS** MS is a disease that not only affects the person with the condition but also greatly impacts family, friends, and the community; and

**WHEREAS** symptoms of MS can range from mild to severe including numbness in the limbs, muscle spasms, stiffness, weakness, difficulty moving, depression, pain, paralysis, loss of vision and is one of the most common causes of disability in younger adults; and

**WHEREAS** the exact cause of MS is still unknown and there is no known cure; treatments focus on helping patients manage their symptoms, control flareups and slow the progression of the disease; and

**WHEREAS** every hour of every day, someone is newly diagnosed with MS, and it is 2 to 3 times more common in women than men.; and

**WHEREAS** the Multiple Sclerosis Alliance of Virginia, a 100% volunteer-led organization provides programs and services for anyone in Virginia whose life has been affected by MS;

**NOW, THEREFORE, the Charlottesville City Council** hereby recognizes the month of March as Multiple Sclerosis Education and Awareness Month.

Signed and sealed this 6<sup>th</sup> day of March 2023.

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**J. Lloyd Snook, III, Mayor**

Attest:

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**Kyna Thomas, Clerk of Council**

# CITY OF CHARLOTTESVILLE



## PROCLAMATION

### AMERICAN RED CROSS MONTH - MARCH 2023

**WHEREAS** during American Red Cross Month in March, we celebrate the humanitarian spirit of the city of Charlottesville and reaffirm our commitment to help ensure that no one faces a crisis alone; and

**WHEREAS** caring for one another is at the heart of our community and exemplified by the people of city of Charlottesville, whose simple acts of kindness through the Red Cross provide help and hope in people's most difficult moments - continuing the lifesaving legacy of Clara Barton, who founded the organization more than 140 years ago to prevent and alleviate human suffering; and

**WHEREAS** the Virginia Region serves people facing emergencies every day, embracing that the diversity of staff, volunteers, and the people served is vital to this work; and

**WHEREAS** every day, these ordinary individuals lend a helping hand to make an extraordinary difference for neighbors in need - whether providing emergency shelter, food and comfort for families displaced by home fires and other disasters; donating lifesaving blood for cancer patients, accident victims, and people with sickle cell disease and other life-threatening conditions; supporting military members and veterans, along with their families and caregivers, through the unique challenges of service; using vital skills like First Aid and CPR to help others survive medical emergencies; or delivering international humanitarian aid and reconnecting loved ones separated by crises around the world; and

**WHEREAS** powered by 250 dedicated volunteers and generous donors over the past six months the Central Virginia Chapter has:

- Helped 70 households affected by 54 disasters, including storms, floods and home fires;
- Collected more than 9,200 units of lifesaving blood from volunteer donors;
- Trained 4,740 people in First Aid, CPR & AED, water safety, babysitting and other lifesaving skills; and
- Provided 346 critical community services to members of the military, veterans and their families;

**NOW, THEREFORE**, the Charlottesville City Council hereby proclaims March 2023 as Red Cross Month and we encourage all residents of the City of Charlottesville to honor Clara Barton's noble words, "You must never think of anything except the need and how to meet it," and we ask everyone to join in this commitment.

Signed and sealed this 6<sup>th</sup> day of March 2023.

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**J. Lloyd Snook, III, Mayor**

Attest:

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**Kyna Thomas, Clerk of Council**



CITY OF CHARLOTTESVILLE, VIRGINIA  
CITY COUNCIL AGENDA



Agenda Date: March 6, 2023

Action Required:

Presenter:

Staff Contacts:

**Title: Appointing CAHF Subcommittee Members and establishing staggered terms (1 reading)**

**Background**

In 2022, City Council received a recommendation from the firm HR&A as a part of a Program Redesign recommendation to designate a new “CAHF Committee” (separate from HAC but with possible overlap in membership) to make funding recommendations.

**Discussion**

The CAHF Committee will use the City Council’s priorities and allocation recommendations to set targeting and scoring criteria for CAHF-funded programs. The makeup of the committee consists of Three (3) At-Large Representatives, Three (3) Affordable Housing Beneficiaries, and Three (3) staff representatives made up of the Director of Human Services, Director of Finance, and Housing Program Manager.

City Council has received applications from two eligible candidates for one vacancy in the At-Large category.

**Alignment with City Council’s Vision and Strategic Plan**

**Community Engagement**

City Council still seeks applicants to fill three available seats for candidates who are Affordable Housing Beneficiaries. Applications are due by March 10 for consideration of appointment on March 20.

**Budgetary Impact**

**Recommendation**

Appoint 1 of 2 available candidates to fill the At-Large seat on the committee

**Alternatives**

## **Attachments**

1. Resolution to Appoint the CAHF Committee
2. #R-22-039\_CAHF Committee established\_20220404Apr04

**RESOLUTION**

**Appointing the membership of the Charlottesville Affordable Housing Fund Committee**

**WHEREAS** on April 4, 2022, by resolution #R-22-039 the Charlottesville City Council established a new advisory body, to be known as “The Charlottesville Affordable Housing Fund Committee”, and

**WHEREAS** City Council desires to appoint the initial membership of the committee, and to make the appointments in a manner that will stagger the initial terms; **now, therefore,**

**BE IT RESOLVED** by the Council of the City of Charlottesville that the following individuals are hereby appointed to serve on the Charlottesville Affordable Housing Fund Committee, for the terms specified below:

Seats	Expiration of Initial Term	Name
<b>Asterisk (*) denotes eligibility requirements</b>		
At Large Community Members (3)	12/31/2025 (3 years)	Philip D’Oronzio (appointed 1/17/23)
	12/31/2024 (2 years)	S. Lisa Herndon (appointed 1/17/23)
	12/31/ 2023 (1 year)	Open ( <b>Fravel and Sporkin</b> )
Affordable Housing Beneficiaries* (3) (*must be a current resident of an affordable dwelling unit)	12/31/2025	Open
	12/31/2024	Open
	12/31/2023	Open
City Staff* (3) (*must be a full-time city employee)	Term coextensive with time in position	Housing Program Manager (Taylor Harvey-Ryan)
	Term coextensive with time in position	Finance Director (Chris Cullinan)
	Term coextensive with time in position	Human Services Director (Misty Graves)

**BE IT FURTHER RESOLVED** that each of these appointments is made subject to the provisions of City Code Chapter 2, Article I, Sec. 2-8 (Limitation on terms of members of boards and commissions). Upon the expiration of the initial terms specified above, all appointments and re-appointments shall be for two (2) year terms. Pursuant to City Code Sec. 2-8(c), an individual initially appointed to a term of less than two (2) years may thereafter serve four complete terms of two (2) years each. City staff seats will have no term limitation.

**BE IT FURTHER RESOLVED** that, if an individual appointed to serve as an affordable housing beneficiary becomes ineligible during their appointed term, that individual's seat shall be deemed to be vacant, and City Council will appoint an eligible individual to fill the unexpired portion of the term. If an individual appointed to serve a city staff seat leaves the designated position, the person hired to fill the position will also fill the seat vacancy.

**RESOLUTION**  
**Establishing a City Council Advisory Body to be known as**  
**The Charlottesville Affordable Housing Fund Committee**

WHEREAS on March 1, 2021, this Council approved an Affordable Housing Plan for the City, the recommendations of the AHP were incorporated into the Comprehensive Plan adopted by the City Council on November 15, 2021, and the recommendations included establishing a committee responsible for advising City Council on matters pertaining to the use and expenditure of funding within the Charlottesville Affordable Housing Fund (CAHF); now, therefore,

BE IT RESOLVED by the Council of the City of Charlottesville, Virginia, that there is hereby established an advisory body to the Charlottesville City Council, to be known as the Charlottesville Affordable Housing Fund Committee (“CAHF Committee”), and the CAHF Committee shall have the following purposes and membership:

1. Purposes: the purposes of the CAHF Committee shall be:
  - a. to recommend to the City Council/ City administration suggested priorities for the use of CAHF funding,
  - b. to review the City administration’s recommendations for award(s) of CAHF funding,
  - c. to provide general input and oversight of the administration and effectiveness of the CAHF funding mechanism, including, without limitation, input as to the best ratio of grants to loans to be disbursed from CAHF, and
  - d. to recommend ways in which the City Council may ensure the sustainability and proper use of the CAHF over time,
  
2. Restrictions: No grants or loans from the CAHF shall be awarded to persons serving on the CAHF Committee, or to other legal entities of which any such person is a member, or in which such a person has a personal interest as the Virginia State and Local Government Conflict of Interests Act defines that term.
  
3. Membership: membership of the HAC shall be appointed by City Council for 2-year terms, subject to the term limits set forth within City Code 2-8.

<b>Membership Group/Background</b>	<b>Number</b>
At-Large community members	3
Affordable Housing beneficiaries	3
City staff	3
<b>Total</b>	<b>9</b>

**Charlottesville City Council and Planning Commission**  
**Joint Work Session**  
**Tuesday, February 28, 2023, at 5:00 p.m.**  
**CitySpace Main Conference Room (100 5<sup>th</sup> Street NE)**

The Charlottesville Planning Commission held a joint work session with the Charlottesville City Council to review Module 1 of the Zoning Ordinance Update.

**Call to Order/Roll Call**

Planning Commission Chair Lyle Solla-Yates called the work session to order at 5:00 p.m., noting a quorum of Planning Commissioners.

Mayor Lloyd Snook confirmed quorum with the following City Council members present: Brian Pinkston, Leah Puryear, Lloyd Snook and Juandiego Wade.

**Work Session**

Missy Creasy, Deputy Director of Neighborhood Development Services stated that public comment was being accepted in writing at the meeting or by emailing comments to [creasym@charlottesville.gov](mailto:creasym@charlottesville.gov) during the meeting.

James Freas, Director of Neighborhood Development Services, summarized the purpose of the meeting and began the presentation which followed the following agenda outline.

Councilor Michael Payne joined the meeting at 5:04 p.m.

1. Topics of Review in Association with Zoning Ordinance Update
  - a. Module One

Module 1 of the draft Zoning Ordinance covers the proposed zoning district rules, the use table, and the zoning map. The outline for the work session was based on discussion from the February 14 Planning Commission meeting.

Part 1: Explanations

1. Setbacks for odd-shaped lots.
2. Height – how and why height is measured in feet and stories.
3. Where/how are stacked townhomes allowed

Part 2: Policy Discussions

4. Front yard parking prohibition
5. Reduced height in the R-A district as compared to current zoning
6. Expanding the density bonus for preservation of existing structures into the R-B and R-C Districts.

7. Ground floor elevation in the Residential Districts

Part 3: The Zoning Map

8. Mapping Logic – How were the zoning districts applied to the map?
9. Proposed changes to the draft zoning map

There were several other questions and topics raised by the Commission that will be taken up as part of the work sessions on Modules 2 and 3 including questions around affordable housing, sensitive communities, and process questions related to plans currently under review.

Public comments were received in writing during the meeting from the following individuals:

- Lee Scott
- Benjamin Heller
- Vicki Metcalf
- Anthony Artuso
- Danny Yoder
- Kimber Hawkey
- Cliff Fox
- Bob Bakalian
- Josh Krahn
- John Hossack
- Charles Gendrot
- Tracy Carlson
- Lester Wilson
- Catherine Kane
- Alexander Hendrick
- George Carter
- Cordelia Gelly
- Deborah Cohn
- David Lehman
- Tara Kreider
- Ellen Tully
- Bill Emory

The meeting adjourned at 8:19 p.m.

BY Order of City Council

BY Kyna Thomas, Clerk of Council

CITY OF CHARLOTTESVILLE, VIRGINIA  
CITY COUNCIL AGENDA



Agenda Date:	March 6, 2023
Action Required:	
Presenter:	Alexander Ikefuna, Director of Community Solutions, Samuel Sanders, Jr., Deputy City Manager
Staff Contacts:	Alexander Ikefuna, Director of Community Solutions Samuel Sanders, Jr., Deputy City Manager
Title:	<b>Appointing CDBG Task Force Members and establishing staggered terms (1 reading)</b>

**Background**

This resolution is being presented as an update to the materials published, but not voted upon, on February 21, 2023. The resolution at that time referenced an incorrect summary of term lengths following the establishment of staggered terms. This resolution ratifies the establishment of new staggered terms for

**Discussion**

Appointments were made to various seats and vacancies still exist for residents from the following Department of Housing and Urban Development (HUD) identified income-eligible areas of the city: 1) 10th and Paige Street, 2) Belmont, and 3) Ridge Street.

**Alignment with City Council's Vision and Strategic Plan**

**Community Engagement**

City Council still seeks applicants to fill the above-mentioned seats. Applications are due by March 10 for consideration of appointment on March 20.

**Budgetary Impact**

**Recommendation**

Establish staggered terms

**Alternatives**

**Attachments**

1. CDBG Taskforce Appointment Resolution \_20230306





**RESOLUTION**

**Appointing the membership of the Community Development Block Grant (CDBG) and Home Investment Partnerships Program (HOME) Task Force, Pursuant to City Code Section 2-417**

**WHEREAS** City Council desires to appoint the initial membership of the reconfigured task force, and to make the appointments in a manner that will stagger the initial terms; **now, therefore,**

**BE IT RESOLVED** by the Council of the City of Charlottesville that the following individuals are hereby appointed to serve on the CDBG and HOME Task Force, for the terms specified below:

Seats	Expiration of Initial Term	Name
<b>Asterisk (*) denotes eligibility requirements</b>		
Pursuant to City Code 2-417 (b)(1), Five (5) CDBG/HOME Area Community Members* (*must reside within a HUD-identified income eligible area AND must reside within a City-Council designated priority neighborhood). These Neighborhoods are as follows:	Term Options: 12/31/25 (3 years) (1) 12/31/24 (2 years) (2) 12/31/23 (1 year) (2)	
Belmont Neighborhood	Select Term: 1yr; 2yrs; 3yrs	Open
Fifeville Neighborhood	12/31/2025	Jacquana Mason
10 <sup>th</sup> & Paige Neighborhood	Select Term: 1yr; 2yrs; 3yrs	Open
Ridge Street Neighborhood	Select Term: 1yr; 2yrs; 3yrs	Open
Rose Hill Neighborhood	12/31/2024	Sylethia Carr
At-Large Community Member (1)	12/31/2025	Helen Sporkin
Charlottesville Planning Commission Representative (1)	Term is coextensive with Planning Commission appointment	Phil D’Oronzio
School Board Representative (1)	Term is coextensive with School Board appointment	James Bryant
Public Service Program Representative* (1) (*must be a member of the governing board of the	12/31/2023	Connor Brew

program, or an officer or executive director of the program)		
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**BE IT FURTHER RESOLVED** that each of these appointments is made subject to the provisions of City Code Chapter 2, Article XIII, Sec. 2-417 (Community development block grant and HOME task force). Upon the expiration of the initial terms specified above, all subsequent appointments and re-appointments shall be for terms of three years each. Pursuant to City Code Sec. 2-8(c), an individual initially appointed to a term of less than three years may thereafter serve two complete terms of two (2) years each.

**BE IT FURTHER RESOLVED** that, if an individual appointed to serve as an affordable housing beneficiary, an at-large community member or a public service program representative, becomes ineligible during their appointed term, that individual's seat shall be deemed to be vacant, and City Council will appoint an eligible individual to fill the unexpired portion of the term.

CITY OF CHARLOTTESVILLE, VIRGINIA  
CITY COUNCIL AGENDA



Agenda Date: March 6, 2023

Action Required: Approve resolution

Presenter:

Staff Contacts:

Title: **Re-establishing term dates for Police Civilian Oversight Board (1 reading)**

**Background**

City Council made appointments to the Police Civilian Review Board. Mayor Snook stated that terms would be re-constituted with the intent to stagger term end dates by year and eliminate the 18-month gap established with initial terms.

**Discussion**

This resolution documents the re-established terms for the Police Civilian Oversight Board. This resolution does not reset the number of terms for members currently serving.

**Alignment with City Council's Vision and Strategic Plan**

**Community Engagement**

**Budgetary Impact**

**Recommendation**

Approve resolution

**Alternatives**

**Attachments**

1. PCOB Term Designation Resolution 3-6-23

**RESOLUTION**

**Establishing the City Council’s February 21, 2023, Appointments to the Police Citizen Oversight Board (PCOB) and Confirming the Terms for PCOB Members on a Staggered Schedule, Pursuant to City Code Section Sec. 2-453**

**WHEREAS** City Council appointed members to the City’s PCOB on February 21, 2023, and such appointments are in compliance with City Code Sec. 2-453; and

**WHEREAS**, City Council desires to establish through Resolution the appointments and the respective terms of each appointed member; and

**WHEREAS**, the City Council seeks to stagger the terms; **now, therefore**,

**BE IT RESOLVED** by the Council of the City of Charlottesville that the following individuals are hereby appointed to serve on the PCOB, for the terms specified below:

Seats	Term Expiration	Name
<b>Asterisk (*) denotes eligibility requirements</b>		
The board shall reflect the demographic diversity of the City with seven (7) voting members and one (1) non-voting member pursuant to City Code Sec. 2-453 (b).	Three (3) year terms. Appointments and terms shall be subject to City Code Sec. 2-8.	
<b>Community Resident Member A</b> pursuant to City Code Sec. Sec. 2-453 (b)(1).	8/31/2026	Charles Fleming
<b>Community Resident Member B</b> pursuant to City Code Sec. Sec. 2-453 (b)(1).	8/31/2024	Lakeshia Washington
<b>Community Resident Member C</b> pursuant to City Code Sec. Sec. 2-453 (b)(1).	8/31/2024	James Watson
<b>Social Justice Organization Member</b> pursuant to City Code Sec. Sec. 2-453 (b)(2).	8/31/2026	Patricia Jones Turner
<b>City Resident At-Large Member A</b> pursuant to City Code Sec. Sec. 2-453 (b)(4).	8/31/2026	Susan Krischel
<b>City Resident At-Large Member B</b> pursuant to City Code Sec. Sec. 2-453 (b)(4).	8/31/2024	William Mendez
<b>City Resident At-Large Member C</b> pursuant to City Code Sec. Sec. 2-453 (b)(4).	8/31/2024	Jeffrey Fracher
<b>City Non-Voting Member</b> pursuant to City Code Sec. Sec. 2-453 (b)(3).	8/31/2026	George Dillard

**BE IT FURTHER RESOLVED** that each of these appointments is made subject to the provisions of City Code Chapter 2, Article XVI (Police Civilian Oversight Board). Upon the expiration of the terms specified above, all subsequent appointments and re-appointments shall be for terms of three years each. Pursuant to City Code Sec. 2-8(c), an individual initially appointed to a term of less than three years may thereafter serve two complete terms of three (3) years each.

