

CITY OF CHARLOTTESVILLE, VIRGINIA
CITY COUNCIL AGENDA



Agenda Date:	April 13, 2021
Action Required:	Second Reading and Approval of Appropriation
Staff Contacts:	Chip Boyles, City Manager
Presented By:	Chip Boyles, City Manager Ryan Davidson, Sr. Budget and Management Analyst Khristina Hammill, Sr. Budget and Management Analyst
Title:	Second Reading and Approval of FY 2022 Budget Appropriation

Background: The FY 2022 Budget Appropriation reflects the City Manager’s Proposed Budget and amendments made by Council since the original presentation by the City Manager on March 1, 2021. This will be the second reading and final approval of the FY 2022 Budget Appropriation.

Discussion: The appropriation sets forth the budget for the FY 2021-22 Fiscal Year. The amounts included reflect the City Manager’s Proposed Budget and amendments that have been discussed and requested by Council as part of the budget development process.

Community Engagement: A public hearing on the budget was held on April 5, 2021 and a series of public engagement opportunities around the budget have been held throughout the month of March.

Alignment with City Council’s Vision and Strategic Plan:

This budget aligns with Council’s Vision and Strategic Plan and is detailed in the budget document.

Budgetary Impact: This is the second reading to adopt the final budget for Fiscal Year 2022.

Recommendation: Approval and Appropriation

Alternatives: N/A

Attachments:

1. Amendments to the FY 2022 City Manager’s Proposed Budget
2. FY 2022 Budget Appropriation

**Amendments to the
FY 2022 Proposed General Fund Budget**

Manager's Recommended FY 22 Revenue Estimates	\$ 190,689,839
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Amendments to FY 22 Revenue Estimates

Decrease Revenues

Designated Revenues

City/County Revenue Sharing - Transfer to Capital Improvement Program	(255,000)
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Increase Revenues

Licenses and Permits

Business and Professional Licenses	950,000
Reimbursement for Constitutional Officers	73,004

City/County Revenue Sharing

City/County Revenue Sharing - Operations	255,000
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Transfers from Other Funds

Landfill Reserve Fund	500,000
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Total Revenue Amendments	\$ 1,523,004
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Total Amended FY 22 General Fund Revenue Estimates	\$ 192,212,843
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Manager's Recommended FY 22 Expenditures	\$ 190,689,839
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Amendments to FY 22 Expenditures

Increase Expenditures

Employee Compensation and Training

Employee Cost of Living Adjustment - 2%	1,060,000
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Non Departmental

Citywide Reserve - Performance Management/Strategic Planning	190,041
Contribution to Ivy Landfill	500,000

Outside and Nonprofits Agencies

Contractual Agencies

Jefferson Madison Regional Library	35,000
Public Defender's Office	1,191
Virginia Cooperative Extension	1,852
Blue Ridge Juvenile Detention Center	4,844

Vibrant Community Fund Agencies

Computers 4 Kids (C4K)	13,025
Legal Aid Justice Center	57,500
Offender Aid and Restoration (OAR)	55,518
Public Housing Association of Residents (PHAR)	21,000

City Departments

City Manager's Office - Deputy City Manager Salary and Benefits Restoration	59,271
Director of Human Rights - Salary and Benefits Adjustments	32,550
Public Works - Personnel to help with the Climate Action Plan	125,000

Decrease Expenditures

City Departments

Police Budget Reduction for School Crossing Guards transitioned to CCS	(55,307)
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Outside and Nonprofits Agencies

Albemarle/Charlottesville Regional Jail	(323,481)
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Designated Expenditures

Transfer to the Capital Improvement Program	(255,000)
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Total Expenditure Amendments	\$ 1,523,004
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Total Amended FY 22 General Fund Expenditures	\$ 192,212,843
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Designation of Council Discretionary Funds for FY 2022

For FY 2022, a total of \$11,000 will be designated from the current balance of the Council Strategic Funds to be used for Council discretionary funds. Councilors will be allotted the following amounts to spend from July 1, 2021 to June 30, 2022. Individual Councilor expenditures will be itemized as follows:

Nikuyah Walker, Mayor

Categories:

Speaker Honorarium	\$1,000
Meetings and Events - food/refreshments	\$500
Meetings and Events other	\$500
Constituent Communications and Outreach	\$200
Total	<u>\$2,200</u>

Sena Magill, Vice Mayor

Categories:

Speaker Honorarium	\$1,000
Meetings and Events - food/refreshments	\$500
Meetings and Events other	\$500
Constituent Communications and Outreach	\$200
Total	<u>\$2,200</u>

Heather Hill, Councilor

Categories:

Speaker Honorarium	\$1,000
Meetings and Events - food/refreshments	\$500
Meetings and Events other	\$500
Constituent Communications and Outreach	\$200
Total	<u>\$2,200</u>

Lloyd Snook, Councilor

Categories:

Speaker Honorarium	\$1,000
Meetings and Events - food/refreshments	\$500
Meetings and Events other	\$500
Constituent Communications and Outreach	\$200
Total	<u>\$2,200</u>

Michael Payne, Councilor

Categories:

Speaker Honorarium	\$1,000
Meetings and Events - food/refreshments	\$500
Meetings and Events other	\$500
Constituent Communications and Outreach	\$200
Total	<u>\$2,200</u>

Grand Total **\$11,000**

**City Council Amendments to the
FY 2022 Proposed Capital Improvement Program Budget**

Manager's Recommended FY 22 Revenue Estimates	\$ 27,866,913
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Amendments to FY 22 Revenue Estimates

