



**Human Rights Commission
Joint Ad hoc Committee Meetings
October 10, 2022
Virtual/Electronic Meeting
6:30pm**

Agenda Packet Attachments

1. Agenda
2. DRAFT 08/30/2022 HRC Community Engagement Committee Meeting Minutes
3. Legislative agenda community survey results
4. DRAFT 09/15/2022 HRC Regular Meeting Minutes

Attachment 1



**Human Rights Commission
AGENDA
Joint Ad hoc Committee Meetings
October 5, 2022
Virtual/Electronic Meeting
6:30 pm**

Please take Notice that this virtual meeting of the Human Rights Commission is for the purposes of planning, developing and drafting management and administration documents for the Human Rights Commission. For the purpose of addressing issues during the quarantine, this virtual meeting will be a limited public forum to discuss the agenda items presented below and to ensure the continuity of services provided by the Commission. The Commission Chair may limit public comments or discussion points that are unrelated to agenda items or that pertain to topics outside the scope of this Agenda. This will be a virtual/electronic meeting open to the public and registration information is available at www.charlottesville.gov/zoom.

The Commission welcomes comments and questions and commits to listening carefully and thoughtfully to what is presented. A maximum of sixteen public comment time slots are allotted per meeting. Each speaker will have three minutes to speak. The Commission requests that members of the public refrain from engaging in personal attacks against Commissioners and staff members and asks that comments and questions focus on matters related to human rights within the City.

1. WELCOME

- a. CALL TO ORDER
- b. ROLL CALL
- c. MISSION (recited by all): *Act as a strong advocate to justice and equal opportunity by providing citywide leadership and guidance in the area of civil rights.*

2. MATTERS BY THE PUBLIC

- a. PUBLIC COMMENT (Webinar attendees use the "raise hand" function, phone attendees use *9)
- b. COMMISSION RESPONSE TO MATTERS BY THE PUBLIC

3. MINUTES

- a. 08/30/2022 Community Engagement Committee*

4. WORK SESSION

- a. Legislative Committee
- b. Housing Committee
- c. Community Engagement Committee
- d. Equity in City Government Committee

5. MATTERS BY THE PUBLIC

- a. PUBLIC COMMENT (Webinar attendees use the "raise hand" function, phone attendees use *9)
- b. COMMISSION RESPONSE TO MATTERS BY THE PUBLIC

6. NEXT STEPS & ADJOURN

* ACTION NEEDED

Individuals with disabilities who require assistance or special arrangements to participate in the public meeting may call the ADA Coordinator at (434) 970-3182 or submit a request via email to ada@charlottesville.gov. The City of Charlottesville requests that you provide a 48 hour notice so that proper arrangements may be made.

Attachment 2



**Human Rights Commission
Meeting Minutes
Community Engagement Committee
August 30, 2022
Virtual/Electronic Meeting
12:30 pm**

Click [HERE](#) to access rebroadcasts of past Human Rights Commission meetings on YouTube.

Click [HERE](#) to access an archive of past Human Rights Commission work on the City website.

1. WELCOME

- a. CALL TO ORDER
 - i. Chair, Lyndele Von Schill, called the meeting to order at 1:33 pm
- b. ROLL CALL
 - i. Lyndele Von Schill
 - ii. Andrew Orban
 - iii. Jessica Harris
- c. MISSION (recited by all): *Act as a strong advocate to justice and equal opportunity by providing citywide leadership and guidance in the area of civil rights.*

2. MATTERS BY THE PUBLIC

- a. PUBLIC COMMENT
 - i. None
- b. COMMISSION RESPONSE TO MATTERS BY THE PUBLIC
 - i. None

3. MINUTES

- a. None

4. WORK SESSION

- a. Creating an HRC Teams space for document sharing
 - i. HRC Director has created the Teams drive
 1. Can use it to review the draft document
 - ii. Commissioners navigate technology to access shared Teams drive
 1. Does not seem to be working for Commissioners
 - iii. Director will re-evaluate Teams capabilities
- b. Resolution A22-1 follow-up
 - i. Resolution has been voted upon and signed
 - ii. **HRC Director just needs to upload it to the website**
- c. Community survey
 - i. Idea is to send out HRC survey to ask for their input about legislative priorities
 1. Need to add ability to add opinions about the HRC, as well as add guiding statement
 - ii. Committee Chair asks OHR Outreach Specialist to create poll with questions about demographic information and blank space for additional comments, as well as draft of guiding statement
 1. Director suggests including a section from the Ordinance (2-