**BE IT FURTHER RESOLVED** that, if an individual appointed to serve as a Community Resident Member, City Resident At-Large Member or a Social Justice Organization Member, becomes ineligible during their appointed term, that individual's seat shall be deemed to be vacant, and City Council will appoint an eligible individual to fill the unexpired portion of the term.

CITY OF CHARLOTTESVILLE, VIRGINIA  
CITY COUNCIL AGENDA



Agenda Date:	March 6, 2023
Action Required:	Approve Resolution for Appropriation
Presenter:	Misty Graves, Director of Human Services
Staff Contacts:	Misty Graves, Director of Human Services
Title:	<b>Appropriating funds for reimbursement of United Way Community Resource Hotline Staff Costs - \$45,559.02 (2nd reading)</b>

**Background**

As a response to the COVID-19 pandemic, the Community Resource Hotline expanded their services to provide economic financial assistance through the Pathways program, a collaborative effort of the Charlottesville Department of Human Services, Albemarle County, and United Way of Greater Charlottesville. Residents call the hotline Monday through Friday between 9 a.m. and 5 p.m. and requests are verified and approved by Department of Human Services staff working on the community resource hotline. Financial support will be distributed by the United Way of Greater Charlottesville.

**Discussion**

As a result of call volume and requests, the Community Resource Hotline was required to hire additional staff to serve as operators. The Department of Human Services maintains the operations and oversight of the program. The City of Charlottesville covers 40 percent of staff costs, while the County of Albemarle covers 60 percent of those costs. The appropriation is the reimbursement of the County's portion of staff costs from July 1, 2022 through December 31, 2022. Future invoices to United Way will be submitted quarterly. During these two quarters the City of Charlottesville facilitated and secured emergency hotel stays on behalf of Albemarle county and the United Way and a portion of this appropriation reimburses our department for those payments.

**Alignment with City Council's Vision and Strategic Plan**

This appropriation supports City Council's "Community of Mutual Respect" vision. It contributes to Goal 1: an inclusive community of self-sufficient residents. It also contributes to Goal 5: A well-managed and responsive organization.

**Community Engagement**

Since July 1, 2022, the Community Resource Hotline has disbursed \$725,173.26 to City residents and \$921,379.74 to County residents for a total disbursement thus far in FY 23 of \$1,646,553.00. This demonstrates the volume of residents being processed through the Community

Resource Hotline and the level of need that remains in this local community since the COVID - 19 pandemic.

**Budgetary Impact**

No additional funds are being requested from the City. The funds being appropriated are from the United Way and will reimburse the Human Services department for expenses already incurred.

**Recommendation**

Staff recommends approval and appropriation of funds.

Suggested Motion: "I move the RESOLUTION Appropriating the Amount of \$45,559.02 received from The United Way, as reimbursement of Community Resource Hotline Staff Costs"

**Alternatives**

Council may elect not to accept the funds and the community resource hotline will be understaffed and therefore will not have the capacity to administer financial assistance to people experiencing hardship.

**Attachments**

1. Resolution - United Way Reimbursement Q2FY23



**RESOLUTION**

**Appropriating the Amount of \$45,559.02 Received from The United Way, as reimbursement of Community Resource Hotline Staff Costs and Emergency Hotel Stays**

**WHEREAS**, The City of Charlottesville, through the Department of Human Services, has received reimbursement from the United Way of Greater Charlottesville in the amount of \$45,559.02;

**NOW, THEREFORE BE IT RESOLVED** by the Council of the City of Charlottesville, Virginia that the sum of \$45,559.02 is hereby appropriated in the following manner:

**Revenues**

\$40,557.19	Fund: 213	Cost Center: 3411001000	G/L: 451022
\$5,002.83	Fund: 213	Cost Center 3411002000	G/L: 530102

**Expenditures**

\$40,557.19	Fund: 213	Cost Center: 3411001000	G/L: 599999
\$5,002.83	Fund: 213	Cost Center: 3411002000	G/L: 530102

CITY OF CHARLOTTESVILLE, VIRGINIA  
CITY COUNCIL AGENDA



Agenda Date:	March 6, 2023
Action Required:	Consideration of an application for a Critical Slope Waiver
Presenter:	Matthew Alfele, City Planner
Staff Contacts:	Matthew Alfele, City Planner
Title:	<b>Considering a Critical Slope Waiver Application request at 1000 Cherry Avenue (Buford Middle School) (1 reading)</b>

### **Background**

Michael Goddard, City of Charlottesville Facilities Development Manager is requesting a waiver from Section 34-112(b) of the City's Critical Slope Ordinance as part of the renovations and reconfiguration to Buford Middle School. The City is in the process of upgrading the public education facilities and infrastructure on the campus of Buford Middle School, The Boys and Girls Club, and Smith Aquatic Center. This is a multiyear project that will be phased dependent on funding. As part of the renovations, disturbance to Critical Slopes around the athletic field will be required.

### **Discussion**

The Planning Commission held a hybrid virtual and in-person meeting on February 14, 2023 where this item was on the consent agenda. Planning Commission passed the consent agenda and amended the recommendation of approval to include staff's condition that the applicant work with the City's Urban Forester on tree preservation and replanting.

Staff note: A recording of the meeting can be found at the following link. Passage of the consent agenda starts at the 00:37:30 mark.

[Link to Planning Commission Recording](#)

Staff note: The full application for this project can be found at the following link. Materials start on page 5.

[Link to Staff Report and background materials](#)

### **Alignment with City Council's Vision and Strategic Plan**

If City Council approves the Critical Slope Waiver Application, the project could contribute to Goal 3: A Beautiful and Sustainable Natural and Built Environment, 3.1 Engage in robust and context sensitive urban planning and implementation.

### **Community Engagement**

Under the City's Zoning Code, a Critical Slope Waiver Application does not require a Public Hearing or community engagement meeting. However, the applicant has done community engagement for this project through other methods, such as meetings related to the redevelopment and expansion of Buford Middle School. In addition, a Site Plan Conference for this project was held on January 4, 2023, and six members of the public attended.

### **Budgetary Impact**

This waiver request has no impact on the General Fund.

### **Recommendation**

The Planning Commission voted 6-0 to recommend the application be approved.

"Suggested motion: "I move the RESOLUTION granting a Critical Slope Waiver for Property located 1000 Cherry Avenue City Tax Map Parcels 230192000." with one condition.

### **Alternatives**

City Council may deny or indefinitely defer the requested Critical Slope Waiver:

- (1) Denial: "I move to deny the Critical Slope Waiver requested with application P22-0132"
- (2) Deferral: "I move to defer Council action on Critical Slope Waiver P22-132"

### **Attachments**

1. Buford\_Middle\_School\_CS\_RES\_3\_6\_23

## RESOLUTION

### Granting a critical slope waiver for the properties located at 1000 Cherry Avenue

**WHEREAS** The City of Charlottesville (“Landowner”) is the owner of certain land identified within the City of Charlottesville Real Estate Assessor’s records as Tax Map and Parcel Nos. 230192000, said parcels having current street addresses of 1000 Cherry Avenue (collectively, the “Subject Property”); and

**WHEREAS** the Subject Property contains critical slopes, over and within an area of approximately 1.55 acres, which is approximately 8.22% of the combined area of the Subject Property, and Landowner is requesting a waiver of the critical slopes requirements of City Code Sec. 34-1120(b)(6)(b), in connection with the Owner’s plan to renovate and expand Buford Middle School and surrounding infrastructure on the Subject Property (the “Project”); and

**WHEREAS** the Project is described in more specific detail within the application materials submitted in connection with waiver application no. P22-0132, as required by City Code §34-1120(b)(6) (collectively, the “Application Materials”); and

**WHEREAS** the Planning Commission considered and recommended approval of this application at their February 14, 2023, meeting, subject to one condition proposed within the Staff Report, therefore,

**BE IT RESOLVED** by the Council for the City of Charlottesville, Virginia, that a waiver is hereby granted of the critical slopes requirements for the Project, to allow for the renovation and expansion Buford Middle School and surrounding infrastructure as described within the Application Materials, subject to the following condition:

- (1) The applicant will work with the City’s Urban Forester on tree preservation and replanting.

**CITY OF CHARLOTTESVILLE, VIRGINIA  
CITY COUNCIL AGENDA**



Agenda Date: March 6, 2023  
Action Required: Approval of Resolution  
Presenter: Ashley Marshall, Deputy City Manager  
Staff Contacts: Ashley Marshall, Deputy City Manager  
**Title: Settlement for Opioid Related Claims**

**Background**

A formal communication from the National Opioids Settlements Implementation Administrator went out to all Virginia cities and counties in February 2023 concerning the proposed settlement of opioid-related claims against Teva, Allergan, Walmart, Walgreens, CVS, and their related corporate entities. All litigating localities are required to have their governing bodies approve a resolution pertaining to this additional settlement.

**Discussion**

The City of Charlottesville approved and adopted the Virginia Opioid Abatement Fund and Settlement Allocation Memorandum of Understanding and affirmed that any pending settlement would be subject to that Virginia MOU. Settlements for the "Distributors" (McKesson, Cardinal Health, and AmeriSource Bergen) as well as for Johnson & Johnson/Jansen were finalized on October 18, 2022. In late 2022, agreements were announced with three pharmacy chains—CVS, Walgreens, and Walmart—and two additional manufacturers—Allergan and Teva. In January 2023, each of those pharmacy chains and manufacturers confirmed that a sufficient number of states had agreed to the settlements to move forward. As with the 2021 National Settlements, states and local governments that want to participate in the 2022 National Settlements now will have the opportunity to “opt-in.” Through this resolution, the City of Charlottesville is exercising its right to legally opt into the settlement by Teva, Allergan, Walmart, Walgreens, and CVS.

**Alignment with City Council's Vision and Strategic Plan**

N/A

**Community Engagement**

N/A

**Budgetary Impact**

None.

**Recommendation**

It is recommended that the council approves the required resolution to opt into the Teva, Allergan, Walmart, Walgreens, and CVS opioid settlement.

### **Alternatives**

The City Council can refuse to opt-in and thereby forfeit any payments to the locality.

### **Attachments**

1. Opioid Settlement Participation Agreement TEVA etc.
2. Dec06 2021-Cert. Resolution approving Virginia Opioid MOU
3. DRAFT RESOLUTION (Feb 2023) for non-litigating cities and counties - Approval of Settlements with Teva Allergan Walmart CVS and Walgreens (002)

New National Opioids Settlements: Teva, Allergan, CVS, Walgreens, and Walmart  
Opioids Implementation Administrator  
[opioidsparticipation@rubris.com](mailto:opioidsparticipation@rubris.com)

Charlottesville city, VA  
Reference Number: CL-393057

***TO LOCAL POLITICAL SUBDIVISIONS AND SPECIAL DISTRICTS:***

**THIS PACKAGE CONTAINS DOCUMENTATION TO PARTICIPATE IN THE NEW NATIONAL OPIOID SETTLEMENTS. YOU MUST TAKE ACTION IN ORDER TO PARTICIPATE.**

***Deadline: April 18, 2023***

Five new proposed national opioid settlements ("*New National Opioid Settlements*") have been reached with **Teva, Allergan, CVS, Walgreens, and Walmart** ("*Settling Defendants*"). This *Participation Package* is a follow-up communication to the *Notice of National Opioid Settlements* recently received electronically by your subdivision or special district ("*subdivision*").

You are receiving this *Participation Package* because Virginia is participating in the following settlements:

- **Teva**
- **Allergan**
- **CVS**
- **Walgreens**
- **Walmart**

If a state does not participate in a particular Settlement, the subdivisions in that state are not eligible to participate in that Settlement.

This electronic envelope contains:

- *Participation Forms* for Teva, Allergan, CVS, Walgreens, and Walmart, including a release of any claims.

**The *Participation Form* for each settlement must be executed, without alteration, and submitted on or before April 18, 2023, in order for your subdivision to be considered for initial participation calculations and payment eligibility.**

Based upon subdivision participation forms received on or before April 18th, the subdivision participation rate will be used to determine whether participation for each deal is sufficient for the settlement to move forward and whether a state earns its maximum potential payment under the settlement. If the settlement moves forward, your release will become effective. If a settlement does not move forward, that release will not become effective.

Any subdivision that does not participate cannot directly share in the settlement funds, even if the subdivision's state is settling and other participating subdivisions are sharing in settlement funds. Any subdivision that does not participate may also reduce the amount of money for programs to remediate the opioid crisis in its state. Please note, a subdivision will not necessarily directly receive settlement funds by participating; decisions on how settlement funds will be allocated within a state are subject to intrastate agreements or state statutes.

In Virginia, participating counties and independent cities may receive some of the settlement funds directly, pursuant to the allocation framework set forth in the Virginia Opioid Abatement Fund and Settlement Allocation Memorandum of Understanding ("MOU"), which has been previously approved by all Virginia counties and cities, and the Virginia Opioid Abatement Fund statute, Va. Code § 2.2-2374. In addition, some towns are being asked to approve the settlements and submit participation forms because, due to the structure of the settlement agreements, towns above a certain population threshold must approve the settlements and submit participation forms in order to maximize the overall recovery for the Commonwealth and its subdivisions. Participating towns are not eligible to receive direct shares from the settlement funds—however, they may be able to apply for, request, or receive funds for opioid abatement programs through their counties. Participation by these towns will help to maximize the recovery for all of Virginia's counties, including the counties in which they are located.

You are encouraged to discuss the terms and benefits of the *New National Opioid Settlements* with your counsel, your Attorney General's Office, and other contacts within your state. Many states are implementing and allocating funds for these new settlements the same as they did for the prior opioid settlements with McKesson, Cardinal, Amerisource, and J&J/Janssen, but states may choose to treat these settlements differently.

Information and documents regarding the *New National Opioid Settlements* and how they are being implemented in your state and how funds will be allocated within your state allocation can be found on the national settlement website at <https://nationalopioidsettlement.com/>. This website will be supplemented as additional documents are created.

### **How to return signed forms:**

There are three methods for returning the executed *Participation Forms* and any supporting documentation to the Implementation Administrator:

- (1) *Electronic Signature via DocuSign*: Executing the *Participation Forms* electronically through DocuSign will return the signed forms to the Implementation Administrator and associate your forms with your subdivision's records. Electronic signature is the most efficient method for returning *Participation Forms*, allowing for more timely participation and the potential to meet higher settlement payment thresholds, and is therefore strongly encouraged.



- (2) *Manual Signature returned via DocuSign*: DocuSign allows forms to be downloaded, signed manually, then uploaded to DocuSign and returned automatically to the Implementation Administrator. Please be sure to complete all fields. As with electronic signature, returning manually signed *Participation Forms* via DocuSign will associate your signed forms with your subdivision's records.
- (3) *Manual Signature returned via electronic mail*: If your subdivision is unable to return executed *Participation Forms* using DocuSign, signed *Participation Forms* may be returned via electronic mail to [opioidsparticipation@rubris.com](mailto:opioidsparticipation@rubris.com). Please include the name, state, and reference ID of your subdivision in the body of the email and use the subject line Settlement Participation Forms - [Subdivision Name, Subdivision State] - [Reference ID].

Detailed instructions on how to sign and return the *Participation Forms*, including changing the authorized signer, can be found at <https://nationalopioidsettlement.com>. You may also contact [opioidsparticipation@rubris.com](mailto:opioidsparticipation@rubris.com).

**The sign-on period for subdivisions ends on April 18, 2023.**

If you have any questions about executing these forms, please contact your counsel, the Implementation Administrator at [opioidsparticipation@rubris.com](mailto:opioidsparticipation@rubris.com), or Tom Beshere at the Virginia Attorney General's Office at 804-823-6335 or [tbeshere@oag.state.va.us](mailto:tbeshere@oag.state.va.us).