Decrease Revenues

Transfer from the General Fund	(255,000)
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Total Revenue Amendments	<u>\$ (255,000)</u>
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Total Amended FY 22 Capital Improvement Fund Revenue Estimates	<u>\$ 27,611,913</u>
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Manager's Recommended FY 22 Expenditures	\$ 27,866,913
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Amendments to FY 22 Expenditures

Decrease Expenditures

Police Mobile Data Terminals	(255,000)
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Total Expenditure Amendments	<u>\$ (255,000)</u>
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Total Amended FY 22 Capital Improvement Fund Expenditures	<u>\$ 27,611,913</u>
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RESOLUTION ADOPTING THE BUDGET FOR THE
CITY OF CHARLOTTESVILLE FOR THE FISCAL YEAR
BEGINNING JULY 1, 2021 AND ENDING JUNE 30, 2022
AND PROVIDING FOR THE ANNUAL APPROPRIATION OF FUNDS
FOR SUCH FISCAL YEAR.

I. ADOPTION OF BUDGET

WHEREAS, pursuant to Section 19 of the City Charter and Section 15.2-2503 of the Code of Virginia, the City Manager has caused to be prepared and presented to City Council a proposed budget for the fiscal year beginning July 1, 2021, and ending June 30, 2022; and

WHEREAS, a synopsis of such proposed budget has been published in the Daily Progress, a newspaper of general circulation in the City, and notice duly given in such newspaper and public hearings held thereon on March 16, 2020 and April 5, 2021, and the estimates of revenues and expenditures therein debated and adjusted by City Council in open public meetings, all as required by the City Charter and Section 15.2-2506 of the Code of Virginia.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Charlottesville that such document, the statements of fiscal policy set forth therein, and the estimates of revenues and expenditures therein proposed by the City Manager and debated and adjusted by the City Council, are hereby adopted as the annual budget of the City of Charlottesville, for informative and fiscal planning purposes only, for the fiscal year beginning July 1, 2021, and ending June 30, 2022; and that a true and correct copy of the same, as adopted, shall be kept on file in the records of the Clerk of the Council.

II. GENERAL FUND APPROPRIATIONS

BE IT RESOLVED by the Council of the City of Charlottesville that:

- A. The sums hereinafter set forth are estimated as General Fund revenues for the fiscal year beginning July 1, 2021.

Local Taxes

Real Estate Taxes	\$80,277,442
Personal Property Tax	9,741,000
Public Service Corporation Tax	1,542,930
Penalty/Interest on Delinquent Taxes	415,000
Utility Services Consumer Tax (Gas, Water, Electric)	4,500,000
Virginia Communications Sales and Use Tax	2,400,000
Tax on Bank Stock	1,200,000
Tax on Wills and Deeds	725,000
Sales and Use Tax	12,000,000
Rolling Stock Tax	18,040

Transient Occupancy (Lodging) Tax	5,000,000
Meals Tax	10,700,000
Short-Term Rental Tax	60,000
Cigarette Tax	550,000
Vehicle Daily Rental Tax	82,500
Total Local Taxes	\$129,211,912
Licenses and Permits	
Business and Professional Licenses	\$7,000,000
Vehicle Licenses	890,000
Dog Licenses	6,000
Electrical and Mechanical Permits	330,000
Building and Plumbing Permits	550,000
Temporary Parking Permits	375,000
Site Plans	75,000
Other Permits	150,000
Total Licenses and Permits	\$9,376,000
Intergovernmental Revenue	
Revenue from State Agencies	
PPTRA Revenue (State Personal Property Tax)	\$3,498,256
State Highway Assistance	4,263,654
Reimbursement/Constitutional Offices	1,833,737
State Aid for Police Protection	2,238,352
Trailer Title	1,200
DMV Select Office Commissions	35,000
Other State Assistance: Misc. Rev	50,000
Revenue from Other Intergovernmental Sources	
Regional Library Administrative Fee	117,144
Crisis intervention Team Revenue	105,910
Fire Department Ops (Albemarle County)	200,000
Fire Department Ops (UVA)	353,000
Juvenile & Domestic Relations Court (Albemarle County)	60,944
Juvenile & Domestic Relations Court Building Maint. (Albemarle County)	66,825
Magistrate's Office (Albemarle County)	4,575
Payments In Lieu of Taxes (Housing Authority)	25,000
Service Charge (UVA)	74,476
Property Maintenance (UVA)	63,801
Total Intergovernmental Revenue	\$12,991,874
Charges for Services	
Property Transfer Fees	\$1,000
Zoning Appeals Fees	1,100
Court Revenue (Circuit/General District Courts)	400,000
Circuit Court - Online Land Records Subscription Revenue	30,000
Internal City Services	1,855,079

Utility Cut Permits	185,000
Recreation Income	1,665,859
Reimbursable Overtime/Public Safety	331,579
Payment in Lieu of Taxes: Utilities	6,137,858
Indirect Cost Recovery	125,000
Waste Disposal Fees	1,115,000
Emergency Medical Services (Ambulance) Revenue Recovery	1,000,000
Other Charges for Services	149,000
Total Charges for Services	\$12,996,475
Miscellaneous Revenue	
Interest Earned	\$580,000
Rent	175,000
Refund of Prior Years' Expenditures	50,000
Other Miscellaneous Revenue	463,000
Total Misc. Revenue	\$1,268,000
Transfers from Other Funds	
Landfill Reserve	500,000
Risk Management Fund	250,000
Healthcare Fund	\$250,000
Parking Enterprise Fund	750,000
Total Transfers from Other Funds	\$1,750,000
City/County Revenue Sharing: Operating Budget	\$8,330,993
Total Operating Revenue	\$175,925,254
Designated Revenue	
City/School Contracts: Pupil Transportation	\$2,945,564
City/School Contracts: School Building Maintenance	4,043,184
City/County Revenue Sharing: Transfer to Capital Improvement Fund	6,880,841
Transfer to the Capital Improvement Fund - Mall Vendor Fees	78,000
City/County Revenue Sharing: Transfer to Facilities Repair Fund	200,000
Transfer to Debt Service Fund: Meals Tax Revenue	2,140,000
Total Designated Revenue	\$16,287,589
Total General Fund Revenue	\$192,212,843