- 33e?) for the guiding statement
 - a. For the survey, the Commission is asking for suggestions for what to recommend to Council
 - b. Advises survey go out before the 9/15/22 meeting to get feedback from Sally Hudson
- iii. Committee alters guiding statement and structure of the community survey draft to maintain plain language while accurately reflecting the role of the HRC and the survey
- iv. Commissioner suggests adding previous legislative agendas to give viewers a frame of reference
 - 1. These are currently posted online
 - 2. Links added to survey draft
- v. This will be an open poll—not multiple choice
 - 1. Director suggests adding a character limit
- vi. Commissioners decide to make the poll only about legislative priorities rather than also asking for general thoughts about the HRC
- vii. Committee Chair asks if poll should ask for demographic information like “Are you a Charlottesville resident?”
 - 1. Director recommends not including other demographic questions besides this one
 - 2. Poll will be going out on the City’s website
 - 3. Could restrict the poll to only Charlottesville residents, but it would be difficult to truly prove, and there must be a balance between accepting all people’s opinions and taking feedback from people in the area
 - 4. Commissioners decide to use “Are you a City of Charlottesville resident?” question without restricting the rest of the poll
- viii. Can give respondents the option to include contact information at the end
 - 1. Director reminds Commissioners that allowing respondents to ask to be contacted means that Commissioners would have to commit to this
 - 2. Could instead allow respondents to leave contact information in case the Commission would like to follow up with their response (rather than promising a follow-up)
 - 3. Can also provide the OHR’s contact information in case respondents want to get in touch
- ix. Survey cutoff will be 10/1/22 since gathering data before the September meeting would be too soon
- x. Summary of survey questions:
 - 1. City residence status
 - 2. Thoughts about legislative priorities (only main question)
 - 3. Additional optional comments
 - 4. Optional contact information
- xi. Director and Outreach Specialist will discuss how to use Microsoft Forms
- xii. **Lyndeale will finalize the beginning first paragraph of the survey and send it to committee members to review**
 - 1. Director says that October meeting will be the only chance to

approve legislative recommendations unless the Commission calls a special meeting

2. Director will confirm whether there is a time limit for presenting recommendations
3. Will say in survey that Commissioners will begin preparing recommendations at the October regular meeting

d. Upcoming events

- i. Director asks if Commissioners will join the OHR at any of the events listed in the Excel spreadsheet
- ii. Lyndele passes Committee Chair duties to Jessica for the remainder of the meeting
- iii. Chair asks Outreach Specialist to resend the September events so that Commissioners can sign up
 1. Commissioners discuss how to access OneDrive and Teams and share the spreadsheet
- iv. Director tells Commissioners to use email for now while he asks IT about how to use shared drives
 1. Event sign-up document and Outreach Specialist's events calendar can be circulated via email after the most updated version is created
- v. No deadline for signups before the events themselves

e. New business

- i. None

5. MATTERS BY THE PUBLIC

a. PUBLIC COMMENT

- i. Paola Covarrubias
 1. Introduces self as working for the Public Housing Association of Residents as a Community Organizer

b. COMMISSION RESPONSE TO MATTERS BY THE PUBLIC

- i. Thanks Paola for joining the meeting

6. NEXT STEPS

a. Lyndele

- i. Edit survey and send out to Commissioners for feedback
 1. Collaborate with Victoria to publish on City website
- ii. Finalize Excel spreadsheet for September events signups and send to Commissioners

b. Todd

- i. Upload Resolution A22-1 to City website
- ii. Confirm whether there is a time limit for lifting legislative recommendations to Council

c. Victoria

- i. Finalize events calendar and send to Commissioners
- ii. Create survey on Microsoft Forms