Thank you,

National Opioids Settlements Implementation Administrator

*The Implementation Administrator is retained to provide the settlement notice required by the respective settlement agreements referenced above and to manage the collection of settlement participation forms for each settlement.*

**EXHIBIT K**  
**Subdivision and Special District Settlement Participation Form**

Will your subdivision or special district be signing the settlement participation forms for the Allergan and Teva Settlements at this time?

Yes     No

Governmental Entity: Charlottesville city	State: VA
Authorized Signatory:	
Address 1:	
Address 2:	
City, State, Zip:	
Phone:	
Email:	

The governmental entity identified above (“*Governmental Entity*”), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Agreement dated November 22, 2022 (“*Allergan Settlement*”), and acting through the undersigned authorized official, hereby elects to participate in the Allergan Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the Allergan Settlement, understands that all terms in this Election and Release have the meanings defined therein, and agrees that by this Election, the Governmental Entity elects to participate in the Allergan Settlement as provided therein.
2. Following the execution of this Settlement Participation Form, the Governmental Entity shall comply with Section III.B of the Allergan Settlement regarding Cessation of Litigation Activities.
3. The Governmental Entity shall, within fourteen (14) days of the Reference Date and prior to the filing of the Consent Judgment, file a request to dismiss with prejudice any Released Claims that it has filed. With respect to any Released Claims pending in *In re National Prescription Opiate Litigation*, MDL No. 2804, the Governmental Entity authorizes the MDL Plaintiffs’ Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal With Prejudice substantially in the form found at <https://nationalopiodsettlement.com>.
4. The Governmental Entity agrees to the terms of the Allergan Settlement pertaining to Subdivisions and Special Districts as defined therein.
5. By agreeing to the terms of the Allergan Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
6. The Governmental Entity agrees to use any monies it receives through the Allergan Settlement solely for the purposes provided therein.



7. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity's state where the Consent Judgment is filed for purposes limited to that court's role as provided in, and for resolving disputes to the extent provided in, the Allergan Settlement.
8. The Governmental Entity has the right to enforce the Allergan Settlement as provided therein.
9. The Governmental Entity, as a Participating Subdivision or Participating Special District, hereby becomes a Releasor for all purposes in the Allergan Settlement, including, but not limited to, all provisions of **Section V (Release)**, and along with all departments, agencies, divisions, boards, commissions, Subdivisions, districts, instrumentalities of any kind and attorneys, and any person in their official capacity whether elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist in bringing, or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the Allergan Settlement are intended to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The Allergan Settlement shall be a complete bar to any Released Claim.
10. The Governmental Entity hereby takes on all rights and obligations of a Participating Subdivision or Participating Special District as set forth in the Allergan Settlement.
11. In connection with the releases provided for in the Allergan Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

**General Release; extent.** A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her, would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the Allergan Settlement.

12. Nothing herein is intended to modify in any way the terms of the Allergan Settlement, to which the Governmental Entity hereby agrees. To the extent this Settlement Participation Form is interpreted differently from the Allergan Settlement in any respect, the Allergan Settlement controls.



I have all necessary power and authorization to execute this Settlement Participation Form on behalf of the Governmental Entity.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



**Exhibit K**  
**Subdivision and Special District Settlement Participation Form**

Governmental Entity: Charlottesville city	State: VA
Authorized Signatory:	
Address 1:	
Address 2:	
City, State, Zip:	
Phone:	
Email:	

The governmental entity identified above (“*Governmental Entity*”), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Agreement dated November 22, 2022 (“*Teva Settlement*”), and acting through the undersigned authorized official, hereby elects to participate in the Teva Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the Teva Settlement, understands that all terms in this Election and Release have the meanings defined therein, and agrees that by this Election, the Governmental Entity elects to participate in the Teva Settlement as provided therein.
2. Following the execution of this Settlement Participation Form, the Governmental Entity shall comply with Section III.B of the Teva Settlement regarding Cessation of Litigation Activities.
3. The Governmental Entity shall, within 14 days of the Reference Date and prior to the filing of the Consent Judgment, file a request to dismiss with prejudice any Released Claims that it has filed. With respect to any Released Claims pending in In re National Prescription Opiate Litigation, MDL No. 2804, the Governmental Entity authorizes the Plaintiffs’ Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal With Prejudice substantially in the form found at <https://nationalopioidsettlement.com>.
4. The Governmental Entity agrees to the terms of the Teva Settlement pertaining to Subdivisions as defined therein.
5. By agreeing to the terms of the Teva Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
6. The Governmental Entity agrees to use any monies it receives through the Teva Settlement solely for the purposes provided therein.
7. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity’s state where the Consent Judgment is filed for purposes limited to that court’s role as provided in, and for resolving disputes to the extent provided in, the Teva Settlement.



8. The Governmental Entity has the right to enforce the Teva Settlement as provided therein.
9. The Governmental Entity, as a Participating Subdivision or Participating Special District, hereby becomes a Releasor for all purposes in the Teva Settlement, including but not limited to all provisions of Section V (Release), and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in their official capacity elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the Teva Settlement are intended by Released Entities and the Governmental Entity to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The Teva Settlement shall be a complete bar to any Released Claim.
10. The Governmental Entity hereby takes on all rights and obligations of a Participating Subdivision or Participating Special District as set forth in the Teva Settlement.
11. In connection with the releases provided for in the Teva Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

**General Release; extent.** A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her, would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the Teva Settlement.

12. Nothing herein is intended to modify in any way the terms of the Teva Settlement, to which Governmental Entity hereby agrees. To the extent this Election and Release is interpreted differently from the Teva Settlement in any respect, the Teva Settlement controls.



I have all necessary power and authorization to execute this Election and Release on behalf of the Governmental Entity.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



**EXHIBIT K**

**Subdivision Participation and Release Form**

Will your subdivision or special district be signing the settlement participation form for the CVS Settlement at this time?

Yes       No

Governmental Entity: Charlottesville city	State: VA
Authorized Signatory:	
Address 1:	
Address 2:	
City, State, Zip:	
Phone:	
Email:	

The governmental entity identified above (“*Governmental Entity*”), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Settlement Agreement dated December 9, 2022 (“*CVS Settlement*”), and acting through the undersigned authorized official, hereby elects to participate in the CVS Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the CVS Settlement, understands that all terms in this Participation and Release Form have the meanings defined therein, and agrees that by executing this Participation and Release Form, the Governmental Entity elects to participate in the CVS Settlement and become a Participating Subdivision as provided therein.
2. The Governmental Entity shall promptly, and in any event no later than 14 days after the Reference Date and prior to the filing of the Consent Judgment, dismiss with prejudice any Released Claims that it has filed. With respect to any Released Claims pending in *In re National Prescription Opiate Litigation*, MDL No. 2804, the Governmental Entity authorizes the Plaintiffs’ Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal with Prejudice substantially in the form found at <https://nationalopioidsettlement.com>.
3. The Governmental Entity agrees to the terms of the CVS Settlement pertaining to Participating Subdivisions as defined therein.
4. By agreeing to the terms of the CVS Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
5. The Governmental Entity agrees to use any monies it receives through the CVS Settlement solely for the purposes provided therein.





6. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity's state where the Consent Judgment is filed for purposes limited to that court's role as provided in, and for resolving disputes to the extent provided in, the CVS Settlement. The Governmental Entity likewise agrees to arbitrate before the National Arbitration Panel as provided in, and for resolving disputes to the extent otherwise provided in, the CVS Settlement.
7. The Governmental Entity has the right to enforce the CVS Settlement as provided therein.
8. The Governmental Entity, as a Participating Subdivision, hereby becomes a Releasor for all purposes in the CVS Settlement, including without limitation all provisions of Section XI (Release), and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in their official capacity elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the CVS Settlement are intended by the Parties to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The CVS Settlement shall be a complete bar to any Released Claim.
9. The Governmental Entity hereby takes on all rights and obligations of a Participating Subdivision as set forth in the CVS Settlement.
10. In connection with the releases provided for in the CVS Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

**General Release; extent.** A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the CVS Settlement.



11. Nothing herein is intended to modify in any way the terms of the CVS Settlement, to which Governmental Entity hereby agrees. To the extent this Participation and Release Form is interpreted differently from the CVS Settlement in any respect, the CVS Settlement controls.

I have all necessary power and authorization to execute this Participation and Release Form on behalf of the Governmental Entity.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



**EXHIBIT K**

**Subdivision Participation and Release Form**

Will your subdivision or special district be signing the settlement participation form for the Walgreens Settlement at this time?

Yes       No

Governmental Entity: Charlottesville city	State: VA
Authorized Signatory:	
Address 1:	
Address 2:	
City, State, Zip:	
Phone:	
Email:	

The governmental entity identified above (“*Governmental Entity*”), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Settlement Agreement dated December 9, 2022 (“*Walgreens Settlement*”), and acting through the undersigned authorized official, hereby elects to participate in the Walgreens Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the Walgreens Settlement, understands that all terms in this Participation and Release Form have the meanings defined therein, and agrees that by executing this Participation and Release Form, the Governmental Entity elects to participate in the Walgreens Settlement and become a Participating Subdivision as provided therein.
2. The Governmental Entity shall promptly, and in any event no later than 14 days after the Reference Date and prior to the filing of the Consent Judgment, dismiss with prejudice any Released Claims that it has filed. With respect to any Released Claims pending in *In re National Prescription Opiate Litigation*, MDL No. 2804, the Governmental Entity authorizes the Plaintiffs’ Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal with Prejudice substantially in the form found at <https://nationalopioidsettlement.com>.
3. The Governmental Entity agrees to the terms of the Walgreens Settlement pertaining to Participating Subdivisions as defined therein.
4. By agreeing to the terms of the Walgreens Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
5. The Governmental Entity agrees to use any monies it receives through the Walgreens Settlement solely for the purposes provided therein.



6. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity's state where the Consent Judgment is filed for purposes limited to that court's role as provided in, and for resolving disputes to the extent provided in, the Walgreens Settlement. The Governmental Entity likewise agrees to arbitrate before the National Arbitration Panel as provided in, and for resolving disputes to the extent otherwise provided in, the Walgreens Settlement.
7. The Governmental Entity has the right to enforce the Walgreens Settlement as provided therein.
8. The Governmental Entity, as a Participating Subdivision, hereby becomes a Releasor for all purposes in the Walgreens Settlement, including without limitation all provisions of Section XI (Release), and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in their official capacity elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the Walgreens Settlement are intended by the Parties to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The Walgreens Settlement shall be a complete bar to any Released Claim.
9. The Governmental Entity hereby takes on all rights and obligations of a Participating Subdivision as set forth in the Walgreens Settlement.
10. In connection with the releases provided for in the Walgreens Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

**General Release; extent.** A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the Walgreens Settlement.



11. Nothing herein is intended to modify in any way the terms of the Walgreens Settlement, to which Governmental Entity hereby agrees. To the extent this Participation and Release Form is interpreted differently from the Walgreens Settlement in any respect, the Walgreens Settlement controls.

I have all necessary power and authorization to execute this Participation and Release Form on behalf of the Governmental Entity.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



**EXHIBIT K**

**Subdivision Participation Form**

Will your subdivision or special district be signing the settlement participation form for the Walmart Settlement at this time?

Yes       No

Governmental Entity: Charlottesville city	State: VA
Authorized Official:	
Address 1:	
Address 2:	
City, State, Zip:	
Phone:	
Email:	

The governmental entity identified above (“Governmental Entity”), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Settlement Agreement dated November 14, 2022 (“Walmart Settlement”), and acting through the undersigned authorized official, hereby elects to participate in the Walmart Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the Walmart Settlement, understands that all terms in this Election and Release have the meanings defined therein, and agrees that by this Election, the Governmental Entity elects to participate in the Walmart Settlement and become a Participating Subdivision as provided therein.
2. The Governmental Entity shall promptly, and in any event within 14 days of the Effective Date and prior to the filing of the Consent Judgment, dismiss with prejudice any Released Claims that it has filed. With respect to any Released Claims pending in In re National Prescription Opiate Litigation, MDL No. 2804, the Governmental Entity authorizes the Plaintiffs’ Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal With Prejudice substantially in the form found at <https://nationalopioidsettlement.com/>.
3. The Governmental Entity agrees to the terms of the Walmart Settlement pertaining to Subdivisions as defined therein.
4. By agreeing to the terms of the Walmart Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
5. The Governmental Entity agrees to use any monies it receives through the Walmart Settlement solely for the purposes provided therein.



6. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity's state where the Consent Judgment is filed for purposes limited to that court's role as provided in, and for resolving disputes to the extent provided in, the Walmart Settlement.
7. The Governmental Entity has the right to enforce the Walmart Settlement as provided therein.
8. The Governmental Entity, as a Participating Subdivision, hereby becomes a Releasor for all purposes in the Walmart Settlement, including but not limited to all provisions of Section X (Release), and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in their official capacity elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the Walmart Settlement are intended by the Parties to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The Walmart Settlement shall be a complete bar to any Released Claim.
9. In connection with the releases provided for in the Walmart Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

**General Release; extent.** A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her, would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the Walmart Settlement.

10. Nothing herein is intended to modify in any way the terms of the Walmart Settlement, to which Governmental Entity hereby agrees. To the extent this Election and Release is interpreted differently from the Walmart Settlement in any respect, the Walmart Settlement controls.



I have all necessary power and authorization to execute this Election and Release on behalf of the Governmental Entity.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_





**RESOLUTION  
APPROVING PARTICIPATION BY THE CITY OF CHARLOTTESVILLE IN THE  
VIRGINIA OPIOID ABATEMENT FUND AND APPROVING THE CITY’S  
EXECUTION OF THE VIRGINIA SETTLEMENT ALLOCATION MEMORANDUM  
OF UNDERSTANDING**

**WHEREAS**, the opioid epidemic that has cost thousands of human lives across the country also impacts the Commonwealth of Virginia and its cities and counties by adversely impacting, amongst other things, the delivery of emergency medical, law enforcement, criminal justice, mental health and substance abuse services, and other services; and

**WHEREAS**, the Commonwealth of Virginia and its cities and counties have been required and will continue to be required to allocate substantial taxpayer dollars, resources, staff energy and time to address the damage the opioid epidemic has caused and continues to cause the citizens of Virginia; and

**WHEREAS**, in order to advance their common interests, Virginia local governments and the Commonwealth of Virginia, through counsel, have extensively negotiated the terms of a memorandum of understanding relating to the allocation and use of litigation recoveries relating to the opioid epidemic (“Virginia Opioid Abatement Fund and Settlement Allocation Memorandum of Understanding” or “MOU”) and the Council’s approval of the MOU will allow the City to participate in and receive proceeds from the opioid settlements.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Charlottesville that the City’s participation in the Commonwealth of Virginia’s Opioid Abatement Fund and Settlement Allocation Memorandum of Understanding is approved, and the City Manager is hereby authorized to execute the MOU on behalf of the City. The City Manager and City Attorney are each hereby authorized by this Council to execute, on behalf of the City of Charlottesville and this Council, any other or additional documents that may be necessary to effectuate the City’s participation in the MOU.

I, Kyna Thomas, do hereby certify that the foregoing writing is a true, correct copy of a resolution duly adopted by the City Council of the City of Charlottesville, Virginia, by a vote of   4   to   0  , as recorded below, at a regular meeting held on December 06, 2021.

	<u>Aye</u>	<u>No</u>
Mayor Walker	<u>  x  </u>	<u>      </u>
Vice Mayor Magill	<u>(absent)</u>	<u>      </u>
Councilor Hill	<u>  x  </u>	<u>      </u>
Councilor Payne	<u>  x  </u>	<u>      </u>
Councilor Snook	<u>  x  </u>	<u>      </u>

RESOLUTION

A RESOLUTION OF THE CHARLOTTESVILLE CITY COUNCIL APPROVING OF THE CITY'S PARTICIPATION IN THE PROPOSED SETTLEMENT OF OPIOID-RELATED CLAIMS AGAINST TEVA, ALLERGAN, WALMART, WALGREENS, CVS, AND THEIR RELATED CORPORATE ENTITIES, AND DIRECTING THE CITY MANAGER AND THE CITY ATTORNEY TO EXECUTE THE DOCUMENTS NECESSARY TO EFFECTUATE THE CITY'S PARTICIPATION IN THE SETTLEMENTS

WHEREAS, the opioid epidemic that has cost thousands of human lives across the country also impacts the Commonwealth of Virginia and its counties and cities, including the City of Charlottesville, by adversely impacting the delivery of emergency medical, law enforcement, criminal justice, mental health and substance abuse services, and other services by the City of Charlottesville's various departments and agencies; and

WHEREAS, the Commonwealth of Virginia and its counties and cities, including the City of Charlottesville, have been required and will continue to be required to allocate substantial taxpayer dollars, resources, staff energy and time to address the damage the opioid epidemic has caused and continues to cause the citizens of the Commonwealth and the City; and

WHEREAS, settlement proposals have been negotiated that will cause Teva, Allergan, Walmart, Walgreens, and CVS to pay billions of dollars nationwide to resolve opioid-related claims against them; and

WHEREAS, the City has approved and adopted the Virginia Opioid Abatement Fund and Settlement Allocation Memorandum of Understanding (the "Virginia MOU") by resolution dated December 6, 2021, and affirms that these pending settlements with Teva, Allergan, Walmart, CVS, and Walgreens shall be considered "Settlements" that are subject to the Virginia MOU, and shall be administered and allocated in the same manner as the opioid settlements entered into previously with opioid distributors McKesson, Cardinal Health, and AmerisourceBergen, and opioid manufacturer Janssen Pharmaceuticals;

WHEREAS, the City Manager's Office requests the authority to execute the attached Participation Agreement and to participate in the proposed settlements in order to recover the City's share of the funds that such settlement would provide; and

WHEREAS, the City Attorney's Office has reviewed the available information about the proposed settlements and the attached Participation Agreement and has approved such documents as to form and recommends that the City can participate in the settlements in order to recover its share of the funds that the settlement would provide.