B. The sums hereinafter set forth are hereby appropriated from the General Fund of the City for the annual operation of the City departments, other agencies and non-departmental accounts so set forth, beginning July 1, 2021.

Operating Expenditures

Management

Mayor and City Council	\$537,529
Office of the City Manager/Administration	1,739,873
Office of the City Manager/Communications	617,696
Office of the City Manager/Economic Development	1,145,969
Office of the City Attorney	1,060,210
Office of General Registrar	650,688

Contributions to Organizational Memberships and Workforce Development Programs

Virginia Municipal League	16,820
Chamber of Commerce	2,000
Thomas Jefferson Planning District Commission	86,372
Virginia Career Works - Piedmont Region	7,971
Virginia Institute of Government	2,500
Alliance for Innovation	2,550
Virginia First Cities Coalition	18,000
Central Virginia Partnership for Economic Development	24,590
Thomas Jefferson Soil and Water Conservation District	13,049
Central Virginia Small Business Development Center	19,200
Rivanna Conservation Alliance	11,000
National League of Cities	5,000
Community Investment Collaborative	10,610
Center for Nonprofit Excellence	600

Non Departmental Activities

City Strategic Plan/P3: Plan, Perform, Perfect	105,000
Participatory Budgeting	15,000
Virginia Juvenile Community Crime Control Act (Local Match)	108,415
Citizen Engagement Opportunities	15,000
Food Equity	155,000
Citizen Review Board (CRB)	350,000
Innovation Fund	20,000
Performance Agreement Payments	250,000
Citywide Reserve - Performance Management/Strategic Planning	190,041
Ivy Landfill	500,000
Transfer to Debt Service Fund	8,560,788
Transfer to Fund Balance Target Adjustment Fund	481,905
Employee Compensation and Training	844,950

Internal and Financial Services

Finance Department - Administration/Purchasing/Assessor	2,532,872
Human Resources	1,330,892
Commissioner of Revenue	1,382,632
Treasurer	1,424,669
Information Technology	3,196,544

Healthy Families and Community

Transfer to Children's Services Act Fund	2,004,722
Transfer to Social Services Fund	3,602,777
Transfer to Human Services/Community Attention Fund	641,280
Neighborhood Development Services	2,604,764
Office of Human Rights/Human Rights Commission	274,092
Parks and Recreation	11,914,086
Transfer to Convention and Visitors' Bureau	946,848

Community Events and Festivals

Virginia Film Festival	11,400
Virginia Festival of the Book	12,413
Charlottesville Festival of Cultures	3,000
City Supported Events (Other)	16,728
Creciendo Juntos	4,000

Contributions to Children, Youth, and Family Oriented Programs

Virginia Cooperative Extension Program	54,149
Blue Ridge Health Department	627,312
Computers 4 Kids	13,025
MACAA	28,500
Sexual Assault Resources Agency (SARA)	26,250
Shelter for Help in Emergency (SHE)	213,750
Region Ten Community Services Board	1,180,092
Jefferson Area Board for Aging (JABA)	319,192
United Way - Thomas Jefferson Area	192,504
ReadyKids	140,846
Free Clinic	101,120
Home Visiting Collaborative	304,163
Abundant Life Ministries	12,000
Boys and Girls Club	97,500
Foothills Child Advocacy Center	35,775
The BridgeLine	42,900
Thomas Jefferson Area Coalition for the Homeless	200,300
Women's Initiative	47,500
On Our Own	8,000
PHAR Internship Program	20,000
Emergency Assistance Program Support	84,516
Local Food Hub	21,350
Piedmont Family YMCA	64,600

Sin Barreras	16,570
Partner for Mental Health	18,300

Contributions to Education and the Arts

Jefferson Madison Regional Library	2,050,037
City Center for Contemporary Arts	48,148
Piedmont Virginia Community College	12,564
McGuffey Art Center	29,685
Virginia Discovery Museum	4,000
Literacy Volunteers	17,990
Historic Preservation Task Force	5,000
The Paramount Theater/Arts Education Program	10,000
Jefferson School Heritage Center	33,750
Lighthouse Studio	12,000
New City Arts	22,500

Contributions to Housing Programs

Rent Relief for Elderly, a sum sufficient estimated at	33,000
Rent Relief for Disabled, a sum sufficient estimated at	188,000
Tax Relief for Elderly, a sum sufficient estimated at	438,000
Tax Relief for Disabled, a sum sufficient estimated at	196,000
Homeowners Tax Relief Program	965,000
Stormwater Fee Assistance Program	20,000
Public Housing Association of Residents (PHAR)	21,000
Albemarle Housing Improvement Program (AHIP)	187,500
Piedmont Housing Alliance (PHA)	96,151
Habitat for Humanity	48,750