7. ADJOURN

- a. Meeting adjourned at 1:21 pm

Attachment 3

Community Survey Responses (English, 100 responses)

The following charts represent responses to the multiple choice questions, 1 – 4, regarding how respondents rank the following topics as priority areas for the HRC to focus on:

1. Affordable Housing

[More Details](#)

● Highest priority	49
● High priority	30
● Medium priority	12
● Low priority	3
● Lowest priority	4



2. Emergency Housing/Support for people who are unhoused

[More Details](#)

● Highest priority	29
● High priority	37
● Medium priority	23
● Low priority	6
● Lowest priority	2



3. Mental Health

[More Details](#)

● Highest priority	31
● High priority	44
● Medium priority	18
● Low priority	3
● Lowest priority	1



4. Eviction Prevention

[More Details](#)

● Highest priority	17
● High priority	31
● Medium priority	29
● Low priority	13
● Lowest priority	7



The following chart represents the short responses respondents (50 total responses) could opt to complete to respond to question #5: Are there other legislative priorities that the Commission should consider? Why should the Commission consider these?

ID	Name	Responses	Language
1	anonymous	Testing please disregard	English (United States)
2	anonymous	testing on phone	English (United States)
3	anonymous	Legislation allowing strong collective bargaining ordinances/procedures for all public workers in Albemarle County and Charlottesville City, including public workers who are not employees of the City or County (e.g. UVA employees). Strong collective bargaining ordinances will make the area more attractive to new workers and will help people who already live and work in the area have more stable employment and more livable wages and working conditions, creating a more stable workforce and reducing the burden on other support services.	English (United States)
4	anonymous	abortion rights	English (United States)
5	anonymous	prohibit charging a person experiencing a mental health crisis with felony assault LEO when LEO know they are responding to a mental health emergency.	English (United States)
6	anonymous	The commission should consider gun violence prevention legislation, such as new policies to disarm hate criminals, treat gun violence as a public health problem and support gun violence interruption programs. These laws will prevent hate crimes and improve quality of life, for underprivileged communities in particular.	English (United States)
7	anonymous	Enforce existing laws to remove panhandlers and noise violators from the downtown mall. They are a public nuisance.	English (United States)
8	anonymous	I'm thrilled to see that housing is such a priority for HRC. The mental health piece is also crucial for helping those experiencing (or at risk of) homelessness find and maintain stable housing.	English (United States)
9	anonymous	Inflation protection, living wages, and access to routine healthcare	English (United States)

10	anonymous	HIGHEST PRIORITY: LOITERING, NUISANCE, AND PANHANDLING LAWS. Move homeless to safe place and rehabilitate them. Allowing them to sleep on The Downtown Mall is ILLEGAL and a NUISANCE.	English (United States)
11	anonymous	Sidewalks and traffic calming.	English (United States)
12	anonymous	LGBTQ protections (especially trans people); Women's health care; both of these would be high priorities. I rated 2 and 3 lower because it seems that our community is well prepared for those issues. Not that I think they aren't a high priority.	English (United States)
13	anonymous	racial and economic equity in the criminal justice system	English (United States)
14	anonymous	Safety for Pedestrians and Bicyclists. Over and/or under passes to cross main roads. Enforced speed limits	English (United States)
15	anonymous	Speed cameras - more equitable enforcement than human officers with implicit biases to protect the rights of all humans sharing the road	English (United States)
16	anonymous	Privacy rights	English (United States)
17	anonymous	Transportation, as it affects multiple issues.	English (United States)
18	anonymous	Reshaping policing by enabling response from appropriate services to calls for help: mental health, community services, etc. Spend more money on needed care in the community than on police response to people in crisis. Black and other minoritized communities disproportionately suffer when police respond to calls that don't require police.	English (United States)
19	anonymous	Free housing for homeless folks. Because you can't get a job without a stable roof over your head that you don't need to worry about.	English (United States)