NOW THEREFORE BE IT RESOLVED that the Charlottesville City Council, this \_\_\_\_ day of \_\_\_\_\_, 2023, hereby authorizes the City Manager to execute the attached Participation Forms and approves of the City's participation in the proposed settlement of opioid-related claims against Teva, Allergan, Walmart, Walgreens, CVS, and their related corporate entities, and directs the City Manager and the City Attorney to execute the documents necessary

to effectuate the City's participation in the settlements, including the required release of claims against settling entities.

**CITY OF CHARLOTTESVILLE, VIRGINIA  
CITY COUNCIL AGENDA**



Agenda Date:	March 6, 2023
Action Required:	Approve wood donation by motion
Presenter:	Steven Gaines, Urban Forester
Staff Contacts:	Steven Gaines, Urban Forester
<b>Title:</b>	<b>Approving disposition of wood from Downtown Mall trees</b>

**Background**

Parks and Recreation removed 9 hazard trees from Charlottesville’s Downtown Mall January 10-20, 2023. The wood (22 sawlogs and additional wood segments) has been stored at the Community Lab School (Albemarle County Public Schools) since the conclusion of the operation. Parks and Recreation hopes to donate the wood to the Charlottesville Downtown Association and the Community Lab School so that the wood can get sawn into rough lumber, dried in a solar kiln, and fashioned into wood products that will benefit the city (benches for downtown mall, bus stops, etc.). The City’s Procurement Office has assessed the wood at \$300 and will likely auction the wood pieces as firewood if it remains in city ownership. Parks and Recreation seeks approval from City Council to donate the wood so it can be recycled for future use.

**Discussion**

Parks and Recreation wishes to donate the wood to the Downtown Business Association and the Community Lab School. The Community lab school is part of the Albemarle County Public School System and works closely with the UVA School of Architecture. If approved, the wood will be processed (milled into rough lumber and dried in a solar kiln) by the Community Lab School, and lumber assigned to local craftspeople via the Downtown Business Association. The City’s Procurement Office has appraised the wood at \$300 for auction price and has suggested that the donation of this wood is the most productive outcome from the tree removals.

Charlottesville Parks and Recreation performed tree work on Charlottesville’s Downtown Pedestrian Mall on January 10 – 20, 2023. The City’s tree work contractor (Big O Tree and Lawn) worked efficiently to prune deadwood out of all the mall trees and removed nine (9) standing trees. All of the usable wood from the project (including sawlogs, large branches, and union pieces) has been saved from the project.

As Phase I of the project (tree work/removals) has been completed, Phase II will be utilizing the leftover wood. As the trees are historic, there has been quite a lot of interest from local craftspeople to turn the wood into usable products that will be recycled back into the mall (either as fixtures on the mall such as benches/tables) or to be used to fashion products. Additionally, there are plans to organize a public demonstration where members of the public can visit the work site (Community Lab

School) to observe the wood being milled, turned, and carved.

Most of the wood (22 sawlogs) is currently housed with the UVA Sawmill group at the Community Lab School on Forest Avenue. As seating has been a continuing issue on the mall, there is willingness from local specialists to fashion the rough lumber into benches or other types of seating. The leftover wood (extra sawn lumber boards, branches, trunk unions, or sections of wood too small to be milled) will be used for wood turning and carving projects (making bowls, pens, rolling pins, cutting boards, etc.). The Downtown Association will plan to host a public event to showcase the products and perhaps auction the items off, with generated funds being donated back to the City's Tree Planting Fund. The Community Lab School (UVA Architecture School affiliated) will host demonstrations for the public for observation of the wood being milled with a portable bandsaw, turned into wood lathes, and carved by local craftspeople on a specified future date(s).

### **Alignment with City Council's Vision and Strategic Plan**

Green City, Applications of Climate Action Plan – This effort will help educate the public on natural resources management and recycling of wood materials.

### **Community Engagement**

The Community Lab School plans to host demonstration days in which the public will be invited to observe the wood being worked (milled, turned, carved) by local specialists. The Downtown Business Association plans to host a public event to showcase any and all fashioned products created from the mall tree wood.

Several members of the public have offered their expertise to help with woodworking projects. Overall objectives for the wood involve the construction of benches to be used as seating for the downtown mall. There has been discussion of showcasing fashioned wood products at a public event or auction – if this does occur, generated funds will likely be donated to the Tree Planting Fund for Charlottesville's Parks and Recreation Department.

### **Budgetary Impact**

Report only, no budget impact.

### **Recommendation**

Approval of Wood Donation to the Charlottesville Downtown Association and Community Lab School (Albemarle County Public Schools/UVA Architecture School)

### **Alternatives**

Allow wood to stay in City Ownership and be auctioned off as firewood

### **Attachments**

None



# City Manager's Report

## March 2023

## UPDATES FROM INTERIM CITY MANAGER MICHAEL ROGERS

- Charlottesville Albemarle Airport (CHO) continues to bounce back from the pandemic with two big announcements:
  - Avelo Airlines announced exclusive nonstop service to Orlando from Charlottesville Albemarle Airport (CHO). Avelo is the only airline at CHO offering nonstop service to the Theme Park Capital of the World. Avelo will service Orlando's most convenient airport, Orlando International Airport (MCO), bringing a new era of affordable, convenient and reliable air service to Charlottesville. Service will begin on May 3 and operate twice weekly on Mondays and Fridays on Boeing Next-Generation 737 aircraft. Introductory one-way fares between CHO and Orlando start at \$49\*. Customers can make reservations at [AveloAir.com](http://AveloAir.com).
  - Direct flights from CHO to PHL are scheduled to return this spring. American Airlines will resume service from the Charlottesville-Albemarle Airport (CHO) to Philadelphia, PA, beginning April 4, 2023. This service will be operated with regional jets.
- As required by the City's Collective Bargaining Ordinance requires, The City has selected a Labor Relations Administrator. Sarah Miller Espinosa an experience Labor Relations professional who also represents Fairfax County and the City of Alexander in the same role. Prospective Union Representatives participated in the selection process. The Labor relations Administrator will issue rules in 21 days that will guide the petition and election process. After agreement a schedule will be set for petitions and elections and the first round of negotiations will follow.
- We will be holding the City's first collective bargaining training presented by our Labor Relations Manager, Jimmy Morani, for our Lead Team & Deputy Directors (only) at this time. If you have a Deputy Director in your work group that I may have inadvertently not included in this training invite, please forward this to them.
- Labor relations Training will be held for City Councilors on March 6<sup>th</sup>. It will be conducted by Robin Burroughs of Venable.
- The Strategic Planning Process will launch on March 6<sup>th</sup> with the Staff Strategic Planning Committee, conducted by Raftelis.
- The Council Strategic Planning retreat will be held May 5<sup>th</sup> and 6<sup>th</sup>. Further details will be provided.
- As a measure which is consistent with our strategic goal of having a well-managed and responsive organization, I have approved the development of an Executive Leadership Academy for which attendance is required for all members of the City's Lead Team. This initiative is a multi-faceted program designed to improve processes and procedures and strengthen communications for senior executives in order to enhance our skills in leading the City organization as we continue our organizational transformation.
  - This progressive training program has been developed in cooperation with Piedmont Virginia Community College's (PVCC's) Division of Workforce Services and will occur over the period of the next several months (beginning March 1st) in 2-hour sessions on site at PVCC. The course tracks and subtopics included in the program include:
    - Change Management (Dates: 3/1; 3/14; 3/23)\*
      - Leading Through Change
      - Achieving Designated Outcomes

- Resistance to Change
- Leadership Dynamics (Dates: 4/5; 4/11; 4/20; 4/25)
  - The Role of the Leader
  - Communicating in a 24/7 World
  - Working With Differences
  - Unchartered Leadership
- Performance Management Skills (Dates: 5/3; 5/18)
  - Leadership in Performance Management
  - Understanding Resistance to Performance Management
  - Avoiding the Pitfalls of Performance Management
- Emotional Intelligence (Dates: 6/7 & 6/20)
  - Understanding Emotional Intelligence, or “EQ”
  - Techniques to Grow Your EQ
  - Building & Managing Conflict and Difficult Personalities (Dates: 7/12 & 7/27)
  - Contributing Factors of Conflict
  - The Impact of Trust
  - Strategies and Tools for Managing Conflict and Difficult Personalities
  - Better Relationships Using EQ



## UPDATES FROM DEPUTY CITY MANAGER ASHLEY MARSHALL

- **Virginia Women’s Municipal Leadership Institute**
  - Congratulations are in order for Department of Human Services Program Supervisor Ms. Kamisha Spencer for being accepted into the Virginia Women’s Municipal Leadership Institute cohort – representing the City of Charlottesville. Ms. Spencer has over 15 years of service with the Department of Human Services, and we know she will contribute much to the cohort through her education, professionalism, and experience. Congratulations, Kamisha!
- **Celebrating the 50<sup>th</sup> Anniversary of the Charlottesville City Market with Parks & Recreation**
  - Parks & Recreation would like to announce that the City Market is preparing for its upcoming season, which starts on April 1, 2023. The Market will be celebrating its 50<sup>th</sup> anniversary of providing quality food and supporting local businesses in our community. The Market is holding a poster competition, and we encourage all community members – young and old – to participate. Information on the contest can be found at: <https://www.charlottesville.gov/1638/50th-Anniversary-Poster-Contest>. All entries must be received by March 12, 2023, at 11:50 p.m. EST and the winning artist will receive a \$500.
- **Reminder from the Commissioner of the Revenue**
  - The Commissioner of the Revenue would like to remind the community that Rent Relief for the Elderly and/or Disabled BEGINS on March 1st and runs through May 1st. To qualify for the rental relief grant, you must meet all the following conditions: the applicant (or their spouse if they reside together) must be age 65 or older or be permanently and totally disabled as of December 31st of the previous year; combined income during the previous year for the applicant and all relatives living in the same home must not exceed the sum of \$50,000 -- If the applicant or their spouse is permanently disabled the first \$7,500 of your income shall be excluded from your total household income; the applicant (and their spouse if applicable) must have a combined net worth of \$125,000 or less; the applicant must have paid rent for a dwelling within the City of Charlottesville during the previous year and were a resident of the city on December 31st of the previous year; the first \$8,500 of income of each relative other than spouse shall be excluded. More information can be found on the Commissioners website at: <https://www.charlottesville.gov/192/Rent-Relief>
- **Office of Equity and Inclusion Partnership for “Children’s Financial Literacy Workshop”**
  - The Office of Equity and Inclusion was proud to partner with the County of Albemarle’s Office of Equity and Inclusion to present a Black History Month Event: Children’s Financial Literacy Workshop on Saturday, February 25, 2023, at the Boys & Girls Clubs of Central Virginia. This educational event, for grades 3 and 4, celebrated Black History Month by promoting the possibilities and opportunities for sustainable financial knowledge and growth for youth and their families. The event spotlighted local African American author Janisha “Jay” Bradford and her book “Mahogany Goes to Wall Street.” The children and their families were able to learn more about helpful resources related to financial wellness from local financial

banking representatives, and the City's Department of Social Services were also on hand to provide information and education. Each family received a copy of Ms. Bradford's book and a new piggy bank to start their savings journey!

#### **UPDATES FROM DEPUTY CITY MANAGER SAMUEL SANDERS**

- **Staffing Additions**

- Avery Thompson has joined Public Works as a Management Analyst, to focus on the management of financial operations to include grants and VDOT budgets.
- Steven Hicks joined Public Works as the new Sr. Project Manager who will help to lead our transportation portfolio with VDOT. Steven has prior VDOT experience, and we look forward to benefitting from that knowledge as we continue to reboot our efforts.

## CITY MANAGER'S OFFICE UPDATES

- **Office of the City Manager** – Executive Assistant Terry Bentley (she/her)  
The Office of the City Manager would like to remind the public that they continue to provide support as the main information line for the community. To reach them, please call 434-970-3333, but also the public should be aware that the phone tree system is active to ensure quick transfer to the proper departments.
- **Office of Budget and Management** – Director Krisy Hammill (she/her)  
The Office of Budget and Management continues to work on the Fiscal Year 2024 budget with the Interim City Manager. Members of the Community can find dates of upcoming budget work sessions and meetings on the Budget webpage at:  
<https://www.charlottesville.gov/169/Budget>
- **Office of Communications & Public Engagement** – Deputy Director David Dillehunt (he/him)  
The Office of Communications & Public Engagement is continuing its process to secure a new Director of Communications & Public Engagement which should result in a top choice for appointment. Operationally, Ms. Caroline Rice has assumed the editorial duties for the Cville 360 employee newsletter and has expanded the frequency to bi-weekly. Mr. Kyle Erving continues to facilitate community outreach with CPD, helping to coordinate the recent Community Forum on gun violence and active shooter press conference. Mr. Remy Trail assisted Kyle with live streaming of the Community Forum and continues to handle all live streams at CitySpace. The staff is also working to develop a series of video vignettes featuring our various department leaders, serving as a veritable “Get to Know Your Government” series, which will be posted to social media and our PEG-TV stations, with Ms. Rice filming and editing these vignettes. Mr. Dillehunt is focused on supporting any off-site budget live streams and worked with Mr. Trail to coordinate coverage of the remaining budget meetings. Mr. Dillehunt also continues to manage our Media Center with steadily increasing activity and provide media support to all City Council broadcasts.
- **Office of Community Solutions** – Director Alex Ikefuna (he/him)
  - Grants:** Recently revised the standard operating procedures for grant pursuits, grants management, and letters of support so all practices are standardized and managed for compliance priorities.
  - Grants:** We submitted a \$30,000 grant request to ICMA to support ongoing project management team building between the city and public housing residents as originally funded by CACF.
  - Entitlements:** Working to develop technical assistance plan for new members to the Task Force so members can engage in proposal review to recommend funding awards.
  - Housing:** Working with the new membership of the HAC to support their first meeting on March 15<sup>th</sup> at Noon.
  - Housing:** Interviewing candidates for the Housing Program Manager.
  - Redevelopment:** Working to develop standardized procedure for acquiring and accepting property.
  - Redevelopment:** Working on lease renewals for the Historical Society, LEAP, and City of Promise.
  - Neighborhood Services:** Preparing for the first Neighborhood Leaders Meeting which will be held on March 23<sup>rd</sup>.

- **Office of Economic Development** – Director Chris Engel (he/him)  
**Charlottesville Pavilion Economic Impact Study Released** The Charlottesville Pavilion, currently operated as TING Pavilion, recently completed its 18th season of operation. The pavilion is a public/private partnership involving the City, the Charlottesville Economic Development Authority and a local concert promoter. In addition to national artists featured each year, the venue regularly hosts Charlottesville tradition, Fridays After Five, as well as numerous local and regional events. In 2022, the pavilion hosted over 135,000 people across 63 separate events. To better assess the impacts of the pavilion, the Charlottesville Economic Development Authority recently commissioned an economic impact study. The study seeks to understand the economic and fiscal impact of the pavilion, in the city, based on 2022 data. The highlights include a 2022 impact of \$12.5 million dollars, 108 jobs supported by the venue and over \$375,000 in local tax revenue. The study was conducted by Chmura Economics and Analytics of Richmond, VA and can be viewed at: <https://www.charlottesville.gov/DocumentCenter/View/9246> .  
**City and County to Host Business Piedmont Pitch Competition:** The City of Charlottesville Office of Economic Development (“OED”) and Albemarle County Economic Development have joined forces to offer educational programming leading to a pitch competition for local small businesses. Entrepreneurs and small business owners in Charlottesville and Albemarle can apply to participate in the 10-week program including 8 training programs (Business Essentials Training) offered by Central Virginia SBDC and work with a business advisor to hone their pitch and develop a solid business plan. To learn more about the program or to sign up, please visit the Piedmont Pitch website at: <https://cvsbdc.org/piedmont-pitch/>  
**GO Start-Up Applications – Open:** OED is excited to announce that the Minority Business Program is currently accepting applications for the GO Start-Up entrepreneurship training program. Classes will be held in person on Tuesdays and Thursdays, April 11-20, from 4pm to 7pm. The deadline for applications is Monday, March 13th at 4:00 pm. OED staff will be in touch to schedule virtual interviews. You can find more information about the program and apply by filling out the application online at: <https://cvilleminoritybusinessprogram.org/programs>
  
- **Office of Human Rights** – Director Todd Niemeier (he/him)  
*No Update at this Time*
  
- **Office of Equity and Inclusion**
  - **Americans with Disability Act (ADA)**– ADA Coordinator Paul Rudacille (he/him)  
The City of Charlottesville’s ADA Coordinator can be reached by email at [ada@charlottesville.gov](mailto:ada@charlottesville.gov) or by phone at 434-970-3182. Information is on our website about the ADA grievance procedures, and our ADA complaint procedures at <https://charlottesville.org/274/Americans-with-Disabilities-Act-ADA-Coor>
  
  - **Home to Hope Program** – Employment & Financial Opportunity Manager Roy Fitch Jr. (he/him)  
Home To Hope welcomed two new Peer Navigators to the team on Tuesday February 21st. They are Devin Coles, a local Pastor and formerly a staff member of the non-profit Brave Souls On Fire, and Courtney Brown, formerly a staff member of the Westhaven Nursing Clinic. Welcome to Pastor Coles and Ms. Brown!
    - The Home to Hope program is free of charge for members of the community who are reentering the community after “time-served.” For assistance please email Home to Hope at [hometohope@charlottesville.org](mailto:hometohope@charlottesville.org), call them at 434-970-3601, visit their office on

the Pedestrian Mall at 507 E. Main Street, or you can fill out an intake form on-line at:  
<https://www.surveymonkey.com/r/HometoHopeIntake>

- **Downtown Job Center** – Employment & Financial Opportunity Manager Roy Fitch Jr. (he/him)  
The City of Charlottesville Downtown Job Center is now located on the Pedestrian Mall at 507 E. Main Street. Assistance is free of charge to anyone who visits the center. For more information, please call then at 434-970-3933 or visit Tuesday-Thursday from 9:30-4:30pm. Mondays and Wednesdays are by appointment.

