

## **ZOOM MEETING**

### **PARKS AND RECREATION ADVISORY BOARD September 15, 2022**

**Present:** Ned Michie, Shawn Strubbe, Hosea Mitchell, Jennifer McKeever, Jennifer Slack

**Absent:** Jeffrey Fracher and Anne Hemenway

**Staff:** Dana Kasler, Caitlin Marcotte, Shane Ferrara, and Riaan Anthony

#### **Public Matters**

No public matters

#### **Adoption of Minutes**

- Correction to the spelling of the “Kneedler Bridge”
- Minutes approved
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#### **Administrative items:**

- Update list of terms for board members
- Current applications- all 5 applicants still interested and have been contacted regarding an October interview date.
- Ned Michie suggests having staff pick 4 out of the 5 applicants and invite them to our next meeting.
- Dana Kasler will set up a meeting sign up to view the applicants with Ned and Shawn.
- Reschedule the scheduling a retreat item for January when we have the entire group!

#### **Action Items:**

- N/A

### **Information Items:**

- Caitlin Marcotte- Adaptive Manager
- Shane Ferrara- Athletics Manager
- Summer Program update- (Dana Kasler) 5-page summer program update sent to board members!
- Smith is open regular hours but still need staffing levels to improve. Skatepark lighting is in and we will have a soft opening on the 24<sup>th</sup> of September. Will have a more traditional opening in October.
- (Dana Kasler) Staffing numbers are low in aquatics however missing red cross instructors. (Riaan Anthony) There are 6 vacant FTE positions in parks.
- Contracted a contactor for mowing for the schools to assist with meeting the schools opening needs.
- CIP update- Riaan Anthony shares a slideshow of all items that are complete, out to bid and/or in progress.

### **Questions:**

- Jennifer Slack asked if it was possible to consider opening Smith recreation pool closer to 10a for families.
- Ned Michie asked about the Kneeder Bridge progress. Riaan answers that we do not have the funding.
- Ned Michie asks can the board get an email of submitted CIP project requests for parks prior to our next meeting.
- Ned would like to have a goal of coming up with the advisory boards top 10 priorities and have some input.

### **Chairman's Matters**

- Can we possibly meet in person?

### **Board Matters**

- Jennifer mentioned calling over to Carver and getting her needs met over a holiday weekend due to the water not working at a splash pad!

### **Directors Matters**

- New software that gives us a local number and has an app for both apple and android. Allowing users to look at the status of any program or facility. Coming out in October.

**MOTION TO ADJOURN**

- Ned Michie dismissed the meeting @ 7:05pm

Respectfully submitted,

Danielle Johnson

Secretary to the Advisory Board

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