20	anonymous	the current FLUM will not solve the housing problem & has many negative effects on people who already live here. I believe the needs of current residents, especially long term residents, should be at least as important as the needs of people who might move here in the future.	English (United States)
21	anonymous	LGBTQ+ Rights; public sector collective bargaining	English (United States)
22	anonymous	Access to nourishing food	English (United States)
23	anonymous	Without seeing the full survey, it is difficult to determine what should be added here. My suggestion would be that ranking priorities should be influenced by the opportunities for concrete solutions that can address these approaches under various resource scenarios. If it's a question of allocating dollars from a fixed pie, then the question is where can the dollars be used to benefit the most needy folks.	English (United States)
24	anonymous	Rent control statewide, incomes DO NOT keep up with rent increases. Limits on reportable items in background checks.	English (United States)
25	anonymous	The right of citizens to be protected from violence (gun-related and otherwise). Also, my stating that affordable housing is a high priority is NOT an indication of support for the City's policies and plans related to affordable housing as those are terrible.	English (United States)
26	anonymous	I truly believe that providing professional/ medical mental health support and addiction services (rehab with medical professional oversight) would help remedy a significant amount of the "unhoused" dilemma in Charlottesville. It is a human right to be assisted when you are not capable of rational decision making. It is not a civil right to suffer on the street while people with access to support turn a blind eye. Prioritize and establish working systems before moving on to the next crisis.	English (United States)
27	anonymous	Allowing the City to tax buildings at a lower rate than land as other Virginia localities like Richmond and Roanoke are permitted to do. This is a cost neutral way to address our affordable housing crisis complementing our other actions. See https://richmond.com/opinion/columnists/joshua-vincent-and-josie-faass-column-land-value-tax-helps-realize-the-richmond-300-vision/article_4a280ed6-3044-53d7-a977-a57aeb63b920.html and https://centerforpropertytaxreform.org/2021/06/14/shifts-in-property-	English (United States)

		and-land-tax-in-charlottesville-va/ Also the legislature should direct the DHCD to permit single stair residential buildings up to six stories for the same reasons. See https://www.viriniamercury.com/2022/05/05/how-allowing-single-staircase-buildings-could-change-virginias-housing-market/	
28	anonymous	Disparities in Environment/Quality of life/Food Equity surrounding low income neighborhoods and traditionally underrepresented minorities. For example, the Heat Map Index for the City shows that traditionally Black neighborhoods and those that are low-income or Public Housing have the fewest trees and hottest temps. Lack of access to good food producing land also needs to be addressed. Dense housing can address many of these issues!	English (United States)
29	anonymous	protection of non-trans people's rights as well as trans. a group that feels aggrieved and unheard will create backlash. Like GOP after Obama.	English (United States)
30	anonymous	Food insecurity and providing low-cost healthy food options in local (walkable) stores and markets	English (United States)
31	anonymous	Religious Freedom	English (United States)
32	anonymous	crime prevention and law enforcement, safety, respect for first responders and law and order	English (United States)
33	anonymous	equity in pay for city employees , reduced race related arrests , zoning for mixed housing at affordable rent	English (United States)
34	anonymous	Mitigating the effects of climate change in lower income neighborhoods, including through increasing tree cover, as well as focusing on planting native and edible plants in public places.	English (United States)
35	anonymous	Afghan Refugee and Asylum Victims/ Displaced Victims of Natural Disasters	English (United States)
36	anonymous	Disability access in public spaces - post-Covid, many citizens are now dealing with new disabilities. Making sure that our sidewalks are free of obstacles and that there is seating, shade, and water available in public	English (United States)