## CITY DEPARTMENTAL UPDATES

- **Charlottesville Area Transit** – Director Garland Williams (he/him)  
Currently working to finalize an RFP for the Microtransit Service as a service in Albemarle County. We expect to release the RFP in March and anticipate service launching late Summer 2023.

Reviewing an opportunity to seek funding from the FTA’s Grants for Buses and Bus Facilities Program; considering opportunities to jointly apply with JAUNT for any opportunity to secure more resources for the region.

- **Charlottesville Fire Department** – Interim Chief Michael Thomas (he/him)  
The Charlottesville Fire Department is actively working on the smoke alarms, carbon monoxide detectors, and rangehood fire stops community outreach program associated with the Community Development Block Grant. We installed just under **400** Rangehood Fire Stops in February at 100 ridge street Midway Manner. In addition, CFD installed over **250** smoke alarms throughout the city, working with Woodard Realty. The neighborhood included 10<sup>th</sup> and Page, Hardy drive area, and Rose Hill.

The Charlottesville Fire Department is beginning to implement the Incident Report Online program. Letters have been sent to vendors that will be participating in the program. The projected start date to receive fire inspection reports will be March 1<sup>st</sup>.

**Hiring-** The application process for the Charlottesville Fire Department is underway.

- **Charlottesville Police Department** – Chief Michael Kochis (he/him)  
The Charlottesville Police Department is continuing our community walks. Over the past month, CPD has visited Downtown, 12th and Grady, UVA Corner, and the 10th and Page communities. We have identified our new Community Involvement Coordinator and added a full-time Detective to the FBI Safe Streets Task Force. This past week, CPD held a community forum in the 10th and Page Neighborhood to address the gun violence/ Homicide that is affecting this community. Over the past 30 days, we have averaged 1 shots-fired call for service per day. The department has increased our present thought Hot Spot intelligence through overtime assessment. On Feb 28, 2023, the Department also held its first regional COMP STAT meeting with Albemarle County Police Department (ACPD) and UVA University Police Department (UPD).
- **Emergency Management** – Coordinator Jeremy Evans (he/him)  
The Emergency Management (“EM”) office has been working on completing the City’s Emergency Operations Plan (“EOP”). The basic plan is now complete. The EOP will need the CM’s signature and require Council approval. The Virginia Department of Emergency Management is currently reviewing the EOP.

Several grants have been submitted on behalf of the city. We are awaiting those results. Potentially June 2023

The Locality Emergency Management Performance Grant (LEMPG) Requires CM ‘s signature and Council approval for allocation and is set to be completed by end of May if possible. The Office has created a work plan for FY 23/24. The document highlights work that is completed, in progress, and to-do.

Development of a comprehensive Integrated Preparedness Plan is underway. This provides a direction for training and preparedness activities for the City.

The office plans to provide basic courses in VEOCI, a virtual emergency operations center software, to 4-6 City personnel. This will build bench depth and expand VEOCI knowledge throughout the city. The Charlottesville-UVA-Albemarle Emergency Coordination Center (“ECC”) has graciously sponsored this class for the City, Albemarle County, and the University. (\$37,800 for the course). The course will be taught the week of April 3<sup>rd</sup>.

The Office of Emergency Management and Physical Security is conducting ongoing site vulnerability assessments throughout the City.

- **Human Resources** – Director Mary Ann Hardie (she/her)  
Our new Recruiter (in HR) has been very busy working with our departments that have open job postings, setting up proactive recruitment efforts and coordinating/scheduling job fairs with our community partners. Upcoming Job Fairs: Future Night – Fluvanna High School March 28, 2023, 6 PM – 8 PM; PVCC 38TH ANNUAL JOB FAIR 2023. Wednesday, March 29 10 AM - 2 PM; Charlottesville High School Career Fair – Late April (Day & Time TBA); Albemarle High School Career Fair – mid to late April (Day & Time TBA); CATEC Hiring Event – First week of May (Day & Time TBA). There are many other community contacts, programs, opportunities and resources we are working with to support a diverse and inclusive outreach and recruitment process and to help fill our job openings.
  - The Department of Human Resources continues to work on completing many hires in multiple departments. Please go to our website to see all openings and encourage eligible applicants to apply: <https://www.charlottesville.gov/695/Employment-with-the-City-of-Charlottesvi>
- **Department of Human Services** – Director Misty Graves (she/her)  
**Pathways Fund Update:** The Department of Human Services would like to note that its Community Resource Hotline (Pathways Fund) has dispersed \$821,000 to city residents this fiscal year with four months remaining. In FY 22, the total amount dispersed to city residents was \$657,285, which indicates a continued need for financial assistance and that citizens continue to access the resources provided in this community.  
**Staff Celebrations:** One of our Program Supervisors, Kamisha Spencer, has been accepted into the Virginia Women's Municipal Leadership Institute cohort representing our locality. Ms. Spencer has over 15 years of service with the Department of Human Services and will both benefit and contribute significantly to the institute. In addition, she was awarded a grant to fund her tuition for the program fully.  
**Strategic Doing Model:** Next month, DHS will work with Dr. Selena Cozart on a Strategic Doing model that will help us define and shape our Department's strategic priorities for the next two years.
- **Department of Information Technology** – Director Steve Hawkes (he/him)  
**Cybersecurity:** The monthly phishing email training campaign for February 2023 saw a 15% failure rate among staff which is almost the same failure rate as the previous campaign. We will continue emphasizing cybersecurity training and pushing out phishing email training campaigns to reduce our failure rate. We continue our ransomware testing and will undertake our annual network penetration test using an external Cybersecurity partner. The annual penetration test is considered a best practice

and will occur over three days. The City's Networking team is also making performance and security improvements to our VPN infrastructure which will improve service for remote access to City resources.

**iTeam:** The iTeam/IT's second What's In It For Me (WIIFM) workshop took place on February 15 at Cityspace. Twenty-six (26) employees throughout the organization were given a presentation on using Microsoft Teams for collaboration and project management. Following the presentation, attendees participated in small group labs to help provide hands-on experience. The next WIIFM Workshop covers Microsoft Outlook and is scheduled to be held on March 15.

**Data Analysis:** The City's Data Analysis Group held a meeting on March 1, 2023 with Michele Clairbourn, Director of Equitable Analysis and UVA Professor, as the presenter. She will discuss some of the social equity work she's been doing recently.

**Operations:** In Operations, the City's central computing resource and software for the resource were upgraded, which ensures we're using the most current version of the system. Other top priority projects include re-engineering the PC deployment process and new employee setup process, addressing sensitive data being stored in the City, building out Microsoft Profile cards for staff and creating an org-wide Microsoft Team to improve communication, and finishing PC replacements for FY 2023.

**Applications:** On the Applications side, the Helpdesk system was enhanced to include PC inventory functionality. This will allow us to track City resources better and assist with the City's PC replacement program.

**Staffing:** In staffing news, Alonzo Braxton started work in IT on February 6 as our new Technical Support Specialist. With Alonzo, the Helpdesk team is now fully staffed!

- **Neighborhood Development Services** – Director James Freas (he/him)  
Working on Module 2 of the Zoning Rewrite which will be released March 13-17. There will be a Joint Planning Commission – City Council meeting on Wednesday, March 29<sup>th</sup> at 5pm. This will be an opportunity for commissioners and concilors to ask questions and delve into certain sections of the module.

We encourage the public to continue to engage with the Cville Plans Together website for additional information and opportunities to comment on the materials under review.

[cvilleplanstogether.com](http://cvilleplanstogether.com)

- **Parks & Recreation** – Director Dana Kasler (he/him)  
**Market:** The City Market is preparing for its upcoming season which starts on April 1, 2023. The Market will be celebrating its 50<sup>th</sup> anniversary of providing quality food and supporting local businesses in our community. The Market is holding a poster competition and we encourage all members of our community – young and old – to participate. Information on the contest can be found at: <https://www.charlottesville.gov/1638/50th-Anniversary-Poster-Contest>. All entries must be received by March 12, 2023 at 11:50 p.m. EST and the winning artist will receive a prize of \$500.  
**Golf:** Golf is preparing for the upcoming prime season which typically begins in Spring of each year. The City Council recently approved a \$300,000 loan/line of credit to the golf course for needed improvements to the course and infrastructure to create a better playing experience which in turn will be repaid through customer fees. Staff is outlining a plan on how to best utilize those funds and priorities and timelines of projects. Further, the



Meadowcreek website will also get refreshed with a new design and a mobile app will be rolled out this spring to golfers for their use while playing the course. The app, created by Gallus who specializes in golf course technology, will provide digital scorecards, GPS positioning and yardage, food and beverage ordering and more.

**Skate Park:** The Charlottesville City Skate park retaining wall project down by the Flo bowl is underway, and will be completed by March 15<sup>th</sup>.

**Recreation:** The Programs Division Winter Session II began on Monday, February 27. Further, Parks and Recreation Summer Camps have officially been scheduled and registration start March 6<sup>th</sup>. The Department will be offering four (4) regular day camps, but we have added fourteen (14) new specialty camps including: chess, dance, filmmaking, and art. To ensure access our Adaptive Summer Camps are going back to full day and we will be offering six (6) weeks of camps so all partisans may have an opportunity for summer fun. Further, our Adaptive camp offerings will welcome children 6 years and older this summer. The Department hopes to hire enough counselors so that they can operate at pre-pandemic numbers.

- **Police Civilian Oversight Board** – Deputy City Manager Ashley Marshall (she/her)  
The Office of Civilian Oversight is working towards finalizing its hire for the new Executive Director. More information will be forthcoming.  
*Police Civilian Oversight Board:* Chair William Mendez would like to thank Mr. James Watson (current Vice Chair) for continuing his service on the Board. The Chair would like to welcome the following new members appointed by City Council: George Dillard (Law Enforcement Representative), Charles Fleming (General Member), Patricia Jones Turner (Social Justice Representative), Susan Krischel (General Member), and Lakeshia Washington (Community Representative). The Board is working on organizing a retreat and scheduling training for new and returning members.
- **Public Works** – Director Stacey Smalls (he/him)
  - **Administration:** Continuing to pursue new hires for various vacancies. Public Works is hiring!
  - **Engineering:** Orienting critical staff new hires.
  - **Environmental Sustainability:** Staff is currently working to finalize the FY23 Climate Action Plan Work Plan to outline the efforts of the team; this will be an annual document that frames the effort to implement the plan as we strive to meet our GHG reduction goals.
  - **Environmental Sustainability:** Staff coordinated and hosted a meeting about C-Pace as a potential opportunity to implement locally in support of climate infrastructure improvements in the private sector.
  - **Environmental Sustainability:** Staff is coordinating a discussion on Green Banks to define a research opportunity for business students at UVA.
- **Utilities** – Director Lauren Hildebrand (she/her)  
The Department of Utilities is excited to announce that the Arbor Day Foundation’s Energy-Saving Trees Program is back! Building on last year’s tree-mendous success, Utilities customers in the City of Charlottesville have another opportunity to receive a free tree to plant on their property. The program provides 200 free trees for strategic planting to help conserve energy and reduce energy bills for

individual households, while simultaneously providing additional benefits to the broader community. With guidance from the Charlottesville Tree Commission, customers can choose from five different trees to plant: Serviceberry, Black Gum, Ironwood, Willow Oak, and Tulip Poplar. Tree reservations are limited to one tree per service address and made on a first-come, first served basis beginning Monday, March 6<sup>th</sup>. Reservations can be made by accessing Utilities’ interactive tree portal provided by the Arbor Day Foundation at [www.arborday.org/charlottesville](http://www.arborday.org/charlottesville). For more information about the Energy-Saving Trees Program contact Utilities Outreach at [utilitiesoutreach@charlottesville.gov](mailto:utilitiesoutreach@charlottesville.gov).

- **Social Services** – Director Sue Moffett (she/her)

**Reusable Grocery Bag Update:** The Department of Social Services staff have continued to work with community partners; including area churches, Charlottesville City Schools, Jefferson Area Child Health Partnership, Charlottesville Redevelopment and Housing Authority, the Haven, Blue Ridge Area Food Bank, and Loaves and Fishes to distribute reusable grocery bags.

**Exemplary Program Review and Staff Accolades** The SNAP-Employment and Training program recently underwent a regularly scheduled program review. The State reviewer noted: “During the monitoring review, several noteworthy practices were identified [including] outstanding case management services provided by Mr. Eli Chanin. His dedication and commitment to the success of participants was thoroughly detailed in the client case files reviewed during the monitoring visit.” Additionally, the review noted that the Department’s development and use internal and external partners. The reviewer stated that “...this level of collaboration increases the probability of meeting the needs of each program participant.” Finally, the reviewer also found that the “cohesiveness of your employment and training unit” was noteworthy given the level that their “teamwork, mutual support, and camaraderie displayed breeds success throughout the unit.” Job well done to the team!

**Black History Month Participation:** The Department would like to thank Job Developer Mary Grant for her participation in the Black History Month event “A Mini Financial Workshop for Mini Ones” that was co-hosted by the Office of Equity and Inclusion for Albemarle County and the City of Charlottesville’s Office of Equity and Inclusion.

- Should any member of the Charlottesville community need assistance please contact the Department of Social Services at 434-970-3400 for additional information/ Comuníquese con el Departamento de Servicios Sociales al 434-970-3400 para obtener información adicional.

## APPOINTEES AND ELECTED OFFICIAL UPDATES

- **Circuit Court** – Honorable Lizelle Dugger, Clerk of Circuit Court (she/her)  
*No update at this time*
- **Commissioner of the Revenue** – Commissioner Todd Divers (he/him)  
This time of year is the busiest for the Office of the Commissioner of the Revenue. The Office would like to remind the community that March 1st is the due date for business license renewals, as well as the deadline to file for Real Estate Tax Relief (for Elderly and/or Disabled persons). The Office is also working hard to put out a personal property tax supplement, followed immediately by work on the 2023 Regular Personal Property book (with all of the manual assessing, revenue projecting, and personal property rate estimating that goes along with it). Rent Relief for the Elderly and/or Disabled BEGINS on March 1st and runs through May 1st.

BUSINESS TAX PORTAL: The Business Tax Portal went live at the beginning of February. After a soft roll-out, we sent out a postcard announcement to businesses a couple of weeks ago. Businesses can now file and pay the following taxes ONLINE: Business License; Meals Tax; Transient Occupancy Tax; Short-Term Daily Rental Tax; Business Tangible Personal Property Tax. The link to the portal can found on the COR page of the City's website at [www.charlottesville.gov/COR](http://www.charlottesville.gov/COR) or [www.charlottesville.gov/online-business-portal](http://www.charlottesville.gov/online-business-portal). Meals and lodging tax payers were already able to file and pay online through a different payment mechanism that will be taken down on April 1<sup>st</sup> as we transition everyone to the new portal. Questions should be directed to 434-970-3170 or [citycorbiz@charlottesville.gov](mailto:citycorbiz@charlottesville.gov).

- **Finance Office** – Director Chris Cullinan (he/him)  
*No update at this time*
- **Sheriff's Office** – Sheriff James Brown (he/him)  
*No update at this time*
- **Treasurer's Office** - Treasurer Jason Vandever (he/him)  
The Treasurer's Office has been busy processing business license payments, working on FY24 revenue projections, and preparing to mail personal property supplement bills. Additionally, we have been working with Information Technology and Public Service on some enhancements to the annual trash decal system that will improve service delivery and expedite the renewal process in June.
- **Voter Registrar** – Registrar Taylor Yowell (she/her)  
*No update at this time*

CITY OF CHARLOTTESVILLE, VIRGINIA  
CITY COUNCIL AGENDA



Agenda Date:	March 6, 2023
Action Required:	Second reading and vote or ordinance enactment
Presenter:	Taylor Yowell, Voter Registrar, Electoral Board, Katrina Callsen
Staff Contacts:	Taylor Yowell, Voter Registrar Katrina Callsen, Attorney
<b>Title:</b>	<b>Re-precincting the City of Charlottesville (2nd reading)</b>

**Background**

Pursuant to Va. Code § 24.2-307, Council must be notified and undertake a precinct boundary revision process, “whenever the number of voters who voted in a precinct in an election for President of the United States exceeds 4,000.” Any newly established or redrawn precinct shall have no more than 5,000 registered voters. During the 2020 presidential election, one precinct (Johnson) had over 4,500 voters. The General Registrar is required to bring a plan to Council to address the large number of voters at that precinct. Five other Charlottesville precincts currently have over 4000 registered voters and are approaching the same statutory consideration. In addition to the legal requirement to consider reprecincting, large increases in voter registration since 2010 have created consistent logistical issues with two current polling places (Tonsler and Alumni Hall). The growing number of registered voters, distribution of voters exceeding the statutory guidelines, and building capacity issues and concerns at Tonsler and Alumni Hall required the City of Charlottesville Electoral Board and the City of Charlottesville Registrar’s Office to review the current precinct map and propose changes.