Infrastructure and Transportation

Public Works: Administration, Facilities Development, Facilities Maintenance	3,545,453
Public Works: Hedgerow Properties	98,044
Public Works: Public Service	8,986,392
Transfer to Charlottesville Area Transit Fund	2,513,651
JAUNT Paratransit Services	1,715,729

Public Safety and Justice

City Sheriff	1,432,114
Commonwealth's Attorney	1,200,603
Clerk of Circuit Court	762,402
Circuit Court Judge	92,559
General District Court	22,593
Juvenile and Domestic Relations Court/Court Services Unit	383,655
Magistrate	9,150
Fire Department	12,964,074

Police Department 18,854,661

Contributions to Programs Supporting Public Safety and Justice

Piedmont Court Appointed Special Advocates	4,000
Legal Aid Justice Center	97,500
Regional Jail	3,841,689
Blue Ridge Juvenile Detention Center	586,716
Emergency Communications Center	1,678,378
Offenders Aid and Restoration	303,415
Society for the Prevention of Cruelty to Animals	280,816
Public Defender's Office	60,703

Local Contribution to Public Schools

Operational Support 58,709,623

Total Operating Expenditures \$175,925,254

Designated Expenditures

City/School Contracts: Pupil Transportation	\$2,945,564
City/School Contracts: School Building Maintenance	4,043,184
Transfer to Capital Projects Fund	6,880,841
Transfer to Capital Projects Fund - Mall Vendor Fees	78,000
Transfer to Facilities Repair Fund	200,000
Transfer to Debt Service Fund - Meals Tax Revenue	2,140,000
Total Designated Expenditures	\$16,287,589

Total General Fund Expenditures \$192,212,843

C. Of the sum of \$15,411,834 to be received in the General Fund from the County of Albemarle under the revenue sharing agreement of May 24, 1982, \$200,000 shall be transferred to the Facilities Repair Fund.

D. The amounts hereinabove appropriated for salary accruals, education, training and employee benefits, or portions thereof, may on authorization from the City Manager, or his designee, be transferred by the Director of Finance or the Deputy City Manager to any departmental account, and notwithstanding any other provision of this resolution to the contrary, be expended for salaries or employee benefits in such account in the manner as sums originally appropriated thereto.

E. The portions of the foregoing appropriations to individual departments or agencies intended for motor vehicles and related equipment shall be transferred to the Equipment Replacement Fund for expenditure as hereinafter provided.

F. The amount above appropriated for Debt Payment shall be transferred to the Debt Service Fund. In addition, an amount equivalent to 1 percent of the meals tax rate will be deposited into the Debt Service Fund.

G. Any amounts above appropriated as Council Strategic Initiatives shall not be deemed to expire at the end of the fiscal year but are hereby appropriated in the ensuing fiscal year unless altered by further action of City Council. For FY 2022, a total of \$11,000 will be designated from the current balance to be used for Council discretionary funds. Councilors will be allotted the following amounts to spend from July 1, 2021 to June 30, 2022. City Council Expenditures should be in accordance with the Council Rules and Procedures adopted on April 5, 2021. Individual councilors will also be responsible for ensuring that each expenditure complies with Virginia Code Sec. 15.2-2503 and that any “grant” complies with Va. Code 15.2-953 All persons and entities receiving payment must complete a W-9 and City vendor form. Individual Councilor expenditures will be itemized as follows:

Nikuyah Walker, Mayor

Categories:

Speaker Honorarium	\$1,000
Meetings and Events - food/refreshments	\$500
Meetings and Events other	\$500
Constituent Communications and Outreach	\$200
Total	<u>\$2,200</u>

Sena Magill, Vice Mayor

Categories:

Speaker Honorarium	\$1,000
Meetings and Events - food/refreshments	\$500
Meetings and Events other	\$500
Constituent Communications and Outreach	\$200
Total	<u>\$2,200</u>

Heather Hill, Councilor

Categories:

Speaker Honorarium	\$1,000
Meetings and Events - food/refreshments	\$500
Meetings and Events other	\$500
Constituent Communications and Outreach	\$200
Total	<u>\$2,200</u>

Lloyd Snook, Councilor

Categories:

Speaker Honorarium	\$1,000
Meetings and Events - food/refreshments	\$500
Meetings and Events other	\$500
Constituent Communications and Outreach	\$200
Total	<u>\$2,200</u>

Michael Payne, Councilor

Categories:

Speaker Honorarium	\$1,000
Meetings and Events - food/refreshments	\$500
Meetings and Events other	\$500
Constituent Communications and Outreach	\$200
Total	<u>\$2,200</u>

Grand Total **\$11,000**

H. The amount above appropriated as Ivy Landfill Remediation shall not be deemed to expire at the end of the fiscal year, and any unspent funds are hereby transferred to the Landfill Reserve account in the ensuing fiscal year unless altered by further action of City Council. Further, any amount in the Landfill Reserve may be immediately appropriated for use to cover costs associated with the landfill remediation budget in the current fiscal year.

I. The amount above appropriated as Hedgerow Properties shall not be deemed to expire at the end of the fiscal year but is hereby appropriated in the ensuing fiscal year unless altered by further action of City Council.

J. The proceeds of the sale of any real property shall be appropriated to the Strategic Investment Fund.

K. The amount received for \$4-For-Life revenue shall not be deemed to expire at the end of the fiscal year but are hereby appropriated in the ensuing fiscal year and will be appropriated into the Fire Department budget, unless altered by further action of City Council.