		areas makes the entire community more hospitable to the disabled members of the community.	
37	anonymous	lack of healthcare and housing for many unhoused and drug addicted Downtown	English (United States)
38	anonymous	Transportation equity: Usable public transit (frequent, reliable), bike, and pedestrian infrastructure so that reliable, safe mobility does not require a personal vehicle.	English (United States)
39	anonymous	Equal Access to health care (mental and physical) for minority and disadvantaged communities. Not having access to doctors, medications, and counseling services can be a huge obstacle to things like employment, family stability, housing. Life is already hard enough and health care should be a human right.	English (United States)
40	anonymous	Eliminate parking requirements, upzone areas, encourage more mixed use development	English (United States)
41	anonymous	Accessible public transportation so that people who may be disabled or without cars can get to their work, stores, and other locations.	English (United States)
42	anonymous	Sidewalks to increase walkability and safety; traffic to increase productivity, safety, and eco; gun violence.	English (United States)
43	anonymous	Restorative Justice; support for crime victims; gun violence prevention	English (United States)
44	anonymous	Income inequality	English (United States)
45	anonymous	Lowering property taxes before we're all homeless or needing to move so STOP spending so much money	English (United States)
46	anonymous	Fund schools and teachers more adequately.	English (United States)

47	anonymous	Stop making the mall an upscale posh botiguey area. It used to be interesting for the average jo. No longer.	English (United States)
48	anonymous	Lower the tax rate. Cville is unaffordable for locals with local hourly jobs	English (United States)
49	anonymous	Equitable responses to climate change affecting underserved community members.	English (United States)
50	anonymous	climate initiatives and making sure we're doing everything we can to create a sustainable city	English (United States)

Lastly, the following two graphs represent responses to the final two questions that do not include specific contact information:

6. Where do you live?

[More Details](#)

- Albemarle County 32
- City of Charlottesville 66
- Other locality 2



7. May we contact you if we have questions or would like more information about your responses?

[More Details](#)

- No 59
- Yes 38



Attachment 4



**Human Rights Commission
Meeting Minutes
Regular Meeting
September 15, 2022
Virtual/Electronic Meeting
6:30 pm**

Click [HERE](#) to access rebroadcasts of past Human Rights Commission meetings on YouTube.

Click [HERE](#) to access an archive of past Human Rights Commission work on the City website.

1. WELCOME

- a. CALL TO ORDER
 - i. Chair, Jessica Harris, called the meeting to order on virtual Zoom platform at 6:33 pm
- b. ROLL CALL
 - i. Jessica Harris
 - ii. Ernest Chambers
 - iii. Jeanette Abi-Nader
 - iv. Mary Bauer
 - v. Wolfgang Keppley
 - vi. Lyndele Von Schill
- c. MISSION (recited by all): *Act as a strong advocate to justice and equal opportunity by providing citywide leadership and guidance in the area of civil rights.*

2. MATTERS BY THE PUBLIC

- a. PUBLIC COMMENT
- b. COMMISSION RESPONSE TO MATTERS BY THE PUBLIC

3. BUSINESS MATTERS

- a. Director asks if there is any dissent about the new City policies outlined in the agenda packet
 - i. Can meet online for 25% of meetings per year or 2 per year (whichever is greater)
 1. Went into effect in September, so after this meeting, the Commission can meet online once more in 2022 for regular meetings
 2. Each committee gets its own rule for 25% or 2 per year
 - ii. Commissioners now must publicly notice any meeting with 2 or more Commissioners in attendance (not more than 2) conducting business
 - iii. The HRC are still allowed to hold more than one meeting a month requiring a presence of a City staff person
 - iv. Meeting locations must now be approved by City Manager
 1. City Space is an option
 2. Two-person meetings must take place in a publicly-accessible area
 - v. If Commission is meeting in person but someone wants to meet

