



**Human Rights Commission
Meeting Minutes
Accessibility Committee Meeting
September 9, 2021
Virtual/Electronic Meeting
6:30 pm**

Public link to meeting rebroadcasts on Boxcast: <https://boxcast.tv/channel/vabajtzeuyv3iclkx1a>

Public link to HRC documents on Box: <https://app.box.com/s/xy3wnn2s1tj8h7trkknvd79bipyxezy>

1. WELCOME

- a. CALL TO ORDER
 - i. Chair, Wolfgang Keppley, called the meeting to order at 6:39 pm
- b. ROLL CALL
 - i. Wolfgang Keppley
 - ii. Sue Lewis (arrived at 6:42 pm)
- c. MISSION (recited by all): *Act as a strong advocate to justice and equal opportunity by providing citywide leadership and guidance in the area of civil rights.*

2. MATTERS BY THE PUBLIC

- a. PUBLIC COMMENT
 - i. None
- b. COMMISSION RESPONSE TO MATTERS BY THE PUBLIC
 - i. None

3. MINUTES

- a. None

4. BUSINESS MATTERS

- a. None

5. WORK SESSION

- a. Language Access Plan Resolution discussion
 - i. Chair thinks Charlottesville should develop and implement a draft for a language plan
 1. Would allow engagement with local government and increase advocacy opportunities
 2. Would also share City's commitment to effectively communicate with all members of the public, serve as a citywide policy [audio breaks up], uphold commitment to provide meaningful access for individuals who speak a primary language other than English
 3. Would also support legal requirements [audio breaks up]
 4. Durham voluntarily undertook a language access plan for their city to extend beyond legal requirement
 - ii. Chair intends to, as a subcommittee of the HRC, draft a proposal to City Council that they should implement a language access plan
 1. Durham's model seems promising—they have some materials online that show their initial resolution up to implementing a full

plan

- iii. Commissioner asks if there is anyone in the ADA Coordinator office yet
 - 1. OHR staff says no
 - 2. There is someone temporarily there, but it has not been announced whom that is yet
- iv. OHR staff says the role of the committee would be to draft a resolution for the rest of the Commission to look at
 - 1. Then, planning to present the proposal to Council can be done
 - 2. OHR staff can provide a template if needed
 - a. Standard resolution template exists and is fairly straightforward
 - b. There will be plain-language companion documents to go with all the resolutions
- v. The resolution drafting with the rest of the Commission is necessary in this process
 - 1. Wolfgang can draft a proposal for review at the next Commission meeting
 - a. Todd will send a Word version of a resolution to Wolfgang for reference on the draft
- vi. Sue can meet Tuesday afternoon at 6pm to take a look at the draft and make edits together
- b. Disability PSA project
 - i. Todd will send out current information about it

6. MATTERS BY THE PUBLIC

- a. PUBLIC COMMENT
 - i. None
- b. COMMISSION RESPONSE TO MATTERS BY THE PUBLIC
 - i. None

7. COMMISSIONER UPDATES

8. NEXT STEPS

- a. General Next Steps
 - i. Wolfgang and Sue will meet Tuesday 9/14 at 6pm to go over resolution draft
- b. Wolfgang
 - i. Draft proposal for review with Sue, then review with full Commission
- c. Todd
 - i. Send a Word version of a resolution to Wolfgang for reference on the draft
 - ii. Send committee members information about the Disability PSA project

9. ADJOURN

- a. Meeting adjourned at 6:52 pm