L. Of the above amount of funding appropriated to the Fire Department budget for Emergency Medical Services (EMS), \$450,000 is the City's contribution to the Charlottesville Albemarle Rescue Squad (CARS). In addition, a 10% contingency for the EMS System shall be set aside per the agreement between the City and CARS. Any contingency funds remaining unexpended at the end of the fiscal year shall be transferred into a separate Emergency Services account to be used for future needs to support emergency services delivery in the City of Charlottesville.

M. The amount above appropriated as Historic Resources Task Force shall not be deemed to expire at the end of the fiscal year but is hereby appropriated in the ensuing fiscal year unless altered by further action of City Council.

N. The amount received as drug forfeitures and seizures revenue collected by the Police Department and Commonwealth Attorney's Office shall not be deemed to expire at the end of the fiscal year but is hereby appropriated in the ensuing fiscal year unless altered by further action of City Council.

O. The amount received as Courthouse Security Revenue is hereby appropriated in the ensuing fiscal year and appropriated into the Sheriff Office budget to be used for court security related expenses (personnel and equipment) per the Code of Virginia. Further, any unspent funds in the Court House Security account shall not be deemed to expire at the end of the fiscal year but are hereby appropriated in the ensuing fiscal year unless further altered by Council.

P. Funds from the Citywide Reserve account may be transferred to other funds at the discretion of the City Manager for the purpose of addressing unforeseen expenditures in those funds. Any amount remaining in the Citywide Reserve account shall not be

deemed to expire at the end of the fiscal year but is hereby appropriated in the ensuing fiscal year unless altered by further action of City Council.

Q. The amount above appropriated as Corporate Training Fund, within the Employee Compensation and Training funds, shall not be deemed to expire at the end of the fiscal year, but is hereby appropriated in the ensuing fiscal year unless altered by further action of City Council.

R. The amounts received for donations and grants in the General Fund received for specific purposes that are unspent shall not be deemed to expire at the end of the fiscal year and hereby are appropriated in the ensuing fiscal year.

S. The amounts above appropriated as Sister City Commission shall not be deemed to expire at the end of the fiscal year but are hereby appropriated in the ensuing fiscal year unless altered by further action of City Council.

T. Sums appropriated for the Stormwater Assistance Program shall not be deemed to expire at the end of the fiscal year but are hereby appropriated in the ensuing fiscal year unless altered by further action of City Council.

U. The amounts above appropriated funds for the City Strategic Plan - P3: Plan, Perform, Perfect shall not be deemed to expire at the end of the fiscal year, but are hereby appropriated in the ensuing fiscal year unless altered by further action of City Council.

V. The amounts above appropriated funds for the Innovation Fund shall not be deemed to expire at the end of the fiscal year but are hereby appropriated in the ensuing fiscal year unless altered by further action of City Council.

W. The amounts above appropriated funds for the Crisis Intervention Team (CIT) shall not be deemed to expire at the end of the fiscal year but are hereby appropriated in the ensuing fiscal year unless altered by further action of City Council.

X. Sums appropriated in the General Fund which have not been encumbered or expended as of June 30, 2022, shall be deemed to revert to the unassigned balance of the General Fund, unless Council by resolution provides that any such sum shall be a continuing appropriation.

Y. Sums appropriated in the General Fund which have not been encumbered or expended as of June 30, 2022 and are in excess of 17% of General Fund expenditures for the next fiscal year shall be deemed to revert to the Capital Fund contingency account for future one-time investments in the City's infrastructure as part of the year-end appropriation, unless further altered by Council with year-end adjustments.

III. SCHOOL OPERATIONS APPROPRIATION

BE IT RESOLVED by the Council of the City of Charlottesville:

The sums hereinafter set forth are hereby appropriated for the annual operation of the school operations, effective July 1, 2021; the City contribution to the School operations having hereinabove been appropriated from the General Fund.

School Budget (All Funds)	
Local Contribution	\$58,709,623
State Funds	21,047,706
Federal Funds	10,605,261
Fund Balance	720,649
Misc. Funds	3,167,089
Total School Operations Budget	\$94,250,328

A net increase in the School Operations general fund balance at June 30, 2022 shall be deemed to be allocated as follows:

- Surplus operating budget up to \$100,000 will be allocated to the School Facility Repair Fund, however Charlottesville City Schools will be required to commit \$100,000 of their annual budget to the Facility Repair Fund
- Funds in excess of \$100,000 up to \$200,000 will be retained by the City of Charlottesville School Division
- Funds over \$200,000 will be shared equally (50/50) between the City and Charlottesville City Schools

IV. HEALTH BENEFITS FUND APPROPRIATION

BE IT RESOLVED by the Council of the City of Charlottesville:

There is hereby appropriated from the Health Benefits Fund sums received by said Fund from individual departments and agencies for the payment of health and medical benefit program costs, and for insurance covering such costs, and in addition, for the accumulation of a reserve for future expenditures to pay for such health and medical benefit program costs. This appropriation shall be effective during the fiscal year ending June 30, 2022 and shall not be deemed to expire at the end of that year. Instead, it shall continue in effect unless altered by further action of City Council.

V. RETIREMENT BENEFITS FUND APPROPRIATION

BE IT RESOLVED by the Council of the City of Charlottesville:

There is hereby appropriated from the Retirement Benefits Fund sums received by said Fund from individual departments and agencies for the payment of retirement benefit program costs, and for insurance covering such costs, and in addition, for the accumulation of a reserve for future expenditures to pay for such retirement benefit program costs. This appropriation shall be effective during the fiscal year ending June

30, 2022 and shall not be deemed to expire at the end of that year. Instead, it shall continue in effect unless altered by further action of City Council.