- virtually, they must notify the Chair and meet the criteria outlined in the Rules & Procedures (set within FOIA Section 2.2-3708.3(b)(1)-(4))
- vi. HRC will need to amend their Rules & Procedures with these changes
 - vii. HRC has support for hybrid meetings, so members of the public can join virtually while the Commission meets in person
 - 1. Members of the public can comment verbally or by written comment (for chat functions, there will be extra steps to prevent trolls from disrupting the meeting)
 - viii. No opposition to the new rules by the Commission
- b. General Assembly legislation review with Delegate Sally Hudson
- i. General Assembly will reconvene in January for a short session, which is 6 weeks long
 - 1. Therefore, there are still about 4 months to talk about legislation
 - ii. Political landscape has changed a lot in Richmond in the past year; Republicans now have a majority in the House, Democrats have a majority in the Senate, and Youngkin's administration is in the executive branch
 - 1. This has changed Delegate Hudson's top legislative priorities
 - a. Housing, LGBTQ+ rights, and mental health care are top topics to talk about in this meeting
 - 2. Some of these topics are being revisited by those in office
 - iii. Housing
 - 1. There is some bipartisan interest in addressing the rising cost of living
 - 2. A lot of places, including rural communities, are beginning to talk about affordable housing and homelessness
 - 3. Governor has talked about revisiting rezoning policies and expediting permitting, things already being talked about in this community
 - 4. Delegate Hudson believes that a desire to expedite housing construction should not come at the expense of protections for workers and the planets
 - 5. The administration is discovering that some bigger changes will require Virginian constitutional reform, as property tax rates are constrained by the state Constitution
 - a. More aggressive solutions like progressive property taxation and land valuation taxation are more challenging
 - b. Delegate Hudson will advocate for taking on affordable housing solutions, but constitutional amendments take years
 - 6. Hudson is disappointed that the administration seems to be pitting supply side reforms against imports and subsidies, but she will continue advocating to relevant needs
 - 7. Need to renew emphasis on eviction prevention since federal eviction preventions expired this summer, which the community has already been feeling effects from
 - a. Need to address inconsistent enforcement of eviction protections

- iv. LGBTQ+ rights
 - 1. Virginia Values Act was passed during the last term, but there have been efforts to repeal parts of this legislation
 - 2. Now, it is under attack from the majority party
 - 3. There is a lot of using public office as a bully pulpit to target LGBTQ+ youth
 - 4. As long as there is a Democratic majority in the Senate, the bills are threatening, but likely will not pass
 - 5. In the Charlottesville-Albemarle area, there are important protections in place that ensure that residents are protected in public institutions
 - 6. A new resource by Equality Virginia put out a School Board Tracker so Virginians can keep tabs on School Board meetings and how their divisions are doing with passing model policies for LGBTQ+ students
- v. Mental health care
 - 1. New laws will only do so much; the issue is the lack of resources
 - a. Need to increase the workforce, especially in community-based settings
 - 2. There is a budget surplus again this year, and Delegate Hudson believes the excess funds need to be allocated into long-neglected resources
 - 3. Believes it is important to diversify the voices that have a role in behavioral health policy
 - a. Has mostly been under the purview of legislators, but there have been efforts to include behavioral health care clients on the state commission
 - b. This effort had bipartisan support but died in the Senate
- vi. Q&A session
 - 1. Commissioner asks Delegate Hudson to speak about abortion rights
 - a. Made progress last term in making VA a true haven for abortion rights
 - b. There is an influx of people coming to VA for health care needs
 - c. In Virginia, abortion is legal in the first and second trimesters, as well as the third given special protections to the health of mothers and in cases of rape and incest
 - d. There is still work to do in expanding access, but VA is in a good place for now despite the Governor making it a top priority to repeal these measures
 - e. In the next session, Delegate Hudson would like to elevate the voices and stories of patients and providers
 - 2. Commissioner asks about current policy options Delegate Hudson is tracking for permanent housing
 - a. Most legal vehicles for permanent supportive housing are already in place; the issue is funding
 - b. The biggest goal right now is investing more money into

