

**Albemarle CPMT  
Charlottesville CPMT  
Joint Committee Meeting Minutes  
Wednesday, September 18, 2019  
County Office Building  
401 McIntire Road  
Second Floor  
Room 235**

**Present:** Diane Kuknyo, Suzanne Fladd, Jennifer Wells, Lori Allshouse, Erin Callas, Michael Costanzo, Martha Carroll, Tarn Singh, Katie Ralston, Jenny Jones, Phyllis Savides, Neta Davis

**Absent:** Kaki Dimock, Lisa Beitz, Misty Graves and Katrina Lee

Quorum for Albemarle: Yes

Quorum for Charlottesville: Yes

Phyllis Savides called the meeting to order at 3:33

**Agenda Item: Review & Approval of the Agenda/ Acceptance of Consent Agenda including Minutes and Financial Reports**

**Presenter:** Phyllis Savides

**Discussion/Summary:** Phyllis asked if there were any changes to the agenda or the consent agenda items (Financial Reports). Hearing none Phyllis asked for motions from Albemarle and Charlottesville.

**Documents/Resources:** September 2019 Agenda, August 2019 Minutes and August Financial Reports for Albemarle and Charlottesville.

**Next Steps/Action(s) Taken:** Lori Allshouse made a motion to approve the Consent Agenda items for Albemarle. Suzanne Fladd seconded. Martha Carroll made a motion to approve the Consent Agenda items for Charlottesville. Diane Kuknyo seconded. Both motions passed.

**Agenda Item: Action:** CSA Provider Agreement Revisions for September

**Presenter:** CSA Coordinators

**Discussion/Summary:** Nothing for September

**Documents/Resources:**

**Next Steps/Action(s) Taken:**

**Agenda Item:** Action: Approval of Corrective Action Plan-Charlottesville CPMT

**Presenter:** Katie Ralston

**Discussion/Summary:** OCS asked for a quality improvement plan regarding two items. The first is the Private Provider Rep is a Code requirement on CPMT. Charlottesville now has Michael Costanzo serving in that role, which meets the requirement. The second item is the Disbursement of CSA pool funds. The review indicated improvement is needed in CANS compliance and making sure other funding sources are used. An initial Child and Adolescent Needs and Strengths (CANS) assessment was not completed on an emergency funding request. The SEC has adopted a CANS policy that helps provide guidance and makes compliance easier. Locally, an extra layer of oversight has been added with the case managers to address this. Prior to each FAPT review, the CSA case manager receives notification of the most recent date a CANS assessment was completed for each case. This triggers the case manager to complete an updated assessment, if needed. Regarding funding, case management for TFC that could have been Medicaid eligible was paid by CSA due to a late submission to Magellan. The Charlottesville CPMT will explore mechanisms to ensure other funding sources are being pursued timely and appropriately. The CSA Coordinator will check in with case managers regarding timely submission of paperwork needed for Medicaid determination of TFC cases prior to the case coming before the FAPT. A case where clothing was a IV-E eligible expense was billed to CSA; however, it was already corrected. A change in local policy regarding IL youth having an annual FAPT review will add additional oversight for these cases. Phyllis asked if Charlottesville CPMT members had any questions or comments. Martha said she felt it was a good audit. Phyllis asked Charlottesville CPMT for a motion to approve the quality improvement plan.

**Documents/Resources:** Draft and Final reports sent by email

**Next Steps/Action(s) Taken:** **Martha Carroll made a motion to approve the quality improvement plan for Charlottesville CPMT. Erin Callas seconded. Motion approved.**

**Agenda Item:** FAPT Update

**Presenter:** CSA Coordinators

**Discussion/Summary:** County FAPT is going well. City FAPT did not meet for two weeks. Nothing to report.

**Documents/Resources:**

**Next Steps/Action(s) Taken:** **informational**

**Agenda Item:** Review of Routine Foster Care Expenses/IFSP/Addendum Expenses

**Presenter:** CSA Coordinators

**Discussion/Summary:** No questions this month

**Documents/Resources:** Albemarle and Charlottesville forms sent by email

**Next Steps/Action(s) Taken:** **Informational**

**Agenda Item:** CSA Coordinator Update

**Presenter:** CSA Coordinators

**Discussion/Summary:** Nothing to report other than what was discussed regarding the quality improvement plan.

**Documents/Resources:** none

**Next Steps/Action(s) Taken:**

**Agenda Item:** OCS Communications

**Presenter:** CSA Coordinators

**Discussion/Summary:** There were no Administrative Memos this month. An email reminder about the closing of the fiscal year was the only information sent out this month.