Va. Code Ann. § 24.2-307 permits the City Council to establish by ordinance as many precincts as it deems necessary. The City is also authorized by statute to increase or decrease the number of precincts and alter precinct boundaries subject to the terms of Va. Code Ann. §§ 24.2-305- 24.2-310.1.

In 2021 a Reprecincting Committee (the “Committee”) consisting of several community members, the Electoral Board Chair and the City Registrar, met to discuss the current polling places, number of voters at those places, where the population growth has occurred since 2010, where development is either underway or in the proposal state, and possible new polling places. The Committee reconvened in late summer 2022 after the State Elections Office removed its bar on reprecincting activity after mandatory federal redistricting was completed.

The Committee arrived at the attached proposed Map which eliminates Tonsler and Alumni Hall as polling places, proposes Jackson Via Elementary School and Charlottesville High School as new

polling places, redraws precinct boundaries to distribute voters among the precincts, and amends ward descriptions to encapsulate those changes.

## **Discussion**

In August 2022, the Committee agreed that, while the registered active voters in the City of Charlottesville increased significantly, because approximately 20-40% vote early and no longer come to the polling places on election day, the total number of precincts (9) should remain the same. Due to the cramped space, consistent parking issues and severe traffic back-up at certain times of every voting day, the Committee agreed to propose the retirement of Tonsler Park Recreation facility as a polling place. Further, due to the fact that Alumni Hall is a private facility where scheduling issues arise and due to its lack of proximity to a large percentage of the voters who use the polling place, the Committee also proposed the retirement of Alumni Hall as a polling place.

Based on a physical tour of the City Schools and the City of Charlottesville Public Schools' willingness to use the schools as on-going and reliable polling places, the Committee proposes the use of Jackson Via Elementary School and Charlottesville High School as new polling places. Both schools have a large percentage of voters who can walk to the polling place, have ample parking, and accessible transportation routes.

Once the nine proposed polling places were established, the Committee, with the guidance of the staff of the Registrar's Office, realigned the Charlottesville voters around these nine polling places. The existing polling places being Herman Key Recreation Center, Carver Recreation Center, Venable Elementary School, Walker Middle School, Clark Elementary School, Buford Middle School and Johnson Elementary School, and the two proposed new polling places being Charlottesville High School and Jackson Via Elementary School. Committee members have also attended neighborhood meetings to discuss the proposed changes, including the retirement of Tonsler and Alumni Hall and the addition of Jackson Via Elementary School and Charlottesville High School as new polling places.

In realigning the voters to the proposed nine precincts, 55% of voters will not see a change in their polling place; they will remain in the same voting place. Each of the nine precincts, as proposed, currently have fewer than 4000 voters assigned to it, allowing for the possible expansion of those numbers due to proposed development in different parts of the City of Charlottesville.

Every voter assigned to a different polling place will receive numerous notifications of the new polling place, as required by Virginia law. In addition, the Registrar's Office will send out press releases and public service announcements regarding the changes if approved by City Council. The Registrar's Office will assist any voter with where they need to be if they decide to vote at the new precinct on Election Day.

Both Charlottesville High School and Jackson Via Elementary School are public education facilities. Permanently retiring Tonsler Park Recreation Center and Alumni Hall as Election Day polling places and permanently adding Charlottesville High School and Jackson Via Elementary School would have no expected negative operational or financial impact. To the contrary, retiring Alumni Hall, a private facility, will save the Registrar's Office \$1,375 each Election Day. Both Charlottesville High School and Jackson Via Elementary Schools will more easily accommodate large numbers of voters on election day. Both have considerably larger and more accessible parking capacities than Tonsler Park and Alumni Hall and both are directly on CAT transit lines. In addition,

the larger spaces at both Charlottesville High School and Jackson Via Elementary School will more easily accommodate the equipment needed to process the ballots and provide election officials and election workers with better ventilation and more space in which to work and take breaks.

To proceed with the changes, Council must amend City Code Chapter 9 to reflect changes in both ward and precinct boundaries. The Council must also comply with the requirements of the Voting Rights Act of Virginia (Va. Code Ann. § 24.2-125- Va. Code Ann. § 24.2-131). The next steps are providing the public with notice of the proposed changes and an opportunity for further input, initiating a public comment period, conducting a public hearing, completing a second reading of the proposed ordinance and voting on the changes at a March Council Meeting. The proposed ordinance amendments, if approved without changes, would go into effect in early April. The General Registrar would like to present Council with the proposed precinct changes and provide information on the process, compliance with the Voting Rights Act, and answer questions at this time.

### **Alignment with City Council's Vision and Strategic Plan**

A Well-Managed and Responsive Organization.

### **Community Engagement**

The Reapportioning Committee engaged stakeholders and community members in a variety of ways when drawing the proposed precinct maps. There are also several upcoming opportunities for public input. There will be an extended public comment period, a public hearing, an additional reading of the ordinance, a waiting period during which affected voters may challenge changes, and ultimately all affected voters will receive notice via direct mail and additional outreach methods. Public notice will also be provided on the city website and via publication as dictated by statutory requirements.

### **Budgetary Impact**

N/A

### **Recommendation**

Staff recommends that Council approve the ordinance after the public comment period.

**Suggested Motion: "I move that the Council approve the Ordinance amending and re-ordinating City Code Chapter 9 on Elections."**

### **Alternatives**

Council may reject or amend the ordinances. The Council may suggest alternatives to the proposed maps.

### **Attachments**

1. Precinct Ordinance Changes\_2023
2. Precinct\_Map\_Roads\_Proposed Finalpdf
3. Resolution\_Ordinance Precinct Changes\_030623

**AN ORDINANCE AMENDING AND RE-ORDAINING CHAPTER 9 (ELECTIONS),  
SECTION 9-1 (DESIGNATION AND BOUNDARIES OF WARDS), SECTION 9-27  
(FIRST WARD), SECTION 9-28 (SECOND WARD), SECTION 9-29 (THIRD WARD),  
AND SECTION 9-30 (FOURTH WARD), TO CHANGE THE PRECINCT BOUNDARIES  
AND VOTING PLACES.**

**Sec. 9-1. - Designation and boundaries of wards.**

(a) *Generally.* The territory within the city shall be divided into four (4) wards whose boundaries shall be as prescribed in this section.

~~(b) *First ward.* The first ward shall embrace all the territory in the eastern part of the city which is not embraced within the boundaries of the second ward and the third ward.~~

~~(c) *Second ward.* The second ward shall embrace all territory lying within the following boundaries: beginning at the intersection of Main Street and 2nd Street, N.E., thence west along the centerline of Main Street to the intersection of the centerline of 10th Street, N.W.; thence north along the centerline of 10th Street, N.W. to the centerline of Page Street, thence along the centerline of Page Street west to the intersection of the centerline of 11th Street NW; thence in a northern direction along the centerline of 11th Street, N.W. to the centerline of Grady Avenue; thence in a northwestern direction along the centerline of Grady Avenue to the centerline of Rugby Road; thence in a northwesterly direction along the centerline of Rugby Road to the junction of the centerline of Hydraulic Road and Rugby Road; thence along the centerline of Hydraulic Road to the southeastern corner of the intersection of U.S. Route 29 North and Hydraulic Road; thence along the eastern margin of U.S. Route 29 North, north to the corporate limits; thence in an easterly direction along the corporate limits to the southern margin of Virginia Highway 631; thence along the corporate limits south until the intersection with Park Street; thence continuing along the corporate limits to the confluence of the Rivanna River and Meadow Creek, thence along the centerline of Meadow Creek in a western direction to the intersection with the western boundary of Pen Park (City Tax Map 48B, Parcel 1), thence in a southern direction along that boundary to the centerline of Megan Court; thence in a southern direction along the centerline of Megan Court to the centerline of Locust Lane; thence in a southeastern direction along the centerline of Locust Lane to the centerline of Locust Avenue; thence in a southwesterly direction along the centerline of Locust Avenue to the centerline of the U.S. Route 250 Bypass; thence in a northwestern direction along the centerline of the U.S. Route 250 Bypass to the centerline with McIntire Road; thence in a southern direction along the centerline of McIntire Road to the intersection of the centerline of Nelson Drive; thence along the centerline of Nelson Drive to the intersection of the centerline of 2nd Street, N.E.; thence along the centerline of 2nd Street, N.E. to the point of beginning.~~

~~(d) *Third ward.* The third ward shall embrace all territory lying within the following boundaries: beginning at the intersection of Main Street and 2nd Street, N.E., thence west along Main Street to the intersection of the centerline of Jefferson Park Avenue; thence in~~

a southwestern direction along the corporate limits to the intersection with Fontaine Avenue, thence in a southern direction continuing along the corporate limits to the centerline of Old Lynchburg Road, thence continuing along the corporate limits in an eastern direction to intersection with the centerline of 6th Street SE, thence north long the centerline of 6th Street SE to the centerline of Rougemont Avenue; thence along the centerline of Rougemont Avenue in a western direction to the centerline of Hartmans Mill Road; thence along the centerline of Hartmans Mill in a northern direction to the centerline of 1st Street South.; thence in a northeastern direction along the centerline of 1st Street South to the southwest corner of Parcel 218 (Crescent Halls) of City Tax Map 28, thence along the southern boundary of said Parcel to the southeast corner, thence north along the eastern boundary of said Parcel to the centerline of 2nd Street SE; thence north along the centerline of 2nd Street SE to the beginning.

~~(e) *Fourth ward.* The fourth ward shall embrace all the territory in the western part of the city which is not embraced within the boundaries of the second ward and the third ward.~~

~~(b) *First Ward.* The first ward shall embrace all the territory in the eastern part of the city which is not embraced within the boundaries of the second ward, the third ward, or the fourth ward.~~

(c) *Second Ward.* The second ward shall embrace all territory lying within the following boundaries: South of the centerline of Rugby Road and Rugby Avenue; South of the centerline of U.S. Route 250 Bypass which is East of Rugby Avenue and West of McIntire Road; South of the boundary of the Walker Precinct where it meets the corporate limits; East of the Western corporate limits; North of the Southern boundary along West Main Street at the intersection of JPA until the intersection of West Main Street and Ridge Street.

(d) *Third Ward.* The third ward shall embrace all territory lying within the following boundaries: beginning at the intersection of Garrett Street and 2nd Street, S.E., thence west along Garrett Street to the intersection of Garrett and Ridge Street, thence North on Ridge Street to the intersection on West Main Street and Ridge Street; thence in a Western direction on Main Street following the boundary of the second ward; in a Southwestern direction along the corporate limits to the intersection where Fontaine Avenue meets the corporate limits on the Eastern side, thence in a southern direction continuing along the corporate limits to the centerline of Old Lynchburg Road, thence continuing along the corporate limits in an Eastern direction to intersection with 6th Street SE, thence North along of 6th Street SE to the intersection of 6<sup>th</sup> Street SE and Elliott Avenue; thence along the Elliott Avenue in a Western direction to the intersection of 1<sup>st</sup> Street South; thence North along 1<sup>st</sup> Street South until it intersects with 2<sup>nd</sup> Street Southeast; thence North on Second Street Southeast until Garrett Street.



(e) Fourth Ward. The fourth ward shall embrace all the territory in the northern part of the city which is not embraced within the boundaries of the first ward and the second ward.

(Code 1976, § 8-1; 4-16-90; 4-4-11(1), § 1)

**State Law reference**— ~~Wards generally, Code of Virginia, § 15.1-803. At-large and district elections; reapportionment and redistricting of districts or wards; limits, Code of Virginia, § 24.2-304.1.~~

## ARTICLE II. - ELECTION DISTRICTS AND VOTING PLACES

### Sec. 9-26. - Generally.

Each ward of the city shall constitute two (2) election precincts, as defined in this article, except in the third ward, which shall constitute three (3) election precincts. Elections in each district in each ward shall be held at such voting places as may from time to time be designated by the council. The voting places, as now constituted, shall be so continued unless and until changed by the council, but no change shall be made in any voting place within sixty (60) days next preceding any general election.

(Code 1976, § 8-2; 4-4-11(1), § 1)

**State Law reference**— ~~Duty of council to establish election districts or precincts and voting places~~ Requirements for county and city precincts, Code of Virginia, § 24.2-307.

### Sec. 9-27. - First ward.

~~(a) *Clark precinct.* The Clark precinct of the first ward shall embrace all territory in the first ward lying south of the centerline of the Chesapeake & Ohio Railway Company right-of-way. The voting place for this precinct shall be the Clark Elementary School.~~

~~(b) *Key Recreation precinct.* The Key Recreation precinct of the first ward shall embrace all territory in the first ward lying north of the centerline of the Chesapeake & Ohio Railway Company right-of-way. The voting place for this precinct shall be the Herman Key Recreation Center at 800 East Market Street.~~

(a) *Key Recreation precinct.* The Key Recreation precinct of the First Ward shall embrace all territory in the First Ward lying North of the centerline of Garrett Street and North of the Chesapeake & Ohio Railway Company right-of-way, beginning at Avon Street; South of the US 250 Bypass from McIntire Road to the Eastern corporate limits; and East of Ridge/McIntire Road. The voting place for this precinct shall be Herman Key Recreation Center at 800 East Market Street.

(b) *Clark precinct.* The Clark precinct of the First Ward shall embrace all territory in the First Ward lying South of the centerline of the Chesapeake & Ohio Railway Company right-of-way from Avon Street to the Eastern corporate limits and South of the centerline of Garrett Street to the Southern corporate limits. It shall be bound on the West side by 6<sup>th</sup> Street SE, 1<sup>st</sup> Street S and 2<sup>nd</sup> Street SE, as detailed in the designation of boundaries for the First Ward. The voting place for this precinct shall be Clark Elementary School at 1000 Belmont Avenue.

(Code 1976, § 8-2; 9-5-89; 12-3-90; 2-7-00(1); 8-20-01; 9-3-02; 4-4-11(1), § 1; 1-6-20(2))

**Sec. 9-28. - Second ward.**

~~(a) *Carver precinct.* The Carver precinct of the second ward shall embrace all territory in the second ward lying south of the centerline of Rugby Avenue and south of the centerline of that portion of the U.S. Route 250 Bypass which is east of Rugby Avenue and west of McIntire Road. The voting place for this precinct shall be the Carver Recreation Center located at 233 Fourth Street, N.W.~~

~~(b) *Walker precinct.* The Walker precinct of the second ward shall embrace all territory in the second ward lying north of the centerline of Rugby Avenue and north of the centerline of that portion of the U.S. Route 250 Bypass which is east of Rugby Avenue and west of Locust Avenue. The voting place for this precinct shall be the Walker Upper Elementary School.~~

(a) *Carver precinct.* The Carver precinct of the Second Ward shall embrace all territory in the Second Ward lying South of the centerline of Rugby Road & Rugby Avenue and lying South of the centerline of U.S. Route 250 Bypass between Rugby Avenue and McIntire Road. The Eastern boundary is Ridge/McIntire Road, the Southern boundary is W Main Street, and the Western boundary is Venable precinct. The voting place for this precinct shall be the Carver Recreation Center at 233 Fourth Street NW.

(b) *Venable precinct.* The Venable precinct of the Second Ward shall embrace all territory in the Second Ward lying East and North of the Western corporate limits; West of the intersections of 10<sup>th</sup> Street & Page Street and 11<sup>th</sup> Street & Page Street; and South of Grady Ave until meeting Rugby Road, including University Circle and Snavely, Abbott and Ribble. The voting place for this precinct shall be Venable Elementary School at 406 14<sup>th</sup> Street NW.

