

Charlottesville Sister Cities Commission
AGENDA
Retreat September 20, 2022

- I. Approve Meeting Minutes from August 2022 (4:30-4:40pm)
- II. Proposal for Email Account Coordinator Position (4:40-4:45pm)
- III. Ice Breaker - Claire Denton-Spalding (4:45-5:00pm)
 - a. Discuss a Memorable Activity, Travel, or Unique Talent
- IV. New Member Orientation and Discussion – Elizabeth Smiley and Adrienne Ward (5:00-5:35pm)
- V. Dinner Break and Conversation (5:35-6:05pm)
- VI. Strategies for Raising Profile of CSCC (Grant Applications, Events, etc.) – Claire Denton-Spalding (6:05-6:35pm)
- VII. City Rep Updates: (6:35-7:00pm)
 - a. Huchuetenango
 - b. Winneba
 - c. Besancon
 - d. Poggio
- VIII. Committee Updates: (7:00-7:20pm)
 - a. Budget & Finance
 - b. Grants
 - c. Outreach
 - d. Education
- IX. Proposed Committee Memberships and Officers (7:20-7:30pm)
 - a. CSCC Officers
 - i. Chair – Daman Irby
 - ii. Secretary – Elizabeth Smiley
 - iii. Treasurer – Michael Grinnell
 - iv. Email Account Coordinator – Adrienne Ward
 - b. Budget & Finance
 - i. Michael Grinnell (Chair)
 - ii. Daman Irby
 - iii. Adrienne Ward
 - c. Education
 - i. Alicen Brown (Chair)
 - ii. Daman Irby

- iii. Elizabeth Smiley
- iv. Vivien Wong
- d. Grants
 - i. Adrienne Ward (Chair)
 - ii. Alicen Brown
 - iii. Daman Irby
 - iv. Vivien Wong
- e. Outreach
 - i. Michael Grinnell
 - ii. Stella Mattioli
 - iii. Sylvia New Strawn
 - iv. Adrienne Ward
 - v. Vivien Wong
- f. Huehuetenango
 - i. Edward Herring
 - ii. Daman Irby
 - iii. Sylvia New Strawn

Next Meeting:

Tuesday, October 18, 4:30-6:00pm – Commission Meeting

Tuesday, November 1, 4:30-7:30pm – Committee Meeting