VI. TRANSIT FUND APPROPRIATION

BE IT RESOLVED by the Council of the City of Charlottesville, that there is hereby appropriated from the Transit Fund, for the operation of the transit bus system during the fiscal year beginning July 1, 2021 and ending June 30, 2022, the sum of \$10,116,526 or the amount of revenue actually received by such fund, whichever is the greater amount. Such appropriation shall be effective July 1, 2021.

Except as is otherwise expressly provided herein, the balance of any General Fund contribution to such funds not expended or encumbered as of June 30, 2022 shall be deemed to revert to the unassigned balance of the General Fund, unless the Council by resolution provides that any such sum shall be deemed a continuing appropriation.

VII. RISK MANAGEMENT APPROPRIATION

BE IT RESOLVED by the Council of the City of Charlottesville, that all sums previously appropriated to the Risk Management Fund, all sums received by such fund as payment from other City funds, are hereby appropriated for the uses prescribed for such fund, pursuant to the terms of, and subject to the limitations imposed by Article V of Chapter 11 of the Code of the City of Charlottesville, 1990, as amended.

VIII. EQUIPMENT REPLACEMENT FUND APPROPRIATION

BE IT RESOLVED by the Council of the City of Charlottesville:

There is hereby appropriated from the Equipment Replacement Fund other sums received by such fund as payment from the General Fund and vehicle sales, and proceeds from vehicle loss insurance settlements for the lease, financing or purchase of motor vehicles and related equipment and for accumulation of a reserve for future equipment purchases during the fiscal year beginning July 1, 2021 and ending June 30, 2022. Such appropriation shall be effective July 1, 2021; provided that such appropriations shall not be deemed to expire at the end of such fiscal year but are hereby appropriated in the ensuing fiscal year unless altered by further action of City Council. Of the sums received by the Equipment Replacement Fund, a sum sufficient to service the debt on any pieces of general governmental equipment obtained under a master lease, credit line, or an installment purchase agreement shall be transferred to the Debt Service Fund.

IX. FACILITIES REPAIR FUND APPROPRIATION

BE IT RESOLVED by the Council of the City of Charlottesville:

The sum of \$200,000 transferred to the Facilities Repair Fund from the General Fund, and such sums as may be transferred to the Facilities Repair Fund from other funds during the fiscal year beginning July 1, 2021 are appropriated for carrying out the purposes of this fund during that fiscal year. However, such appropriation shall not be deemed to expire at the end of the fiscal year but are hereby appropriated in the ensuing fiscal year unless altered by further action of this Council.

X. JOINT HEALTH DEPARTMENT BUILDING FUND APPROPRIATION

BE IT RESOLVED by the Council of the City of Charlottesville:

The amounts received as Health Department Building Account revenue during the fiscal year beginning July 1, 2021 are appropriated to the Joint Health Department Building Fund to be used for general improvements, maintenance and small capital projects related to the Thomas Jefferson Health District building. Further, any unspent funds in the Health Department Building account shall not be deemed to expire at the end of the fiscal year but are hereby appropriated in the ensuing fiscal year unless further altered by Council.

XI. DEBT SERVICE FUND APPROPRIATION

BE IT RESOLVED by the Council of the City of Charlottesville:

A. The Debt Service Fund shall serve as a permanent reserve for the payment of principal and interest of bonds, notes and other evidences of indebtedness and the cost of issuance thereof issued by the City pursuant to its Charter and/or the Virginia Public Finance Act.

B. The sum of \$8,560,788 transferred to such fund by Part II of this resolution, as well as the designated Meals Tax transfer (estimated at \$2,140,000), or as much thereof as may be necessary, is hereby appropriated to pay such debt service expenses during the fiscal year beginning July 1, 2021 and ending June 30, 2022.

C. Appropriations in the Debt Service Fund shall be deemed continuing appropriations, and balances remaining in such fund at the end of each fiscal year shall be carried forward to pay principal and interest due on City obligations and costs associated with the issuance of those obligations in future years.

XII. SPECIAL REVENUE FUND APPROPRIATIONS

BE IT RESOLVED by the Council of the City of Charlottesville, that the following appropriations are hereby approved for agency expenditures accounted for as separate funds of the City, for their respective programs during the fiscal year beginning July 1, 2021 and ending June 30, 2022; the City contribution to each such fund having hereinabove been appropriated from the General Fund:

A. There is hereby appropriated from the Human Services/Community Attention Fund, for the operation of the Community Attention Homes and related programs during such fiscal year, the sum of \$6,502,780, or the amount of revenue actually received by such fund, whichever shall be the lesser amount.

B. There is hereby appropriated from the Social Services Fund, for the operation of the Department of Social Services during such fiscal year, the sum of \$15,339,705, or the amount of revenue actually received by such fund, whichever shall be the lesser amount.

C. There is hereby appropriated from the Children's Services Act Fund, for the operation of the Children's Services Act entitlement program, the sum of \$8,444,864, or the amount of revenue actually received by such fund, whichever shall be the greater amount.

Each such special revenue fund appropriation shall be deemed effective July 1, 2021. Except as is otherwise expressly provided herein, the balance of any General Fund contribution to such funds not expended or encumbered as of June 30, 2022 shall be deemed to revert to the unassigned balance of the General Fund, unless the Council by resolution provides that any such sum shall be deemed a continuing appropriation.