- existing resources instead of making policy changes
3. Commissioner has concerns about how there is such a wide range of median incomes around different Charlottesville locales and agrees that it is important to invest in people more so than programs
 - a. Delegate Hudson says empowering workers who power critical services in the community is important
 - b. Housing and labor policy are related
 - c. As the new Comprehensive Plan update continues, some inclusionary zoning measures and density bonuses exist
 4. Director recognizes how landlords who own more than 4 rental properties cannot deny housing vouchers, but rental prices continue to rise; HUD tries to match market rates, but rising rent is outpacing HUD's changes; asks whether there are talks of any legislation that would enable localities to require landlords set prices within payment standards
 - a. Delegate Hudson that this would be a large step for Virginia
 - b. DHCD put out a through report this summer about the current state of the affordable housing shortage; one relevant section talked about "project-based vouchers"
 - c. A solution that would address a similar problem to what the Director mentioned would be putting lots of state funding into project-based vouchers
 5. Commissioner asks about the status of a bill regarding tenant assertion and complaints, as well as whether there are talks about putting more funds into advocacy for evictions (legal aid lawyers representing tenants)
 - a. Delegate Hudson explains that the bill the Commissioner mentioned would have empowered localities to address substandard living standards in large apartment complexes
 - i. Is unsure when the Governor will come around on it; the bill's patron will likely re-introduce it
 - b. Delegate Hudson would like to advocate for more funding for legal aid lawyers
 - c. A big political point of disagreement is whether there will be any money left over and whether certain resources need more funding
 - i. In VA, the vast amount of revenue growth is coming from investment income and corporate profits, which government will need to discuss
 6. Director asks whether site-based Section 8 vouchers are controlled by the state
 - a. Site-based Section 8 vouchers are federal; DHCD is advocating for the state to step up and add an additional funding stream with similar project-based tag
 7. Commissioner asks about holistic policies and how the

Commission can best elevate stories from the public to Delegate Hudson

- a. Delegate Hudson will include her contact information; and she encourages people to contact her directly, as well
- b. Is also willing to help individuals get connected with relevant Boards and Commissions since they work year-round, unlike the part-time General Assembly

4. MINUTES

- a. Review of Housing Committee minutes from 6/28/2022 (2 of 2 Commissioners present who attended committee meeting)
 - i. Motion to approve: Wolfgang
 - ii. Second: Mary
 - iii. Vote
 1. In favor: 2
 2. Opposed: 0
 3. Abstained: 4
- b. 8/18/22 Regular Meeting minutes and 8/30/22 Community Engagement Committee Meeting minutes will be reviewed at the next meeting due to recency of publication

5. BUSINESS MATTERS

- a. CHAIR UPDATE
 - i. Chair is unable to access survey unless logged into HRC account, so it is not live; also asks about the optional status of some questions
 1. OHR Community Outreach Specialist says that the survey is supposed to redirect the respondent if they choose the option to follow up with the Commission, but she will check to make sure
 2. Will talk to Communications about making the survey viewable to the public
 - ii. Asks Community Engagement committee to summarize their meeting
 1. Went over the survey to get community input
 2. **There will be a signup going out for outreach events, including events for the coming weekend**
 - a. Sin Barreras is having their annual Sabroso celebration at Washington Park on 9/17, and Cville Pride is 9/18
 - b. On 9/22 from 10am-12pm, Mahalia Dryden-Mason from the Department of Occupational Regulation in Housing will be discussing fair housing; will be remote or in person at the CRHA office
 3. **Director will upload Resolution A22-1 to website**
 - iii. Asks Housing committee to summarize their meeting
 1. Anna Mendez gave some constructive feedback about looking into service provision data
 - a. Will be in the HMIS database
 - b. Looking at how organizations track referrals, how organizations track referral completion, or if referrals were refused by individuals or service providers
 2. Wolfgang had a conversation about Anthony Haro, and he recommended the Commission look into access to housing as

health care and what UVA is doing with that, as well as look into permanent supportive housing units as a part of new Charlottesville development projects

a. Legal infrastructure is already in place, so it could be doable

3. Can look into next steps, whether it be looking at service provision data or permanent supportive housing

b. OHR STAFF REPORT

i. Outreach Specialist

1. Systematizing the way that the Commission discusses events is an idea

ii. HRC Director

1. Director suggests establishing standing times for committees to ensure the Commission gets a space

2. Director suggests creating a legislative agenda standing committee to ensure that recommendations are completed in time

a. Lisa Robertson, City Attorney, is working as Council's liaison; she does not know what Council's schedule is yet

b. Also have option of lumping committee meetings together

3. Ordinance is attached

a. Still a work in progress

4. Monthly report is not attached, but still averaging 13 contacts per day in August

a. 2,023 incoming contacts for the year as of September (last year's total was 1,962)

b. Indicates that more people are coming to the Office for support, but that there are many people who need support