(Code 1976, § 8-2; 4-4-11(1), § 1; 7-5-11; 1-22-13)

**Sec. 9-29. - Third ward.**

~~(a) *Benjamin Tonsler precinct.* The Benjamin Tonsler precinct of the third ward shall embrace all the territory in the third ward lying east of the line running along the centerline of Roosevelt Brown Boulevard, 9th Street, S.W., Forest Hills Avenue and Cherry Avenue (between Forest Hills Avenue and Rock Creek), and east of Rock Creek and 5th Street, S.W. The voting place for this precinct shall be the Tonsler Park Recreation Center on Cherry Avenue.~~

~~(b) *Johnson precinct.* The Johnson precinct of the third ward shall embrace all territory in the third ward lying west of the centerline of 5th Street, S.W. between the corporate limits and Rock Creek, and west of Rock Creek between 5th Street S.W., and Cherry Avenue; and south of a line beginning at the intersection of Rock Creek and Cherry Avenue, thence continuing southwest along the centerline of Cherry Avenue to Shamrock Road; thence northwest along the centerline of Shamrock Road to the Southern Railway right of way,~~

~~thence southwest along the railroad right-of-way to Jefferson Park Avenue, thence north along the centerline of Jefferson Park Avenue to the centerline of Maury Avenue, thence north along the centerline of Maury Avenue to the corporate limits. The voting place for this precinct shall be the Johnson Elementary School at 1645 Cherry Avenue.~~

~~(c) *Buford precinct.* The Buford precinct shall embrace all territory in the third ward lying west of the centerline of Roosevelt Brown Boulevard and 9th Street, S.W. to its intersection with Forest Hills Avenue, and north of a line running west from 9th Street, S.W. along the centerline of Forest Hills Avenue to Cherry Avenue, thence west along the centerline of Cherry Avenue to Shamrock Road, thence northwest along the centerline of Shamrock Road to the Southern Railway right-of-way, thence southwest along the railroad right-of-way to Jefferson Park Avenue, thence north along the centerline of Jefferson Park Avenue to the centerline of Maury Avenue, thence north along the centerline of Maury Avenue to the corporate limits. The voting place for this precinct shall be Buford Middle School at 1000 Cherry Avenue.~~

(a) *Jackson-Via precinct.* The Jackson-Via precinct of the Third Ward shall embrace all the territory in the Third Ward lying South of the Chesapeake & Ohio Railway Company track and West of where the track intersects with Jefferson Park Avenue Extended. The precinct shall continue South of the centerline of Cleveland Ave and shall also include; Witton, Hurst, Dalton and Norwich and everything East of 5<sup>th</sup> Street SW and South of Elliott meeting the Clark precinct boundaries on the East side.

(b) *Johnson precinct.* The Johnson precinct of the Third Ward shall embrace all territory in the Third Ward lying South and East of the Western corporate limits; West of Brandon Ave and Valley Road Extension; and North of the centerline of Cleveland Avenue, with the exception of Witton, Hurst, Dalton and Norwich. The voting place for this precinct shall be the Johnson Elementary School at 1645 Cherry Avenue.

(c) *Buford precinct.* The Buford precinct of the Third Ward shall embrace all territory in the Third Ward lying South of West Main Street; East of Valley Road Extension; West of 5<sup>th</sup> Street SW up to Cherry Avenue; West of the centerline of 1<sup>st</sup> Street S; and North of Elliott Avenue. The Southern border follows along the Jackson-Via, Johnson, and Clark precinct boundaries. The voting place for this precinct shall be Buford Middle School at 1000 Cherry Avenue.

(Code 1976, § 8-2; 6-1-98(1); 8-20-01; 3-7-05; 4-5-10(1); 4-4-11(1), § 1; 8-15-16(1))

**Sec. 9-30. - Fourth ward.**

~~(a) *Venable precinct.* The Venable precinct of the fourth ward shall embrace all territory in the fourth ward lying east of the centerline of Rugby Road between University Avenue and Grady Avenue, and south of the centerline of Grady Avenue between Rugby Road and 11th Street, N.W. The voting place for this precinct shall be Venable Elementary School.~~

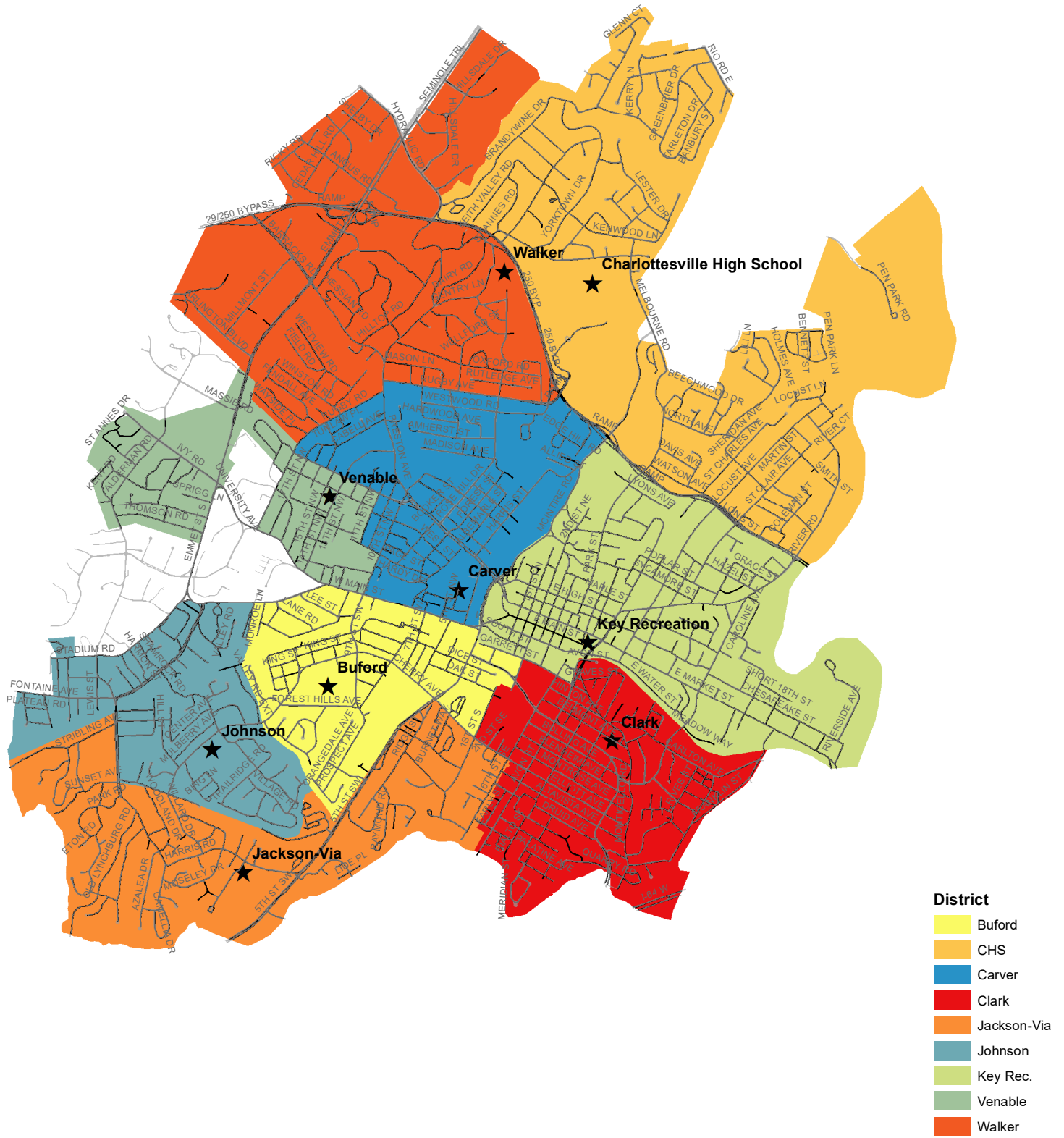
~~(b) *Alumni Hall precinct.* The Alumni Hall precinct of the fourth ward shall embrace all territory in the fourth ward lying south of the centerline of Hydraulic Road and west of the centerline of Rugby Road. The voting place for this precinct shall be Alumni Hall located on Emmet Street.~~

(a) *Charlottesville High School precinct.* The Charlottesville High School precinct of the Fourth Ward shall embrace all territory in the Fourth Ward lying South and West of the North & Northeast corporate limits and North of the U.S. Route 250 Bypass where it meets Hydraulic Road; East of Hydraulic Road until it meets Meadow Creek; and East of Meadow Creek, until it meets the Northern corporate limits. The voting place for this precinct shall be the Charlottesville High School at 1400 Melbourne Road.

(b) *Walker precinct.* The Walker precinct of the Fourth Ward shall embrace all territory in the Fourth Ward lying South & East of the Northern & Western corporate limits; North of the centerline of Rugby Road and Rugby Avenue; South of the centerline of the U.S. Route 250 Bypass where it meets Hydraulic Road; West of Hydraulic Road until it meets Meadow Creek; and West of Meadow Creek bound by the Northern corporate limits. The voting place for this precinct shall be the Walker Upper Elementary School Gymnasium at 1699 Rose Hill Drive.

(Code 1976, § 8-2; 9-5-89; 2-5-90; 4-4-11(1), § 1)

# Proposed Precinct Map



The geographic data layers produced by the City of Charlottesville are provided as a public resource. The City makes no warranties, expressed or implied, concerning the accuracy, completeness or suitability of this data, and it should not be construed or used as a legal description. The information displayed is a compilation of records, information, and data obtained from various sources, and the City is not responsible for its accuracy or how current it may be. Every reasonable effort is made to ensure the accuracy and completeness of the data. Pursuant to Section 54.1-402 of the Code of Virginia, any determination of topography or contours, or any depiction of physical improvements, property lines or boundaries is



**ORDINANCE**  
**AMENDING AND RE-ORDAINING CHAPTER 9 (ELECTIONS),**  
**SECTION 9-1 (DESIGNATION AND BOUNDARIES OF WARDS),**  
**SECTION 9-27 (FIRST WARD), SECTION 9-28 (SECOND WARD),**  
**SECTION 9-29 (THIRD WARD),**  
**AND SECTION 9-30 (FOURTH WARD),**  
**TO CHANGE THE PRECINCT BOUNDARIES AND VOTING PLACES.**

**WHEREAS**, pursuant to Va. Code Section 24.2-307, City Council must be notified and undertake a precinct boundary revision process whenever the number of voters who voted in a precinct in an election for President of the United States exceeds 4,000, and

**WHEREAS**, the Johnson precinct in Charlottesville exceeded 4000 voters in a presidential election and several other precincts approached the same threshold, and

**WHEREAS**, large increases in voter registration since 2010 have created consistent logistical issues with two current polling places, Tonsler and Alumni Hall, and

**WHEREAS**, in 2021 and 2022 a Reprecincting Committee consisting of several community members, the Electoral Board Chair and the City Registrar, met to discuss the current polling places, number of voters at those places, where the population growth has occurred since 2010, where development was either underway or in the proposal state, and possible new polling places, and

**WHEREAS**, the Reprecincting Committee arrived at the attached proposed Map which eliminates Tonsler and Alumni Hall as polling places, proposes Jackson Via Elementary School and Charlottesville High School as new polling places, redraws precinct boundaries to distribute voters among the precincts, and amends ward descriptions to encapsulate those changes, and

**WHEREAS**, City Council had a first reading of the proposed ordinances changes during a public meeting held on January 17, 2023, and

**WHEREAS**, pursuant to Va. Code Section 24.2-129(B), City Council and the General Registrar accepted public comment via mail, email, fax, phone, or in person for a period greater than 30 days to allow the public the opportunity to provide input on the Map and proposed changes, and

**WHEREAS**, pursuant to Va. Code Section 24.2-129(B), City Council held a public hearing on February 6, 2023 to give the public an opportunity to comment on the Map and proposed precinct changes, and

**WHEREAS**, the Public Hearing and Public Comment Period were widely advertised to the public to promote participation, and

**WHEREAS**, no further amendments or changes were recommended for approval by City Council.

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the City of Charlottesville, Virginia that the City of Charlottesville's shall amend and re-ordain Chapter 9 (Elections) of the City Code to reflect the proposed Map which eliminates Tonsler and Alumni Hall as polling places, proposes Jackson Via Elementary School and Charlottesville High School as new polling places, redraws precinct boundaries to distribute voters among the precincts, and amends ward descriptions to encapsulate those changes.

**BE IT FURTHER ORDAINED** by the Council of the City of Charlottesville, Virginia that, pursuant to Va. Code Section 24.2-129(C), these precinct changes shall be published on the City of Charlottesville's web site and in the Daily Progress, and a 30 day waiting period will occur prior to enactment to allow affected voters to bring legal challenge.

**BE IT FURTHER ORDAINED** by the Council of the City of Charlottesville, Virginia that these ordinance changes shall be effective on April 7<sup>th</sup>, 2023.

**BE IT FURTHER ORDAINED** by the Council of the City of Charlottesville, Virginia that, after enactment, notice will be provided to all affected voters through direct mail, and

**BE IT FURTHER ORDAINED** by the Council of the City of Charlottesville, Virginia that, after enactment, the City and the General Registrar will comply with all relevant statutes and ensure proper notice and filing of precinct changes with applicable local and state departments.

Approved By Council  
March 6, 2023

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Kyna Thomas, CMC  
Clerk of Council



**AN ORDINANCE AMENDING AND RE-ORDAINING CHAPTER 9 (ELECTIONS),  
SECTION 9-1 (DESIGNATION AND BOUNDARIES OF WARDS), SECTION 9-27  
(FIRST WARD), SECTION 9-28 (SECOND WARD), SECTION 9-29 (THIRD WARD),  
AND SECTION 9-30 (FOURTH WARD), TO CHANGE THE PRECINCT BOUNDARIES  
AND VOTING PLACES.**

**Sec. 9-1. - Designation and boundaries of wards.**

(a) *Generally.* The territory within the city shall be divided into four (4) wards whose boundaries shall be as prescribed in this section.

(b) *First ward.* The first ward shall embrace all the territory in the eastern part of the city which is not embraced within the boundaries of the second ward and the third ward.

(c) *Second ward.* The second ward shall embrace all territory lying within the following boundaries: beginning at the intersection of Main Street and 2nd Street, N.E., thence west along the centerline of Main Street to the intersection of the centerline of 10th Street, N.W.; thence north along the centerline of 10th Street, N.W. to the centerline of Page Street, thence along the centerline of Page Street west to the intersection of the centerline of 11th Street NW; thence in a northern direction along the centerline of 11th Street, N.W. to the centerline of Grady Avenue; thence in a northwestern direction along the centerline of Grady Avenue to the centerline of Rugby Road; thence in a northwesterly direction along the centerline of Rugby Road to the junction of the centerline of Hydraulic Road and Rugby Road; thence along the centerline of Hydraulic Road to the southeastern corner of the intersection of U.S. Route 29 North and Hydraulic Road; thence along the eastern margin of U.S. Route 29 North, north to the corporate limits; thence in an easterly direction along the corporate limits to the southern margin of Virginia Highway 631; thence along the corporate limits south until the intersection with Park Street; thence continuing along the corporate limits to the confluence of the Rivanna River and Meadow Creek, thence along the centerline of Meadow Creek in a western direction to the intersection with the western boundary of Pen Park (City Tax Map 48B, Parcel 1), thence in a southern direction along that boundary to the centerline of Megan Court; thence in a southern direction along the centerline of Megan Court to the centerline of Locust Lane; thence in a southeastern direction along the centerline of Locust Lane to the centerline of Locust Avenue; thence in a southwesterly direction along the centerline of Locust Avenue to the centerline of the U.S. Route 250 Bypass; thence in a northwestern direction along the centerline of the U.S. Route 250 Bypass to the centerline with McIntire Road; thence in a southern direction along the centerline of McIntire Road to the intersection of the centerline of Nelson Drive; thence along the centerline of Nelson Drive to the intersection of the centerline of 2nd Street, N.E.; thence along the centerline of 2nd Street, N.E. to the point of beginning.

(d) *Third ward.* The third ward shall embrace all territory lying within the following boundaries: beginning at the intersection of Main Street and 2nd Street, N.E., thence west

along Main Street to the intersection of the centerline of Jefferson Park Avenue; thence in a southwestern direction along the corporate limits to the intersection with Fontaine Avenue, thence in a southern direction continuing along the corporate limits to the centerline of Old Lynchburg Road, thence continuing along the corporate limits in an eastern direction to intersection with the centerline of 6th Street SE, thence north long the centerline of 6th Street SE to the centerline of Rougemont Avenue; thence along the centerline of Rougemont Avenue in a western direction to the centerline of Hartmans Mill Road; thence along the centerline of Hartmans Mill in a northern direction to the centerline of 1st Street South.; thence in a northeastern direction along the centerline of 1st Street South to the southwest corner of Parcel 218 (Crescent Halls) of City Tax Map 28, thence along the southern boundary of said Parcel to the southeast corner, thence north along the eastern boundary of said Parcel to the centerline of 2nd Street SE; thence north along the centerline of 2nd Street SE to the beginning.

(e) *Fourth ward.* The fourth ward shall embrace all the territory in the western part of the city which is not embraced within the boundaries of the second ward and the third ward.

(b) *First Ward.* The first ward shall embrace all the territory in the eastern part of the city which is not embraced within the boundaries of the second ward, the third ward, or the fourth ward.

(c) *Second Ward.* The second ward shall embrace all territory lying within the following boundaries: South of the centerline of Rugby Road and Rugby Avenue; South of the centerline of U.S. Route 250 Bypass which is East of Rugby Avenue and West of McIntire Road; South of the boundary of the Walker Precinct where it meets the corporate limits; East of the Western corporate limits; North of the Southern boundary along West Main Street at the intersection of JPA until the intersection of West Main Street and Ridge Street.