XIII. INTERNAL SERVICES FUND APPROPRIATION

BE IT RESOLVED by the Council of the City of Charlottesville that the following appropriations are hereby approved for internal services accounted for as separate funds on the books of the City, for their respective programs during the fiscal year beginning July 1, 2021 and ending June 30, 2022; the payments of individual departments and agencies to each such fund having hereinabove been appropriated in the General Fund and other applicable funds:

A. There is hereby appropriated from the Information Technology Fund, for the operation of the various functions within this fund during the fiscal year beginning July 1, 2021, or the amount of revenue actually credited to such fund from other City departments and agencies, whichever shall be the greater amount:

1. For the operation and infrastructure of City Link, the sum of \$1,200,000. However, such appropriation shall not be deemed to expire at the end of the fiscal year but is hereby appropriated in the ensuing fiscal year into the City Link Infrastructure cost center unless altered by further action of this Council.

2. For Technology Infrastructure Replacement, the sum of \$291,900. However, such appropriation shall not be deemed to expire at the end of the fiscal year but is hereby appropriated in the ensuing fiscal year unless altered by further action of this Council.

B. There is hereby appropriated from the Warehouse Fund, for the operation of the Warehouse during such fiscal year, the sum of \$161,309, or the amount of revenue actually credited to such fund from other City departments and agencies, whichever shall be the greater amount.

C. There is hereby appropriated from the Fleet Maintenance Fund, for the operation of the Central Garage, Vehicle Wash and Fuel System during such fiscal year, the sum of \$1,222,486 or the amount of revenue actually credited to such fund from other City departments and agencies, whichever shall be the greater amount.

D. There is hereby appropriated from the Communications System Fund, for the operation of the citywide phone system and mailroom operations during such fiscal year, the sum of \$290,445, or the amount of revenue actually credited to such fund from other City departments and agencies, whichever shall be the greater amount.

XIV. CAPITAL PROJECTS FUND APPROPRIATIONS

BE IT RESOLVED by the Council of the City of Charlottesville, Virginia that:

A. The following are hereby designated as revenue of the Capital Projects Fund:

1. The sum of \$6,880,841 shall be transferred from the General Fund.
2. The sum of \$78,000 collected as mall vendor fees will be transferred from the General Fund and used to fund infrastructure repairs for the Downtown Mall.
3. The proceeds of the sale of any real property, as prescribed by resolution of this Council adopted November 3, 1986.
4. The proceeds of the sale of any real property to be used for housing shall be appropriated to the “Charlottesville Affordable Housing Fund” account in the Capital Fund.
5. Funds received as donations and/or contributions for sidewalks shall hereby be appropriated into Sidewalks account (P-00335) to be used for the replacement, construction or repair of sidewalks. These funds shall not be deemed to expire at the end of the fiscal year and shall be hereby appropriated in the ensuing fiscal year unless altered by further action of City Council

B. The sums hereinafter set forth are hereby appropriated from the Capital Projects Fund of the City for the respective capital purchases or projects so set forth, effective for the fiscal year beginning July 1, 2021; provided that such appropriations shall not be deemed to expire at the end of such fiscal year, but are hereby appropriated in the ensuing fiscal year unless altered by further action of City Council.

C. The Capital Projects Fund Fiscal Year 2022-2026 will reflect the budget delineations set forth below for Fiscal Year 2021-2022.

The Capital Projects Fund grouped by area:

<u>Revenue</u>	
Transfer from General Fund	\$6,880,841
Transfer from General Fund - Mall Vendor Fees	\$78,000
Contribution from Albemarle County	90,000
Contribution from City Schools	200,000
VDOT Revenue Sharing	500,000
PEG Fee Revenue	40,000
CY 2021 Bond Issue	19,823,072
TOTAL REVENUE	\$27,611,913
<u>Expenditures</u>	
Education	\$3,520,000
Public Safety and Justice	6,634,581
Facilities Capital Projects	1,370,491
Transportation and Access	8,462,000
Parks and Recreation	865,000
Affordable Housing	6,469,841
General Government	290,000
TOTAL EXPENDITURES	\$27,611,913

XV. GAS FUND APPROPRIATION

BE IT RESOLVED by the Council of the City of Charlottesville, that there is hereby appropriated from the Gas Fund, for the operation of the gas utility during the fiscal year beginning July 1, 2021 and ending June 30, 2022, the sum of \$28,467,753 or the amount of revenue actually received by such fund, whichever is the greater amount. Such appropriation shall be effective July 1, 2020. However, the appropriations for the Vehicle Replacement Program, the Gas Fund Capital program, the Thermostat Program the Strategic Energy Initiatives program and the Gas Assistance Program shall not be deemed to expire at the end of the fiscal year, but are hereby appropriated in the ensuing fiscal year unless altered by further action of this Council. The Gas rates for our customers indicated in the Utility Rate Study are reviewed and approved by Council each year. At that time the Gas operations budget, including any new programmatic requests, and the Gas capital improvement program budget are reviewed and may be amended.

XVI. WATER FUND APPROPRIATION

BE IT RESOLVED by the Council of the City of Charlottesville, that there is hereby appropriated from the Water Fund, for the operation of the water utility during the fiscal year beginning July 1, 2021 and ending June 30, 2022, the sum of \$17,735,261, or the amount of revenue actually received by such fund, whichever is the greater amount. Such appropriation shall be effective July 1, 2021. However, the appropriations for the Vehicle Replacement Program, Water Fund Capital program, Water Conservation

Program, Water Assistance Program, Rain Barrel Program and the Toilet Rebate Program shall not be deemed to expire at the end of the fiscal year, but are hereby appropriated in the ensuing fiscal year unless altered by further action of this Council. The Water rates for our customers indicated in the Utility Rate Study are reviewed and approved by Council each year. At that time the Water operations budget, including any new programmatic requests, and the Water capital improvement program budget are reviewed and may be amended.