**Documents/Resources:**

**Next Steps/Action(s) taken:** informational

**Agenda Item:** Program Committee Update

**Presenter:** Jenny Jones

**Discussion/Summary:** Program took the feedback from CPMT regarding surveys asking for input on how services are going. Program has discussed ideas about doing a 360 survey; not only interviewing the parents, maybe even the providers and the child. They want to be able to get more than one point of view. It makes sense that the parent, the service provider and the child could all have different views. They also have discussed possibly just surveying one type of service at a time. Katie and Jennifer are going to pull data on which service is used most. Mentoring was talked about because it is used a lot and it is something that all the partner agencies use. Even the schools with SPED-Wrap use it. Tarn had some ideas about some graduate students who may be able to assist. Program appreciates the lessening of the quorum rules by CPMT. It should help them have more meetings. Mary Stebbins and Phyllis were talking about the Child Welfare Advisory meeting. The state has finally gotten the list of eligible services for Family First. How can we get the word out to the provider community for preparing these services? Phyllis suggested taking this Program to communicate to our providers asking if they have any interest in providing FFT or MST services and Parent Nurse connection (home visits) and Healthy Families. Katie asked if Mary could share the list with CPMT. Jenny said there has been a survey sent out asking what services communities are interested in evaluating whether or not they are evidence based. Phyllis said ACDSS would be interested in attachment services offered. Neta said Region Ten would like to see EMDR therapy added as an evidence based practice.

**Documents/Resources:**

**Next Steps/Action(s) Taken:** Phyllis will have Mary Stebbins share the list with CPMT.

**Agenda Item:** Work-plan Review

**Presenter:** Phyllis Savides

**Discussion/Summary:** Feedback has been given to Program and they are running with the feedback. Kaki is going to reconvene the data group soon.

**Documents/Resources:**

**Next Steps/Action(s) taken:** informational

**Agenda Item:** Agency updates

**Presenter:** All

**Discussion/Summary:** Neta shared that Region Ten has continued to see the decline in use of TDT and noted that Medicaid MCO's have been limiting who is eligible and the number of authorized units. As a result, several Community Service Boards have had to cut back staffing and pull out of schools. They are unable to support the staffing for TDT if Medicaid is not going pay. A Behavioral Health transformation committee has been formed, through Medicaid Redesign. There have been recommendations on what Virginia should look like. Children should move away from acute services and focus on outpatient, less restrictive services. The plan at the top level worked with Department of Education thinking school based would be the most helpful. Region Ten agrees with that philosophy but struggles with the transition, as they are not being reimbursed. The MCO's are limiting school-based services. Region Ten sized down last spring waiting for new school funding to pop up. (Does not look good now). They hope they can expand to the new continuum. Some small schools are not able to be served because it is not sustainable. The Daily Progress is talking to the schools on the impact and there will be an article. It will affect CSA kids receiving medical TDT. The Court Service Unit is sending their Team to Georgetown in November. They will have a team check in meeting this week. Judge Barredo is going to a JDAI convention in Seattle in October to learn more about other options. A number of Judges and Central Office folks are also attending. Martha also mentioned a Court Users meeting on Friday (9/20/19) and an SDM presentation will be done. On the 1<sup>st</sup> and 3<sup>rd</sup> Wednesdays 5:00-6:30 P.M. to test STI's at the Health Department. This is literally filling out paperwork, being tested and going. In June, they saw 32 people in 90 minutes. This has been well received and it is good for people who are not comfortable coming to the clinics

**Documents/Resources:**

**Next Steps/Action(s) taken:** informational

**Agenda Item:** Other Business from CPMT Members

**Presenter:** All

**Discussion/Summary:** Michael Costanzo announced to the CPMT that the Family Preservation Services office in Charlottesville is being closed so he no longer will be able to serve on CPMT for City of Charlottesville. Today will be his last meeting.

**Documents/Resources:**

**Next Steps/Action(s) taken:** informational

Phyllis Savides adjourned the meeting at 4:00

**Next scheduled meeting: October 16, 2019 3:30-5:00 COB McIntire**

Respectfully Submitted:  
Lisa Jordan