



**Human Rights Commission  
Meeting Minutes  
Housing Committee  
June 4, 2021  
Virtual/Electronic Meeting  
5:00 pm**

Public link to meeting rebroadcasts on Boxcast: <https://boxcast.tv/channel/vabajtzeuyv3iclqx1a>

Public link to HRC documents on Box: <https://app.box.com/s/xy3wnn2s1tj8h7trkknvd79bipyxezy>

**Meeting postponed and not called to order.**



**Human Rights Commission  
Meeting Minutes  
Accessibility Committee Meeting  
June 4, 2021  
Virtual/Electronic Meeting  
6:00 pm**

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**1. WELCOME**

- a. CALL TO ORDER
  - i. Chair, Wolfgang Keppley, called the meeting to order at 6:02 pm
- b. ROLL CALL
  - i. Wolfgang Keppley
  - ii. Sue Lewis
- c. MISSION (recited by all): Act as a strong advocate to justice and equal opportunity by providing citywide leadership and guidance in the area of civil rights

**2. MATTERS BY THE PUBLIC**

- a. PUBLIC COMMENT
  - i. None
- b. COMMISSION RESPONSE
  - i. None

**3. MINUTES**

- a. 03-31-2021 HRC Housing Committee Meeting Minutes
  - i. Minutes approved

**4. WORK SESSION**

- a. New Business
  - i. Justifying and Scoping a Language Accessibility Plan for the City
    1. Chair shares some initial background research on what Charlottesville is already doing
      - a. Since receipts of federal funding have to create and implement Language Access Plans (LAPs) for individuals with Limited English Proficiency (LEP), several departments within the City already have LAPS: CPD, Neighborhood Development Services, Transportation
    2. Sue wants to looking into the data, to learn more about language diversity in Charlottesville and what portion of the City could potentially benefit/need increase language accessibility
      - a. The 2012 census didn't capture language diversity, so the information we have access to is either dated, or only a portion of the city (data captured by City Schools, or non-profits)
      - b. We need to know this information

3. Ashley Reynolds Marshall, Deputy City Manager for REDI Office, explains the legal framework required by federal funding recipients, as well as her experience implementing a LAP with YWCA.
    - a. This sub-committee focuses on broader accessibility and inclusion rather than legal requirement, so the HRC has an opportunity to make a broader ask of the City.
    - b. Any data this subcommittee can find regarding LEP individuals in the city will likely help both OHR and the REDI Office
  4. Chair suggests that we request that the city provide Spanish-speaking interpreter services for city residents navigating all community services and for city council meetings.
    - a. Todd and Ashley share their experiences using language line services – the challenges and need to find quality specialized interpretation services.
- ii. Follow-up on work with ADA Office
    1. Chair is still discussing possibility of HRC presence in ADA Committee
    2. REDI Office is interested in being on the ADA Committee as well, and helping shape the forthcoming Transition Plan
  - iii. JAUNT Invitation
    1. HRC Sub-Committee is invited to tour JAUNT facility
    2. Sue Lewis will attend this, Chair will pass along questions to be answer by JAUNT during this meeting

## 5. MATTERS BY THE PUBLIC

- a. PUBLIC COMMENT
  - i. None
- b. COMMISSION RESPONSE TO MATTERS BY THE PUBLIC
  - i. None

## 6. NEXT STEPS & ADJOURN

- a. Sue Lewis will reach out to Neighborhood Development Services to inquire about the DOJ Four-Factor Analysis, as well as their use and experience implementing a LAP
- b. Chair will reach out to International Rescue Committee about their language line services and thoughts on this initiative, as well as Sin Barreras through OHR staff
- c. Chair will also reach out to CPD regarding their use and experience implementing a LAP

## 7. ADJOURN

- a. Meeting adjourned at 7:01 pm