(d) *Third Ward.* The third ward shall embrace all territory lying within the following boundaries: beginning at the intersection of Garrett Street and 2nd Street, S.E., thence west along Garrett Street to the intersection of Garrett and Ridge Street, thence North on Ridge Street to the intersection on West Main Street and Ridge Street; thence in a Western direction on Main Street following the boundary of the second ward; in a Southwestern direction along the corporate limits to the intersection where Fontaine Avenue meets the corporate limits on the Eastern side, thence in a southern direction continuing along the corporate limits to the centerline of Old Lynchburg Road, thence continuing along the corporate limits in an Eastern direction to intersection with 6th Street SE, thence North along of 6th Street SE to the intersection of 6<sup>th</sup> Street SE and Elliott Avenue; thence along the Elliott Avenue in a Western direction to the intersection of 1<sup>st</sup> Street South; thence North along 1<sup>st</sup> Street South until it intersects with 2<sup>nd</sup> Street Southeast; thence North on Second Street Southeast until Garrett Street.

(e) Fourth Ward. The fourth ward shall embrace all the territory in the northern part of the city which is not embraced within the boundaries of the first ward and the second ward.

(Code 1976, § 8-1; 4-16-90; 4-4-11(1), § 1)

**State Law reference**— ~~Wards generally, Code of Virginia, § 15.1-803. At-large and district elections; reapportionment and redistricting of districts or wards; limits, Code of Virginia, § 24.2-304.1.~~

## ARTICLE II. - ELECTION DISTRICTS AND VOTING PLACES

### Sec. 9-26. - Generally.

Each ward of the city shall constitute two (2) election precincts, as defined in this article, except in the third ward, which shall constitute three (3) election precincts. Elections in each district in each ward shall be held at such voting places as may from time to time be designated by the council. The voting places, as now constituted, shall be so continued unless and until changed by the council, but no change shall be made in any voting place within sixty (60) days next preceding any general election.

(Code 1976, § 8-2; 4-4-11(1), § 1)

**State Law reference**— ~~Duty of council to establish election districts or precincts and voting places~~ Requirements for county and city precincts, Code of Virginia, § 24.2-307.

**Sec. 9-27. - First ward.**

~~(a) *Clark precinct.* The Clark precinct of the first ward shall embrace all territory in the first ward lying south of the centerline of the Chesapeake & Ohio Railway Company right-of-way. The voting place for this precinct shall be the Clark Elementary School.~~

~~(b) *Key Recreation precinct.* The Key Recreation precinct of the first ward shall embrace all territory in the first ward lying north of the centerline of the Chesapeake & Ohio Railway Company right-of-way. The voting place for this precinct shall be the Herman Key Recreation Center at 800 East Market Street.~~

(a) *Key Recreation precinct.* The Key Recreation precinct of the First Ward shall embrace all territory in the First Ward lying North of the centerline of Garrett Street and North of the Chesapeake & Ohio Railway Company right-of-way, beginning at Avon Street; South of the US 250 Bypass from McIntire Road to the Eastern corporate limits; and East of Ridge/McIntire Road. The voting place for this precinct shall be Herman Key Recreation Center at 800 East Market Street.

(b) *Clark precinct.* The Clark precinct of the First Ward shall embrace all territory in the First Ward lying South of the centerline of the Chesapeake & Ohio Railway Company right-of-way from Avon Street to the Eastern corporate limits and South of the centerline of Garrett Street to the Southern corporate limits. It shall be bound on the West side by 6<sup>th</sup> Street SE, 1<sup>st</sup> Street S and 2<sup>nd</sup> Street SE, as detailed in the designation of boundaries for the First Ward. The voting place for this precinct shall be Clark Elementary School at 1000 Belmont Avenue.

(Code 1976, § 8-2; 9-5-89; 12-3-90; 2-7-00(1); 8-20-01; 9-3-02; 4-4-11(1), § 1; 1-6-20(2) )

**Sec. 9-28. - Second ward.**

~~(a) *Carver precinct.* The Carver precinct of the second ward shall embrace all territory in the second ward lying south of the centerline of Rugby Avenue and south of the centerline of that portion of the U.S. Route 250 Bypass which is east of Rugby Avenue and west of McIntire Road. The voting place for this precinct shall be the Carver Recreation Center located at 233 Fourth Street, N.W.~~

~~(b) *Walker precinct.* The Walker precinct of the second ward shall embrace all territory in the second ward lying north of the centerline of Rugby Avenue and north of the centerline of that portion of the U.S. Route 250 Bypass which is east of Rugby Avenue and west of Locust Avenue. The voting place for this precinct shall be the Walker Upper Elementary School.~~

(a) *Carver precinct.* The Carver precinct of the Second Ward shall embrace all territory in the Second Ward lying South of the centerline of Rugby Road & Rugby Avenue and lying South of the centerline of U.S. Route 250 Bypass between Rugby Avenue and McIntire Road. The Eastern boundary is Ridge/McIntire Road, the Southern boundary is W Main Street, and the Western boundary is Venable precinct. The voting place for this precinct shall be the Carver Recreation Center at 233 Fourth Street NW.

(b) *Venable precinct.* The Venable precinct of the Second Ward shall embrace all territory in the Second Ward lying East and North of the Western corporate limits; West of the intersections of 10<sup>th</sup> Street & Page Street and 11<sup>th</sup> Street & Page Street; and South of Grady Ave until meeting Rugby Road, including University Circle and Snavely, Abbott and Ribble. The voting place for this precinct shall be Venable Elementary School at 406 14<sup>th</sup> Street NW.

(Code 1976, § 8-2; 4-4-11(1), § 1; 7-5-11; 1-22-13)

**Sec. 9-29. - Third ward.**

~~(a) *Benjamin Tonsler precinct.* The Benjamin Tonsler precinct of the third ward shall embrace all the territory in the third ward lying east of the line running along the centerline of Roosevelt Brown Boulevard, 9th Street, S.W., Forest Hills Avenue and Cherry Avenue (between Forest Hills Avenue and Rock Creek), and east of Rock Creek and 5th Street, S.W. The voting place for this precinct shall be the Tonsler Park Recreation Center on Cherry Avenue.~~

~~(b) *Johnson precinct.* The Johnson precinct of the third ward shall embrace all territory in the third ward lying west of the centerline of 5th Street, S.W. between the corporate limits and Rock Creek, and west of Rock Creek between 5th Street S.W., and Cherry Avenue; and south of a line beginning at the intersection of Rock Creek and Cherry Avenue, thence continuing southwest along the centerline of Cherry Avenue to Shamrock Road; thence northwest along the centerline of Shamrock Road to the Southern Railway right-of-way, thence southwest along the railroad right-of-way to Jefferson Park Avenue, thence north along the centerline of Jefferson Park Avenue to the centerline of Maury Avenue, thence north along the centerline of Maury Avenue to the corporate limits. The voting place for this precinct shall be the Johnson Elementary School at 1645 Cherry Avenue.~~

~~(c) *Buford precinct.* The Buford precinct shall embrace all territory in the third ward lying west of the centerline of Roosevelt Brown Boulevard and 9th Street, S.W. to its intersection with Forest Hills Avenue, and north of a line running west from 9th Street, S.W. along the centerline of Forest Hills Avenue to Cherry Avenue, thence west along the centerline of Cherry Avenue to Shamrock Road, thence northwest along the centerline of Shamrock Road to the Southern Railway right-of-way, thence southwest along the railroad right-of-way to Jefferson Park Avenue, thence north along the centerline of Jefferson Park Avenue to the centerline of Maury Avenue, thence north along the centerline of Maury Avenue to the corporate limits. The voting place for this precinct shall be Buford Middle School at 1000 Cherry Avenue.~~

(a) *Jackson-Via precinct.* The Jackson-Via precinct of the Third Ward shall embrace all the territory in the Third Ward lying South of the Chesapeake & Ohio Railway Company track and West of where the track intersects with Jefferson Park Avenue Extended. The precinct shall continue South of the centerline of Cleveland Ave and shall also include; Witton, Hurst, Dalton and Norwich and everything East of 5<sup>th</sup> Street SW and South of Elliott meeting the Clark precinct boundaries on the East side.

(b) *Johnson precinct.* The Johnson precinct of the Third Ward shall embrace all territory in the Third Ward lying South and East of the Western corporate limits; West of Brandon Ave and Valley Road Extension; and North of the centerline of Cleveland Avenue, with the exception of Witton, Hurst, Dalton and Norwich. The voting place for this precinct shall be the Johnson Elementary School at 1645 Cherry Avenue.

(c) *Buford precinct.* The Buford precinct of the Third Ward shall embrace all territory in the Third Ward lying South of West Main Street; East of Valley Road Extension; West of

5<sup>th</sup> Street SW up to Cherry Avenue; West of the centerline of 1<sup>st</sup> Street S; and North of Elliott Avenue. The Southern border follows along the Jackson-Via, Johnson, and Clark precinct boundaries. The voting place for this precinct shall be Buford Middle School at 1000 Cherry Avenue.

(Code 1976, § 8-2; 6-1-98(1); 8-20-01; 3-7-05; 4-5-10(1); 4-4-11(1), § 1; 8-15-16(1))



**Sec. 9-30. - Fourth ward.**

~~(a) *Venable precinct.* The Venable precinct of the fourth ward shall embrace all territory in the fourth ward lying east of the centerline of Rugby Road between University Avenue and Grady Avenue, and south of the centerline of Grady Avenue between Rugby Road and 11th Street, N.W. The voting place for this precinct shall be Venable Elementary School.~~

~~(b) *Alumni Hall precinct.* The Alumni Hall precinct of the fourth ward shall embrace all territory in the fourth ward lying south of the centerline of Hydraulic Road and west of the centerline of Rugby Road. The voting place for this precinct shall be Alumni Hall located on Emmet Street.~~

(a) *Charlottesville High School precinct.* The Charlottesville High School precinct of the Fourth Ward shall embrace all territory in the Fourth Ward lying South and West of the North & Northeast corporate limits and North of the U.S. Route 250 Bypass where it meets Hydraulic Road; East of Hydraulic Road until it meets Meadow Creek; and East of Meadow Creek, until it meets the Northern corporate limits. The voting place for this precinct shall be the Charlottesville High School at 1400 Melbourne Road.

(b) *Walker precinct.* The Walker precinct of the Fourth Ward shall embrace all territory in the Fourth Ward lying South & East of the Northern & Western corporate limits; North of the centerline of Rugby Road and Rugby Avenue; South of the centerline of the U.S. Route 250 Bypass where it meets Hydraulic Road; West of Hydraulic Road until it meets Meadow Creek; and West of Meadow Creek bound by the Northern corporate limits. The voting place for this precinct shall be the Walker Upper Elementary School Gymnasium at 1699 Rose Hill Drive.

(Code 1976, § 8-2; 9-5-89; 2-5-90; 4-4-11(1), § 1)

CITY OF CHARLOTTESVILLE, VIRGINIA  
CITY COUNCIL AGENDA



Agenda Date:	March 6, 2023
Action Required:	Approve Resolution for second reading
Presenter:	Chris Gensic, Park and Trail Planner
Staff Contacts:	Chris Gensic, Park and Trail Planner
Title:	<b>Appropriating funding from the Virginia Land Conservation Fund for Moores Creek Parkland Acquisition - \$175,000 (1 of 2 readings)</b>

**Background**

The City of Charlottesville, through Parks and Recreation, has been awarded funding from the Virginia Land Conservation Fund (VLCF) to assist with the acquisition of an 8.6 acre property along Moores Creek adjacent to Azalea Park. The property will be used for general park use, trail development, and to support urban agriculture and community gardens.

**Discussion**

This property is being funded with a matching grant from the Land and Water Conservation Fund, so the purchase price is fully covered with grant funds. Local trail and land acquisition CIP funding has been used for the legal and appraisal work to date and will be used to record the deed. Acquisition will provide parks and recreation space as well as opportunities for stream and forest restoration work. Use of LWCF and VLCF funds will require the property to be placed in permanent open space public use status with deed language and easements. This property is located just across the city limit and is beneficial to the City as it eliminates the need for a bridge over Moores Creek to continue the Moores Creek Trail towards 5<sup>th</sup> Street, a bridge which would most likely cost more than the acquisition price of the property and would require regular maintenance.

**Alignment with City Council's Vision and Strategic Plan**

Acquisition of the property will further council goals of being a Green City by protecting the Moores Creek watershed and providing for urban forest and trail opportunities.

**Community Engagement**

The Bicycle, Pedestrian and Trail master plan and the Azalea Park Master Plans were developed through multiple public meetings and were approved by the City Council.

**Budgetary Impact**

Existing allocated CIP funds were used for legal and appraisal/title/survey fees.

**Recommendation**

Staff recommends appropriation of grant funds.

**Alternatives**

If grants funds are not appropriated, the property will not be purchased.

**Attachments**

1. City Council Resolution - VLCF Grant Appropriation - Moores Creek Land Acq

**RESOLUTION APPROPRIATING FUNDS from  
Virginia Land Conservation Fund for Moores Creek Land Acquisition  
\$175,000**

**WHEREAS**, the City of Charlottesville, through Parks and Recreation, has been awarded funding from the Virginia Land Conservation Fund to acquire land along Moores Creek;

**NOW, THEREFORE BE IT RESOLVED** by the Council of the City of Charlottesville, Virginia, that the sum of \$175,000 is hereby appropriated in the following manner:

**REVENUE**

\$175,000      Fund: 426                      WBS: PR-001                      G/L Account: 599999

**EXPENDITURES**

\$175,000      Fund 426                      WBS: P-01052                      G/L Account: 599999

**BE IT FURTHER RESOLVED**, that this appropriation is conditioned upon the receipt of \$175,000 from the Virginia Land Conservation Fund.

CITY OF CHARLOTTESVILLE, VIRGINIA  
CITY COUNCIL AGENDA



Agenda Date: March 6, 2023

Action Required:

Presenter:

Staff Contacts:

**Title:** Presentation of the Charlottesville City Schools Fiscal Year 2024 Annual Budget proposal

**Background**

**Discussion**

**Alignment with City Council's Vision and Strategic Plan**

**Community Engagement**

**Budgetary Impact**

**Recommendation**

**Alternatives**

**Attachments**

None

**CITY OF CHARLOTTESVILLE, VIRGINIA  
CITY COUNCIL AGENDA**



<b>Agenda Date:</b>	March 6, 2023
<b>Action Required:</b>	None
<b>Presenter:</b>	Michael Rogers, City Manager, Krisy Hammill, Director of Budget
<b>Staff Contacts:</b>	Michael Rogers, City Manager Krisy Hammill, Director of Budget
<b>Title:</b>	<b>City Manager Presentation of the Proposed Fiscal Year 2024 City Budget</b>

**Background**

In March of each year, the City Manager formally presents the proposed budget to City Council and the public. This is followed by a series of public hearings, work sessions, a community budget forum and a final vote on the budget no later than April 15<sup>th</sup>. This item begins the FY 2024 budget discussions and deliberations.

**Discussion**

The total General Fund Budget for FY 2024 is proposed to be **\$226,239,155**, a **6.27%** increase over FY 2023. The proposed budget also includes a **\$98.9 million** Capital Improvement Program budget in FY 2024. The new online Budget Book and presentation materials will be posted online after the meeting adjourns.

**Alignment with City Council's Vision and Strategic Plan**

The proposed budget aligns with the City's current Strategic Plan which has been extended to FY 2024.

**Community Engagement**

The presentation will be in-person in Council Chambers and up to 23 pre-registered members of the public and two media representatives may register to attend. The public may also view this portion of the meeting electronically by registering in advance for the Zoom webinar or on the City's streaming platforms and local government Channel 10. Individuals with disabilities who require assistance or special arrangements to participate in the public meeting may call (434) 970-3182 or submit a request via email to [ada@charlottesville.gov](mailto:ada@charlottesville.gov).

There are several opportunities for the community to provide input into the budget. More information on each of the work sessions can be found at [www.charlottesville.gov/budget](http://www.charlottesville.gov/budget). A few minutes are reserved at the end of each budget work session for public comment.

<b><u>Topic</u></b>	<b><u>Date</u></b>	<b><u>Time</u></b>	<b><u>Location</u></b>
<b>Proposed City and Adopted School Budgets Presented to Council</b>	March 6, 2023	6:30 PM	Council Chamber

<b>Council Work Session</b> <i>FY 2024 Budget – Revenues and Expenses</i>	March 9, 2023	6:00 PM	City Space
<b>Council Work Session</b> <i>FY 2024 Budget – Outside and Non-profit Agencies</i>	March 16, 2023	6:00 PM	City Space
<b>First Tax Rate Public Hearing</b>	March 20, 2023	6:30 PM	Council Chamber
<b>Community Budget Forum – First Public Hearing on the Budget</b>	March 22, 2023	6:00 PM	City Space
<b>Council Work Session</b> <i>FY 2024 Budget – Capital Improvement Program</i>	March 30, 2023	6:00 PM	City Space
<b>Second Public Hearing Budget and Tax Rate/ First Reading FY 24 Budget Ordinance and Annual Appropriation and Tax Rate/Tax Levy Ordinance</b>	April 3, 2023	6:30 PM	Council Chamber
<b>Council Work Session</b> <i>FY 2024 Budget – Budget Wrap Up</i>	April 6, 2023	6:00 PM	City Space
<b>Second Reading and Approval: FY 24 Budget Ordinance and Annual Appropriation and Tax Rate/Tax Levy Ordinance</b>	April 11, 2023	5:30 PM	Council Chamber

**Budgetary Impact**

The presentation alone has no budgetary impact.

**Recommendation**

None

**Alternatives**

None

**Attachments**

None