5. Final Annual Report is attached in the packet and can be voted upon tonight

6. Draft Ordinance and draft Ordinance memo are attached for Commissioners to review for next meeting

a. Commissioners should send feedback by 10/3/22

b. Meeting with Erik Steinecker on 10/11/22 to discuss changes to the OHR if Ordinance changes are accepted

c. 11/7 will be the day of presentation to Council, and 11/3 and 11/4 there will be 2-2-1 meetings with Councilors to discuss the Ordinance

7. Rules & Procedures are attached and will probably need amendments

a. Need to address changes to Martha's Rules, ad-hoc committees, and virtual meeting policy

8. Language Advocacy Plan has been sent to Council

9. Resolution is on the website; letter still needs to be uploaded to the website

a. May talk about it during a Council meeting's public

- comment
- b. Deputy City Manager is currently already working on procuring services to improve language access in the City, so Commissioners should make sure to support this effort when talking to Council
- 10. Commissioner asks Director if the virtual meeting policy in the current Rules & Procedures should be repealed now
 - a. The City's new clause already nullifies the old one; Kathryn had offered to look over the Rules & Procedures with Jessica to look over other sections like about Robert's Rules

6. WORK SESSION

- a. HRC Rules & Procedures
 - i. Director suggests establishing standing times for committees
 - ii. Director suggests creating a legislative agenda standing committee to ensure that recommendations are completed in time
- b. Committee meeting coordination
 - i. Wolfgang and Mary can do 1st and 2nd Thursdays at 6:30pm
 - 1. Todd will check about 1st Thursdays
 - ii. Legislative committee creation
 - 1. Mary, Wolfgang, and Jessica volunteer
 - 2. Committee will likely only have to meet once
 - iii. Director suggests first Thursday 6:30pm meeting to be set aside for all committees
 - 1. Commissioners generally prefer Zoom meetings
- c. Annual Report vote
 - i. Motion to approve: Jeanette
 - ii. Second: Lyndele
 - iii. Vote
 - 1. In favor: 5
 - 2. Opposed: 0
 - 3. Abstained: 0
- d. Committee meeting coordination (continued)
 - i. Director will book the first Thursdays of the next two months for committee meetings
- e. Meeting status
 - i. Will do October regular meeting online
 - ii. Will do October and November committee meetings online
 - iii. Could be hybrid, which would be on the schedule as in person
 - iv. Virtual participation would probably still allow a Commissioner to vote
 - v. Nominating Committee is also on the horizon for the end of the year
 - vi. The first Thursday of every month from 6:30-8:30pm will be reserved for committee meetings
- f. October committee meeting order
 - i. Legislative agenda creation
 - ii. Housing
 - iii. Community Engagement
 - iv. Equity committee
- g. Rules & Procedures amendments can be done at any point

- i. Mayor Snook is working with a UVA law clinic to develop standard operating procedures for all Boards and Commissions, so waiting to review Rules & Procedures may be wise

7. MATTERS BY THE PUBLIC

- a. PUBLIC COMMENT
 - i. None
- b. COMMISSION RESPONSE TO MATTERS BY THE PUBLIC
 - i. None

8. COMMISSIONER UPDATES

- a. None

9. NEXT STEPS

- a. Todd
 - i. Connect Jessica with Ashley to discuss Language Access Plan
 - ii. Post Language Access Plan letter to the website
- b. Victoria
 - i. Look into viewing capabilities for the survey
- c. Everyone
 - i. Sign up for events on Outreach Specialist's document
 - ii. Review HRC Ordinance before 10/3
 - iii. Committee meetings will take place on 10/6 starting at 6:30pm—
Legislative, Housing, Community Engagement, Equity

10. ADJOURN

- a. Meeting adjourned at 8:18 pm

Pending HRC Approval