XVII. WASTEWATER FUND APPROPRIATION

BE IT RESOLVED by the Council of the City of Charlottesville, that there is hereby appropriated from the Wastewater Fund, for the operation of the wastewater utility during the fiscal year beginning July 1, 2021 and ending June 30, 2022, the sum of \$17,628,051 or the amount of revenue actually received by such fund, whichever is the greater amount. Such appropriation shall be effective July 1, 2020. However, the appropriations for the Vehicle Replacement Program, the Wastewater Fund Capital program, and the Wastewater Assistance Program shall not be deemed to expire at the end of the fiscal year, but are hereby appropriated in the ensuing fiscal year unless altered by further action of this Council. The Wastewater rates for our customers indicated in the Utility Rate Study are reviewed and approved by Council each year. At that time the Wastewater operations budget, including any new programmatic requests, and the Wastewater capital improvement program budget are reviewed and may be amended.

XVIII. STORMWATER FUND APPROPRIATION

BE IT RESOLVED by the Council of the City of Charlottesville, that there is hereby appropriated from the Stormwater Fund, for the operation of the stormwater utility during the fiscal year beginning July 1, 2021 and ending June 30, 2022, the sum of \$2,850,742 or the amount of revenue actually received by such fund, whichever is the greater amount. Such appropriation shall be effective July 1, 2021. However, the appropriations for the Stormwater Fund Capital program shall not be deemed to expire at the end of the fiscal year but are hereby appropriated in the ensuing fiscal year unless altered by further action of this Council. The Stormwater rates for our customers indicated in the Utility Rate Study are reviewed and approved by Council each year. At that time the Wastewater operations budget, including any new programmatic requests, and the Wastewater capital improvement program budget are reviewed and may be amended.

XIX. UTILITIES FUNDS DEBT SERVICE APPROPRIATION

BE IT RESOLVED by the Council of the City of Charlottesville, that there is hereby appropriated from the Utilities Funds (Gas, Water, Wastewater and Stormwater) for the payment of principal and interest of bonds, notes and other evidences of indebtedness and the cost of issuance thereof issued by the City pursuant to its Charter and/or the Virginia Public Finance Act., during the fiscal year beginning July 1, 2021 and ending June 30, 2022, or as much thereof as may be necessary, is hereby appropriated to

pay such debt service expenses during the fiscal year beginning July 1, 2021 and ending June 30, 2022. However, such appropriation shall not be deemed to expire at the end of the fiscal year but is hereby appropriated in the ensuing fiscal year unless altered by further action of this Council.

A. There is hereby appropriated from the Gas Debt Service Fund, the sum of \$133,166 as revenue (transfer from Gas Fund) to be used principal and interest payments or as much thereof as may be necessary, is hereby appropriated to pay such debt service expenses during the fiscal year beginning July 1, 2021 and ending June 30, 2022.

B. There is hereby appropriated from the Wastewater Debt Service Fund the sum of \$2,731,162 in revenue (transfer from the Wastewater Fund) and \$2,997,394 in principal and interest payments or as much thereof as may be necessary, is hereby appropriated to pay such debt service expenses during the fiscal year beginning July 1, 2021 and ending June 30, 2022.

C. There is hereby appropriated from the Water Debt Service Fund the sum of \$1 in revenue (transfer from the Water Fund) and \$2,406,683 in principal and interest payments or as much thereof as may be necessary, is hereby appropriated to pay such debt service expenses during the fiscal year beginning July 1, 2021 and ending June 30, 2022.

D. There is hereby appropriated from the Stormwater Debt Service Fund the sum of \$119,039 in revenue (transfer from the Stormwater Fund) and \$563,488 in principal and interest payments or as much thereof as may be necessary, is hereby appropriated to pay such debt service expenses during the fiscal year beginning July 1, 2021 and ending June 30, 2022.

XX. PARKING FUND

BE IT RESOLVED by the Council of the City of Charlottesville, that there is hereby appropriated from the Parking Fund, for parking operations the sum of \$3,313,723 or the amount of revenue actually received by such fund, whichever is the greater amount.

1. The Parking Operation budget includes a budgeted transfer to the General Fund in the amount of \$750,000 or the actual net revenues received from public serving parking facilities, permits, meters and fines, whichever is the lesser.
2. Revenue received for parking development contributions shall not be deemed to expire at the end of the fiscal year but are hereby appropriated in the ensuing fiscal year unless altered by further action of this Council.

XXI. PAY PLAN APPROVAL

BE IT RESOLVED by the Council of the City of Charlottesville that the Employee Classification and Pay Plan for the City of Charlottesville dated July 1, 2021 and

effective on that same date, which assigns salary ranges to each class or position in the City service is hereby approved pursuant to Section 19-3 and 19-4 of the City Code, 1990, as amended and a copy of the same shall be kept on file with the records of the meeting at which this resolution is approved.

XXII. PAY ADJUSTMENT FOR RETIREES

BE IT RESOLVED by the Council of the City of Charlottesville, that the Retirement Plan Commission is authorized and directed to provide for the payment from the Retirement Fund of a post-retirement supplement of 1% of the current retirement pay of each eligible retired employee effective July 1, 2021.

XXIII. GOLF FUND

BE IT RESOLVED by the Council of the City of Charlottesville, that there is hereby appropriated from the Golf Fund, for the operation of the golf courses during the fiscal year beginning July 1, 2021 the sum of \$1,011,143 or the amount of revenue actually received by such fund, whichever is the greater amount.